

Minutes
Silver Lake City Council
Quarterly Meeting
April 7, 2025
Silver Lake Auditorium

Mayor Bebo called the regular meeting to order at 6:33_pm.

Members present: Mayor Bruce Bebo, Councilor Josh Mason, Councilor Jarrett Whitney, Councilor Joanna Jacobs

Members Absent: Councilor Roxanne Yurek

Staff present: Diane Pedersen

Others present: Joe & Marge Bandas, Sam Fink

Motion by Councilor Jacobs second by Councilor Mason to approve the agenda. Vote for: Unanimous. Motion carried.

Consent Agenda

1. Approve minutes from March 17, 2025, Regular Meeting.
2. Approve minutes from March 31, 2025, Special Meeting.
3. Claims

Motion by Councilor Whitney second by Councilor Mason to approve the Consent Agenda. Vote for: Unanimous. Motion carried.

Public Comment – None

Department Business

1. Public Works
 - a. SEH Agenda
 - i. Project Update
 1. Tree removal taking place
 2. Reclaiming to take place April 8 through April 11
 - ii. Project Update Letters
 - iii. First pay-op will be for the month of April. It will be brought to USDA the second Tuesday of the month and then it will be brought to the city for the monthly meeting on the third Monday of the month.
 - iv. Water Bills for Residents on Temporary Water Options
 1. Charge the base minimum.
 2. Charge the average of the last three or six months.
 3. Charge the lowest bill of the past three or six months.
 4. Charge the amount billed during the same time period from the previous year.
 - a. Water pressure should not be affected by the temporary water.
 - b. Homes should be on temporary service 4-6 weeks, 8 at the most.

Motion by Councilor Whitney second by Councilor Mason to approve the billing for temporary water service for residents on the infrastructure project at the rate of the previous year's same period of use for the amount of time they are on the temporary service. Vote for: Unanimous. Motion carried.

- v. Change Order 1 – geotextile fabric change
- vi. Potential change order for Total Reconstruction on Main Street (CR 92) from Grove Ave to Century Lane in 2026
 - 1. Discussed with the County Board and they agreed to move forward. The county cost will be about \$250,000 and the city cost will be about \$180,000 for a \$1.3 million project.
 - 2. Joint Powers Agreement will be drawn up and finalized in May or June.
- vii. Other Items
 - 1. R&R contract for staging
 - 2. Private Property contracts during the project can be done through R&R, but not as part of the infrastructure project. R&R can only do work from the ROW to the foundation wall.
 - 3. Water main repair due to CenturyLink boring mistake on 3/26/2025. This is a Gopher One issue, and the city will investigate further.

2. Public Safety

a. Fire Department

- i. Request for Action to approve the quote from Sam’s Tire for replacement tires for Engine 3 at a cost of \$2594.84.

Motion by Councilor Jacobs second by Councilor Mason to approve the quote from Sam’s Tire to replace the tires on Engine 3 at a cost not to exceed \$2594.84. Vote for: Unanimous. Motion carried.

b. Ambulance

- i. Request for Action to terminate service with Expert Billing effective June 30, 2025.

Motion by Councilor Jacobs second by Councilor Mason to approve terminating service with Expert Billing effective June 30, 2025. Vote for: Unanimous. Motion carried.

- ii. Request for Action to approve an agreement with Metro-Billing Services with an initial setup fee of \$550 and a monthly fee of \$25 per claim filed.

Motion by Councilor Jacobs second by Councilor Whitney to approve the agreement with Metro-Billing Services effective 4/1/2025. Vote for: Unanimous. Motion carried.

3. Municipal Liquor Store

a. MLS update

- i. Will be hiring a new MLS Manager.
- ii. New security cameras were installed, and they work great.
- iii. Seeking PT bartenders.
- iv. Looking for a new freezer.
- v. Discussed Crow River Glass and window replacement.

b. Reviewed job description for the Municipal Liquor Store Manager

Motion by Councilor Whitney second by Councilor Jacobs to approve the updated job description for the MLS Manager with the following amendments: lift 40 pounds with assistance if needed; change minimum qualification On/Off Sale experience to desired qualifications. Vote for: Unanimous. Motion carried.

c. Request for Action to approve the cleaning quote from ServiceMaster to clean the kitchen and bar areas.

- i. Service Master \$2910.00
- ii. Servpro \$3342.18

Motion by Councilor Whitney second by Councilor Mason to approve the estimate from ServiceMaster to deep clean the kitchen and bar areas at a cost not to exceed \$2910.00. Vote for: Unanimous. Motion carried.

- d. Discussed hiring Tidy Tightwads to deep clean the MLS twice a year. Their current quote is \$428.41 but will meet with them to discuss what is included in that quote.

4. Administration

- a. Discussed the aerial photography done by McLeod County.

Motion by Councilor Jacobs second by Councilor Mason to approve the request by McLeod County to participate in the aerial photography. Vote for: Unanimous. Motion carried.

- b. Request for Action to approve the contract with Clarke Environmental Mosquito Management for the summer of 2025.

- i. The council had questions regarding spraying during construction, so tabled the contract until the April 21st meeting.

- c. Discussed a clarification to the fee schedule of whether or not children two and under swim free.

- i. Glencoe & Lester Prairie – children ages 0-4 reduced daily rate
- ii. Hutchinson – 2 & under free
- iii. Cokato 4 & under free

Motion by Councilor Jacobs second by Councilor Mason to approve the change to the fee schedule to state the pool fee for two and under is free but they need to be listed on the family pass. Vote for: Unanimous. Motion carried.

Old Business

1. Discussed property valuations for property liability and automobiles.
2. Discussed SafeBuilt permit fees. Will finalize at the April 21 council meeting.
3. Reviewed the MN Dept of Employment & Economic Development (DEED) county profile.

New Business

1. Request for Action to approve the \$3000 city contribution to Pola-Czesky Days to be used for wrestling.

Motion by Councilor Mason second by Councilor Whitney to approve the request to use the \$3000 city contribution to Pola-Czesky Days for wrestling. Vote for: Unanimous. Motion carried.

Open Discussion

1. Will streets be ready for the Pola-Czesky Days parade.

Motion by Councilor Jacobs second by Councilor Whitney to adjourn this quarterly meeting of the Silver Lake City Council. Vote for: Unanimous. Motion carried.

Meeting adjourned at 8:38 pm.

Diane E. Pedersen, Clerk/Treasurer

Seal of the City: