

**CITY OF SILVER LAKE
PLANNING COMMISSION
APPLICATION FOR A VARIANCE**

Please fill out the form completely. If additional space is needed, attach extra sheets for further explanation.

Name of Applicant: _____ Date: _____

Address of Applicant: _____

Phone Number(s): _____

Location of property requiring the variance: _____

Legal Description or PID: _____

Variance Requested: (attach a copy of site plan) _____

Describe the proposed variance and the circumstances of the request (be specific). Specify the section of the ordinance from which a variance is sought.

Why is the Variance needed? The following questions must be answered for an application to be considered.

- (1) Is the proposed variance in harmony with the general purposes and intent of the zoning ordinance?
- (2) Is the proposed variance consistent with the comprehensive plan?
- (3) Is the proposed use reasonable?
- (4) Is the need for the variance caused by circumstances unique to the property not created by the landowner?
- (5) Will the variance not alter the essential character of the neighborhood?

Fee - \$150.00 Receipt Number: _____ Received by: _____

Instructions: Submit a plot plan showing existing structures and their uses as well as property dimensions. If new construction is proposed a site plan should be submitted with this application.

The applicant/owner agrees to: comply with the Zoning Ordinance of the City of Silver Lake, all other municipal ordinances, with the determination of the Planning Commission and with any conditions imposed upon an approved permit; understands that the approval of a conditional use permit creates no legal liability, express or implied, on the municipality; and certifies that all the above information is accurate.

Applicant Signature

Zoning Administrator Signature

The project requiring the variance must be acted upon in one year from the date of approval or the variance becomes void. Once voided the variance cannot be extended and the project will be reviewed as if it were original.