

Minutes
Silver Lake City Council
Regular Meeting
6:30pm April 21, 2025
Silver Lake Auditorium

Mayor Bebo called the meeting to order at 6:30pm.

Members Present: Mayor Bruce Bebo, Councilor Jarrett Whitney, Councilor Josh Mason, Councilor Roxanne Yurek

Members Absent: Councilor Joanna Jacobs

Staff Present: Diane Pedersen, Chris Penaz, Ashley Ardolf-Mason

Others Present: Sam Fink, Gary Kosek, Mike Hauan

Motion by Councilor Mason second by Councilor Whitney to approve the agenda. Vote for: Unanimous. Motion carried.

Consent Agenda:

1. Approve minutes from April 17, 2025, Open Book Hearing of the Board of Appeals and Equalization
2. Approve Minutes from April 7, 2025, Quarterly Meeting
3. Approve Payroll 7 & 8, March Ambulance and Quarterly 1
4. Approve Claims

Motion by Councilor Whitney second by Councilor Mason to approve the consent agenda. Vote for: Unanimous. Motion carried.

Public Comment – None

New Business

1. Gary Kosek requested the use of the pool for summer recreation 4-5 Fridays from 9-11am.

Motion by Councilor Yurek second by Councilor Whitney to approve summer recreation using the city pool 4-5 Friday mornings from 9-11am. Vote for: Unanimous. Motion carried.

2. A donation of four lots on the end of Frank Street was discussed. The lots are unbuildable, and the city does not have a use for the lots.

Motion by Councilor Yurek second by Councilor Whitney to decline the donation of the four lots. Vote for: Unanimous. Motion carried.

Old Business

1. The proposed fee schedule from SafeBuilt was discussed. It was tabled until the May 19th council meeting.
 - a. SafeBuilt to provide the full contract.
 - b. Does an amended contract need to be prepared from the date of acceptance through 2026?
 - c. Does the city need to accept the full proposal or can they approve the building permit increase but not the over-the-counter permits?
 - d. The fees have not been updated since 2018. They are currently 1997+10%, looking to go to the 2018 fee schedule.
2. Request for Action to approve the 2025 mosquito agreement with Clarke Environmental for 11 treatments with the extension through 2027.

Motion by Councilor Yurek second by Councilor Whitney to approve the agreement with Clarke Environmental for 11 treatments with the extension through 2027. Vote for: Councilor Yurek, Councilor Whitney. Opposed: Councilor Mason, Mayor Bebo. Motion failed.

Motion by Councilor Mason second by Councilor Whitney to approve the agreement with Clarke Environmental for 11 treatments with a one-year contract. Vote for: Unanimous. Motion carried.

Department Business

1. Public Works

a. SEH

- i. Project Status Update
- ii. Project update letters
 1. Sent out weekly
 2. Residents can opt to receive letters via email.
 3. Includes QR codes and links provided by the city for residents to receive text/email notifications.
- iii. Resident Concerns
- iv. Application for payment
 1. Will be submitted for approval at the next council meeting.
- v. CR 92 status – A Joint Powers Agreement is being developed for the section from Grove Avenue to Century Lane

Motion by Councilor Whitney second by Councilor Mason to work with McLeod County to create a change order to the infrastructure project on CR 92 from Grove Avenue to Century Lane. Vote for: Unanimous. Motion carried.

- vi. Frequency of receiving daily construction logs – The council would like them included in the monthly council packet.
 - vii. Upcoming items
 - viii. Other Items
- b. Public Works Liaison Report
- i. Loader repairs continue due to difficulty locating parts.
 - ii. Continue performing locates for utilities and project.
 - iii. Working with R&R on locating unknown city utilities and shutoff plans.
 - iv. Working on the next water shut off day scheduled for April 21, to try and reduce the size of the affected area.
 - v. Compost relocation seems to be going ok.
 - vi. There are a lot of people and machines working, please give them room and be patient.
 - vii. Planning to start on pool prep once we can access the pool and surrounding area, and water is installed.
 - viii. Huge shout out to R&R workers for their hard work on the water shut off day to get the city back online as soon as possible.
 - ix. Request for Action to approve the quote for the removal of the south goal post and footing due to infrastructure work to be completed.
 1. Litzau Excavating \$1275
 2. Juul Underground \$1700

Motion by Councilor Yurek second by Councilor Mason to approve the quote from Litzau Excavating for the removal of the south goal post and footing at a cost not to exceed \$1275. Vote for: Unanimous. Motion carried.

c. People Service

- i. Reviewed Reports

d. Public Works Supervisor review – tabled until the May 19th meeting.

2. Public Safety

a. Fire Department

i. Liaison Report

1. Replacement tires have been ordered from Sam's Tire.
2. Liaison Jacobs met with chiefs to discuss selling the old SCBA compressor, which is no longer in use, replacing the compressor for the

air brakes, letting up charge accounts for the fire department and fire hall safety updates.

3. The next drill trainer is coming to do trench rescue training which will be a good drill with the infrastructure project going on.
4. The car and bike show fundraiser is scheduled to take place on Saturday, May 17.
5. National Night Out scheduled for Tuesday, August 5.
6. Joint Training with surrounding towns of Winsted and Lester on high level (silo, grain bin, etc.) is underway. Four members from surrounding towns will attend and then go back and train their fellow firefighters. Grain bin rescue training will be the first session to be held in Winsted.
7. Chief 1 will do preplanning for fire protection while water mains are being replaced during the infrastructure project.
8. Liaison Jacobs and chiefs will meet again on Tuesday, April 29.

b. Sheriff's Report

- i. Reviewed event totals and police hours reports.

c. Ambulance

- ii. Discussed the cost of EMT courses.
- iii. Eyewash stations have been donated for the ambulance, fire department and public works.
- iv. Continue to work on safety updates.
- v. Ambulance service was awarded a 2024 Certificate of Excellence from the Minnesota Office of Emergency Medical Services for their exceptional clinical care in calendar year 2024.
- vi. Rig is back from getting repairs.
- vii. LED lights have been ordered from Cars on Patrol and should have them within the next few weeks.
- viii. Vests will be purchased from Alpha Training & Tactics.
- ix. The service will be participating in yearly mock crash at GLS high school on April 24th.
- x. Staffing reviewed
- vii. Calls reviewed
- viii. Request for Action to accept the resignation of EMR Allison White as of March 9, 2025. She was on the service for 2.5 years.

Motion by Councilor Yurek second by Councilor Whitney to accept the resignation of Allison White as of March 9, 2025. Vote for: Unanimous. Motion carried.

c. Municipal Liquor Store/Auditorium

- a. Business recap
- b. Reviewed financials.
 - i. March MTD (\$22,655)
 - ii. YTD (\$13,322)
- c. Staffing
 - i. FT Manager position posted
 - ii. PT bartenders posted
 - iii. Request to create the new position of Kitchen Prep/Cook
- b. Off-Sale changes taking place.
- c. Kitchen
 - i. Scheduled to be cleaned on Sunday, April 27.
 - ii. Menu updates coming
 - iii. May not need additional freezer
 - iv. Adjusting kitchen hours to 11a-9p with pizza still available until 10pm.
- d. Marketing/Advertising/Promotion discussed.

- e. Request for Action to approve the FD Relief Association Car & Bike Show on May 17, 2025. Main St (County Road 92) between Lake Ave & Thomas Ave along with the entrances into the Muni parking lots will be closed from 12-6pm.

Motion by Councilor Whitney second by Councilor Mason to approve closing Main St from Lake Ave to Thomas Ave as well as the entrances into the Muni parking lot from 12-6pm on Saturday, May 17, 2025. Vote for: Unanimous. Motion carried.

- f. Hiring Committee – Jarrett Whitney is applying for the MLS Manager position, so he was removed from the committee and Councilor Josh Mason was added to the committee.
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- d. Community Development
 - a. The Planning Commission did not meet in April. Their next meeting will be Tuesday, May 13, 2025.
 - b. Pool interviews being discussed
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- 4. Administration
 - a. Clerk's Report
 - i. March Treasurer's Report was reviewed.
 - ii. Reviewed McLeod County Planning Commission Notices.

Open Discussion

- 1. Status of mural frames
- 2. Pola-Czesky Days parade route

Motion by Councilor Mason second by Councilor Whitney to adjourn the meeting Vote for: Unanimous. Motion carried.

Meeting adjourned at 8:51 pm.

Diane E. Pedersen, Clerk/Treasurer

Seal of the City: