

Minutes  
Silver Lake City Council  
Annual Meeting  
6:30pm, January 6, 2025  
Silver Lake Auditorium

Mayor Bebo called the meeting to order at 6:30pm.

Swearing in of newly elected council members: Mayor Bruce Bebo, Councilor Josh Mason, Councilor Jarrett Whitney, Councilor Roxanne Yurek

Members Present: Mayor Bruce Bebo, Councilor Roxanne Yurek, Councilor Joanna Jacobs, Councilor Josh Mason, Councilor Jarrett Whitney

Staff Present: Diane Pedersen

Others Present: None

***Motion by Councilor Mason second by Councilor Whitney to approve the agenda. Vote for: Unanimous. Motion carried.***

Consent Agenda:

1. Approve minutes from December 16, 2024, TNT & Regular Meeting
2. Approve Payroll #26
3. Approve Claims

***Motion by Councilor Jacobs second by Councilor Whitney to approve the consent agenda. Vote for: Unanimous. Motion carried.***

Public Comment – None

Old Business

1. Reviewed MN Department of Employment and Economic Development (DEED) County Profile updated 10-21-2024.

New Business

1. Resolution 25-01: Resolution Creating the Annual Appointments of the City of Silver Lake. Mayor Bebo presented his appointments for 2025:

**a. Official City Depositories:**

1. First Community Bank of Silver Lake
2. Minnesota Municipal Money Market Fund

**Official Newspaper:**

McLeod County Chronicle

**City Attorney:**

Gavin, Janssen & Stabenow, LTD.

**Acting Mayor:**

Councilor Josh Mason

**Deputy Weed Inspector:**

Public Works Supv, Chris Penaz

**Civil Defense Director/**

**Emergency Response Coordinator:**

Sheriff Tim Langenfeld

**City Administration Liaison**

Mayor Bruce Bebo

**Public Works Liaison**

Councilor Josh Mason

**Public Safety Liaison**

Councilor Joanna Jacobs

**Municipal Liquor Dispensary Liaison:**

Councilor Jarrett Whitney

**Community Development Liaison:**

Councilor Roxanne Yurek

**Assistant to all Liaisons:**

Mayor Bruce Bebo

**Regular Meeting Dates & Times:**

3<sup>rd</sup> Monday of the month except January and February on 3<sup>rd</sup> Tuesday. Quarterly meetings on Monday, April 7<sup>th</sup>; Monday, July 7<sup>th</sup> & Monday Oct. 6<sup>th</sup>.

All meetings start at 6:30pm unless otherwise noted.

**Economic Development Authority:**

**Right-Of-Way Director**

**Personnel Committee:**

Members of the City Council  
Public Works Supv. Chris Penaz  
Mayor Bruce Bebo  
Councilor Jarrett Whitney  
Department Head Diane Pedersen

Provided Council Liaison descriptions for each member of council. Time was allowed for council members to review the descriptions and ask questions. The mayor would like the following items to be areas of concentration for the coming year:

Community Development – Pool->improve operations/more efficient

MLS – Establish inventory process/timeline

Public Safety – Bike Rodeo (with support from the Lions) and track Ambulance Grant

Public Works – Infrastructure Project and Capital Improvement Plan

Administration – track infrastructure project and attend meetings; second exit in city hall office

Reviewed other paperwork to be completed and returned to the city office.

***Motion by Councilor Yurek second by Councilor Mason to approve Resolution 25-01 Authorizing the Annual Appointments by the Mayor of the City of Silver Lake. Vote for: Unanimous. Motion carried.***

2. Resolution 25-02: Resolution Pre-Authorizing Payments by Clerk’s Warrant(s)
  - a. The Resolution authorizes Clerk Pedersen to pay certain claims prior to Council approval and to utilize Electronic Fund Transfers.

***Motion by Councilor Jacobs second by Councilor Whitney to approve Resolution 25-02 Pre-authorizing payments by clerk’s warrant. Vote for: Unanimous. Motion carried.***

3. Resolution 25-03: Resolution Declaring City Council Members as Employees of the City
  - a. The Resolution designated the City Council as employees to be covered under Workers Compensation Insurance.

***Motion by Councilor Mason second by Councilor Jacobs to approve Resolution 25-03 declaring city council members as employees of the city to be covered under Workers Compensation Insurance. Vote for: Unanimous. Motion carried.***

4. Resolution 25-04: Resolution Classifying Fund Balances for Financial Reporting Purposes
  - a. The Resolution classified all City Funds except enterprise funds and those funds with negative ending balances at the end of 2024 as required by the Governmental Accounting Standards Board.

***Motion by Councilor Whitney second by Councilor Mason to approve Resolution 25-04 Classifying Fund Balances for Financial Reporting Purposes. Vote for: Unanimous. Motion carried.***

5. Resolution 25-05: Resolution Approving Not to Waive the Monetary Limits on Municipal Tort Liability.
  - a. MN State Statute sets a limit on tort liability claims unless a City chooses to waive them.
    - i. Torts are tied to civil court claims and are meant to hold someone accountable for a violation without involving criminal punishment.
    - ii. The resolution does not waive those limits.

***Motion by Councilor Mason second by Councilor Whitney to approve Resolution 25-05 approving not to waive the monetary limits on municipal tort liability. Vote for: Unanimous. Motion carried.***

6. Resolution 25-06: Resolution Making Appointments to Authorized Signers for the City of Silver Lake.
  - a. The Resolution appoints Mayor Bruce Bebo and City Clerk/Treasurer Diane Pedersen as authorized signers for 2024.

**Motion by Councilor Jacobs second by Councilor Whitney to approve Resolution 25-06: Resolution approving Mayor Bruce Bebo and City Clerk/Treasurer Diane Pedersen as authorized signers. Vote for: Unanimous. Motion carried.**

7. Resolution 25-07: Resolution Authorizing Application for Grant Navigation Support for the City.
  - a. This grant is to pay for Sam Fink's services in helping to obtain bonding bill funding for water/wastewater treatment that is not included in the infrastructure project.

**Motion by Councilor Whitney second by Councilor Jacobs to approve Resolution 25-07: Resolution Authorizing Application for Grant Navigation Support for the City. Vote for: Unanimous. Motion carried.**

8. Discussion held regarding Township contributions for Fire Department and Ambulance and contracts for Fire Department.
  - a. Fire Department
    - i. Contract amounts increased slightly due to requesting funds for future equipment needs.
    - ii. Approval of Fire Department township contracts.

**Motion by Councilor Jacobs second by Councilor Whitney to approve the 2025 fire Department contract with Hale Township in the amount of \$51,880. Vote for: Unanimous. Motion carried.**

2. Hasson Valley Township

**Motion by Councilor Jacobs second by Councilor Whitney to approve the 2025 fire Department contract with Hasson Valley Township in the amount of \$682. Vote for: Unanimous. Motion carried.**

3. Rich Valley Township

**Motion by Councilor Jacobs second by Councilor Whitney to approve the 2025 fire Department contract with Rich Valley Township in the amount of \$22,296. Vote for: Unanimous. Motion carried.**

4. Winsted Township

**Motion by Councilor Jacobs second by Councilor Whitney to approve the 2025 fire Department contract with Winsted Township in the amount of \$4503. Vote for: Unanimous. Motion carried.**

- b. Ambulance
  - i. The ambulance service is obligated to cover the area described in their Primary Service Area (PSA), so they ask for donations rather than prepare contracts as they need to respond to calls within their area no matter what.

#### Open Discussion

1. Lions -> E-Tab money be put into MLS CD for capital expenditures
2. Expert Billing -> research other companies

**Motion by Councilor Yurek second by Councilor Mason to adjourn the meeting Vote for: Unanimous. Motion carried.**

Meeting adjourned at 7:33pm.

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Diane E. Pedersen, Clerk/Treasurer

Seal of the City: