

CITY OF SILVER LAKE

POSITION DESCRIPTION (#115)

Title: Lifeguard/Instructor	Division: Community Service
Reports To: Pool Manager	Department: Pool

Scope of Job

General Statement of Duties

Ensures the safety of the facility patrons by preventing and responding to emergencies. May also teach swimming lessons as an instructor.

Supervision Received

Works under the general and technical supervision of the Pool Manager.

Supervision Exercised

None.

Duties and Responsibilities

The listed examples may not include all duties performed by all positions in this class. Duties may vary somewhat from position to position within a class.

General Duties

- Observes the activity of the patrons and enforces facility policies, rules and regulations.
- Reports unsafe conditions and equipment to supervisor.
- Recognizes and responds effectively to emergencies.
- Participates in in-service training.

Additionally for Instructors

- Prepares for and teaches swimming lessons to groups or individuals according to established curricula.

Other Duties

- Performs other related duties as directed by the Pool Manager.

Knowledge, Skills and Abilities

- Knowledge of life guarding surveillance and rescue techniques.
- Knowledge of facility policies, practices and procedures.
- Ability to communicate effectively, both orally and in writing.
- Ability to follow written and oral directions and complete assigned tasks with limited supervision.
- Ability to deal courteously and tactfully with the public.
- Ability to establish and maintain effective working relationships with other employees.

Minimum Qualifications

General

- Fifteen years of age.
- Current American Red Cross CPR for the Professional Rescuer Certificate.
- Current American Red Cross First Aid Certificate.
- Current American Red Cross Lifeguard Certificate.

Additionally for Instructors

- Sixteen years of age.
- Current American Red Cross Water Safety Instructor Certificate.

FLSA Classification: exempt-B	Status: seasonal, hourly position
Position Evaluation Points: 92	Pay Range: Grade 10

Revised: September 1995	Council Approval:
Signature:	Date: