

Minutes
Silver Lake City Council
Regular Meeting
6:30pm August 18, 2025
Silver Lake Auditorium

Mayor Bebo called the meeting to order at 6:30pm.

Members Present: Mayor Bruce Bebo, Councilor Joanna Jacobs, Councilor Roxanne Yurek, Councilor Josh Mason, Councilor Ted Gehring

Members Absent: None

Staff Present: Clerk Diane Pedersen, Chris Penaz, Dale Kosek

Others Present: Sam Fink, Brody Brotsch, Jeremy Anderson, Randy Redman, Scott Rech, Kennedy Rech, Joe Koehn, Gary Klima, Aaron Ward, Gregor Fraser

Motion by Councilor Jacobs second by Councilor Mason to approve the agenda. Vote for: Unanimous. Motion carried.

Consent Agenda:

1. Approve minutes from July 21, 2025, Regular Meeting
2. Approve Payroll #14 and June Ambulance
3. Approved Payment Application #4 in the amount of \$814,265.09
4. Approve RD-440-11 Disbursement Request #4 in the amount of \$10,410.95 which includes Bond payoff of \$292,160.
5. Approve Claims

Motion by Councilor Mason second by Councilor Gehring to approve the consent agenda. Vote for: Unanimous. Motion carried.

Public Comment – None

Department Business

1. Public Works
 - a. SEH
 - i. Project Status Update
 - ii. Resident, Organization and/or Business Considerations/Concerns
 - iii. Change Order #2 - CR 92 status
 1. Change Order #2
 - a. \$2.1M of total capital costs
 - i. \$1.6M covered by grants
 - ii. \$330,000 covered by the county
 - iii. \$100,000 USDA Rural Development Storm Loan
 - iv. \$50,000 ineligible for county & Rural Development reimbursement
 1. Sump pump services, sidewalks
 - b. This leaves about \$1M in contingency funds

Motion by Councilor Yurek second by Councilor Mason to approve Change Order #2 contingent on McLeod County's approval. Vote for: Unanimous. Motion carried.

2. A Joint Powers Agreement with McLeod County for the section from Grove Avenue to Century Lane.

Motion by Councilor Jacobs second by Councilor Mason to approve the Joint Powers Agreement with McLeod County. Vote for: Unanimous. Motion carried.

3. Owner-Engineer Agreement (OEA) Addendum (Exhibit K) to design change order #2.

Motion by Councilor Jacobs second by Councilor Gehring to approve the Owner-Engineer Agreement (OEA) Addendum – Exhibit K, contingent on McLeod County’s approval of change order #2. Vote for: Unanimous. Motion carried.

- iv. Other Items
 1. Payment Application #4 presented in consent agenda
 2. OneDrive link for SEH Daily logs sent to council
- b. Public Works Liaison Report
 - i. Pola-Czesky Days went well.
 - ii. Waiting for additional water tower bids.
 - iii. Streetlights on Main Street have been fixed.
 - iv. Continue working with R&R on infrastructure matters.
 - v. Pool shut down is about a week away.
 - vi. There were two water shutdowns this month.
 - vii. Have a rental generator set for Cleveland lift station until the end of the storm season or until ours is repaired.
 - viii. Joe Koehn from Central Tank Coatings addressed the council regarding water tower painting.
- c. People Service – Jeremy Anderson
 - i. Chlorine booster pump at well #2 went out and had to be replaced to disinfect drinking water at a cost of \$3247.04 from Minnesota Pump Works.
 - ii. Reviewed the new contract with PeopleService effective October 1, 2025, through September 30, 2028.
 1. Added flushing hydrants three times annually. This may vary due to the infrastructure project.
 2. Removed locates which will now be a city responsibility.
 3. Changing bill back rate \$70 to \$80 during regular business hours and \$105 to \$120 after hours.

Motion by Councilor Mason second by Councilor Jacobs to approve the contract with PeopleService effective October 1, 2025, through September 30, 2028. Vote for: Unanimous. Motion carried.

- iii. Lift station annual inspections completed by Quality Flow. Main lift station by ballpark pump #2 has impeller wear. Both pumps on Century Ave have extreme impeller wear. Waiting for report stating recommendations and price.
- iv. The City of Hutchinson cleans the lift stations for us. They are a great resource.
- v. Reviewed monthly reports.

2. Public Safety Liaison Reports

- a. Fire Department
 - i. Reviewed calls.
 - ii. The Silver Lake Fire members of the McLeod County Elevated Technical Rescue Team were dispatched to Hutchinson for a grain bin rescue. Silver Lake Fire has four (4) members on this team. Commendations to John Marvan, Brandon Mathews, Mitch Thompson, and McCoy Zajicek for the hours of training and continued training with the McLeod Rescue Team.
 - iii. The grant writer informed the department that it did not make it into rounds for the Brush Truck Grant. Looking for other grant options.
 - iv. On 7/28/2025 the fire department received and accepted Cory Behrendt’s letter of resignation. Department officers and Liaison Jacobs will be meeting to discuss filling the vacancy.
 - v. Meeting on September 3 to discuss the budget with chiefs and officers.
 - vi. Looking at getting three blood pressure units.
 - vii. Continue training with surrounding cities.

- b. Sheriff
 - i. Reviewed event totals and police hours reports.
 - ii. Reviewed Sheriff's Agreement for January 1, 2026, through December 31, 2027.

Motion by Councilor Jacobs second by Councilor Yurek to approve Resolution 25-19: Approving McLeod County Sheriff's Office Contract for Police Services for January 1, 2026, through December 31, 2027. Vote for: Unanimous. Motion carried.

- c. Ambulance
 - i. Silver Lake Ambulance hosted National Night Out alongside the Silver Lake Fire Department.
 - ii. Silver Lake Ambulance manned the 1st Aid Booth at the McLeod County Fair on Sunday, August 17th.
 - iii. There was one (1) medical emergency and three (3) minor incidents during Pola-Czesky Days.
 - iv. Staffing was reviewed.
 - v. Calls were reviewed.
 - vi. Opticon traffic light changer has been installed.
 - vii. Applying for a Compeer Financial grant to help offset the cost of stab-proof vests.

3. Municipal Liquor Store/Auditorium

- a. Business recap
- b. Staffing recap
- c. Operations recap
- d. Auditorium recap
- e. Facilities recap
- f. Request for Action to Hire Jordan Kaczmarek as a PT bartender at Grade 11 Step 3 \$16.44/hour effective August 20, 2025.

Motion by Councilor Gehring second by Councilor Yurek to approve the hire of Jordan Kaczmarek as a PT bartender at Grade 11 Step 3 \$16.44/hour effective August 20, 2025. Vote for: Unanimous. Motion carried.

- g. Reviewed financials.
 - i. July MTD \$11,480.67 compared to (\$3,317.78) last year.
 - ii. YTD (\$7,550.31) compared to \$14,393.34 last year.

4. Community Development

- a. The Planning Commission met on Tuesday, August 12, 2025.
 - i. Public Hearing held regarding rezoning request for the Main Street lots.
 - 1. Planning Commission recommends approving the rezoning request.

Motion by Councilor Yurek second by Councilor Mason to approve the rezoning of the Main Street lots from R-1 to R-2. Vote for: Unanimous. Motion carried.

- ii. Scott Rech from Stix & Brix, Inc. from Litchfield is proposing to build two three-bedroom four-plex units on the city lots. He will allow for 2.25 parking spaces per unit.
- iii. Presented a purchase agreement for the city lots. He is offering to purchase the lots for \$23,300, which is the price listed on the tax roll.

Motion by Councilor Yurek second by Councilor Mason to accept the purchase agreement presented by Scott Rech contingent on city attorney approval. Vote for: Unanimous. Motion carried.

- iv. Application received from Gary Klima for the open Commissioner's seat. The Planning Commission recommends accepting the application from Gary Klima to fill the empty seat.
 - 1. Part of the community for 52 years.
 - 2. Served on the fire department for 25 years.
 - 3. Served on the ambulance service for 10 years.
 - 4. Served on the Police Reserve for four years.

Motion by Councilor Yurek second by Councilor Mason to approve the application from Gary Klima to fill the open seat on the Planning Commission. Vote for: Unanimous. Motion carried.

- v. Reviewed the proposed amendments to the Zoning Ordinance in consideration of adding Cannabis regulations.
 - 1. Allow temporary cannabis events, but not on city property.
- vi. Discussed applying for a solar grant.
- vii. Pool update

5. Administration

a. Clerk's Report

i. July Treasurer's Report

- 1. GO Bond 2013A was paid off as part of the infrastructure project. This payment is part of the city's required contribution to the project.

- ii. Request to approve the SafeAssure Service Agreement form 2025-2026 in the amount of \$3,250.47.

Motion by Councilor Yurek second by Councilor Jacobs to approve the SafeAssure service agreement in the amount of \$3,250.47. Vote for: Unanimous. Motion carried.

- iii. Request to approve a donation to the GSL Elementary PTO for their fundraiser on Friday, October 24, of a family pool pass for the 2026 summer season.

Motion by Councilor Yurek second by Councilor Mason to approve the donation of a family pool pass for up to five (5) family members for the 2026 summer season to the GLS Elementary PTO fundraiser. Vote for: Unanimous. Motion carried.

- iv. Discussed the preliminary budget.

- v. Clerk's annual review.

Motion by Councilor Jacobs second by Councilor Yurek to retain clerk Pedersen with a wage increase of 2.50%, Grade 17 Step 9+ \$29.79. Vote for: Unanimous. Motion carried.

Old Business

- 1. Playground update

New Business

- 1. Request to approve a 1-Day gambling license for the Church of the Holy Family for their annual church bazaar to be held on Sunday, October 4, 2025.

Motion by Councilor Yurek second by Councilor Mason to approve a 1-Day gambling license for the Church of the Holy Family for their annual church bazaar to be held on Sunday, October 4, 2025. Vote for: Unanimous. Motion carried.

- a. Reviewed McLeod County public hearing notice.

Open Discussion

- 1. Solar grant discussion
 - a. Councilor Gehring will work on researching and possibly obtaining a solar grant for the city to place solar panels on city buildings.
- 2. MN state flag update

Motion by Councilor Yurek second by Councilor Mason to adjourn the meeting Vote for: Unanimous. Motion carried.

Meeting adjourned at 9:35 pm.

Diane E. Pedersen, Clerk/Treasurer

Seal of the City: