

Minutes
Silver Lake City Council
Regular Meeting
6:30pm February 18, 2025
Silver Lake Auditorium

Mayor Bebo called the meeting to order at 6:30pm.

Members Present: Mayor Bruce Bebo, Councilor Jarrett Whitney, Councilor Joanna Jacobs, Councilor Josh Mason, Councilor Roxanne Yurek

Members Absent: None

Staff Present: Diane Pedersen

Others Present: Sam Fink, Jason & Jean Horrmann, Al Greene & Tonia Sikorski (Safebuilt), Jon McCarthy & Elizabeth Heikkila, Greg Frasier & Jesse Reiner (R&R Excavating)

Motion by Councilor Jacobs second by Councilor Whitney to approve the agenda. Vote for: Unanimous. Motion carried.

Consent Agenda:

1. Approve minutes from January 21, 2025, Annual Meeting
2. Approve minutes from February 12, 2025, special meeting
3. Approve Payroll 3 & 4 and January ambulance
4. Approve Claims

Motion by Councilor Whitney second by Councilor Yurek to approve the consent agenda. Vote for: Unanimous. Motion carried.

Public Comment – None

New Business

1. Music in the Park Committee
 - a. Have a stainless-steel serving table built at the city park and have the electrical updated with all costs assumed by the Music in the Park Committee. The plan is to have it completed sometime in June.

Motion by Councilor Jacobs second by Councilor Mason to approve the Music in the Park constructing a stainless-steel serving table in the city park. Vote for: Unanimous. Motion carried.

2. Resolution 25-09: Resolution Approving Local Board of Appeal and Equalization Meeting.

Motion by Councilor Yurek second by Councilor Whitney to approve Resolution 25-09 Approving the Local Board of Appeal and Equalization meeting to be held on Monday, April 7, 2025, at 6:00pm. Vote for: Unanimous. Motion carried.

3. Resolution 25-10: Resolution Approving Workers' Compensation Insurance Premiums.
 - a. Preliminary premium for 2025 is \$37,569, budget is \$42,740. The experience multiplier increased from 1.58 in 2024 to 2.02 in 2025.

Motion by Councilor Jacobs second by Councilor Mason to approve Resolution 25-10 approving workers' Compensation insurance premiums for 2025 not to exceed \$42,740. Vote for: Unanimous. Motion carried.

Old Business

1. Fee Schedule
 - a. Safebuilt
 - i. The fees were last raised in 2018.
 - ii. Will be discussed further at the March 17 city council meeting.
 - b. Request to review the fee schedule to add bulk water rates

- i. Bulk Water Rate for work completed within city limits
 - 1. \$15/1000 gallons
- ii. Bulk Water Rate for work completed outside of city limits
 - 1. \$20/1000 gallons
- iii. \$60 per month Meter Rental Rate for Bulk Water Purchases

Motion by Councilor Yurek second by Councilor Whitney to approve the bulk water rates as presented on the updated fee schedule. Vote for: Unanimous. Motion carried.

Department Business

1. Public Works

a. SEH – Infrastructure Project Bid Review

i. Award Infrastructure Project Bid

1. Resolution 25-11: Resolution Accepting Bid

- a. This resolution grants authority for mayor and clerk to sign contracts for the project and authorizes the award of the project to R&R in its entirety, base bid plus all of the alternates.

Motion by Councilor Yurek second by Councilor Jacobs to Resolution 25-11 resolution accepting bid for the infrastructure project. Vote for: Unanimous. Motion carried.

ii. Notice of Award to be given to R&R so they can start signing contracts.

- a. Rural Development has a continuing resolution that expires on March 14 that allows Federal employees to work, and that resolution has not been renewed. If it does not get renewed by March 15, all non-essential federal employees (Rural Development) will be furloughed and won't be available to review and sign documents.

iii. Braun Intertec Proposal for construction materials testing and special inspections for the infrastructure project at a cost of \$180,284.

- a. Basis of scope of work – three (3) visits per week for multiple services for seven (7) months in 2025 & 2026 and four (4) months in 2027 for a total of eighteen (18) months or seventy-eight (78) weeks.

Motion by Councilor Whitney second by Councilor Yurek to approve the Braun Intertec bid for materials and soil testing for the infrastructure project in the amount of \$180,284. Vote for: Unanimous. Motion carried.

b. Public Works Liaison Report

- i. The Public Works Supervisor has obtained his pool operator's licenses, and it is good for five years. The supervisor may have the Maintenance 3 employee attend next year.
- ii. Public Works has been reviewing sewer jet schedule for 2025.
- iii. Have been reviewing pool safety equipment and procedures, both state and local laws.
- iv. Street sweeper repairs have been completed.
- v. Continuing to organize shop and records needed for city operations.
- vi. SafeAssure mock OSHA visit scheduled for March 12.
- vii. Developing a mowing procedure for the ponds.

c. Reviewed PeopleService reports.

2. Public Safety

a. Fire Department

- i. Fire calls reviewed.
- ii. New turnouts are arriving for 10 firefighters.
- iii. Budget meeting on the 2025 budget was held with the townships on 2/12/2025.
- iv. Helped with the Lion's ice golf meat raffle on 2/15/2025.
- v. Continue to work with city hall on tracking expenses and donations.
- vi. Discussed proposed OSHA requirement for fire departments.

a. Sheriff's Report

- i. Reviewed Event Totals Report

- ii. Reviewed Police hours
 - iii. Discussed ways to connect with kids in the community.
 - 1. School visits
 - 2. National Night Out
 - 3. Pola-Czesky Days
 - 4. Bike rodeo
 - iv. Youth ATV safety Class March 29 from 9-3 at the fairgrounds.
- b. Ambulance
- i. Members are discussing ideas for using the State Revenue Grant that was received at the end of December.
 - 1. Rig was taken to Sam's Tire in Glencoe for repair quotes. Will be taken in for repairs in the near future.
 - 2. Fifteen new series 7 pagers were purchased at a cost of \$7625.
 - 3. New warming gear will be purchased for EMTs (stocking caps, gloves, gators for face) for the winter elements.
 - 4. Pursuing quotes to update all lights on the rig to LED.
 - 5. Lions will be helping with the cost of stab proof vests. Get those on active rotation fitted and then have generic sizes for those not on active rotation (currently 15 total). (\$1500 each with a state reimbursement of \$900 each for a cost of \$700 each(rounded) or a total of \$10,500).
 - ii. Staffing reviewed
 - iii. Calls reviewed

2. Municipal Liquor Store/Auditorium

- a. Reviewed Financials
 - i. Dec - \$3300 profit
 - ii. January MTD & YTD Gross Profit of \$16,643
 - 1. MLS was posted during the month of January, so they were unable to purchase liquor and beer.
- b. The Health Inspector stopped February 5th. Action is being taken with bartenders and public works regarding cosmetic, cleaning and maintenance issues.
- c. Counted and valued inventory for auditorium bar. Had to do some recounting of MLS inventory for the auditor.
- d. Ice Golf took place on Saturday, February 15. The bar opened at 8:00am, a meat raffle was held at 10:30am, and DJ and Karaoke were at 8:00pm.
- e. KC fish fry is March 7th. The bar will serve beer. DJ & Karaoke scheduled at 8:00pm.
- f. Request for Action for part-time bartender, Max Petersen, annual review:
 - iii. Currently Grade 11 Step 0 \$14.42, increase to Grade 11 Step 1 \$15.22 effective February 17, 2025.

Motion by Councilor Whitney second by Councilor Yurek to approve the increase for Max Petersen from Grade 11 Step 0 to Grade 11 Step 1 \$15.22 effective February 17, 2025. Vote for: Unanimous. Motion carried.

3. Community Development

- a. Meeting held on Tuesday, February 11, 2025.
 - i. Kelvin Breeggemann possible interest in city lots.
 - ii. 102 Main St
 - 1. McHeikkala Properties
 - a. They were proposing an event center, but putting in a sprinkler system came in higher than expected. Asking to leave zoned R-1 and run an Airbnb or Vrbo until sprinklers can be put in.
 - a. Continue working on the Comprehensive Plan adding actions to Goals & Strategies.
 - b. Ryan Back – owner of the old grocery store – working on remodeling and determining what would be most beneficial to put in the building.

- b. It is the recommendation of the Planning Commission to fill the vacant seat with Ted Gehring.

Motion by Councilor Yurek second by Councilor Jacobs to appoint Ted Gehring to fill the vacancy on the Planning Commission. Vote for: Unanimous. Motion carried.

5. Administration

a. Clerk's Report

i. January Treasurer's Report

- 1. Fund 418 adjustment will be completed once the auditor's work has been completed. Transfer the balance in the account to Community Development.

ii. Request to amend council minutes from February 20, 2024, as the approval needs to be either a yes or a no, it cannot include any stipulations.

- 1. February 20, 2024, Request for Action to approve Community Charities of Minnesota premise permit LG214 to run gambling at Molly's Café located at 808 Hwy 7 in Silver Lake, MN.

Motion by Councilor Yurek second by Councilor Whitney to amend the minutes from February 20, 2024, to read request for action to approve Community Charities of Minnesota premise permit LG214 to run gambling at Molly's Café located at 808 Hwy 7 in Silver Lake, MN. Vote for: Unanimous. Motion carried.

iii. Reviewed McLeod County Planning Commission Notice

Open Discussion

1. Roxy Yurek – December termination

- a. The termination was due to not having worked during the past two years, not because of being on the city council.
- b. The city will advertise for part-time on-call office help to fill in when both the city clerk and deputy clerk need to be gone so the city office remains open.

2. Playground update

- 3. Pool sand filter cost of around \$15,000, has been budgeted for.

Motion by Councilor Yurek second by Councilor Mason to adjourn the meeting Vote for: Unanimous. Motion carried.

Meeting adjourned at 8:55 pm.

Diane E. Pedersen, Clerk/Treasurer

Seal of the City: