

Agenda

Silver Lake City Council

Regular Meeting

6:30pm, January 20, 2025

Silver Lake Auditorium

Call Regular Meeting to Order

Consent Agenda:

1. Approve minutes from January 5, 2026 Annual Meeting
2. Approve Payroll #26 & 1 and December Ambulance
3. Payment Application #9
4. Disbursement #9
5. Approve Claims

Public Comment

Department Business:

1. Public Works
 - a. SEH
 - b. Liaison Report
 - c. PeopleService Report
 - i. O&M Report
 - ii. WO Maintenance Report
2. Public Safety Liaison Report
 - a. Fire Department
 - b. Sheriff's Report
 - i. Event type report
 - ii. Police Hours
 - c. Ambulance Report
3. Municipal Liquor Liaison Report
4. Community Development
5. Administration
 - a. Clerk's report

Old Business: None

New Business: None

Open Discussion

Adjourn

Consent Agenda

Minutes
Silver Lake City Council
Annual Meeting
6:30pm, January 5, 2026
Silver Lake Auditorium

Mayor Bebo called the meeting to order at 6:30pm.

Members Present: Mayor Bruce Bebo, Councilor Roxanne Yurek, Councilor Joanna Jacobs, Councilor Josh Mason, Councilor Ted Gehring

Staff Present: Diane Pedersen

Others Present: None

Motion by Councilor Mason second by Councilor Yurek to approve the agenda. Vote for: Unanimous. Motion carried.

Consent Agenda:

1. Approve minutes from December 15, 2025, TNT & Regular Meeting
2. Approve Payroll #26 and Quarter 4
3. Approve Claims

Motion by Councilor Yurek second by Councilor Jacobs to approve the consent agenda. Vote for: Unanimous. Motion carried.

Public Comment – None

Old Business - None

New Business

DRAFT

1. Resolution 26-01: Resolution Creating the Annual Appointments of the City of Silver Lake. Mayor Bebo presented his appointments for 2026:

a. Official City Depositories:

1. First Community Bank of Silver Lake
2. Minnesota Municipal Money Market Fund

Official Newspaper:

McLeod County Chronicle

City Attorney:

Gavin, Janssen & Stabenow, LTD.

Acting Mayor:

Councilor Joanna Jacobs

Deputy Weed Inspector:

Public Works Supv, Chris Penaz

Civil Defense Director/

Sheriff Tim Langenfeld

Emergency Response Coordinator:

Mayor Bruce Bebo

City Administration Liaison

Councilor Joanna Jacobs

Public Works Liaison

Councilor Ted Gehring

Public Safety Liaison

Councilor Roxanne Yurek

Municipal Liquor Dispensary Liaison:

Councilor Josh Mason

Community Development Liaison:

Mayor Bruce Bebo

Assistant to all Liaisons:

3rd Monday of the month except

Regular Meeting Dates & Times:

January and February on 3rd Tuesday.

Quarterly meetings on Monday, April

6th; Monday, July 6th & Monday Oct.

5th.

All meetings start at 6:30pm unless

otherwise noted.

Page 3 of 108

Economic Development Authority:	Members of the City Council
Right-Of-Way Director	Public Works Supv. Chris Penaz
Personnel Committee:	Mayor Bruce Bebo
	Councilor Josh Mason
	Department Head Diane Pedersen

Provided Council Liaison descriptions for each member of council. Time was allowed for council members to review the descriptions and ask questions.

Motion by Councilor Jacobs second by Councilor Yurek to approve Resolution 26-01 Authorizing the Annual Appointments by the Mayor of the City of Silver Lake. Vote for: Unanimous. Motion carried.

2. Resolution 26-02: Resolution Pre-Authorizing Payments by Clerk's Warrant(s)
 - a. The Resolution authorizes Clerk Pedersen to pay certain claims prior to Council approval and to utilize Electronic Fund Transfers.

Motion by Councilor Yurek second by Councilor Mason to approve Resolution 26-02 Pre-authorizing payments by clerk's warrant. Vote for: Unanimous. Motion carried.

3. Resolution 26-03: Resolution Declaring City Council Members as Employees of the City
 - a. The Resolution designated the City Council as employees to be covered under Workers Compensation Insurance.

Motion by Councilor Mason second by Councilor Jacobs to approve Resolution 26-03 declaring city council members as employees of the city to be covered under Workers Compensation Insurance. Vote for: Unanimous. Motion carried.

4. Resolution 26-04: Resolution Classifying Fund Balances for Financial Reporting Purposes
 - a. The Resolution classified all City Funds except enterprise funds and those funds with negative ending balances at the end of 2025 as required by the Governmental Accounting Standards Board.

Motion by Councilor Jacobs second by Councilor Yurek to approve Resolution 26-04 Classifying Fund Balances for Financial Reporting Purposes. Vote for: Unanimous. Motion carried.

5. Resolution 26-05: Resolution Approving Not to Waive the Monetary Limits on Municipal Tort Liability.
 - a. MN State Statute sets a limit on tort liability claims unless a City chooses to waive them.
 - i. Torts are tied to civil court claims and are meant to hold someone accountable for a violation without involving criminal punishment.
 - ii. The resolution does not waive those limits.

Motion by Councilor Mason second by Councilor Gehring to approve Resolution 26-05 approving not to waive the monetary limits on municipal tort liability. Vote for: Unanimous. Motion carried.

6. Resolution 26-06: Resolution Making Appointments to Authorized Signers for the City of Silver Lake.
 - a. The Resolution appoints Mayor Bruce Bebo, City Clerk/Treasurer Diane Pedersen, and Deputy Clerk Carly Mathews (in the absence of the city clerk) as authorized signers for 2026.

Motion by Councilor Jacobs second by Councilor Mason to approve Resolution 26-06: Resolution approving Mayor Bruce Bebo, City Clerk/Treasurer Diane Pedersen, and Deputy Clerk Carly Mathews (in the absence of the city clerk) as authorized signers. Vote for: Unanimous. Motion carried.

7. Discussion held regarding Township contributions for Fire Department and Ambulance and contracts for Fire Department.
 - a. Fire Department
 - i. Contract amounts increased slightly due to requesting funds for future equipment needs.
 - ii. Approval of Fire Department township contracts.

1. Hale Township

Motion by Councilor Yurek second by Councilor Jacobs to approve the 2026 Fire Department contract with Hale Township in the amount of \$56,889. Vote for: Unanimous. Motion carried.

2. Hasson Valley Township

Motion by Councilor Gehring second by Councilor Mason to approve the 2026 Fire Department contract with Hasson Valley Township in the amount of \$748. Vote for: Unanimous. Motion carried.

3. Rich Valley Township

Motion by Councilor Jacobs second by Councilor Yurek to approve the 2026 Fire Department contract with Rich Valley Township in the amount of \$24,448. Vote for: Unanimous. Motion carried.

4. Winsted Township

Motion by Councilor Mason second by Councilor Jacobs to approve the 2026 Fire Department contract with Winsted Township in the amount of \$4,938. Vote for: Unanimous. Motion carried.

b. Ambulance

i. The ambulance service is obligated to cover the area described in their Primary Service Area (PSA), so they ask for donations rather than prepare contracts as they need to respond to calls within their area no matter what.

Open Discussion

1. Councilor Gehring discussed developing a city plan to a 0% increase in property tax next year.
2. Councilor Gehring discussed the remodel of city hall.
3. Councilor Gehring requested that the new Minnesota State Flag be flown in the council chambers in place of the flag that is currently flown.

Motion by Councilor Yurek second by Councilor Jacobs to only fly the US Flag in the council chambers
Vote for: Councilor Yurek, Councilor Jacobs. Vote Against: Mayor Bebo, Councilor Gehring. Abstained: Councilor Mason. Motion failed.

Motion by Councilor Jacobs second by Councilor Gehring to fly both Minnesota State Flags in the council chambers
Vote for: Councilor Jacobs, Councilor Gehring, Mayor Bebo. Vote Against: Councilor Yurek. Abstained: Councilor Mason. Motion carried

4. Discussed how to obtain water to fill an ice rink.

Motion by Councilor Yurek second by Councilor Gehring to adjourn the meeting
Vote for: Unanimous. Motion carried.

Meeting adjourned at 8:13pm.

Diane E. Pedersen, Clerk/Treasurer

Seal of the City:

Contractor's Application for Payment

Owner:	City of Silver Lake, Minnesota	Owner's Project No.:	
Engineer:	Short Elliott Hendrickson Inc.	Engineer's Project No.:	SILAK 171969
Contractor:	R & R Excavating, Inc.	Contractor's Project No.:	
Project:	Silver Lake Infrastructure Improvements Project		
Contract:	Silver Lake Infrastructure Improvements Project		
Application No.:	9	Application Date:	12/9/2025
Application Period:	From 11/30/2025	to 1/3/2026	

1. Original Contract Price	\$ 15,315,802.67
2. Net change by Change Orders	\$ 1,708,376.79
3. Current Contract Price (Line 1 + Line 2)	\$ 17,024,179.46
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 7,547,858.83
5. Retainage	
a. <u>5%</u> X \$ 7,432,429.83 Work Completed	\$ 371,621.49
b. <u>5%</u> X \$ 115,429.00 Stored Materials	\$ 5,771.45
c. Total Retainage (Line 5.a + Line 5.b)	\$ 377,392.94
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 7,170,465.89
7. Less previous payments (Line 6 from prior application)	\$ 7,073,081.88
8. Amount due this application	\$ 97,384.01
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 9,476,320.63

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: R & R Excavating, Inc.

Signature: 

Date: 1/6/26

Recommended by Engineer

By:



Title: Project Engineer

Date: 1/13/2026

Approved by Funding Agency

By:



Title:



Date:



Approved by Owner

By:



Title:



Date:



AFP #9 FUNDING SPLIT
SILVER LAKE INFRASTRUCTURE IMPROVEMENT PROJECT
SILVER LAKE, MINNESOTA
11/30/2025-01/03/2026
SEH NO. SILAK 171969

	WORK COMPLETED	STORED MATERIAL	5% RETAINAGE	WORK COMPLETED AND STORED MATERIAL LESS RETAINAGE (TOTAL DUE THIS PAY APP)
WASTEWATER ELIGIBLE	\$ 41,836.48	\$ 42,120.00	\$ 4,197.82	\$ 79,758.66
WATER ELIGIBLE	\$ -	\$ 18,553.00	\$ 927.65	\$ 17,625.35
STORM ELIGIBLE	\$ -	\$ -	\$ -	\$ -
CITY COST (INELIGIBLE)	\$ -	\$ -	\$ -	\$ -
TOTAL VALUE INSTALLED	\$ 41,836.48	\$ 60,673.00	\$ 5,125.47	\$ 97,384.01

<u>Company</u>	<u>Amount</u>	<u>Comment</u>
SEH	\$62,253.40	SILAK RD Project
Braun Intertec	\$5825.00	Construction Materials Testing
Ewert Bros. Inc.	\$900.00	Camera Main St from Grove to Century Lane
Juul Underground LLC	\$230.00	Camera Highway 7
McLeod County Recorder	\$46.00	Easement #134
MKC Consulting	\$1300.00	Prevailing Wage
Gopher State One Call	\$2.70	locates
Juul Underground LLC	\$460.00	Highway 7 sewer project televising
Total	\$71,017.10	

Name of Borrower

Silver Lake, City of

Items	Amount of Funds
Development	
Contract or Job No.	
Contract or Job No.	
Contract or Job No.	
Land or Rights-of-Way	
Legal, Testing, and Admin	\$ 8,717.70
Engineering Fees	\$ 62,253.40
Interest	
Equipment	
Contingencies	\$ 46.00
Refinancing	
Initial O&M	
Other	
TOTAL	\$ 71,017.10

Prepared By _____ **Silver Lake, City of**
Name of Borrower
By _____ **City Clerk**
Date _____
Approved By _____
Date _____

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

CITY OF SILVER LAKE

01/12/26 4:04 PM

Page 1

*Check Detail Register©

Batch: 2512EFT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 1st COMM BANK SL-CHK					
		VERIZON WIRELESS			
E 204-42153-321		Telephone	\$40.01	6130730193	NOV 11 - DEC 10, 2025 - AMB LAPTOP
E 607-49400-321		Telephone	\$38.62	6130730193	NOV 11 - DEC 10, 2025 - PW MAINTENANCE CELL
E 610-49750-321		Telephone	\$38.62	6130730193	NOV 11 - DEC 10, 2025 - MLS
E 608-49450-321		Telephone	\$38.62	6130730193	NOV 11 - DEC 10, 2025 - PW SUPERVISOR CELL
E 204-42153-321		Telephone	\$38.62	6130730193	NOV 11 - DEC 10, 2025 - AMB CELL
E 101-45124-321		Telephone	\$30.02	6130730193	NOV 11 - DEC 10, 2025 - POOL INTERNET
E 101-43100-321		Telephone	\$40.01	6130730193	NOV 11 - DEC 10, 2025 - PW
		Total	\$264.52		
2646 e 01/12/26					
		VERIZON WIRELESS			
E 204-42153-321		Telephone	\$40.01	6128218263	OCT 11 - NOV 10, 2025 - AMB LAPTOP
E 607-49400-321		Telephone	\$38.62	6128218263	OCT 11 - NOV 10, 2025 - PW MAINTENANCE CELL
E 610-49750-321		Telephone	\$38.62	6128218263	OCT 11 - NOV 10, 2025 - MLS
E 608-49450-321		Telephone	\$38.62	6128218263	OCT 11 - NOV 10, 2025 - PW SUPERVISOR CELL
E 204-42153-321		Telephone	\$38.62	6128218263	OCT 11 - NOV 10, 2025 - AMB CELL PHONE
E 101-45124-321		Telephone	\$40.02	6128218263	OCT 11 - NOV 10, 2025 - POOL INTERNET
E 101-43100-321		Telephone	\$40.01	6128218263	OCT 11 - NOV 10, 2025 - PUBLIC WORKS
		Total	\$274.52		
2647 e 01/12/26					
		RM PAYMENTS			
E 610-49750-307		Credit Card Fees	\$1,888.04	21761207	NOVEMBER MLS CREDIT CARD FEES
		Total	\$1,888.04		
2648 e 01/12/26					
		MEDIACOM			
E 101-41400-327		Internet Service	\$76.65	111625	BILL FROM 11/26/25-12/25/25
E 204-42153-309		EDP, Software and Desig	\$76.65	111625	BILL FROM 11/26/25-12/25/25
E 101-41940-327		Internet Service	\$76.65	111625	BILL FROM 11/26/25-12/25/25
		Total	\$229.95		
2649 e 01/12/26					
		REVTRAK			
G 607-20822		Revtrak Fee Payable	\$513.50	07322782	NOVEMBER PROCESSING FEES
		Total	\$513.50		
2650 e 01/12/26					
		REVTRAK			
G 607-20822		Revtrak Fee Payable	\$29.95	07322782	DECEMBER PROCESSING FEES
		Total	\$29.95		
2651 e 01/12/26					
		KASEYA			
E 610-49750-309		EDP, Software and Desig	\$0.00		MLS COMPUTER SUPPORT - DECEMBER
		Total	\$0.00		
2652 e 01/12/26					
		CENTERPOINT ENERGY			
E 205-42200-383		Gas Utilities	\$48.52		10/1/25-10/29/25
E 610-49750-383		Gas Utilities	\$45.10		10/1/25-10/29/25
E 101-45181-383		Gas Utilities	\$145.16		10/1/25-10/29/25
E 101-41940-383		Gas Utilities	\$53.66		10/1/25-10/29/25
E 608-49450-383		Gas Utilities	\$17.00		10/1/25-10/29/25

CITY OF SILVER LAKE

01/12/26 4:04 PM

Page 2

***Check Detail Register©**

Batch: 2512EFT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45124-383		Gas Utilities	\$31.43		10/1/25-10/29/25
E 101-41940-383		Gas Utilities	\$51.09		10/1/25-10/29/25
		Total	\$391.96		
2653 e	01/12/26	STATE OF MN			
G 610-20800		Due to Other Government	\$460.01	10748212082 LOTTERY	
		Total	\$460.01		
2654 e	01/12/26	STATE OF MN			
G 610-20800		Due to Other Government	\$829.41	10748212222 LOTTERY	
		Total	\$829.41		
2655 e	01/12/26	STATE OF MN			
G 610-20800		Due to Other Government	\$131.30	10748212222 LOTTERY	
		Total	\$131.30		
2656 e	01/12/26	EFTPS			
G 101-21703		Social Security Withholding	\$1,470.82		AMB #12 - FEDERAL WITHHOLDING
G 101-21704		Medicare Withholding	\$343.98		AMB #12 - FEDERAL WITHHOLDING
G 101-21701		Federal Withholding	\$277.77		AMB #12 - FEDERAL WITHHOLDING
		Total	\$2,092.57		
2657 e	01/12/26	EFTPS			
G 101-21703		Social Security Withholding	\$1,738.76		PP # 25 - FEDERAL WITHHOLDING
G 101-21704		Medicare Withholding	\$406.66		PP # 25 - FEDERAL WITHHOLDING
G 101-21701		Federal Withholding	\$1,053.60		PP # 25 - FEDERAL WITHHOLDING
		Total	\$3,199.02		
2658 e	01/12/26	AFLAC			
G 101-21717		Short Term Disability-AFL	\$112.01		DECEMBER DEDUCTION
		Total	\$112.01		
2659 e	01/12/26	PUBLIC EMPLOYEE RETIREMENT			
G 101-21705		PERA Withholding	\$302.40		AMB # 12 PERA WITHHOLDING
		Total	\$302.40		
2660 e	01/12/26	MN DEPT OF REVENUE			
G 101-21702		State Withholding	\$357.39		AMB # 12 - STATE PAYROLL WITHHOLDING
		Total	\$357.39		
2661 e	01/12/26	MN DEPT OF REVENUE			
G 101-21702		State Withholding	\$639.17		PP # 25 - STATE PAYROLL WITHHOLDING
		Total	\$639.17		
2662 e	01/12/26	PUBLIC EMPLOYEE RETIREMENT			
G 101-21705		PERA Withholding	\$2,171.86		PP # 25 - PERA WITHHOLDING
		Total	\$2,171.86		
2663 e	01/12/26	MN DEPT OF REVENUE			
G 607-20821		MN Sales Tax Payable	\$144.00		NOVEMBER SALES TAX
G 610-20821		MN Sales Tax Payable	\$4,724.00		NOVEMBER SALES TAX

CITY OF SILVER LAKE

01/12/26 4:04 PM

Page 3

***Check Detail Register©**

Batch: 2512EFT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
			Total	\$4,868.00	
2664 e	01/12/26	US Bank			
E 101-41400-309		EDP, Software and Desig	\$44.98		DEC 8,2025 STMT
E 101-41940-240		Small Tools,Minor Equip	\$13.96		DEC 8,2025 STMT
E 101-41910-322		Postage	\$199.12		DEC 8,2025 STMT
E 101-43100-309		EDP, Software and Desig	\$25.00		DEC 8,2025 STMT
E 204-42153-309		EDP, Software and Desig	\$12.50		DEC 8,2025 STMT
E 204-42153-322		Postage	\$9.70		DEC 8,2025 STMT
E 205-42200-210		Operating Supplies	\$141.00		DEC 8,2025 STMT
E 205-42200-309		EDP, Software and Desig	\$12.50		DEC 8,2025 STMT
E 610-49750-207		Computer Supplies	\$23.61		DEC 8,2025 STMT
E 610-49750-265		On-Sale Drink Ingred/Res	\$14.07		DEC 8,2025 STMT
E 610-49750-308		Training Fees	\$75.00		DEC 8,2025 STMT
E 610-49750-307		Credit Card Fees	\$1.51		DEC 8,2025 STMT
E 610-49750-437		Licenses & Permits	\$70.00		DEC 8,2025 STMT
E 610-49750-309		EDP, Software and Desig	\$12.50		DEC 8,2025 STMT
E 419-43100-319		Contract Services	\$33.40		DEC 8,2025 STMT
E 804-42153-322		Postage	\$208.47		DEC 8,2025 STMT
		Total	\$897.32		
2665 e	01/12/26	MEDIACOM			
E 610-49750-386		Cable Television	\$155.67		SERVICE FROM 12/13/25 - 1/12/26
E 610-49750-327		Internet Service	\$206.94		SERVICE FROM 12/13/25 - 1/12/26
E 610-49750-321		Telephone	\$70.16		SERVICE FROM 12/13/25 - 1/12/26
		Total	\$432.77		
2666 e	01/12/26	EFTPS			
G 101-21703		Social Security Withholding	\$334.80		COUNCIL QTR 3 - FEDERAL WITHHOLDING
G 101-21704		Medicare Withholding	\$78.28		COUNCIL QTR 3 - FEDERAL WITHHOLDING
		Total	\$413.08		
2667 e	01/12/26	EFTPS			
G 101-21703		Social Security Withholding	\$350.30		COUNCIL QTR # 4 - FEDERAL WITHHOLDING
G 101-21704		Medicare Withholding	\$81.96		COUNCIL QTR # 4 - FEDERAL WITHHOLDING
		Total	\$432.26		
2668 e	01/12/26	EFTPS			
G 101-21703		Social Security Withholding	\$1,836.90		PP # 26 - FEDERAL WITHHOLDING
G 101-21704		Medicare Withholding	\$429.58		PP # 26 - FEDERAL WITHHOLDING
G 101-21701		Federal Withholding	\$1,096.94		PP # 26 - FEDERAL WITHHOLDING
		Total	\$3,363.42		
2669 e	01/12/26	MN DEPT OF REVENUE			
G 101-21702		State Withholding	\$667.34		PP # 26 - STATE PAYROLL WITHHOLDING
		Total	\$667.34		
2670 e	01/12/26	PUBLIC EMPLOYEE RETIREMENT			
G 101-21705		PERA Withholding	\$2,207.77		PP # 26 - PERA WITHHOLDING
		Total	\$2,207.77		

CITY OF SILVER LAKE

01/12/26 4:04 PM

Page 4

***Check Detail Register©**

Batch: 2512EFT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100			\$27,169.54		

Fund Summary**10100 1st COMM BANK SL-CHK**

101 General Fund	\$16,826.05
204 Ambulance Fund	\$256.11
205 Fire Fund	\$202.02
419 Infrastructure Improvement Pro	\$33.40
607 Water Fund	\$764.69
608 Sewer Fund	\$94.24
610 Liquor Fund	\$8,784.56
804 Ambulance Equipment & Training	\$208.47
	\$27,169.54

CITY OF SILVER LAKE

01/05/26 3:58 PM

Page 1

*Check Detail Register©

Batch: 2601D01

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 1st COMM BANK SL-CHK					
55753	01/05/26	C&L Distributing			
E 610-49750-252		Off-Sale Beer For Resale	\$1,929.55	2228321	MLS
		Total	\$1,929.55		
55754	01/05/26	Hermel Wholesale			
E 610-49750-267		On-Sale-Food	\$37.91	1100226	MLS
E 610-49750-333		Freight and Express	\$7.50	1100268	MLS
E 610-49750-210		Operating Supplies	\$85.42	1100268	MLS
E 610-49750-254		Off-Sale N/A Bev For Res	\$142.27	1100268	MLS
E 610-49750-265		On-Sale Drink Ingre/Res	\$11.67	1100268	MLS
E 610-49750-267		On-Sale-Food	\$390.72	1100268	MLS
		Total	\$675.49		
55755	01/05/26	Johnson Brothers Liquor Co			
E 610-49750-333		Freight and Express	\$20.32	2961570	MLS
E 610-49750-251		Off-Sale Liquor For Resal	\$933.50	2961570	MLS
		Total	\$953.82		
55756	01/05/26	BILL LITZAU			
E 610-49750-345		Promotion	\$400.00	010726	LIVE MUSIC - 3 HRS - 1/7/26
		Total	\$400.00		
55757	01/05/26	MN COMMISSIONER OF PUBLIC SAFETY			
E 101-43100-437		Licenses & Permits	\$21.25	00-01755161	VEHICLE REGISTRATION RENEWAL - 1 TON DUMP
E 101-43100-437		Licenses & Permits	\$21.25	00-02256326	VEHICLE REGISTRATION RENEWAL - CITY CAR
E 101-43100-437		Licenses & Permits	\$21.25	00-02860412	VEHICLE REGISTRATION RENEWAL - BIG RED
E 101-43100-437		Licenses & Permits	\$21.25	00-03884270	VEHICLE REGISTRATION RENEWAL - DODGE
		Total	\$85.00		
55758	01/05/26	MN Rural Water Association			
E 607-49400-433		Dues & Subscriptions	\$225.00	2026	MEMBERSHIP 02/2026-01/2027
E 608-49450-433		Dues & Subscriptions	\$225.00	2026	MEMBERSHIP 02/2026-01/2027
		Total	\$450.00		
55759	01/05/26	MN State Fire Dept Association			
E 205-42200-433		Dues & Subscriptions	\$225.00	2026	2026 MSFDA MEMBERSHIP DUES
		Total	\$225.00		
55760	01/05/26	NCPERS GROUP LIFE INS.			
G 101-21713		Life Insurance Deduction	\$32.00	76480001202	GRP LIFE INSR PREMIUM 01/2026
		Total	\$32.00		
55761	01/05/26	PUBLIC EMPLOYEE RETIREMENT			
E 205-42200-124		Fire Pension Contributions	\$3,795.00	192784	FIRE - SVF REQUIRED PERA CONTRIBUTION
		Total	\$3,795.00		
55762	01/05/26	Phillips Wine & Spirits Inc			
E 610-49750-333		Freight and Express	\$7.56	5105199	MLS
E 610-49750-253		Off-Sale Wine For Resale	\$132.00	5105199	MLS

CITY OF SILVER LAKE

01/05/26 3:58 PM

Page 2

***Check Detail Register©**

Batch: 2601D01

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	\$139.56		
55763	01/05/26	Silver Lake, City of			
E 101-45181-382		Water Utilities	\$61.41	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 101-45181-385		Sewer Utilities	\$53.03	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 101-45181-387		Storm Sewer Utility	\$44.00	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 610-49750-382		Water Utilities	\$229.59	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 610-49750-385		Sewer Utilities	\$196.60	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 610-49750-387		Storm Sewer Utility	\$44.00	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 101-45124-382		Water Utilities	\$16.31	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 101-45124-385		Sewer Utilities	\$15.50	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 101-45124-387		Storm Sewer Utility	\$88.00	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 101-41940-382		Water Utilities	\$25.31	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 101-41940-385		Sewer Utilities	\$23.75	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 101-41940-387		Storm Sewer Utility	\$44.00	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 205-42200-382		Water Utilities	\$20.87	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 205-42200-385		Sewer Utilities	\$19.68	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 205-42200-387		Storm Sewer Utility	\$33.00	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 608-49450-382		Water Utilities	\$21.04	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 608-49450-385		Sewer Utilities	\$18.56	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 608-49450-387		Storm Sewer Utility	\$132.00	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 101-45200-382		Water Utilities	\$16.31	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 101-45200-385		Sewer Utilities	\$15.50	DECEMBER	DECEMBER 2025 UTILITY BILLS
E 101-45200-387		Storm Sewer Utility	\$176.00	DECEMBER	DECEMBER 2025 UTILITY BILLS
		Total	\$1,294.46		
55764	01/05/26	SOUTHERN GLAZERS WINE & SPIRITS			
E 610-49750-251		Off-Sale Liquor For Resal	\$599.00	2710365	MLS
		Total	\$599.00		
55765	01/05/26	VIKING BEVERAGES			
E 610-49750-252		Off-Sale Beer For Resale	\$919.45	3839501	MLS
		Total	\$919.45		
55766	01/05/26	Viking Coca Cola Bottling Co			
E 610-49750-254		Off-Sale N/A Bev For Res	\$22.35	3839502	MLS
		Total	\$22.35		
		10100	\$11,520.68		
Fund Summary					
10100 1st COMM BANK SL-CHK					
101 General Fund			\$696.12		
205 Fire Fund			\$4,093.55		
607 Water Fund			\$225.00		
608 Sewer Fund			\$396.60		
610 Liquor Fund			\$6,109.41		
			\$11,520.68		

CITY OF SILVER LAKE

01/15/26 2:13 PM

Page 1

***Check Detail Register©**

Batch: 2601D02

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 1st COMM BANK SL-CHK					
55767	01/15/26	ADVANCED DRUG TESTING			
	G 204-20200	Accounts Payable	\$60.00	93747	PREEMPLOYMENT - JACOBS (AMB)
		Total	\$60.00		
55768	01/15/26	AEM MECHANICAL SERVICES INC			
	G 610-20200	Accounts Payable	\$441.57	52930	ICE MACHINE CLEANING, MAINT & SUPPLIES
		Total	\$441.57		
55769	01/15/26	ALLINA MEDICAL TRANSPORTATION			
	G 204-20200	Accounts Payable	\$200.00	TR01405955	AMB # 25-97
		Total	\$200.00		
55770	01/15/26	CM2 SUPPLY			
	G 204-20200	Accounts Payable	\$14.74	433833	HIGH PRESSURE LARGE
	G 607-20200	Accounts Payable	\$18.77	434140	HIGH PREASURE LARGE & MED
		Total	\$33.51		
55771	01/15/26	CUSTOMIZED FIRE RESCUE TRAINING INC			
	G 205-20200	Accounts Payable	\$1,400.00	3230	FIRE TRAINING 11/10/25 & 12/8/25
		Total	\$1,400.00		
55772	01/15/26	Gopher State One Call			
	G 419-20200	Accounts Payable	\$2.70	5120753	DECEMBER - 2 TICKETS
		Total	\$2.70		
55773	01/15/26	INNOVATIVE OFFICE SOLUTIONS			
	G 101-20200	Accounts Payable	\$91.98	IN4999277	PAPER - CITY OFFICE
		Total	\$91.98		
55774	01/15/26	MCLEOD COUNTY			
	G 101-20200	Accounts Payable	\$2,131.49	1559	SALT - SNOW & ICE
		Total	\$2,131.49		
55775	01/15/26	MCLEOD CNTY SHERIFF'S OFFICE			
	G 101-20200	Accounts Payable	\$15,103.44	S26-001	DECEMBER2025 CONTRACT HOURS
		Total	\$15,103.44		
			10100	\$19,464.69	

Fund Summary

10100 1st COMM BANK SL-CHK

101 General Fund	\$17,326.91
204 Ambulance Fund	\$274.74
205 Fire Fund	\$1,400.00
419 Infrastructure Improvement Pro	\$2.70
607 Water Fund	\$18.77
610 Liquor Fund	\$441.57
	\$19,464.69

CITY OF SILVER LAKE

01/16/26 9:25 AM

Page 1

*Check Detail Register©

Batch: 2601D03

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 1st COMM BANK SL-CHK					
55776	01/15/26	BLUE CROSS BLUE SHIELD OF MN			
		G 101-21711	Health Insurance Deductio	\$2,960.59	26010245359 FEBRUARY 2026
			Total	\$2,960.59	
55777	01/15/26	BMI			
		E 101-41400-437	Licenses & Permits	\$459.00	63003822 2026 BASE MUSIC LICENSE FEE
			Total	\$459.00	
55778	01/15/26	C&L Distributing			
		E 610-49750-252	Off-Sale Beer For Resale	\$95.00	2230316 MLS
		E 610-49750-252	Off-Sale Beer For Resale	\$2,477.84	2231964 MLS
			Total	\$2,572.84	
55779	01/15/26	DAHLHEIMER BEVERAGE - GREEN ISLE			
		E 610-49750-252	Off-Sale Beer For Resale	\$1,480.70	2662809 MLS
		E 610-49750-254	Off-Sale N/A Bev For Res	\$93.00	2662809 MLS
		E 610-49750-252	Off-Sale Beer For Resale	(\$21.70)	2662979 MLS
		E 610-49750-252	Off-Sale Beer For Resale	\$1,333.80	2668932 MLS
			Total	\$2,885.80	
55780	01/15/26	DRIVER AND VEHICLE SERVICES			
		E 101-43100-437	Licenses & Permits	\$21.25	00-01755161 VEHICLE REGISTRATION RENEWAL - 1 TON DUMP
		E 101-43100-437	Licenses & Permits	\$21.25	00-02256326 VEHICLE REGISTRATION RENEWAL - CITY CAR
		E 101-43100-437	Licenses & Permits	\$21.25	00028604127 VEHICLE REGISTRATION RENEWAL - BIG RED
		E 101-43100-437	Licenses & Permits	\$21.25	00-03884270 VEHICLE REGISTRATION RENEWAL - DODGE
			Total	\$85.00	
55781	01/15/26	HEGGIES PIZZA LLC			
		E 610-49750-267	On-Sale-Food	\$131.30	1002569004 MLS
			Total	\$131.30	
55782	01/15/26	Hermel Wholesale			
		E 610-49750-333	Freight and Express	\$7.50	1101266 MLS
		E 610-49750-210	Operating Supplies	\$174.35	1101266 MLS
		E 610-49750-254	Off-Sale N/A Bev For Res	\$137.33	1101266 MLS
		E 610-49750-265	On-Sale Drink Ingred/Res	\$33.34	1101266 MLS
		E 610-49750-267	On-Sale-Food	\$590.60	1101266 MLS
			Total	\$943.12	
55783	01/15/26	HUTCHINSON CO-OP			
		E 101-43100-212	Motor Fuels	\$848.02	201487 FUEL CHARGES - DECEMBER
		E 101-43125-212	Motor Fuels	\$369.56	201487 FUEL CHARGES - DECEMBER
		E 205-42200-212	Motor Fuels	\$171.88	201487 FUEL CHARGES - DECEMBER
		E 204-42153-212	Motor Fuels	\$115.04	201487 FUEL CHARGES - DECEMBER
		E 101-41400-442	Bank Fees	\$16.25	201487 FUEL CHARGES - DECEMBER
			Total	\$1,520.75	
55784	01/15/26	JACOBS, VERONICA			

CITY OF SILVER LAKE

01/16/26 9:25 AM

Page 2

*Check Detail Register©

Batch: 2601D03

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 204-42153-210		Operating Supplies	\$117.84		REIMBURSEMENT - SUPPLIES AND MATL - HANG VESTS
		Total	\$117.84		
55785	01/15/26	Johnson Brothers Liquor Co			
E 610-49750-333		Freight and Express	\$13.39	2967296	MLS
E 610-49750-251		Off-Sale Liquor For Resal	\$887.11	2967296	MLS
		Total	\$900.50		
55786	01/15/26	JUUL UNDERGROUND			
E 419-43100-319		Contract Services	\$460.00	1064	SEWER TELEVISING - HWY 7 SEWER PROJECT
		Total	\$460.00		
55787	01/15/26	League of Minnesota Cities			
E 101-41910-433		Dues & Subscriptions	\$273.84	441552	2026 MEMBERSHIP DUES
E 101-41100-433		Dues & Subscriptions	\$573.76	441552	2026 MEMBERSHIP DUES
E 101-41300-433		Dues & Subscriptions	\$182.56	441552	2026 MEMBERSHIP DUES
E 101-41400-433		Dues & Subscriptions	\$273.84	441552	2026 MEMBERSHIP DUES
		Total	\$1,304.00		
55788	01/15/26	MARCO TECHNOLOGIES LLC			
E 101-41400-319		Contract Services	\$345.66	572954808	1/1/26 - 2/1/26 - PRINTER SERVICES + 4th QTR OVERAGES
		Total	\$345.66		
55789	01/15/26	JOHN MARVAN			
E 205-42200-308		Training Fees	\$201.19		MENARDS - MISC SUPPLIES
		Total	\$201.19		
55790	01/15/26	METRO BILLING SERVICES			
E 204-42153-319		Contract Services	\$325.00	12509	13 CLAIMS SUBMITTED - DEC 2025
		Total	\$325.00		
55791	01/15/26	MKC, INC			
E 419-43100-319		Contract Services	\$1,300.00	2025-12	PREVAILING WAGE
		Total	\$1,300.00		
55792	01/15/26	MN DEPT OF HEALTH			
E 419-43100-319		Contract Services	\$400.00		WELL & CHEMICAL FEED - PLAN REVIEW FEE
		Total	\$400.00		
55793	01/15/26	MN Dept of Public Safety-EPCRA			
E 607-49400-437		Licenses & Permits	\$100.00	43095000120	MN HAZARDOUS MATERIALS INC RESPONSE ACT FEE
		Total	\$100.00		
55794	01/15/26	MN MAYORS ASSOCIATION			
E 101-41300-433		Dues & Subscriptions	\$30.00		2026 MEMBERSHIP DUES
		Total	\$30.00		
55795	01/15/26	NCPERS GROUP LIFE INS.			
G 101-21713		Life Insurance Deduction	\$32.00	76480002202	GRP LIFE INSR PREMIUM 02/2026

CITY OF SILVER LAKE

01/16/26 9:25 AM

Page 3

***Check Detail Register©**

Batch: 2601D03

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
			Total	\$32.00	
55796	01/15/26	NYGAARD, MCCALE			
E 101-49190-319		Contract Services	\$250.00		BUCKET TRUCK RENTAL - REMOVE DECORATIONS
			Total	\$250.00	
55797	01/15/26	Phillips Wine & Spirits Inc			
E 610-49750-333		Freight and Express	\$1.89	5109422	MLS
E 610-49750-251		Off-Sale Liquor For Resal	\$67.50	5109422	MLS
			Total	\$69.39	
55798	01/15/26	R&R EXCAVATING			
E 419-43100-319		Contract Services	\$97,384.01	APP #9	APPLICATION # 9
			Total	\$97,384.01	
55799	01/15/26	SECURITY BANK & TRUST			
G 101-21708		Health Savings Account	\$2,811.58	PP#12026	PP #1 HSA CONTRIBUTION
			Total	\$2,811.58	
55800	01/15/26	SOUTHERN GLAZERS WINE & SPIRITS			
E 610-49750-253		Off-Sale Wine For Resale	\$283.97	2712552	MLS
E 610-49750-251		Off-Sale Liquor For Resal	\$974.55	2712552	MLS
			Total	\$1,258.52	
55801	01/15/26	TAPS			
E 610-49750-404		Repairs & Maint Machine/	\$80.00	893703	MLS TAPS CLEANING
			Total	\$80.00	
55802	01/15/26	VIKING BEVERAGES			
E 610-49750-252		Off-Sale Beer For Resale	(\$36.80)	3839569	MLS CREDIT
E 610-49750-252		Off-Sale Beer For Resale	\$1,326.00	3851851	MLS
			Total	\$1,289.20	
55803	01/15/26	Viking Coca Cola Bottling Co			
E 610-49750-254		Off-Sale N/A Bev For Res	\$538.50	3839570	MLS
E 610-49750-210		Operating Supplies	(\$49.75)	3851853	MLS CREDIT
			Total	\$488.75	
55804	01/15/26	WINE MERCHANTS			
E 610-49750-333		Freight and Express	\$1.89	7549947	MLS
E 610-49750-253		Off-Sale Wine For Resale	\$157.20	7549947	MLS
			Total	\$159.09	
				10100	\$120,865.13

CITY OF SILVER LAKE

01/16/26 9:25 AM

Page 4

***Check Detail Register©**

Batch: 2601D03

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
---------	------------	-------------	--------	---------	---------

Fund Summary**10100 1st COMM BANK SL-CHK**

101 General Fund	\$9,511.66
204 Ambulance Fund	\$557.88
205 Fire Fund	\$373.07
419 Infrastructure Improvement Pro	\$99,544.01
607 Water Fund	\$100.00
610 Liquor Fund	\$10,778.51
	<hr/>
	\$120,865.13

CITY OF SILVER LAKE

01/16/26 9:25 AM

Page 1

***Check Detail Register©**

Batch: 2601D04

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 1st COMM BANK SL-CHK					
55805	01/16/26	DVS RENEW			
E 101-43100-437		Licenses & Permits	\$21.25	00-02256326	VEHICLE REGISTRATION RENEWAL - CITY CAR
E 101-43100-437		Licenses & Permits	\$21.25	00-02604127	VEHICLE REGISTRATION RENEWAL - BIG READ
E 101-43100-437		Licenses & Permits	\$21.25	00-03884270	VEHICLE REGISTRATION RENEWAL - DODGE
E 101-43100-437		Licenses & Permits	\$21.25	01-01755161	VEHICLE REGISTRATION RENEWAL - 1 TON DUMP
		Total	\$85.00		
		10100	\$85.00		

Fund Summary

10100 1st COMM BANK SL-CHK
101 General Fund
\$85.00

Public Comment

Department Business

Public Works Department

SEH

PeopleService

SEH



Building a Better World
for All of Us®

CITY COUNCIL MEETING AGENDA

RE: Silver Lake Infrastructure Improvement Project
Silver Lake, Minnesota

Date of Meeting: January 20, 2026

Project Manager: Sam Fink, PE (Lic. MN, NE)
Project Engineer: Brody Bratsch, PE (Lic. MN)

Time of Meeting: 6:30 p.m.

SEH No.: SILAK 171969 16.03

Location of Meeting: Silver Lake Auditorium

Invitees:
City Council
City Staff
Sam Fink, SEH
Brody Bratsch, SEH

I. Feasibility Report for Change Order 2

- A. Review Report dated January 20, 2026
- B. Public Hearing Resolution
 - 1. Resolution for receiving the report and calling public hearing is attached for consideration
 - 2. Public hearing is proposed for next regular city council meeting on Tuesday, February 17, 2026, at the Silver Lake Auditorium, at 6:30 p.m.
 - 3. SEH will assist the City with giving mailed and published notifications for the public hearing.
- C. Open House
 - 1. SEH recommends that an Open House be held with residents adjacent to Change Order 2 prior to the public hearing.
 - 2. Discuss assessments and scope
 - 3. We'll send mailer invitations to residents.
 - 4. Proposed date and time(s):
 - a. Wednesday, February 4th at noon in the basement of Silver Lake Auditorium
 - b. Wednesday, February 4th at 6 p.m. in the basement of Silver Lake Auditorium

II. Grant-Eligibility Review (TH 7 Scope Discussion)

- A. TH 7 Scope of Work
 - 1. During design, it was determined that water main should also be constructed along TH 7 to allow for direct water service connections for properties east of Lane Avenue (along with extending the sanitary sewer main for the same reason).
 - 2. SEH proposes two options for the sanitary and water main extensions on TH 7:
 - a. Option 1: Extend both sanitary and water mains to the *east* side of 714 TH 7
 - (1) This option was included in the feasibility report
 - b. Option 2: Extend both sanitary and water mains to the *west* side of 714 TH 7
 - (1) This option saves approximately \$80k of grant-eligible funds
 - 3. See attached plan sheet with markups outlining Options 1 and 2
 - 4. The tables below provide a current grant-eligible review with updated cost estimates for Change Order 2 and the two options for TH 7.
 - a. Reminder that there is \$16,545,000 in funding available for water/wastewater items.

Table 1 – Grant-Eligibility Status presented on December 15, 2025

Item*	Grant-Eligible Costs	Total "Extra" Grant-Eligible Funds	Grant-Eligible Const. Contingency	Grant-Eligible "Surplus"	Cumulative Drawn Amount
Original Project	\$14,075,000	\$2,470,000	\$520,000	\$1,950,000	\$14,075,000
Main St Work and Backup Gen - C.O. 2 - Includes 10% const. cont.	\$1,560,000	\$910,000	\$520,000	\$390,000	\$15,635,000
Lift Station Pumps - C.O. 3	\$50,000	\$860,000	\$520,000	\$340,000	\$15,685,000
New Well (includes chemical feeds) - C.O. 4 - Includes \$20k for design and 5% const. cont.	\$387,000	\$473,000	\$473,000	\$0	\$16,072,000
2025 Construction Lookback Budget Status	(\$76,000)	\$549,000	\$549,000	\$0	\$15,996,000
TH7 Scope - C.O. 2 - Includes 10% const. cont.	\$225,000	\$324,000	\$324,000	\$0	\$16,221,000

*Includes all soft costs (design, legal/admin, interest, etc.)

Table 2 – Current Grant-Eligibility Status (TH 7 Scope: Option 1)

Item*	Grant-Eligible Costs	Total "Extra" Grant-Eligible Funds	Grant-Eligible Const. Contingency	Grant-Eligible "Surplus"	Cumulative Drawn Amount
Original Project + CO3 + CO4 - Lookback	\$14,436,000	\$2,109,000	\$520,000	\$1,589,000	\$14,436,000
Main St Work and Backup Gen - C.O. 2 - Includes 10% const. cont.	\$1,473,000	\$636,000	\$520,000	\$116,000	\$15,909,000
TH7 Scope - "Option 1" - Includes 10% const. cont.	\$390,000	\$246,000	\$246,000	\$0	\$16,299,000

*Includes all soft costs (design, legal/admin, interest, etc.)

Table 3 – Current Grant-Eligibility Status (TH 7 Scope: Option 2)

Item*	Grant-Eligible Costs	Total "Extra" Grant-Eligible Funds	Grant-Eligible Const. Contingency	Grant-Eligible "Surplus"	Cumulative Drawn Amount
Original Project + CO3 + CO4 - Lookback	\$14,436,000	\$2,109,000	\$520,000	\$1,589,000	\$14,436,000
Main St Work and Backup Gen - C.O. 2 - Includes 10% const. cont.	\$1,473,000	\$636,000	\$520,000	\$116,000	\$15,909,000
TH7 Scope - "Option 2" - Includes 10% const. cont.	\$311,000	\$325,000	\$325,000	\$0	\$16,220,000

*Includes all soft costs (design, legal/admin, interest, etc.)

III. Change Order 4 Status Update (Well No. 1)

- Easement was received, and siren pole was moved
- Plans and specifications were sent to MDH for review on January 6th
- MDH conducted site visit on January 13th
- Traut is hoping to mobilize to the site the first or second week of February

IV. Other Items

- AFP No. 9 was included in the consent agenda
- SEH to resume sending OneDrive links for SEH Daily logs once construction resumes this Spring.

January 20, 2026

RE: Silver Lake Infrastructure Improvements
Project - Change Order No. 2
Feasibility Report
Silver Lake, Minnesota
SEH No. SILAK 171969 5.57

Honorable Mayor and
Members of the City Council
City of Silver Lake
308 Main Street W
Silver Lake, MN 55381

Dear Mayor and Council Members:

Pursuant to your request, Short Elliott Hendrickson (SEH®) is submitting this Feasibility Report for the Silver Lake Infrastructure Improvements Project - Change Order No. 2. This change order includes improvements to the City's streets, sanitary sewer collection system, water distribution system, and storm sewer as part of the larger United States Department of Agriculture - Rural Development (USDA-RD) project. Improvements included in the change order are to the following areas:

- Main Street from Lake Avenue to Eastern City Limits
- Properties north of TH7 from 714 TH7 to 916 TH7 (includes 516 Lane Avenue)

The report describes the proposed improvements, project costs, project financing, special assessments, and drawings of the work. This report is to meet the requirements of the Special Assessment process as required by state statute. It is also a supplement to the Feasibility Report for the project dated September 16, 2024, as well as the Preliminary Engineering Report (PER) submitted as part of the USDA-RD.

The change order includes full reconstruction of the utilities and street within the right of way at various locations listed above. This will include sanitary sewer, water main, service connections to the right-of-way line, storm sewer, concrete curb and gutter, aggregate base, bituminous street pavement, turf restoration, and other miscellaneous items required to complete the improvements. Additionally, the change order includes cured-in-place-pipe (CIPP) lining of sanitary sewer at various locations listed above. This report includes a narrative describing the proposed improvements, estimated project costs, proposed financing, and drawings showing the proposed work.

Thank you for the opportunity to continue working with you on this important project. I am available to answer any questions you may have.

Feasibility Report

Silver Lake Infrastructure Improvements Project - Change Order No. 2
Silver Lake, Minnesota

SEH No. SILAK 171969

January 20, 2026

I hereby certify that this report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.



Samuel W. Fink, PE

Date: January 20, 2026 License No.: 60638

Reviewed By: Brody Bratsch, PE Date: January 20, 2026

Short Elliott Hendrickson Inc.
1390 Highway 15 South, Suite 200
P.O. Box 308
Hutchinson, MN 55350-0308
320.587.7341

Contents

Letter of Transmittal
Certification Page
Contents

1	Introduction	1
1.1	Authorization.....	1
2	Preliminary Engineering Report.....	2
3	Existing Conditions and Proposed Improvements.....	2
3.1	Sanitary Collection.....	2
3.2	Water Distribution	3
3.3	Storm Sewer.....	4
3.4	Streets, Driveways, Alleys, and Sidewalks	4
4	Right-of-Way	5
5	Required Permits and Approvals	5
6	Estimated Costs	5
7	Proposed Project Financing.....	6
8	Proposed Project Schedule	7
9	Summary and Recommendations	8
10	Standard of Care.....	8

List of Tables

Table 1 – Proposed Project Costs (Change Order 2).....	6
Table 2 – Proposed Change Order 2 Funding	7
Table 3 – Proposed Schedule	7

List of Appendices

- Appendix A 30% Plans
- Appendix B Cost Estimate
- Appendix C Preliminary Assessment Information

Feasibility Report

Silver Lake Infrastructure Improvements Project - Change Order No. 2

Prepared for City of Silver Lake, Minnesota

1 Introduction

The City of Silver Lake has been pursuing improvements to its infrastructure for many years. By way of identifying necessary improvements, the City authorized Short Elliott Hendrickson (SEH®) to study the City's infrastructure and prepare a Preliminary Engineering Report (PER). The PER was initially submitted to the United States Department of Agriculture - Rural Development (USDA-RD) on November 12, 2020. Per the request of USDA-RD, a subsequent revision and addendum to the PER were submitted on August 11, 2022, and December 14, 2022, respectively. The City executed USDA-RD's Letter of Conditions outlining the approved project on December 27, 2022.

The approved improvements include a full reconstruction of the utilities and street within the right-of-way of various areas outlined below. This will include sanitary sewer, water main, service connections up to the right-of-way, storm sewer, concrete curb and gutter, aggregate base, bituminous street pavement, turf restoration, and other miscellaneous items required to complete the improvements. The project includes cured-in-place-pipe (CIPP) lining of various sanitary sewer.

To maximize utilization of grant-eligible dollars obligated to the project, Change Order No. 2 (effective August 18, 2025) was reviewed and authorized by the engineer (SEH), the contractor (R&R Excavating, Inc.), the owner (City of Silver Lake), and the funding agency (USDA-RD).

Improvements included in the change order are to the following areas:

- Main Street from Lake Avenue to Eastern City Limits
- Properties north of TH7 from 714 TH7 to 916 TH7 (includes 516 Lane Avenue)

This feasibility report is required in order to levy special assessments against the benefiting property owners, outlined in Minnesota Statutes, Chapter 429. This report outlines the change order area of the proposed improvements, the estimated costs, and the proposed assessments.

1.1 Authorization

In Spring of 2023, the City authorized SEH to begin preliminary design on the Infrastructure Improvement project. A feasibility for the original project was prepared on September 16, 2024. As part of the change order is to be assessed to the properties benefitting from the added improvements, a Feasibility Report for the change order was ordered by the City of Silver Lake on December 15, 2025, pursuant to Minnesota Statutes, Chapter 429.

This Feasibility Report outlines only improvements to be completed as part of the Infrastructure Improvement Project - Change Order 2 funded as part USDA-RD's funding package, including scope outlined in Section 1 of this report.

2 Preliminary Engineering Report

The Preliminary Engineering Report (PER) as noted above was prepared and submitted to USDA-RD along with an Environmental Report (ER). These documents include a detailed description of the existing infrastructure along with options for improvements. While some minor changes are currently recommended for the project, these documents may be used as reference documents for additional information. The street and utility improvements proposed with this project significantly match the recommended improvements in the PER.

3 Existing Conditions and Proposed Improvements

See the 30% Plans in Appendix A of this report for an overview of the project scope and area for this change order.

3.1 Sanitary Collection

3.1.1 Existing Condition

The sanitary distribution system has high levels of I/I. The recent National Pollutant Discharge Elimination System/State Disposal System (NPDES/SDS) permit for the treatment ponds allows 0.132 MGD for average wet weather flow. The average dry weather flow is 0.074 MGD, and the average wet weather flow is 0.189 MGD which exceeds the permitted flow.

Vitrified clay pipe (VCP) was the primary sanitary pipe material used prior to the late 1970's. After the late 1970's, gasketed PVC pipe was used. Nearly all of the existing sanitary mains within the change order area are VCP of an age that the City doesn't have specific information regarding their date of construction.

Televised inspections from 2025 show VCP sanitary mains with substandard service connections, broken, misaligned and sagging pipes, and many instances of active infiltration. Televised reports from 1995–1999 show that the vast majority of the service lines have leaks. Service lines observed by City staff were VCP or old concrete field tile laid end to end without water-tight joints. The 30% Plans in Appendix A of this report shows the existing sanitary collection system within the change order area

3.1.2 Proposed Improvements

The proposed improvements include open-cut sanitary sewer replacement of all sanitary main line pipes and structures in the change order areas identified as complete reconstruction. In these areas, old pipe, including VCP and concrete pipe, is expected to be replaced with modern materials such as PVC or high-density polyethylene (HDPE), though it is not possible to specify the pipe material due to USDA-RD funding requirements. Cross connections between sanitary sewer and storm sewer would be corrected, reducing or eliminating inflow of groundwater and rainwater into the sanitary system. Services will be replaced to the right-of-way, eliminating the leaks at the existing connections to the main line. Where applicable, sanitary sewer will be extended using open cut construction.

Cured-in-place-pipe (CIPP) lining technology will also be used in areas not to be completely reconstructed. Services will be lined up to the right-of-way. This method of improvement includes pulling a liner material through the pipes that is expanded to fit the existing pipes and then cured until hard. This method of improvement has been selected as the streets are not otherwise proposed for or in need of improvement. With review of these sanitary sewers to be lined, it is expected there will be spot repairs of the sanitary sewer main requiring excavation of the streets. The pavement would then be patched after.

The 30% Plans in Appendix A of this report shows the proposed sanitary collection system improvements overlaying the existing system within the change order area.

3.2 Water Distribution

3.2.1 Existing Condition

The primary water main material used until the late 1950's was cast iron pipe (CIP). Based on conversations with City maintenance staff, it is assumed that all water main material within the change order limits is CIP. Corrosion and tuberculation can weaken CIP, reducing the inside diameter of the pipe and increasing the roughness coefficient. This has the effect of reducing flow, which leads to complaints from water users. It is unlikely that the CIP would be able to provide reliable water service over the next 40 years. In place condition of existing CIP water main is not known. Because of the brittleness of old cast iron, it is advisable to replace when an adjacent utility improvement (such as sanitary sewer) is contemplated. Most water mains are installed under the same roads as the sanitary collection system, and the water main is unlikely to remain undamaged due to the disturbance caused by the replacement of the sanitary system.

Much of the existing water main is 4-inch diameter which does not meet the required minimum diameter of the Ten States Standards (MDH). Gate valves and water service lines on public and private property are original. City uses Banyon Utility billing software. Water meters were replaced in 2016 and are suitable for continued use. Billing system and meters are considered suitable for continued use. The 30% Plans in Appendix A of this report shows the existing water distribution system within the change order area.

3.2.2 Proposed Improvements

The proposed improvements include open cut replacement of all water main pipes, hydrants, and gate valves in the change order areas identified as complete reconstruction. Services will be replaced to the right-of-way. The majority of the water main will be upsized to 8-inch diameter pipe (per McLeod County's request). The design criteria for the water distribution system is as mandated by the MDH and as presented in the Ten State Standards. The design criteria include minimum sizes for distribution mains, and provision and location of valves and hydrants. It is expected that new water mains will be either plastic (PVC) or ductile iron, though this will be the contractor's decision as pipe materials cannot be specified on USDA-RD projects.

The 30% Plans in Appendix A of this report shows the proposed water distribution system improvements overlaying the existing system within the change order area.

3.3 Storm Sewer

3.3.1 Existing Conditions

The existing storm drainage system within the change order area is inadequate by modern standards. Storm sewer mains are too small to handle even 2-year storm intensities, and some mains have collapsed or are blocked with debris. The catch basin grates frequently get clogged and have insufficient capacity even when they are clean. Lack of grate and pipe capacity cause significant bypass flow along the streets even in relatively minor storm events, leading to additional wear and tear on street pavement.

Much of the storm sewer within the change order area is 12-inch diameter or smaller. The ages of the pipes are unknown, and the pipe materials vary between clay, plastic and concrete. Debris is removed from the catch basins consistently by public works staff. Existing inlet grates are typically 18-inch square grates with diagonal openings. The 30% Plans in Appendix A of this report shows the existing storm sewer system within the change order area.

3.3.2 Proposed Improvements

All existing storm sewer structures and pipes within the change order area identified as complete reconstruction will be removed, and a new storm sewer system designed to modern standards will replace it. A 10-year storm event will be used for design purposes. Improved drainage will increase the life of the new street pavement, reducing surface pooling while eliminating roadway base moisture with direct drain tile connections into the storm sewer. The 30% Plans in Appendix A of this report shows the proposed storm sewer system overlaying the existing system within the change order area.

3.4 Streets, Driveways, Alleys, and Sidewalks

3.4.1 Existing Conditions

The pavement condition of City streets within the change order area can generally be described as fair to poor. While streets have been maintained with seal coats, overlays, and partial replacement in the past, there are many areas of settlement and cracking. Existing street widths within the change order area vary from 40 to 48 feet wide, all of which have curb and gutter on both sides. The 30% Plans in Appendix A of this report shows sidewalk locations within the change order area.

3.4.2 Proposed Improvements

Removal and replacement of sanitary, water, and storm sewer requires the removal and replacement of the street base, pavement, curb and gutter, driveways, sidewalks, and alleys within the City's right-of-way. As the old roadway is removed, it will be replaced with new section including drain tile, fabric, select granular base (sand), aggregate base, concrete curb and gutter, bituminous surfacing, and general restoration. This restoration includes the reconstruction of driveways, alleys, sidewalks, and turf within the City right-of-way.

Sidewalk will only be reconstructed on the south side of Main Street as determined by conversations and meetings with city representatives, city staff, county staff, and SEH representatives. All driveways are proposed to receive a minimum of a 5-foot-wide concrete apron with the remaining driveway restoration, likely between 5 feet and 10 feet, to be replaced with existing materials (aggregate, concrete, or bituminous). Where sidewalk crosses existing

non-concrete driveways, the new concrete will extend through the sidewalk. The existing aggregate and bituminous surface on the existing streets can likely be reclaimed for use in the new street section.

In general, the proposed street width within the change order area will be the lesser of 40 feet (face-to-face), or the existing width. Reduced street widths will still allow for parking on both sides of the street.

4 Right-of-Way

Streets within the change order areas have varying right-of-way widths. The change order will primarily be reconstructed within the current right-of-way. Temporary easements are necessary for sanitary service, water service, driveway, or sidewalk reconstruction. Due to lack of right-of-way, some permanent easements will be necessary for the sanitary sewer extension. A thorough review of right-of-way and easements will be completed as part of the USDA-RD legal review.

5 Required Permits and Approvals

- Minnesota Department of Health (MDH) – Water Main Reconstruction
- Minnesota Department of Transportation (MnDOT) – Traffic Control Permit
- Minnesota Department of Transportation (MnDOT) – Utility Permit
- Minnesota Pollution Control Agency (MPCA) – NPDES General Stormwater Permit
- Minnesota Pollution Control Agency (MPCA) – Review of Plans
- Minnesota Pollution Control Agency (MPCA) – Sanitary Sewer Extension
- McLeod County – Review of Design and Bid Documents (County Segments only)
- USDA-RD – Approval of Design and Bid Documents

6 Estimated Costs

The costs quoted herein are estimates only. The actual cost of the work would be determined through a reconciliation of all project-related costs. The figures include budget amounts for construction and project related costs, such as administrative, engineering, surveying, financing, and testing. A detailed cost estimate for the change order's street and utility scope is included in Appendix B. The cost estimates include budget amounts for construction cost, project related costs, and construction contingency costs (10% of construction).

The Estimated Construction Costs are shown in the tables below. Table 1 outlines the Change Order 2 scope.

Table 1 – Proposed Project Costs (Change Order 2)

Item	Change Order 2 - Estimated Construction Cost				
	Wastewater Eligible	Water Eligible	Storm Eligible	City Cost (Not Eligible)	Total
Main Street from Grove Ave to Century Lane (Total Reconstruction)	\$408,322	\$443,277	\$111,059	\$192,016	\$1,154,674
CIPP Lining on Main Street (west of Grove Ave)	\$77,565	\$0	\$0	\$0	\$77,565
TH 7 Sanitary (north of Lane Ave)	\$230,328	\$123,436	\$0	\$728	\$354,493
Main Lift Station Natural Gas Backup Generator	\$154,870	\$0	\$0	\$0	\$154,870
Estimated Construction Cost	\$871,085	\$566,713	\$111,059	\$192,744	\$1,741,601
Construction Contingency	\$87,109	\$56,671	\$11,106	\$19,274	\$174,160
Estimated Construction + Contingency (Rounded)	\$958,000	\$623,000	\$122,000	\$212,000	\$1,916,000
Land Acquisition	\$0	\$0	\$0	\$0	\$0
Basic Engineering	\$64,350	\$49,500	\$31,350	\$19,800	\$165,000
RPR Services	\$38,610	\$29,700	\$18,810	\$11,880	\$99,000
Assessment Process and Staking Services	\$11,310	\$8,700	\$5,510	\$3,480	\$29,000
Legal and Admin	\$9,500	\$7,750	\$4,750	\$3,000	\$25,000
Testing	\$8,360	\$6,820	\$4,180	\$2,640	\$22,000
Non-Construction Cost Subtotal	\$132,130	\$102,470	\$64,600	\$40,800	\$340,000
Interim Interest	\$25,840	\$21,080	\$12,920	\$8,160	\$68,000
Estimated Total Capital Cost	\$1,115,970	\$746,550	\$199,520	\$260,960	\$2,324,000

7 Proposed Project Financing

The project will be funded through multiple sources, as indicated by USDA-RD's approved letter of conditions. The funding sources are as follows: USDA-Rural Development Loans and Grants, Applicant Contributions (City Funds), USDA Community Facility Loans, and Minnesota PFA Grant. In addition to the funding sources listed above, McLeod County will be participating in funding of the proposed work outlined in the change order on Main Street (CR 92) east of Grove Avenue in general accordance with the Joint Powers Agreement (JPA) dated August 18, 2025. Table 2 outlines the proposed funding sources and estimated amounts based on estimated costs shown in Table 1. For the purposes of the estimated funding splits for the various sources, the following assumptions were made:

- Contributing storm sewer flow for CR 92 is assumed to be 45% County, and 55% City
- USDA CF Loan funds will be applied to Storm Eligible costs that are not covered by McLeod County
- RUS Loans will be fully utilized with the scope of the base project. Therefore, no RUS Loans are assumed to be utilized for the scope for Change Order 2.
- RUS Grant will be applied to Water Eligible costs

- Minnesota PFA Grant will be applied to Wastewater Eligible costs
- The remaining costs that are not covered by sources outlined above will be covered by the applicant (City of Silver Lake)

Table 2 – Proposed Change Order 2 Funding

Source	Estimated Amount
McLeod County	\$304,000
RUS Loan	\$0
RUS Grant	\$747,000
Applicant Contribution (City of Silver Lake)	\$42,000
USDA Community Facility Loan	\$114,000
Minnesota PFA Grant	\$1,117,000
Total Estimated Project Funding	\$2,324,000

Funding from the sources listed in Table 2 are to be budgeted for the estimated expenditures shown in Table 1.

Assessments collected on the change order will primarily be used to pay back the USDA-RD loans. The estimated assessment for each property within the change order area, assessment rates, and the City's project-specific assessment policy are shown in Appendix C. Assessments for the project to benefitting properties will be based on the project specific policy, which was developed based on the City of Silver Lake's assessment policy by the City Council, SEH, and the City's attorney in March 2024. The total estimated assessment for the change order is approximately \$282,620.

8 Proposed Project Schedule

Table 3 – Proposed Schedule

Task	Date
Council Approves Change Order No. 2	Monday, August 18, 2025
Council Order Preparation of Report*	Monday, December 15, 2025
SEH to Present Feasibility Report; Council Receives Report and Calls for Hearing on Improvement*	Tuesday, January 20, 2026
City to Publish Notice of Hearing on Improvement	Friday, February 6, and February 13, 2026 (SEH to submit notice to paper and mail to property owners February 2, 2026)
City to Host Public Hearing (with SEH); Council Authorizes Preparation of Plans and Specifications*	Tuesday, February 17, 2026
SEH to Present Final Plans and Specifications to Council	Monday, March 16, 2026
Construction Can Begin	Spring 2026
Substantial Completion	Fall 2026
Final Completion	Summer 2027

*Milestones where City Council Actions/Resolutions are required.

Note that the following milestones have already been completed since the additional scope presented in this feasibility report was added to the original project through the change order process, and the original project already followed Minnesota Statute Chapter 429.

- Council Authorized Advertisement for Bids on Monday, November 18, 2024
- Advertisement for Bids was on Friday, November 22, 2024, through Tuesday, January 14, 2025
- Bid Opening was on Tuesday, January 14, 2025
- Council Received Bids on Tuesday, January 21, 2025
- Council Accepted Bids and Considered Award on Tuesday, February 18, 2025

9 Summary and Recommendations

From the results of the feasibility study and the previously completed Preliminary Engineer Report, it can be concluded that:

1. The change order is technically feasible as it related to general engineering principles, practices, and construction procedures as it has been presented in this report.
2. The change order is necessary in order to maintain the City's infrastructure and reduce potential maintenance issues in the future.
3. The change order is cost-effective when all related costs are considered, both public and private.

We recommend the following:

1. Accept this feasibility report and order a public hearing to be held as soon as possible for those properties associated with the change order.
2. After holding the public hearing, the city council should consider ordering the improvement and authorizing the preparation of plans and specifications.
3. A portion of the cost of the improvements will be recovered through assessments to the benefited properties and city contributions.

10 Standard of Care

The conclusions and recommendations contained in this report were arrived at in accordance with generally accepted professional engineering practice at this time and location. Other than this, no warranty is implied or intended.

jb

Appendix A

30% Plans

CITY OF SILVER LAKE, MINNESOTA

CONSTRUCTION PLANS FOR

REMOVALS, BITUMINOUS PAVEMENT, CONCRETE CURB AND GUTTER, CONCRETE SIDEWALKS, DRAIN TILE WITH SUMP PUMP SERVICES, AGGREGATE BASE, WATER MAIN, SANITARY SEWER, STORM SEWER, AND CURED-IN-PLACE PIPE LINING

CHANGE ORDER #2

SILAK 171969

CHANGE ORDER 2 LOCATION

PROJECT LOCATION

Legend

- COMPLETE RECONSTRUCT
- SANITARY SEWER EXPANSION
- CURED-IN-PLACE PIPE LINING
- MILL AND OVERLAY

NOTE:
THE SUBSURFACE UTILITY QUALITY INFORMATION IN THIS PLAN IS LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-22 ENTITLED "STANDARD GUIDELINES FOR INVESTIGATING AND DOCUMENTING EXISTING UTILITIES."

THE CONTRACTOR SHALL CALL THE GOPHER STATE ONE CALL SYSTEM AT 811 BEFORE COMMENCING EXCAVATION

811
Know what's below.
Call before you dig.

GOVERNING SPECIFICATIONS
THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN EXCEPT AS MODIFIED BY THE SPECIFICATIONS FOR THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

INDEX

<u>SHEET NO.</u>	<u>DESCRIPTION</u>
250	TITLE SHEET
251	TYPICAL SECTIONS
252	REMOVALS
253-257	PLAN AND PROFILES
258	CIPP LINING

THIS PLAN CONTAINS 9 SHEETS.

PROJECT NO. SILAK 171969
ISSUE DATE: 12/15/2025
Page 42 of 108
of 263

STATEMENT OF ESTIMATED QUANTITIES

ITEM NO.	ITEM DESCRIPTION	UNIT	NOTES	CHANGE ORDER 2 TOTAL		MAIN ST GROVE TO CENTURY		CIPP LINING MAIN ST LAKE TO GROVE		TH 7 CIPP LINING & SAN SEWER EXT		MAIN LIFT STATION BACKUP GENERATOR	
				EST. QTY.	QTY. TO DATE	EST. QTY.	QTY. TO DATE	EST. QTY.	QTY. TO DATE	EST. QTY.	QTY. TO DATE	EST. QTY.	QTY. TO DATE
STREET, CURB AND GUTTER, DRIVEWAYS, SIDEWALKS, SIGNS, PAVEMENT MARKINGS													
2021.501	MOBILIZATION - C.O. 2	LUMP SUM	1	1.00		0.80		0.05		0.15		0.00	
2104.502	REMOVE SIGN	EACH		7		7		0		0		0	
2104.502	SALVAGE SIGN	EACH		1		1		0		0		0	
2104.503	REMOVE CONCRETE CURB AND GUTTER	LIN FT		1790		1790		0		0		0	
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT		270		85		0		185		0	
2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	2	60		60		0		0		0	
2104.504	REMOVE CONCRETE WALK	SQ YD		546		546		0		0		0	
2104.504	REMOVE BITUMINOUS PAVEMENT (P)	SQ YD		4506		4506		0		0		0	
2104.504	REMOVE DRIVEWAY PAVEMENT	SQ YD		627		272		0		355		0	
2105.504	GEOTEXTILE FABRIC, TYPE 7 (NON-WOVEN) - C.O. 1 TO TYPE 5 (WOVEN)	SQ YD	3	4595		4595		0		0		0	
2105.604	GEOGRID	SQ YD	4	919		919		0		0		0	
2105.507	COMMON EXCAVATION (EV) (P)	CU YD		3830		3830		0		0		0	
2105.507	SUBGRADE EXCAVATION (EV)	CU YD	4	766		766		0		0		0	
2105.507	SELECT GRANULAR BORROW (CV) (P)	CU YD		2809		2809		0		0		0	
2112.519	SUBGRADE PREPARATION	RD ST		9.4		9.4		0.0		0.0		0.0	
2118.509	AGGREGATE SURFACING, CLASS 5 (TEMPORARY)	TON		460		460		0		0		0	
2118.509	AGGREGATE SURFACING, CLASS 5 (RESIDENTIAL DRIVEWAYS)	TON		312		12		0		300		0	
2123.610	MACHINE TIME	HOUR	5	9		3		0		6		0	
2123.610	STREET SWEEPER (WITH BROOM PICKUP)	HOUR		28		24		0		4		0	
2130.523	WATER (FOR DUST CONTROL)	MGAL		16		14		0		2		0	
2130.523	WATER (FOR TURF ESTABLISHMENT)	MGAL		27		15		0		12		0	
2211.507	AGGREGATE BASE, CLASS 5 (CV) (P)	CU YD		1022		1022		0		0		0	
2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	1	915		915		0		0		0	
2357.506	BITUMINOUS MATERIAL FOR TACK COAT (CSS-1H)	GAL		432		432		0		0		0	
2360.504	TYPE SP 9.5 WEARING COURSE MIX (2,B) 4.0" THICK (SPWEA240B) (PATCHING)	SQ YD		15		0		15		0		0	
2360.504	TYPE SP 9.5 WEARING COURSE MIX (2,B) 3.0" THICK (SPWEA240B) (DRIVEWAYS W/8" AGGREGATE BASE)	SQ YD	6	418		9		0		409		0	
2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,C) (SPWEA240C)	TON		996		996		0		0		0	
2360.509	TYPE SP 12.5 NON-WEARING COURSE MIX (2,B) (SPNW230B)	TON		627		627		0		0		0	
2451.507	AGGREGATE (GRANULAR) BACKFILL (CV)	CU YD	4	766		766		0		0		0	
2502.503	4" PERF PIPE DRAIN W/GEOTEXTILE WRAP AND AGGREGATE MATERIAL	LIN FT		1780		1780		0		0		0	
2502.602	CONNECT DRAINTILE TO EXISTING STRUCTURE (CORE DRILL)	EACH		1		1		0		0		0	
2502.602	4" CLEANOUT (DRAIN TILE)	EACH		6		6		0		0		0	
2502.602	SUMP PUMP SERVICE LINE	EACH		21		21		0		0		0	
2521.518	4" CONCRETE WALK W/4" AGGREGATE BASE	SQ FT		3688		3688		0		0		0	
2521.518	6" CONCRETE WALK W/4" AGGREGATE BASE	SQ FT	7	146		146		0		0		0	
2531.503	CONCRETE CURB & GUTTER, DESIGN B618	LIN FT	7	1790		1790		0		0		0	
2531.504	7" CONCRETE DRIVEWAY PAVEMENT W/6" AGGREGATE BASE (RESIDENTIAL)	SQ YD		337		337		0		0		0	
2531.504	7" CONCRETE DRIVEWAY PAVEMENT W/12" AGGREGATE BASE (COMMERCIAL)	SQ YD		181		181		0		0		0	
2531.604	8" CONCRETE VALLEY GUTTER	SQ YD		3		3		0		0		0	
2531.618	TRUNCATED DOMES	SQ FT		20		20		0		0		0	
2540.602	RELOCATE MAILBOX SUPPORT	EACH		15		15		0		0		0	
2563.601	TRAFFIC CONTROL - C.O. 2	LUMP SUM	1	1.00		0.80		0.06		0.14		0.00	
2564.502	INSTALL SALVAGED TYPE C SIGN	EACH		1		1		0		0		0	
2564.502	INSTALL SIGN TYPE SPECIAL	EACH	8	3		3		0		0		0	
2564.518	SIGN PANELS TYPE C	SQ FT	8	100		100		0		0		0	
2573.502	STABILIZED CONSTRUCTION EXIT	EACH		7		4		0		3		0	
2573.503	SEDIMENT CONTROL LOG, TYPE WOOD FIBER	LIN FT		2200		1200		0		1000		0	
2575.604	TURF ESTABLISHMENT	SQ YD		2700		1500		0		1200		0	
2575.604	OVER-SEEDING	SQ YD		1100		600		0		500		0	
2575.607	SELECT TOPSOIL BORROW (LV)	CU YD	9	240		130		0		110		0	
2575.609	LANDSCAPE ROCK	TON		5		5		0		0		0	
2582.503	12" SOLID LINE PAINT, WHITE (CROSSWALK)	LIN FT		80		80		0		0		0	
2582.503	4" BROKEN LINE PAINT, YELLOW (CENTERLINE)	LIN FT		750		750		0		0		0	
2582.503	4" DOUBLE LINE PAINT, YELLOW (CENTERLINE)	LIN FT		350		350		0		0		0	
2582.503	12" SOLID LINE PAINT, YELLOW (NO PARKING)	LIN FT		50		50		0		0		0	
2582.503	24" SOLID LINE PAINT, WHITE (STOP BAR)	LIN FT		40		40		0		0		0	

NOTES:

- ITEM ADDED TO THE PROJECT FOR C.O.2-SPECIFIC ITEMS. ALL OTHER ITEMS TO BE PAID OUT AT BASE BID PRICES (UNLESS OTHERWISE NOTED).
- ITEM USED FOR REQUIRED SAWING ALONG CONCRETE SIDEWALK AND DRIVEWAY REMOVALS AS WELL AS 2-FEET PER CURB SAW CUT.
- FABRIC TYPE SHALL BE TYPE 5 (WOVEN) AS NOTED IN C.O.1.
- ITEMS USED FOR STABILIZATION OF UNFORESEEN SOIL CONDITIONS (UNSUITABLE, BLACK, ORGANIC, OR SATURATED SOILS) BELOW PROPOSED PAVEMENT SECTION (AS DETERMINED BY THE PROJECT ENGINEER).
- ITEM USED FOR DELINEATING EXTENTS OF UNFORESEEN CIRCUMSTANCES OBSERVED DURING CONSTRUCTION.
- ITEM USED FOR BITUMINOUS DRIVEWAYS AND TRAIL.
- EPOXY COATED DOWEL BARS ARE TO BE USED WHEN CONNECTING TO EXISTING SIDEWALK, PED RAMPS, AND CURB & GUTTER (INCIDENTAL).
- ITEM INCLUDES INSTALLATION OF NEWLY FURNISHED SIGNS. NEW POSTS FOR TYPE C AND TYPE SPECIAL SIGNS ARE INCIDENTAL.
- ITEM USED FOR 4" OF IMPORTED TOPSOIL IN TURF RESTORATION AREAS TO BE SPREAD AND PREPARED FOR NEW TURF.

ITEM NO.	ITEM DESCRIPTION	UNIT	NOTES	CHANGE ORDER 2 TOTAL		MAIN ST GROVE TO CENTURY		CIPP LINING MAIN ST LAKE TO GROVE		TH 7 CIPP LINING & SAN SEWER EXT		MAIN LIFT STATION BACKUP GENERATOR	
				EST. QTY.	QTY. TO DATE	EST. QTY.	QTY. TO DATE	EST. QTY.	QTY. TO DATE	EST. QTY.	QTY. TO DATE	EST. QTY.	QTY. TO DATE
STORM SEWER													
2104.502	REMOVE STORM STRUCTURE (CATCH BASIN)	EACH		6		6		0		0		0	
2104.502	REMOVE STORM STRUCTURE (MANHOLE)	EACH		2		2		0		0		0	
2104.503	REMOVE PIPE SEWER (STORM)	LIN FT		783		710		0		73		0	
2405.502	ADJUST FRAME AND RING CASTING (STORM)	EACH	10	1		1		0		0		0	
2451.609	CRUSHED ROCK (PIPE FOUNDATION) MNDOT 3149.2G2	TON		42		42		0		0		0	
2501.502	18" STORM APRON	EACH	1	2		0		0		2		0	
2503.503	12" RC PIPE SEWER DESIGN 3006 CL V	LIN FT	1	608		608		0		0		0	
2503.503	15" RC PIPE SEWER DESIGN 3006 CL V	LIN FT	1	223		223		0		0		0	
2503.503	18" RC PIPE SEWER DESIGN 3006 CL V	LIN FT	1	73		0		0		73		0	
2503.602	CONNECT TO EXISTING STORM SEWER (PIPE)	EACH		1		1		0		0		0	
2503.602	CONNECT TO EXISTING STORM SEWER (STRUCTURE)	EACH		1		1		0		0		0	
2503.602	CONNECT TO EXISTING PIPE DRAIN (DRAIN TILE)	EACH		1		1		0		0		0	
2503.602	CONNECT TO EXISTING PIPE DRAIN (SUMP PUMP)	EACH		5		5		0		0		0	
2506.502	CASTING ASSEMBLY (STORM)	EACH		10		10		0		0		0	
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL (TYPE 2)	LIN FT		50		50		0		0		0	
2573.502	STORM DRAIN INLET PROTECTION	EACH		16		16		0		0		0	
SANITARY SEWER													
2104.502	REMOVE MANHOLE (SANITARY)	EACH		3		2		0		1		0	
2104.503	REMOVE PIPE SEWER (SANITARY)	LIN FT		70		50		0		20		0	
2405.502	ADJUSTING METAL RING FOR MANHOLE CASTING (SANITARY)	EACH		8		3		0		5		0	
2451.609	CRUSHED ROCK (PIPE FOUNDATION) MNDOT 3149.2G2	TON		79		42		0		37		0	
2503.601	SANITARY SEWER BYPASS - C.O. 2	LUMP SUM	1	1.00		0.80		0.06		0.14		0.00	
2503.602	CONNECT TO EXISTING SANITARY SEWER MAIN	EACH		3		1		0		2		0	
2503.602	CONNECT TO EXISTING SANITARY SEWER MANHOLE	EACH		1		1		0		0		0	
2503.602	CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH		28		24		0		4		0	
2503.602	8" X 4" WYE	EACH		26		24		0		2		0	
2503.602	8" X 6" WYE	EACH		2		0		0		2		0	
2503.602	VIDEO INSPECTION SEWER SERVICES (PRELIMINARY)	EACH		33		24		5		4		0	
2503.602	CLEAN LATERAL	EACH		33		24		5		4		0	
2503.602	SANITARY SEWER SPOT REPAIR	EACH	11	2		0		1		1		0	
2503.602	CHEMICAL GROUT POINT REPAIR	EACH		3		0		2		1		0	
2503.602	4" CURED-IN-PLACE SANITARY SEWER SERVICE PIPE	EACH		8		0		6		2		0	
2503.603	MANHOLE LINER	LIN FT		30		0		8		22		0	
2503.603	4" SANITARY SEWER SERVICE PIPE (OPEN CUT)	LIN FT		815		782		0		33		0	
2503.603	6" SANITARY SEWER SERVICE PIPE (OPEN CUT)	LIN FT		40		0		0		40		0	
2503.603	8" SANITARY SEWER PIPE (REGARDLESS OF DEPTH)	LIN FT		1544		821		0		723		0	
2503.603	8" CURED-IN-PLACE-PIPE (CIPP)	LIN FT		780		0		320		460		0	
2504.604	4" POLYSTYRENE INSULATION (SANITARY)	SQ YD		430		100		0		330		0	
2506.502	CASTING ASSEMBLY (SANITARY W/CONCEALED PICK HOLES)	EACH		8		3		0		5		0	
2506.602	4" SANITARY SERVICE CLEANOUT	EACH		26		24		0		2		0	
2506.602	6" SANITARY SERVICE CLEANOUT	EACH		2		0		0		2		0	
2506.602	EXTERNAL MANHOLE SEAL (SANITARY)	EACH	12	8		3		0		5		0	
2506.603	CONSTRUCT SANITARY MANHOLE DESIGN 4007 - 48"	LIN FT		64		24		0		40		0	
2550.601	INSTALL 100kW N.G. GENERATOR AT MAIN LIFT STATION	LUMP SUM	1	1.00		0.00		0.00		0.00		1.00	

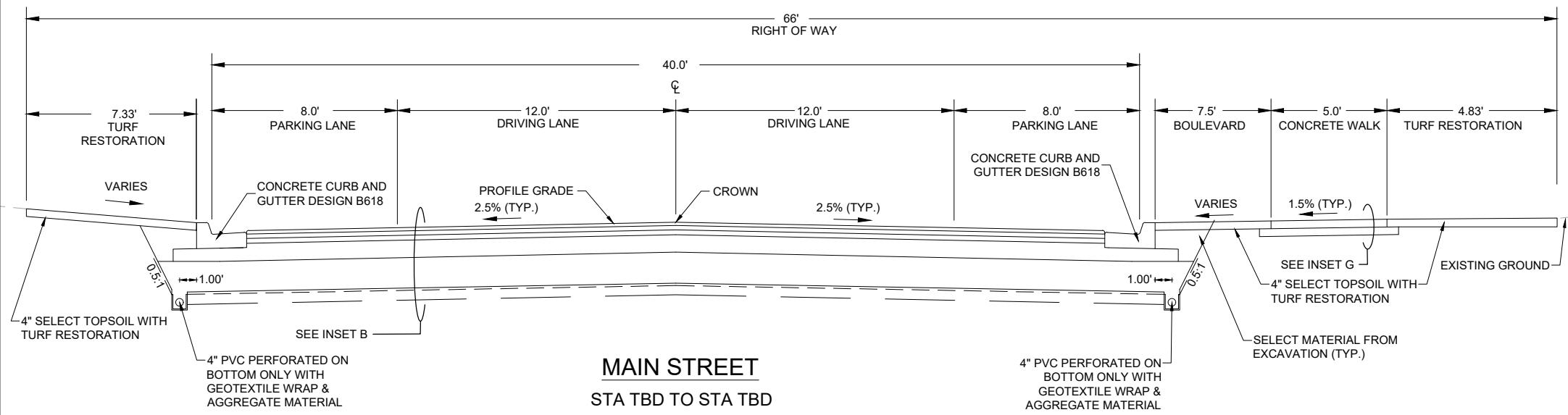
NOTES:

1. ITEM ADDED TO THE PROJECT FOR C.O.2-SPECIFIC ITEMS. ALL OTHER ITEMS TO BE PAID OUT AT BASE BID PRICES (UNLESS OTHERWISE NOTED).
10. ITEM USED FOR MAJOR ADJUSTMENTS TO EXISTING CASTINGS THAT WILL NOT BE REPLACED INCLUDING REMOVAL OF CASTING DURING CONSTRUCTION AS NEEDED. MATCH FINAL GRADE WITH HDPE RINGS OF VARIOUS SIZES AND MORTAR.
11. ITEM USED TO ACCOMMODATE SANITARY SEWER MAIN LINING OPERATION WHEN A REPAIR IS NEEDED TO FIX AN OFFSET IN THE MAIN THAT IS TOO LARGE TO SUCCESSFULLY COMPLETE LINER INSTALLATION, OR WHEN CONDITIONS REQUIRE INSTALLATION OF A HYDRO-EXCAVATED CLEANOUT TO BE INSTALLED FOR EITHER CLEANING OR LINING PURPOSES. SEE SPEC. 01 11 00 PARA 1.14 FOR ADDITIONAL INFORMATION.
12. ITEM USED FOR INSTALLATION OF EXTERNAL MANHOLE SEAL OVER SANITARY SEWER MANHOLE HDPE RINGS AND METAL CASTING FRAME.

STATEMENT OF ESTIMATED QUANTITIES													
ITEM NO.	ITEM DESCRIPTION	UNIT	NOTES	CHANGE ORDER 2 TOTAL		MAIN ST GROVE TO CENTURY		CIPP LINING MAIN ST LAKE TO GROVE		TH 7 CIPP LINING & SAN SEWER EXT		MAIN LIFT STATION BACKUP GENERATOR	
				EST. QTY.	QTY. TO DATE	EST. QTY.	QTY. TO DATE	EST. QTY.	QTY. TO DATE	EST. QTY.	QTY. TO DATE	EST. QTY.	QTY. TO DATE
WATER MAIN													
2104.502	REMOVE GATE VALVE & BOX	EACH		4		4		0		0		0	
2104.502	SALVAGE HYDRANT	EACH		3		2		0		1		0	
2104.503	REMOVE WATER MAIN	LIN FT		890		882		0		8		0	
2504.601	TEMPORARY WATER - C.O. 2	LUMP SUM	1	1		1		0		0		0	
2504.602	CONNECT TO EXISTING WATER MAIN	EACH		3		2		0		1		0	
2504.602	CONNECT TO EXISTING WATER SERVICE	EACH		22		19		0		3		0	
2504.602	HYDRANT (WATEROUS WB67-250)	EACH		5		2		0		3		0	
2504.602	6" GATE VALVE AND BOX	EACH		8		3		0		5		0	
2504.602	8" GATE VALVE AND BOX	EACH		3		3		0		0		0	
2504.602	10" GATE VALVE AND BOX	EACH	1	1		1		0		0		0	
2504.602	1" CORPORATION STOP W/SADDLE	EACH		24		19		0		5		0	
2504.602	1" CURB STOP AND BOX	EACH		24		19		0		5		0	
2504.603	1" SERVICE PIPE W/TRACER WIRE	LIN FT		691		645		0		46		0	
2504.603	6" WATER MAIN W/TRACER WIRE	LIN FT		789		125		0		664		0	
2504.603	8" WATER MAIN W/TRACER WIRE	LIN FT		835		835		0		0		0	
2504.604	4" POLYSTYRENE INSULATION (WATER)	SQ YD		30		20		0		10		0	
2504.608	WATER MAIN FITTINGS	LBS		521		329		0		192		0	
2506.502	CASTING ASSEMBLY SPECIAL #1	EACH		11		7		0		4		0	

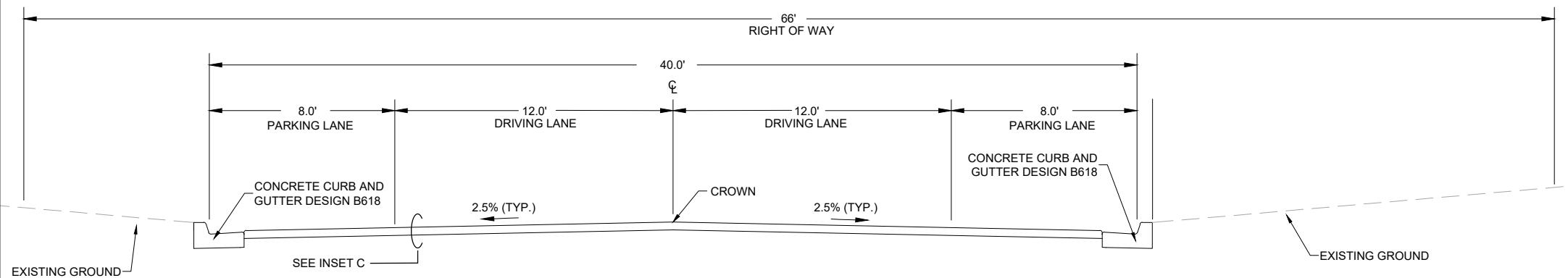
NOTES:

1. ITEM ADDED TO THE PROJECT FOR C.O.2-SPECIFIC ITEMS. ALL OTHER ITEMS TO BE PAID OUT AT BASE BID PRICE (UNLESS OTHERWISE NOTED).



INSET B

1.5" PLANT MIXED BITUMINOUS WEARING COURSE
SPEC. 2360 (SPWEA240C)
BITUMINOUS TACK COAT (MNDOT SPEC. 2357)
2" PLANT MIXED BITUMINOUS WEARING COURSE SPEC. 2360 (SPWEA240C)
BITUMINOUS TACK COAT (MNDOT SPEC. 2357)
2.5" PLANT MIXED BITUMINOUS NON-WEARING COURSE
SPEC. 2360 (SPNWB230B)
8" AGGREGATE BASE, CLASS 5
22" SELECT GRANULAR BORROW , SUBBASE SPEC 3149.2B1
WOVEN GEOTEXTILE FABRIC TYPE 5
12" SUBGRADE PREPARATION - MNDOT 2112



INSET E

**TYPICAL CONCRETE COMMERCIAL
DRIVEWAY SECTION (SY)**

— 7" CONCRETE DRIVEWAY

— 12" CLASS 5 AGGREGATE BASE SPEC. 2211
(PAID FOR WITH DRIVEWAY BID ITEM)

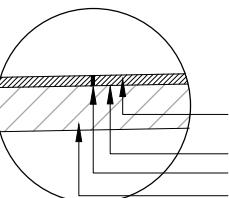
— SUBGRADE PREPARATION – MnDOT 2112 (INCIDENTAL)

INSET F

**TYPICAL CONCRETE RESIDENTIAL
DRIVEWAY SECTION (SY)**

- 7" CONCRETE DRIVEWAY
- 6" CLASS 5 AGGREGATE BASE SPEC. 2211
(PAID FOR WITH DRIVEWAY BID ITEM)
- SUBGRADE PREPARATION – MnDOT 2112 (INCIDENTAL)

INSET C



- 2.0" PLANT MIXED BITUMINOUS WEARING COURSE SPEC. 2360 (SPWEA240C)
- BITUMINOUS TACK COAT (MNDOT SPEC. 2357)
- 2.0" MILL BITUMINOUS SURFACE
- EXISTING BITUMINOUS SURFACE

MAIN STREET

MILL AND OVERLAY

SPACE INTENTIONALLY LEFT BLANK

INSET G

- TYPICAL SIDEWALK SECTION (SF)
- 4" CONCRETE WALK
- 6" CONCRETE PED RAMPS AND DUMPSTER PADS
- 4" CLASS 5 AGGREGATE BASE SPEC. 2211
(PAID FOR WITH SIDEWALK BID ITEM)
- SUBGRADE PREPARATION – MnDOT 2112 (INCIDENTAL)

INSET H

**TYPICAL BITUMINOUS RESIDENTIAL
DRIVEWAY AND TRAIL SECTION (SY)**

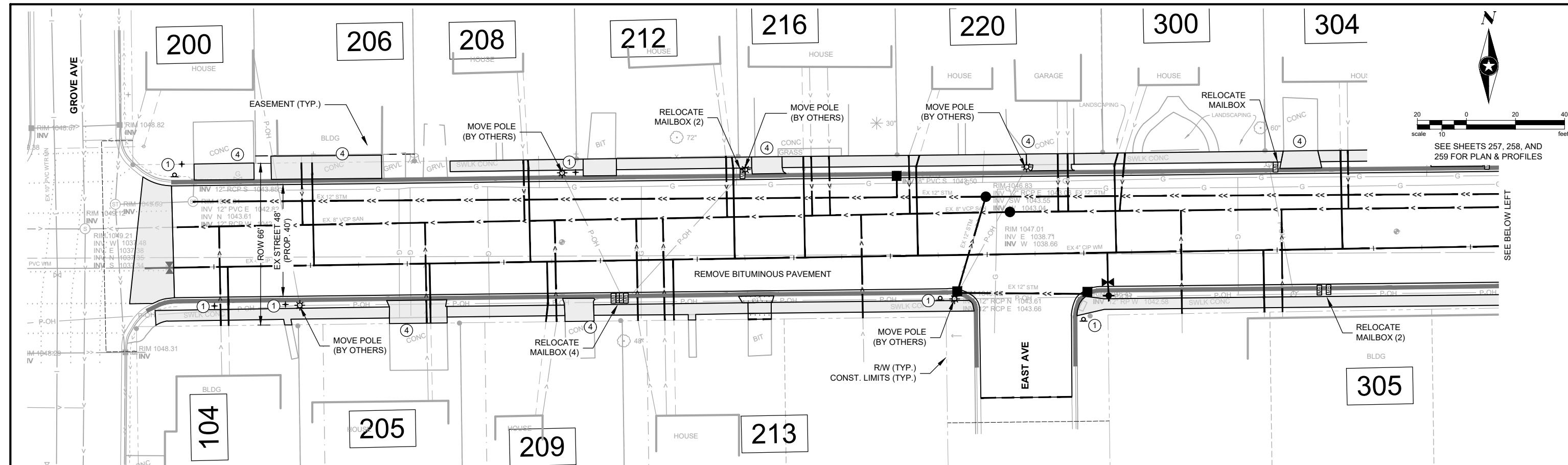
3" PLANT MIXED BITUMINOUS WEARING
COURSE SPEC. 2360 (SPWEA240B) (TO BE PLACED IN TWO
SEPERATE EQUALLY-THICK LIFTS)

8" CLASS 5 AGGREGATE BASE SPEC. 2211
(PAID FOR WITH BITUMINOUS DRIVEWAY OR TRAIL BID ITEM)

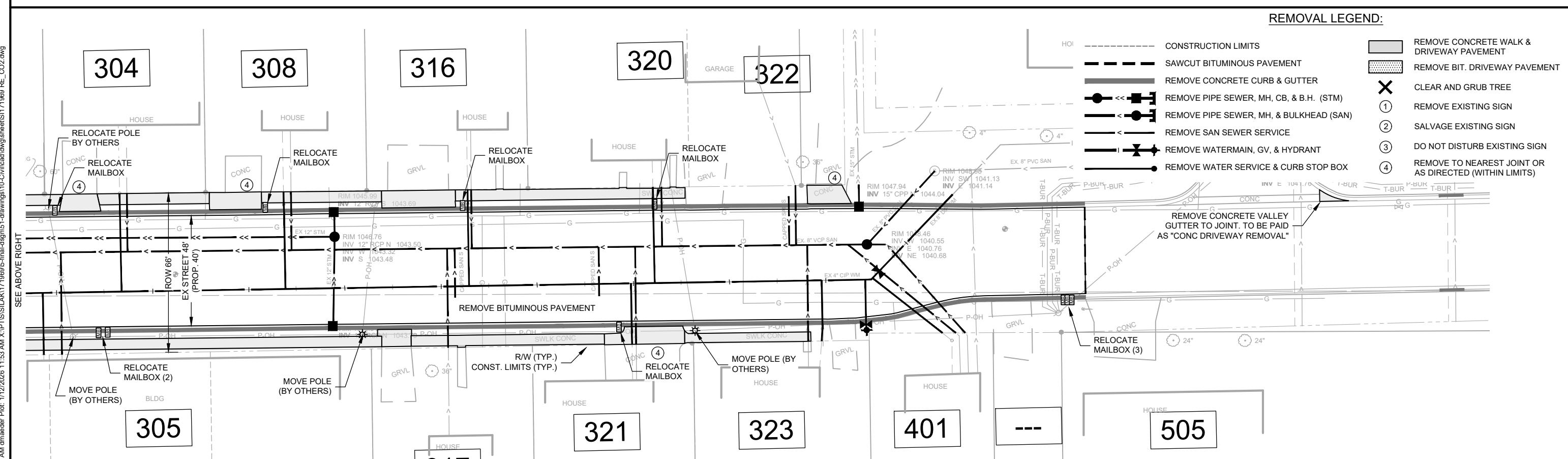
SUBGRADE PREPARATION - MnDOT 2112 (INCIDENTAL)

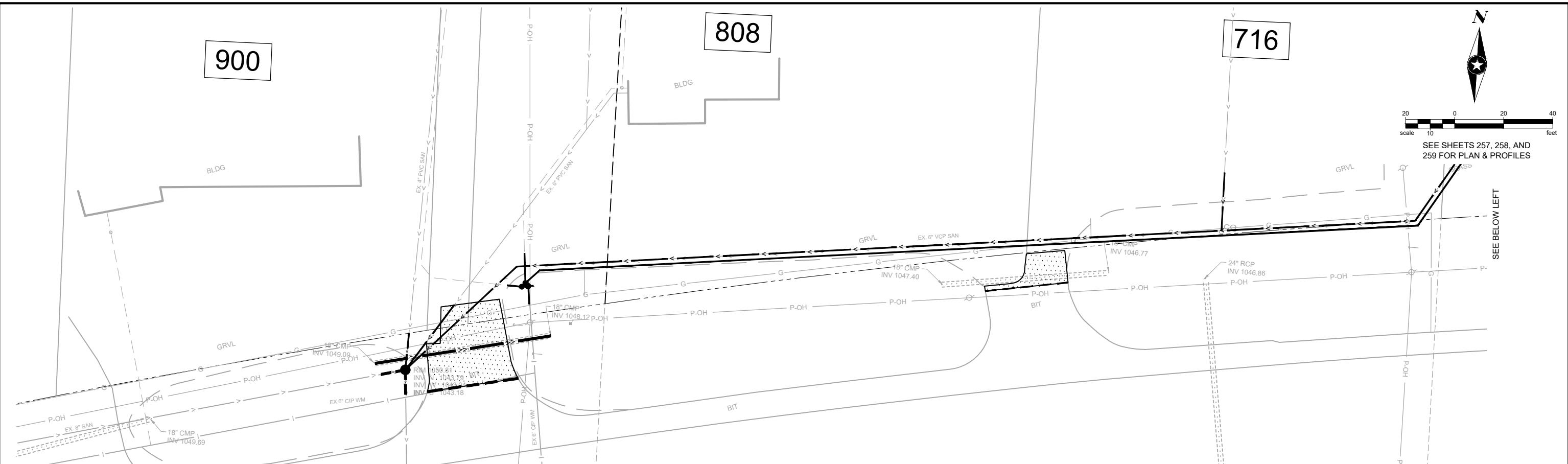
INSET I

TYPICAL AGGREGATE RESIDENTIAL
DRIVEWAY AND ACCESS ROAD SECTION (SY)



MAIN STREET



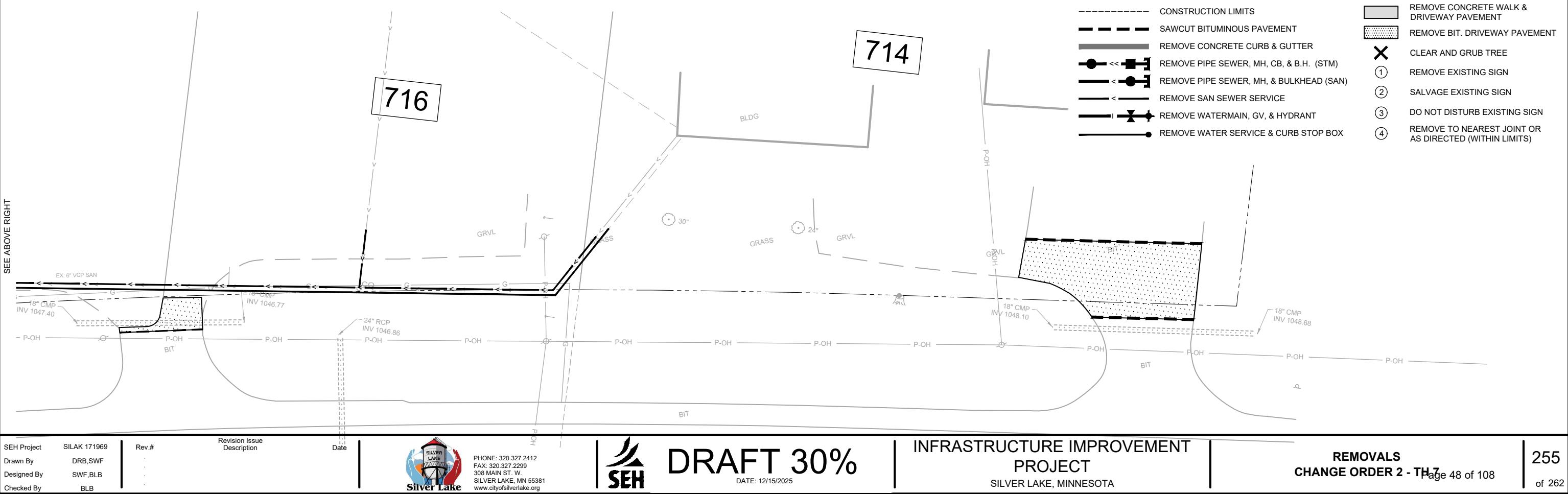


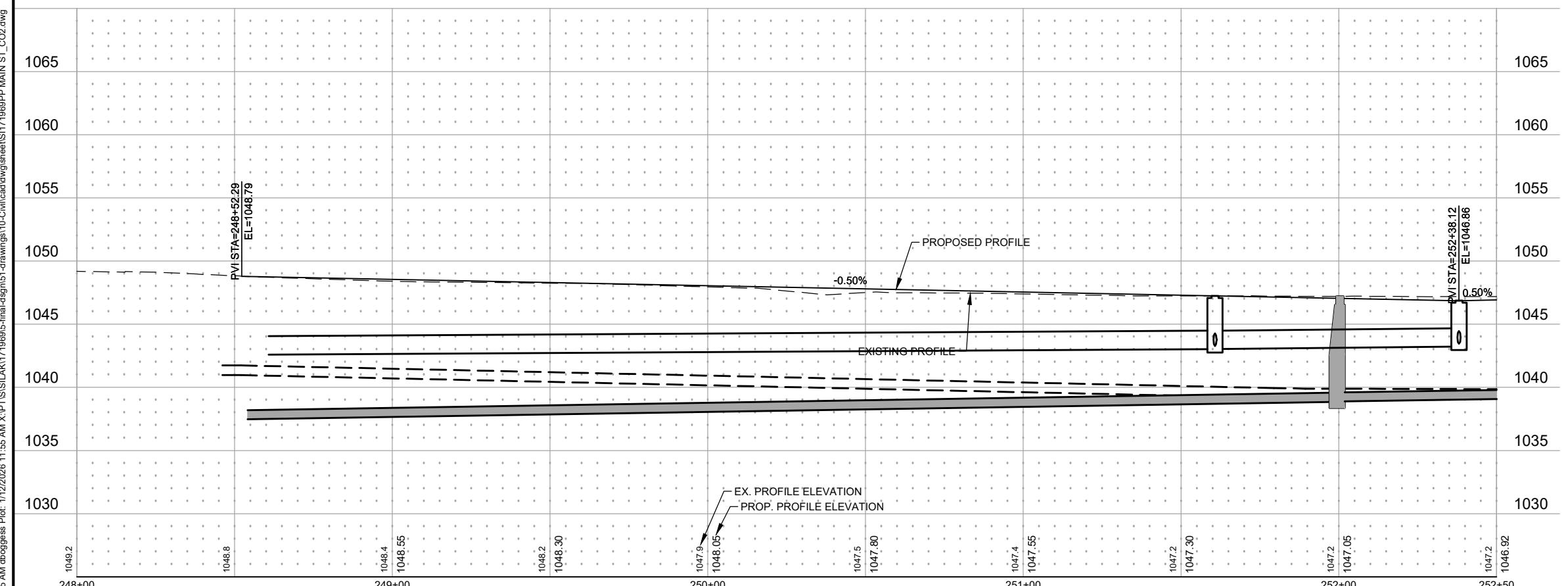
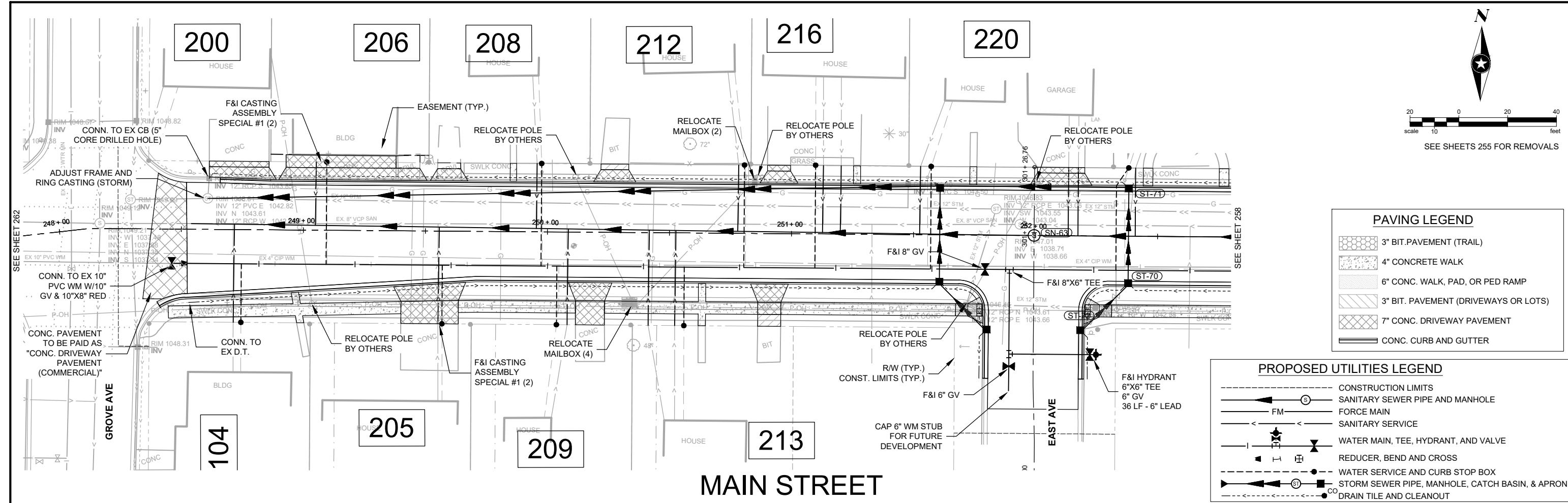
TH 7

REMOVAL LEGEND:

CONSTRUCTION LIMITS	REMOVE CONCRETE WALK & DRIVEWAY PAVEMENT
SAWCUT BITUMINOUS PAVEMENT	REMOVE BIT. DRIVEWAY PAVEMENT
REMOVE CONCRETE CURB & GUTTER	CLEAR AND GRUB TREE
REMOVE PIPE SEWER, MH, CB, & B.H. (STM)	① REMOVE EXISTING SIGN
REMOVE PIPE SEWER, MH, & BULKHEAD (SAN)	② SALVAGE EXISTING SIGN
REMOVE SAN SEWER SERVICE	③ DO NOT DISTURB EXISTING SIGN
REMOVE WATERMAIN, GV, & HYDRANT	④ REMOVE TO NEAREST JOINT OR AS DIRECTED (WITHIN LIMITS)
REMOVE WATER SERVICE & CURB STOP BOX	

SEE ABOVE RIGHT





SEH Project: SILAK 171969
 Drawn By: DRB, SWF
 Designed By: SWF, BLB
 Checked By: BLB

Rev. #
 # #
 # #
 # #
 #

Revision Issue
 Description
 Date
 # #
 # #
 # #
 #



PHONE: 320.327.2412
 FAX: 320.327.2299
 308 MAIN ST. W.
 SILVER LAKE, MN 55381
www.cityofsilverlake.org

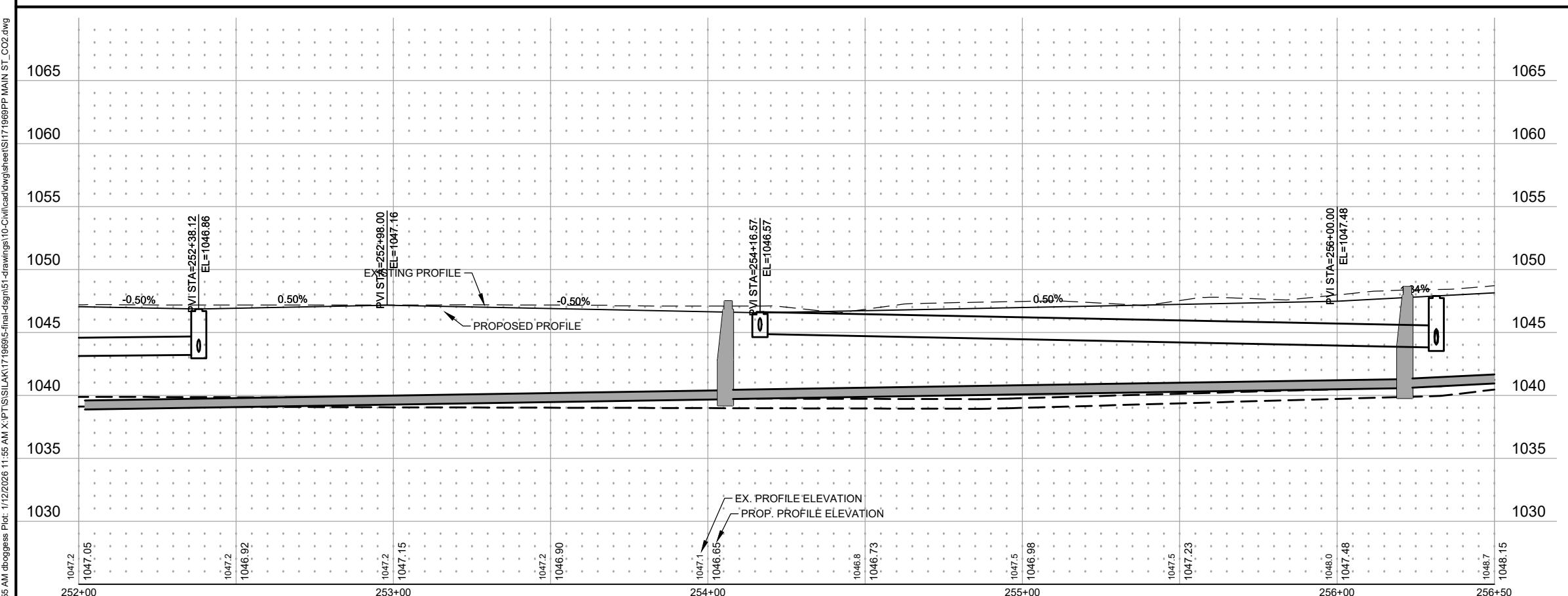
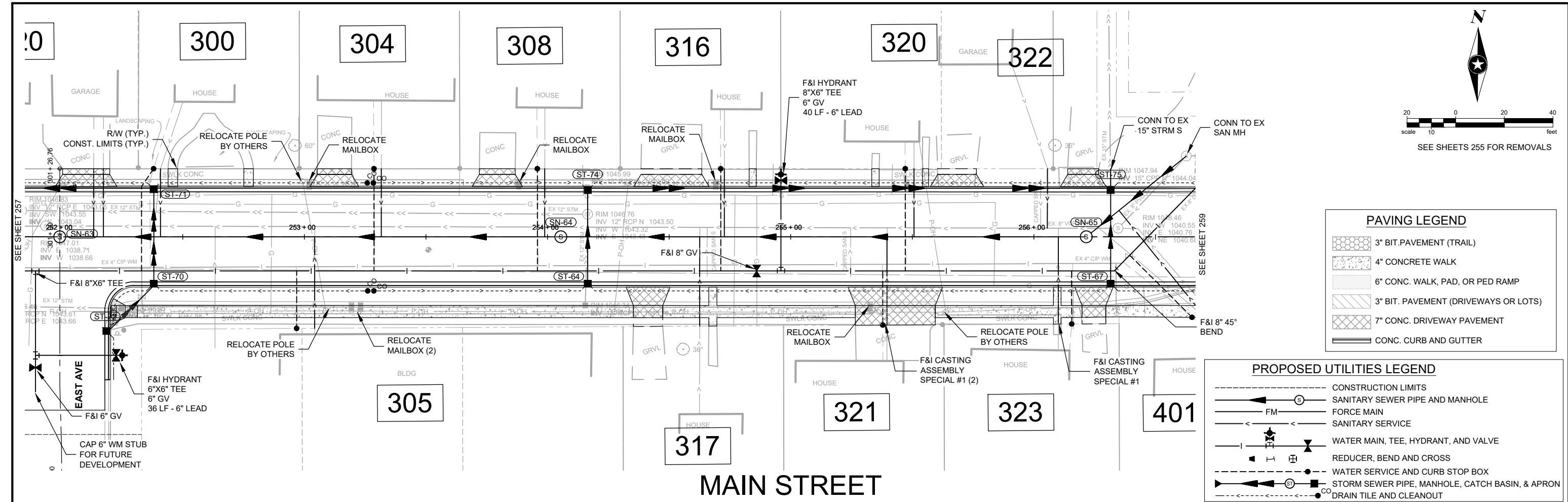


DRAFT 30%
 DATE: 12/15/2025

**INFRASTRUCTURE IMPROVEMENT
 PROJECT**
 SILVER LAKE, MINNESOTA

**PLAN AND PROFILE
 CHANGE ORDER 2 - MAIN STREET**
 Page 48 of 108

257
 of 262



SEH Project SILAK 171969
Drawn By DRB,SWF
Designed By SWF,BLB
Checked By BLB



PHONE: 320.327.2411
FAX: 320.327.2299
308 MAIN ST. W.
SILVER LAKE, MN 55381
www.cityofsilverlake.org

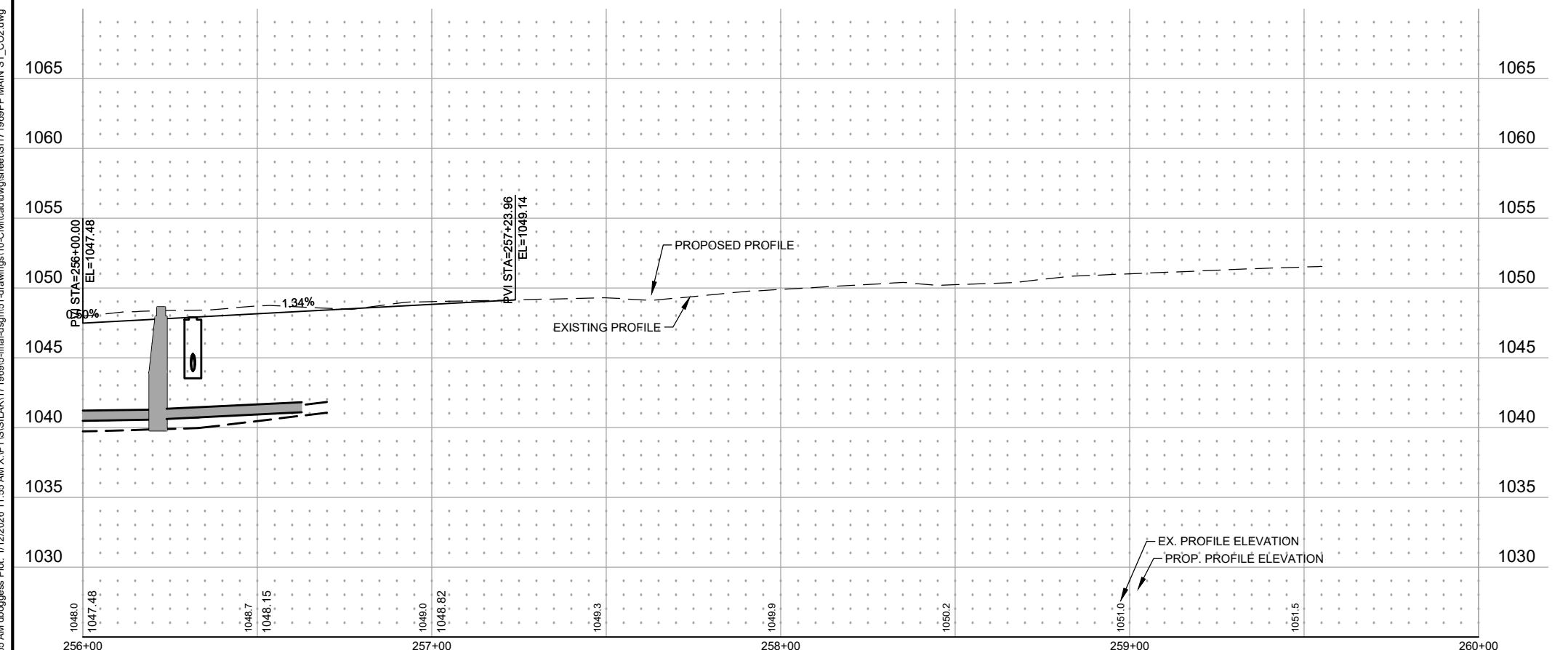
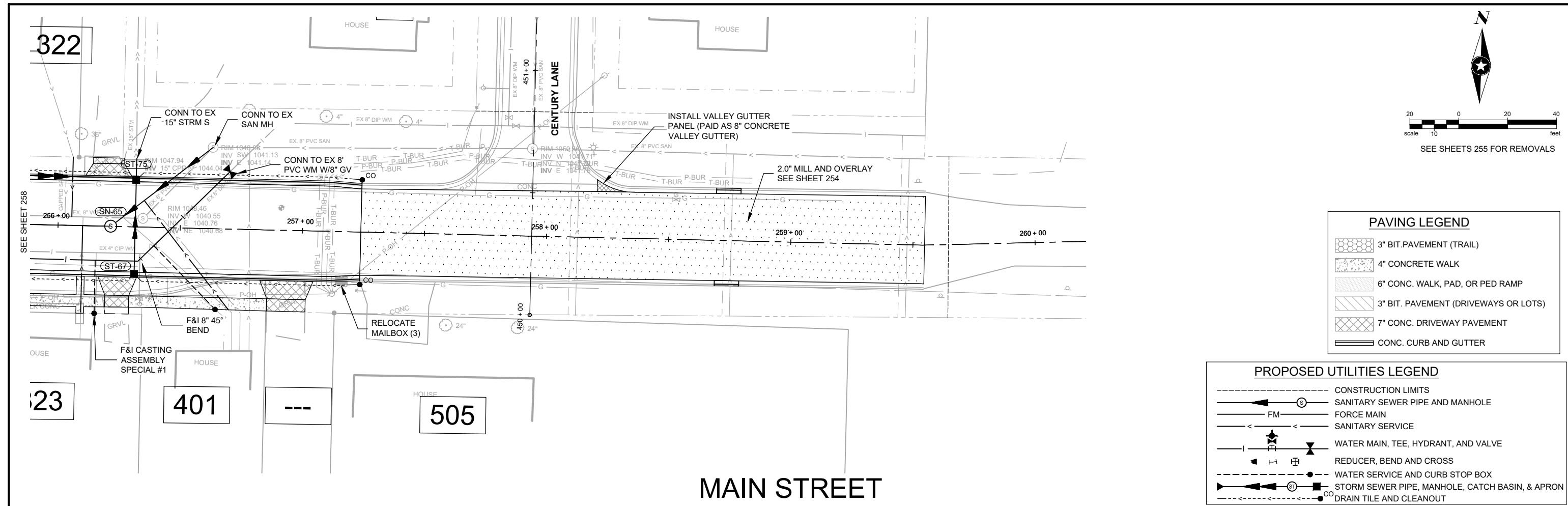
SEI

DRAFT 30%
DATE: 12/15/2025

INFRASTRUCTURE IMPROVEMENT PROJECT

SILVER LAKE, MINNESOTA

PLAN AND PROFILE CHANGE ORDER 2 - MAIN STREET



SEH Project: SILAK 171969
 Drawn By: DRB, SWF
 Designed By: SWF, BLB
 Checked By: BLB

Rev. #:
 # #
 # #
 # #
 #

Revision Issue
 Description
 Date

PHONE: 320.237.2412
 FAX: 320.237.2299
 308 MAIN ST. W.
 SILVER LAKE, MN 55381
www.cityofsilverlake.org

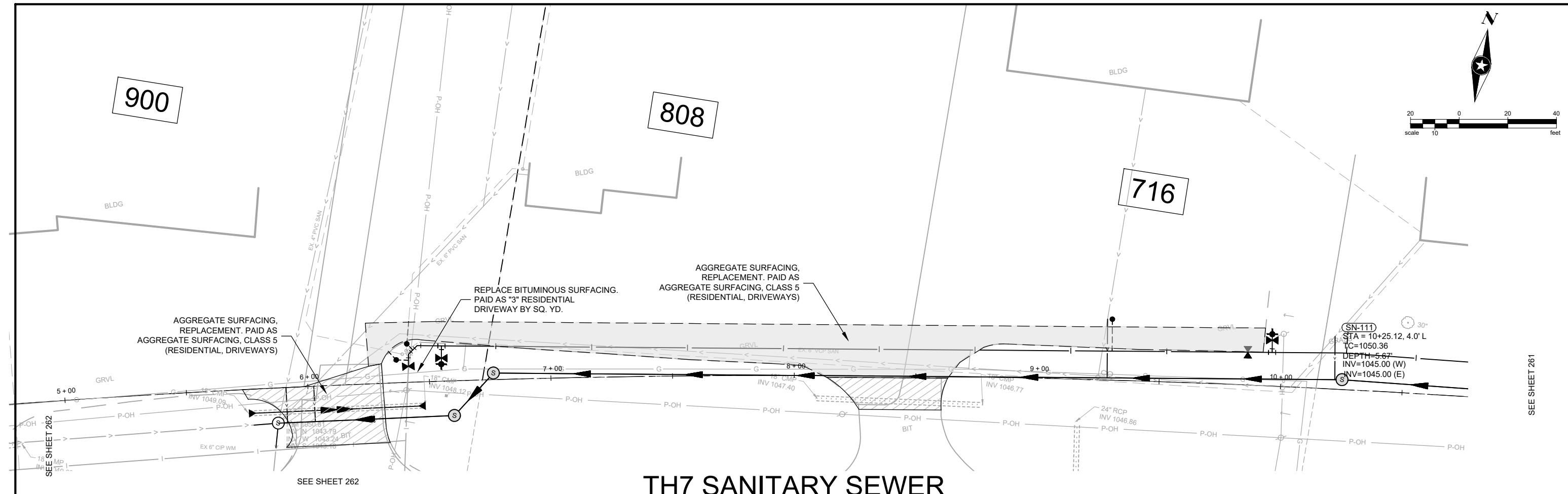


DRAFT 30%
 DATE: 12/15/2025

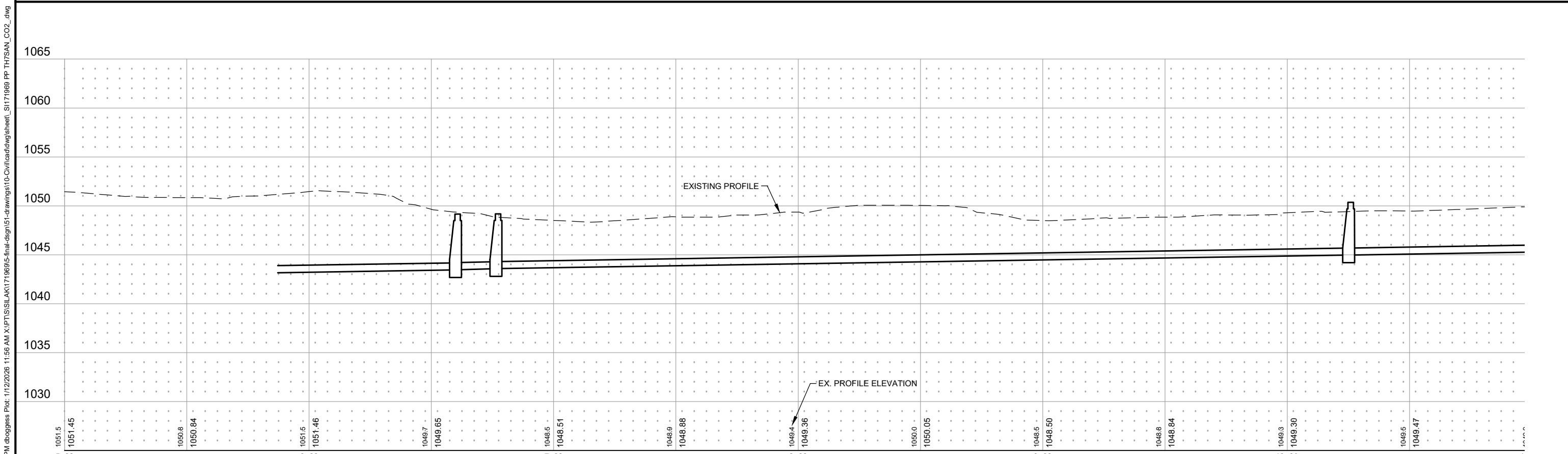
INFRASTRUCTURE IMPROVEMENT PROJECT
 SILVER LAKE, MINNESOTA

PLAN AND PROFILE
CHANGE ORDER 2 - MAIN STREET

259
 of 262



TH7 SANITARY SEWER



SEH Project	SILAK 171969	Rev.#	Revision Issue Description	Date
Drawn By	DRB,SWF	#	#	#
Designed By	SWF,BLB	#	#	#
Checked By	BLB	#	#	#



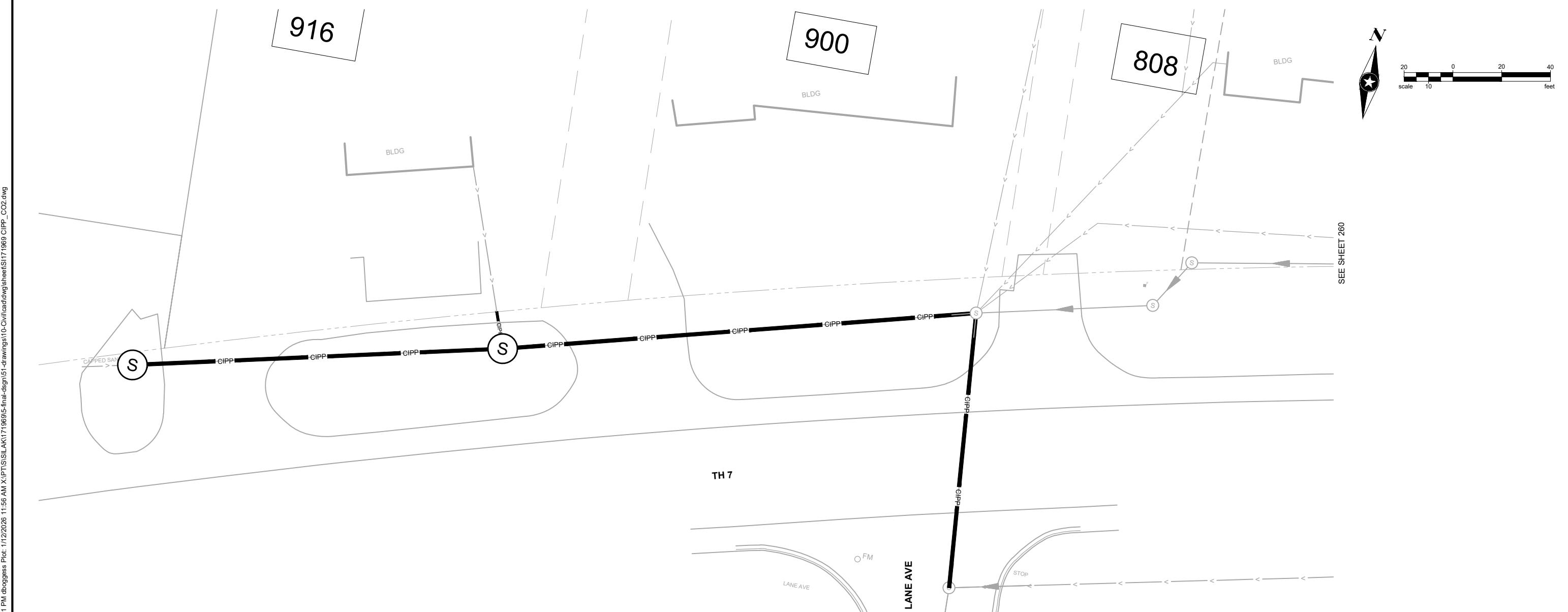
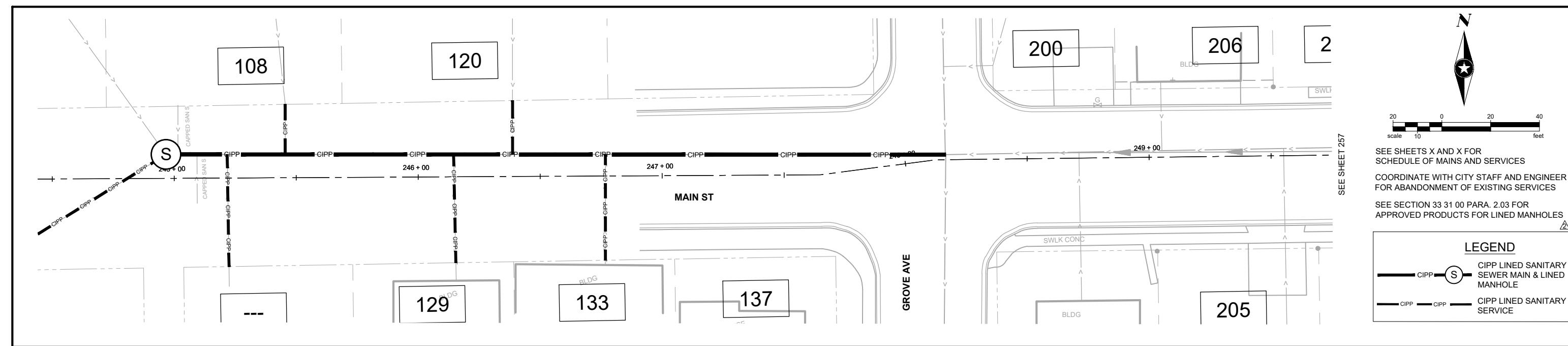
PHONE: 320.327.2412
FAX: 320.327.2299
308 MAIN ST. W.
SILVER LAKE, MN 55381
www.cityofsilverlake.org



DRAFT 30%
DATE: 12/15/2025

INFRASTRUCTURE IMPROVEMENT
PROJECT
SILVER LAKE, MINNESOTA

PLAN AND PROFILE
CHANGE ORDER 2 - TH7 SANITARY SEWER
Page 52 of 108



Appendix B

Cost Estimate

COST ESTIMATE - CHANGE ORDER NO. 2

SILVER LAKE, MINNESOTA
SEH NO. SILAK 171969
JANUARY 20, 2026

CITY ONLY COST
CITY/USDA-RD WATER-WASTEWATER-STORM SPLIT
USDA-RD WATER/WASTEWATER ELIGIBLE
USDA-RD ELIGIBLE ONLY IF ALREADY EXISTING
USDA-RD 100% STORM COST
NEW BID ITEMS FROM BASE BID (PRICE PROVIDED BY R&R)

CHANGE ORDER NO. 2 TOTAL						(19) MAIN, GROVE TO CENTURY		(20) CIPP MAIN, WEST OF GROVE		(21) TH 7, NORTH OF LANE		(22) MAIN LS GENERATOR			
Item No.	Item Description	Unit	Unit Price	Est. Qty.	Cost	Est. Qty.	Cost	Est. Qty.	Cost	Est. Qty.	Cost	Est. Qty.	Cost	City Street Cost Share Assumption	
Street, Curb and Gutter, Drainage Pipe, Driveways, Sidewalks, Signage, Pavement Markings															
2021.501	MOBILIZATION - C.O. 2	LUMP SUM	\$135,000	1.000	\$135,000	0.800	\$108,000	0.050	\$6,750	0.150	\$20,250	0.000	\$-	Cost split for each segment per Guide 43.	
2104.502	REMOVE SIGN	EACH	\$40.00	7.0	\$280	7.0	\$280	0.0	\$-	0.0	\$-	0.0	\$-	Cost split for each segment per Guide 43.	
2104.502	SALVAGE SIGN	EACH	\$40.00	1.0	\$40	1.0	\$40	0.0	\$-	0.0	\$-	0.0	\$-	Cost split for each segment per Guide 43.	
C&G	2104.503 REMOVE CONCRETE CURB AND GUTTER	LIN FT	\$2.75	1,790.0	\$4,923	1,790.0	\$4,923	0.0	\$-	0.0	\$-	0.0	\$-	C&G split for each segment per Guide 43.	
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$1.90	270.0	\$513	85.0	\$162	0.0	\$-	185.0	\$352	0.0	\$-	Cost split for each segment per Guide 43.	
2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	\$4.50	60.0	\$270	60.0	\$270	0.0	\$-	0.0	\$-	0.0	\$-	Cost split for each segment per Guide 43.	
walk	2104.504 REMOVE CONCRETE WALK	SQ YD	\$5.53	546.0	\$3,019	546.0	\$3,019	0.0	\$-	0.0	\$-	0.0	\$-	Sidewalk split for each segment per Guide 43.	
2104.504	REMOVE BITUMINOUS PAVEMENT (P)	SQ YD	\$4.87	4,506.0	\$21,944	4,506.0	\$21,944	0.0	\$-	0.0	\$-	0.0	\$-	Cost split for each segment per Guide 43.	
2104.504	REMOVE DRIVEWAY PAVEMENT	SQ YD	\$5.57	627.0	\$3,492	272.0	\$1,515	0.0	\$-	355.0	\$1,977	0.0	\$-	Cost split for each segment per Guide 43.	
2105.504	GEOTEXTILE FABRIC, TYPE 7 (NON-WOVEN) - C.O. 1 TO TYPE 5 (WOVEN)	SQ YD	\$1.68	4,595.0	\$7,720	4,595.0	\$7,720	0.0	\$-	0.0	\$-	0.0	\$-	100% city cost - not USDA-RD eligible.	
2105.604	GEOGRID	SQ YD	\$9.49	919.0	\$8,721	919.0	\$8,721	0.0	\$-	0.0	\$-	0.0	\$-	100% city cost - not USDA-RD eligible.	
2105.507	COMMON EXCAVATION (EV) (P)	CU YD	\$13.16	3,830.0	\$50,403	3,830.0	\$50,403	0.0	\$-	0.0	\$-	0.0	\$-	Cost split for each segment per Guide 43.	
2105.507	SUBGRADE EXCAVATION (EV)	CU YD	\$13.17	766.0	\$10,088	766.0	\$10,088	0.0	\$-	0.0	\$-	0.0	\$-	Cost split for each segment per Guide 43.	
2105.507	SELECT GRANULAR BORROW (CV) (P)	CU YD	\$30.80	2,809.0	\$86,517	2,809.0	\$86,517	0.0	\$-	0.0	\$-	0.0	\$-	100% city cost - not USDA-RD eligible.	
2112.519	SUBGRADE PREPARATION	RD ST	\$77.95	9.4	\$733	9.4	\$733	0.0	\$-	0.0	\$-	0.0	\$-	Cost split for each segment per Guide 43.	
2118.509	AGGREGATE SURFACING, CLASS 5 (TEMPORARY)	TON	\$0.01	460.0	\$5	460.0	\$5	0.0	\$-	0.0	\$-	0.0	\$-	100% city cost - not USDA-RD eligible.	
2118.509	AGGREGATE SURFACING, CLASS 5 (RESIDENTIAL DRIVEWAYS)	TON	\$61.32	312.0	\$19,132	12.0	\$736	0.0	\$-	300.0	\$18,396	0.0	\$-	Cost split for each segment per Guide 43.	
2123.610	MACHINE TIME	HOUR	\$219.42	9.0	\$1,975	3.0	\$658	0.0	\$-	6.0	\$1,317	0.0	\$-	Cost split for each segment per Guide 43.	
2123.610	STREET SWEEPER (WITH BROOM PICKUP)	HOUR	\$57.03	28.0	\$1,597	24.0	\$1,369	0.0	\$-	4.0	\$228	0.0	\$-	100% city cost - not USDA-RD eligible.	
2130.523	WATER (FOR DUST CONTROL)	MGAL	\$12.09	16.0	\$193	14.0	\$169	0.0	\$-	2.0	\$24	0.0	\$-	Cost split for each segment per Guide 43.	
2130.523	WATER (FOR TURF ESTABLISHMENT)	MGAL	\$42.00	27.0	\$1,134	15.0	\$630	0.0	\$-	12.0	\$504	0.0	\$-	Cost split for each segment per Guide 43.	
2211.507	AGGREGATE BASE, CLASS 5 (CV) (P)	CU YD	\$18.46	1,022.0	\$18,866	1,022.0	\$18,866	0.0	\$-	0.0	\$-	0.0	\$-	Cost split for each segment per Guide 43.	
2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	\$11.25	915.0	\$10,294	915.0	\$10,294	0.0	\$-	0.0	\$-	0.0	\$-	100% city cost - not USDA-RD eligible.	
2357.506	BITUMINOUS MATERIAL FOR TACK COAT (CSS-1H)	GAL	\$5.15	432.0	\$2,225	432.0	\$2,225	0.0	\$-	0.0	\$-	0.0	\$-	Cost split for each segment per Guide 43.	
2360.504	TYPE SP 9.5 WEARING COURSE MIX (2,B) 4.0" THICK (SPWEA240B) (PATCHING)	SQ YD	\$84.29	15.0	\$1,264	0.0	\$-	15.0	\$1,264	0.0	\$-	0.0	\$-	Cost split for each segment per Guide 43.	
2360.504	TYPE SP 9.5 WEARING COURSE MIX (2,B) 3.0" THICK (SPWEA240B) (DRIVEWAYS W/8" AGGREGATE BASE)	SQ YD	\$60.66	418.0	\$25,356	9.0	\$546	0.0	\$-	409.0	\$24,810	0.0	\$-	Cost split for each segment per Guide 43.	
2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	\$92.60	996.0	\$92,230	996.0	\$92,230	0.0	\$-	0.0	\$-	0.0	\$-	Cost split for each segment per Guide 43.	
2360.509	TYPE SP 12.5 NON-WEARING COURSE MIX (2,B)	TON	\$88.30	627.0	\$55,364	627.0	\$55,364	0.0	\$-	0.0	\$-	0.0	\$-	Cost split for each segment per Guide 43.	
2451.507	AGGREGATE (GRANULAR) BACKFILL (CV)	CU YD	\$29.80	766.0	\$22,827	766.0	\$22,827	0.0	\$-	0.0	\$-	0.0	\$-	Cost split for each segment per Guide 43.	
2502.503	4" PERF PIPE DRAIN W/GEOTEXTILE WRAP AND AGGREGATE MATERIAL	LIN FT	\$15.85	1,780.0	\$28,213	1,780.0	\$28,213	0.0	\$-	0.0	\$-	0.0	\$-	100% city cost - not USDA-RD eligible. UNLESS replacing existing.	
2502.602	CONNECT DRAINTILE TO EXISTING STRUCTURE (CORE DRILL)	EACH	\$433.30	1.0	\$433	1.0	\$433	0.0	\$-	0.0	\$-	0.0	\$-	100% city cost - not USDA-RD eligible.	
2502.602	4" CLEANOUT (DRAIN TILE)	EACH	\$87.39	6.0	\$524	6.0	\$524	0.0	\$-	0.0	\$-	0.0	\$-	100% city cost - not USDA-RD eligible.	
2502.602	SUMP PUMP SERVICE LINE	EACH	\$165.53	21.0	\$3,476	21.0	\$3,476	0.0	\$-	0.0	\$-	0.0	\$-	100% city cost - not USDA-RD eligible.	
walk	2521.518 4" CONCRETE WALK W/4" AGGREGATE BASE	SQ FT	\$7.46	3,688.0	\$27,512	3,688.0	\$27,512	0.0	\$-	0.0	\$-	0.0	\$-	Sidewalk split for each segment per Guide 43.	
walk	2521.518 6" CONCRETE WALK W/4" AGGREGATE BASE	SQ FT	\$14.05	146.0	\$2,051	146.0	\$2,051	0.0	\$-	0.0	\$-	0.0	\$-	Sidewalk split for each segment per Guide 43.	
C&G	2531.503 CONCRETE CURB & GUTTER, DESIGN B618	LIN FT	\$21.70	1,790.0	\$38,843	1,790.0	\$38,843	0.0	\$-	0.0	\$-	0.0	\$-	C&G split for each segment per Guide 43.	
2531.504	7" CONCRETE DRIVEWAY PAVEMENT W/6" AGGREGATE BASE (RESIDENTIAL)	SQ YD	\$103.29	337.0	\$34,809	337.0	\$34,809	0.0	\$-	0.0	\$-	0.0	\$-	Cost split for each segment per Guide 43.	
C&G	2531.504 7" CONCRETE DRIVEWAY PAVEMENT W/12" AGGREGATE BASE (COMMERCIAL)	SQ YD	\$108.97	181.0	\$19,724	181.0	\$19,724	0.0	\$-	0.0	\$-	0.0	\$-	Cost	

CHANGE ORDER NO. 2 TOTAL						(19) MAIN, GROVE TO CENTURY		(20) CIPP MAIN, WEST OF GROVE		(21) TH 7, NORTH OF LANE		(22) MAIN LS GENERATOR			
Item No.	Item Description	Unit	Unit Price	Est. Qty.	Cost	Est. Qty.	Cost	Est. Qty.	Cost	Est. Qty.	Cost	Est. Qty.	Cost	City Street Cost Share Assumption	
2582.503	12" SOLID LINE PAINT, YELLOW (NO PARKING)	LIN FT	\$5.60	50.0	\$280.00	50.0	\$280.00	0.0	\$-	0.0	\$-	0.0	\$-	Cost split for each segment per Guide 43.	
2582.503	24" SOLID LINE PAINT, WHITE (STOP BAR)	LIN FT	\$6.00	40.0	\$240.00	40.0	\$240.00	0.0	\$-	0.0	\$-	0.0	\$-	Cost split for each segment per Guide 43.	
Street, Curb and Gutter, Driveways Subtotal				\$	792,246.70	\$	702,949.21	\$	8,614.35	\$	80,683.14	\$	-		

Storm Sewer	Unit	Unit Price	Est. Qty.	COST	Est. Qty.	Cost	Est. Qty.	Cost	Est. Qty.	Cost	Est. Qty.	Cost	Est. Qty.	Cost	
2104.502	REMOVE STORM STRUCTURE (CATCH BASIN)	EACH	\$270.31	6.0	\$1,621.86	6.0	\$1,621.86	0.0	\$-	0.0	\$-	0.0	\$-	Cost split eligible for USDA-RD water/wastewater (completed due to water/wastewater construction)	
2104.502	REMOVE STORM STRUCTURE (MANHOLE)	EACH	\$464.75	2.0	\$929.50	2.0	\$929.50	0.0	\$-	0.0	\$-	0.0	\$-	Cost split eligible for USDA-RD water/wastewater (completed due to water/wastewater construction)	
2104.503	REMOVE PIPE SEWER (STORM)	LIN FT	\$2.73	783.0	\$2,137.59	710.0	\$1,938.30	0.0	\$-	73.0	\$199.29	0.0	\$-	Cost split eligible for USDA-RD water/wastewater (completed due to water/wastewater construction)	
2405.502	ADJUST FRAME AND RING CASTING (STORM)	EACH	\$1,177.85	1.0	\$1,177.85	1.0	\$1,177.85	0.0	\$-	0.0	\$-	0.0	\$-	Cost split eligible for USDA-RD water/wastewater (completed due to water/wastewater construction)	
2451.609	CRUSHED ROCK (PIPE FOUNDATION) MNDOT 3149.2G2	TON	\$0.03	42.0	\$1.26	42.0	\$1.26	0.0	\$-	0.0	\$-	0.0	\$-	100% Storm Eligible Only (unless replacing in kind)	
2501.502	18" STORM APRON	EACH	\$1,100.00	2.0	\$2,200.00	0.0	\$-	0.0	\$-	2.0	\$2,200.00	0.0	\$-	100% Storm Eligible Only (unless replacing in kind)	
2503.503	12" RC PIPE SEWER DESIGN 3006 CL V	LIN FT	\$110.76	608.0	\$67,342.08	608.0	\$67,342.08	0.0	\$-	0.0	\$-	0.0	\$-	Cost split eligible for USDA-RD water/wastewater (completed due to water/wastewater construction, replacing in kind)	
2503.503	15" RC PIPE SEWER DESIGN 3006 CL V	LIN FT	\$121.00	223.0	\$26,983.00	223.0	\$26,983.00	0.0	\$-	0.0	\$-	0.0	\$-	100% Storm Eligible Only (unless replacing in kind)	
2503.503	18" RC PIPE SEWER DESIGN 3006 CL V	LIN FT	\$135.00	73.0	\$9,855.00	0.0	\$-	0.0	\$-	73.0	\$9,855.00	0.0	\$-	100% Storm Eligible Only (unless replacing in kind)	
2503.602	CONNECT TO EXISTING STORM SEWER (PIPE)	EACH	\$1,707.44	1.0	\$1,707.44	1.0	\$1,707.44	0.0	\$-	0.0	\$-	0.0	\$-	100% Storm Eligible Only (unless replacing in kind)	
2503.602	CONNECT TO EXISTING STORM SEWER (STRUCTURE)	EACH	\$1,950.56	1.0	\$1,950.56	1.0	\$1,950.56	0.0	\$-	0.0	\$-	0.0	\$-	100% Storm Eligible Only (unless replacing in kind)	
2503.602	CONNECT TO EXISTING PIPE DRAIN (DRAIN TILE)	EACH	\$292.56	1.0	\$292.56	0.0	\$-	0.0	\$-	0.0	\$-	0.0	\$-	100% Storm Eligible Only (unless replacing in kind)	
2503.602	CONNECT TO EXISTING PIPE DRAIN (SUMP PUMP)	EACH	\$232.79	5.0	\$1,163.95	5.0	\$1,163.95	0.0	\$-	0.0	\$-	0.0	\$-	100% Storm Eligible Only (unless replacing in kind)	
2506.502	CASTING ASSEMBLY (STORM)	EACH	\$953.71	10.0	\$9,537.10	10.0	\$9,537.10	0.0	\$-	0.0	\$-	0.0	\$-	Cost split eligible for USDA-RD water/wastewater (completed due to water/wastewater construction, replacing in kind)	
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL (TYPE 2)	LIN FT	\$563.15	50.0	\$28,157.50	50.0	\$28,157.50	0.0	\$-	0.0	\$-	0.0	\$-	Cost split eligible for USDA-RD water/wastewater (completed due to water/wastewater construction, replacing in kind)	
2573.502	STORM DRAIN INLET PROTECTION	EACH	\$100.00	16.0	\$1,600.00	16.0	\$1,600.00	0.0	\$-	0.0	\$-	0.0	\$-	Cost split for each segment per Guide 43.	
Storm Sewer Subtotal				\$	156,657.25	\$	144,402.96	\$	-	\$	12,254.29	\$	-		

Sanitary Sewer	Unit	Unit Price	Est. Qty.	COST	Est. Qty.	Cost	Est. Qty.	Cost	Est. Qty.	Cost	Est. Qty.	Cost	Est. Qty.	Cost	
2104.502	REMOVE MANHOLE (SANITARY)	EACH	\$523.28	3.00	\$1,569.84	2.0	\$1,046.56	0.0	\$-	1.0	\$523.28	0.0	\$-	100% USDA-RD wastewater eligible cost	
2104.503	REMOVE PIPE SEWER (SANITARY)	LIN FT	\$3.93	70.0	\$275.10	50.0	\$196.50	0.0	\$-	20.0	\$78.60	0.0	\$-	100% USDA-RD wastewater eligible cost	
2405.502	ADJUSTING METAL RING FOR MANHOLE CASTING (SANITARY)	EACH	\$261.07	8.0	\$2,088.56	3.0	\$783.21	0.0	\$-	5.0	\$1,305.35	0.0	\$-	100% USDA-RD wastewater eligible cost	
2451.609	CRUSHED ROCK (PIPE FOUNDATION) MNDOT 3149.2G2	TON	\$0.03	79.0	\$2.37	42.0	\$1.26	0.0	\$-	37.0	\$1.11	0.0	\$-	100% USDA-RD wastewater eligible cost	
2503.601	SANITARY SEWER BYPASS - C.O. 2	LUMP SUM	\$5,000.00	1.000	\$5,000.00	0.800	\$4,000.00	0.060	\$300.00	0.140	\$700.00	0.000	\$-	100% USDA-RD wastewater eligible cost	
2503.602	CONNECT TO EXISTING SANITARY SEWER MAIN	EACH	\$1,604.28	3.0	\$4,812.84	1.0	\$1,604.28	0.0	\$-	2.0	\$3,208.56	0.0	\$-	100% USDA-RD wastewater eligible cost	
2503.602	CONNECT TO EXISTING SANITARY SEWER MANHOLE	EACH	\$1,767.55	1.0	\$1,767.55	1.0	\$1,767.55	0.0	\$-	0.0	\$-	0.0	\$-	100% USDA-RD wastewater eligible cost	
2503.602	CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH	\$60.69	28.0	\$1,699.32	24.0	\$1,456.56	0.0	\$-	4.0	\$242.76	0.0	\$-	100% USDA-RD wastewater eligible cost	
2503.602	8" X 4" WYE	EACH	\$1,799.50	26.0	\$46,787.00	24.0	\$43,188.00	0.0	\$-	2.0	\$3,599.00	0.0	\$-	100% USDA-RD wastewater eligible cost	
2503.602	8" X 6" WYE	EACH	\$1,874.47	2.0	\$3,748.94	0.0	\$-	0.0	\$-	2.0	\$3,748.94	0.0	\$-	100% USDA-RD wastewater eligible cost	
2503.602	VIDEO INSPECTION SEWER SERVICES (PRELIMINARY)	EACH	\$532.89	33.0	\$17,585.37	24.0	\$12,789.36	5.0	\$2,664.45	4.0	\$2,131.56	0.0	\$-	100% USDA-RD wastewater eligible cost	
2503.602	CLEAN LATERAL	EACH	\$0.02	33.0	\$0.66	24.0	\$0.48	5.0	\$0.10	4.0	\$0.08	0.0	\$-	100% USDA-RD wastewater eligible cost	
2503.602	SANITARY SEWER SPOT REPAIR	EACH	\$1,534.28	2.0	\$3,068.56	0.0	\$-	1.0	\$1,534.28	1.0	\$1,534.28	0.0	\$-	100% USDA-RD wastewater eligible cost	
2503.602	CHEMICAL GROUT POINT REPAIR	EACH	\$1,600.00	3.0	\$4,800.00	0.0	\$-	2.0	\$3,200.00	1.0	\$1,600.00	0.0	\$-	100% USDA-RD wastewater eligible cost	
2503.602	4" CURED-IN-PLACE SANITARY SEWER SERVICE PIPE	EACH	\$4,700.00	8.0	\$37,600.00	0.0	\$-	6.0	\$28,200.00	2.0	\$9,400.00	0.0	\$-	100% USDA-RD wastewater eligible cost	
2503.603	MANHOLE LINER	LIN FT	\$7												

CHANGE ORDER NO. 2 TOTAL					(19) MAIN, GROVE TO CENTURY		(20) CIPP MAIN, WEST OF GROVE		(21) TH 7, NORTH OF LANE		(22) MAIN LS GENERATOR				
Item No.	Item Description	Unit	Unit Price	Est. Qty.	Cost	Est. Qty.	Cost	Est. Qty.	Cost	Est. Qty.	Cost	Est. Qty.	Cost	City Street Cost Share Assumption	
2504.602	1" CURB STOP AND BOX	EACH	\$331.02	24.0	\$7,944.48	19.0	\$6,289.38	0.0	\$-	5.0	\$1,655.10	0.0	\$-	100% USDA-RD water Eligible Cost	
2504.603	1" SERVICE PIPE W/TRACER WIRE	LIN FT	\$3.39	691.0	\$2,342.49	645.0	\$2,186.55	0.0	\$-	46.0	\$155.94	0.0	\$-	100% USDA-RD water Eligible Cost	
2504.603	6" WATER MAIN W/TRACER WIRE	LIN FT	\$46.36	789.0	\$36,578.04	125.0	\$5,795.00	0.0	\$-	664.0	\$30,783.04	0.0	\$-	100% USDA-RD water Eligible Cost	
2504.603	8" WATER MAIN W/TRACER WIRE	LIN FT	\$55.70	835.0	\$46,509.50	835.0	\$46,509.50	0.0	\$-	0.0	\$-	0.0	\$-	100% USDA-RD water Eligible Cost	
2504.604	4" POLYSTYRENE INSULATION (WATER)	SQ YD	\$35.95	30.0	\$1,078.50	20.0	\$719.00	0.0	\$-	10.0	\$359.50	0.0	\$-	100% USDA-RD water Eligible Cost	
2504.608	WATER MAIN FITTINGS	LBS	\$14.34	521.0	\$7,471.14	329.0	\$4,717.86	0.0	\$-	192.0	\$2,753.28	0.0	\$-	100% USDA-RD water Eligible Cost	
2506.502	CASTING ASSEMBLY SPECIAL #1	EACH	\$209.15	11.0	\$2,300.65	7.0	\$1,464.05	0.0	\$-	4.0	\$836.60	0.0	\$-	100% USDA-RD water Eligible Cost	
Water Main Subtotal					\$253,652.80	\$162,298.33	\$-	\$	\$91,354.47	\$-	\$	\$-	\$		
Estimated Construction Cost Totals					\$1,741,601.26	\$1,154,674.01	\$	77,564.78	\$354,492.53	\$	154,869.94	\$	\$		

Estimated Construction Cost	\$ 1,741,601	\$ 1,154,674	\$ 77,565	\$ 354,493	\$ 154,870
Construction Cont	10.00%	\$ 174,160	\$ 115,467	\$ 7,756	\$ 35,449
Total Estimated Construction Cost	\$ 1,915,761	\$ 1,270,141	\$ 85,321	\$ 389,942	\$ 170,357
Basic Engineering Fees	\$165,000	\$109,394	\$7,349	\$33,585	\$14,672
Preliminary Design	\$71,000	\$47,073	\$3,162	\$14,452	\$6,314
Final Design	\$57,000	\$37,791	\$2,539	\$11,602	\$5,069
Bidding Services	\$0	\$0	\$0	\$0	\$0
Construction Services	\$29,000	\$19,227	\$1,292	\$5,903	\$2,579
Post-Construction Services	\$8,000	\$5,304	\$356	\$1,628	\$711
RPR Services	\$99,000	\$65,637	\$4,409	\$20,151	\$8,803
Assessment and Staking ("Additional Services")	\$29,000	\$19,227	\$1,292	\$5,903	\$2,579
Legl & Admin Fees	\$25,000	\$16,575	\$1,113	\$5,089	\$2,223
Land Acquisition	\$0	\$0	\$0	\$0	\$0
Testing	\$22,000	\$14,586	\$980	\$4,478	\$1,956
Subtotal	\$2,255,761	\$225,419	\$15,142	\$69,205	\$30,234
Interim Interest	\$68,000	\$45,084	\$3,028	\$13,841	\$6,047
Total Estimated Capital Cost	\$2,323,761	\$270,502	\$18,171	\$83,046	\$36,281

Soft costs are from
Table 4-1 Addendum 2

ROWS SHOW BREAKDOWN BY STREET SEGMENT	City Cost Only	11.07%	\$ 192,744	16.63%	\$ 192,016	0.00%	\$ -	0.21%	\$ 728	0.00%	\$ -
PERCENTAGES ARE CALCULATED BASED ON SPLITS	USDA-RD Wastewater Eligible	50.02%	\$ 871,085	35.36%	\$ 408,322	100.00%	\$ 77,565	64.97%	\$ 230,328	100.00%	\$ 154,870
	USDA-RD Water Eligible	32.54%	\$ 566,713	38.39%	\$ 443,277	0.00%	\$ -	34.82%	\$ 123,436	0.00%	\$ -
	USDA-RD Storm Eligible	6.38%	\$ 111,059	9.62%	\$ 111,059	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -
	Total Estimated Construction Cost	100.00%	\$ 1,741,602	100.00%	\$ 1,154,675	100.00%	\$ 77,565	100.00%	\$ 354,493	100.00%	\$ 154,870

THESE ARE INTERMEDIATE SUMS FOR ROWS BELOW	City Only (Items)	\$ 126,431	\$ 125,703	\$ -	\$ 728	\$ -	
	Drain Pipe (City Cost)	\$ 28,213	\$ 28,213	\$ -	\$ -	\$ -	
	Drain Pipe (Storm Eligible, Already Existing)	\$ -	\$ -	\$ -	\$ -	\$ -	
	Street 4-Way Split	\$ 561,020	\$ 472,451	\$ 8,614	\$ 79,955	\$ -	
	Storm	\$ 44,154	\$ 32,099	\$ -	\$ 12,055	\$ -	
	Storm Split	\$ 110,903	\$ 110,704	\$ -	\$ 199	\$ -	
	C&G Split	\$ 44,199	\$ 44,199	\$ -	\$ -	\$ -	
	Sidewalk Split	\$ 33,983	\$ 33,983	\$ -	\$ -	\$ -	
	Sewer	\$ 539,045	\$ 445,024	\$ 68,950	\$ 170,201	\$ 154,870	
	Water	\$ 253,653	\$ 162,298	\$ -	\$ 91,354	\$ -	
		\$ 1,741,602	\$ 1,154,675	\$ 77,565	\$ 354,493	\$ 154,870	

storm	Street RD Storm	\$ 56,694.07	12%	\$ 56,694.07	0%	\$ -	0%	\$ -	0%	\$ -
san	Street RD San	\$ 255,016.62	42%	\$ 198,429.26	100%	\$ 8,614.35	60%	\$ 47,973.01	100%	\$ -
wat	Street RD Wat	\$ 230,411.27	42%	\$ 198,429.26	0%	\$ -	40%	\$ 31,982.01	0%	\$ -
city	Street City Split	\$ 18,898.02	4%	\$ 18,898.02	0%	\$ -	0%	\$ -	0%	\$ -
storm	Storm RD Storm	\$ 32,098.77	100%	\$ 32,098.77	0%	\$ -	0%	\$ -	0%	\$ -
san	Storm RD San	\$ 12,055.00	0%	\$ -	100%	\$ -	100%	\$ 12,055.00	100%	\$ -
wat	Storm RD Wat	\$ -	0%	\$ -	0%	\$ -	0%	\$ -	0%	\$ -
city	C&G City Split	\$ 2,209.97	5%	\$ 2,209.97	0%	\$ -	0%	\$ -	0%	\$ -
storm	C&G RD Storm	\$ 15,469.77	35%	\$ 15,469.77	0%	\$ -	0%	\$ -	0%	\$ -
san	C&G RD San	\$ 4,419.93	10%	\$ 4,419.93	100%	\$ -	60%	\$ -	100%	\$ -
wat	C&G RD Wat	\$ 22,099.67	50%	\$ 22,099.67	0%	\$ -	40%	\$ -	0%	\$ -
storm	Sidewalk Storm Split	\$ 6,796.63	20%	\$ 6,796.63	0%	\$ -	0%	\$ -	0%	\$ -
city	Sidewalk City Split	\$ 16,991.58	50%	\$ 16,991.58	0%	\$ -	0%	\$ -	0%	\$ -
san	Sidewalk RD San	\$ 5,097.47	15%	\$ 5,097.47	100%	\$ -	60%	\$ -	100%	\$ -
wat	Sidewalk RD Wat	\$ 5,097.47	15%	\$ 5,097.47	0%	\$ -	40%	\$ -	0%	\$ -

100% Percent Check 0.00 0.00 0.00 0.00 0.00

GUIDE 43 PERCENTAGE SPLITS ENTERED
IN THESE ROWS FOR EACH STREET
SEGMENT

CHANGE ORDER NO. 2 TOTAL					(19) MAIN, GROVE TO CENTURY		(20) CIPP MAIN, WEST OF GROVE		(21) TH 7, NORTH OF LANE		(22) MAIN LS GENERATOR				
Item No.	Item Description	Unit	Unit Price	Est. Qty.	Cost	Est. Qty.	Cost	Est. Qty.	Cost	Est. Qty.	Cost	Est. Qty.	Cost	City Street Cost Share Assumption	

COUNTY VS CITY SPLITS

Storm Split Calculation

City Contribution:	55%	\$	17,654
County Contribution:	45%	\$	14,444
Total Storm Items (ineligible for wastewater or water):	100%	\$	32,099
City Contribution:	100%	\$	6,797
County Contribution:	0%	\$	-
Total Ineligible Sidewalk (Storm's Split):	100%	\$	6,797
TOTAL CITY COST		\$	24,451

City Only Split Calculation

City Contribution:	100%	\$	16,992
County Contribution:	0%	\$	-
Total Ineligible Sidewalk (City's Split):	100%	\$	16,992
City Contribution:	100%	\$	3,476
County Contribution:	0%	\$	-
Total Sump Pump Services	100%	\$	3,476
TOTAL CITY COST		\$	20,468

City Cost (City's Split)	1.22%	\$	21,196	1.77%	\$	20,468	0.00%	\$	-	0.21%	\$	728	0.00%	\$	-
City Cost (County's Split)	9.85%	\$	171,548	14.86%	\$	171,548	0.00%	\$	-	0.00%	\$	-	0.00%	\$	-
USDA-RD Wastewater Eligible	50.02%	\$	871,085	35.36%	\$	408,322	100.00%	\$	77,565	64.97%	\$	230,328	100.00%	\$	154,870
USDA-RD Water Eligible	32.54%	\$	566,713	38.39%	\$	443,277	0.00%	\$	-	34.82%	\$	123,436	0.00%	\$	-
USDA-RD Storm Eligible (City's Split)	1.40%	\$	24,451	2.12%	\$	24,451	0.00%	\$	-	0.00%	\$	-	0.00%	\$	-
USDA-RD Storm Eligible (County's Split)	4.97%	\$	86,608	7.50%	\$	86,608	0.00%	\$	-	0.00%	\$	-	0.00%	\$	-
Total Estimated Construction Cost	100.00%	\$	1,741,602	100.00%	\$	1,154,675	100.00%	\$	77,565	100.00%	\$	354,493	100.00%	\$	154,870

Appendix C

Preliminary Assessment Information

C-1 – Assessment Policy

C-2 – Assessment Rates

C-3 – Draft Assessment Roll Summary

C-4 – Draft Assessment Roll

C-5 – Draft Assessment Map

**ESTIMATED ASSESSMENTS
USDA-RD INFRASTRUCTURE IMPROVEMENT PROJECT
SILVER LAKE, MINNESOTA
SEH NO. SILAK 171969
MARCH 14, 2024**

ESTIMATED ASSESSMENT RATES*

<u>Item</u>	<u>Estimated Assessment Rate*</u>
Reconstructed Street	\$5,400 per REU
Water Service Line (Open Cut)	\$3,300 Each
Sanitary Sewer Service Line (Open Cut)	\$2,700 Each
Sanitary Sewer Service Line (Cured-in-Place Pipe Lining)	\$3,700 Each

*Assessment rates presented here are preliminary. Final determination and approval of the assessment rates will be made by the City Council prior to the assessment hearing. The assessment rates are intended to bear a relationship to the perceived value of the benefits the property receives due to the project.

PRELIMINARY ASSESSMENT POLICY

Residential Equivalent Unit (REU) Basis

Street and utility improvements shall be assessed by treating one residential parcel (lot) adjacent to the project as one Residential Equivalent Unit (REU). For large, sub-dividable residential lots, total REUs will be determined by dividing the front footage by 75 feet. The calculation shall be rounded down to the nearest whole number, unless a given frontage is less than 75 feet, in which case, round up to one REU.

For residential lots having two or more sides/frontages (corner lots and/or multi-sided lots), assess at a rate of 0.5 residential equivalent units per side. If the project only fronts one side of the lot, it shall be assessed 0.5 REUs. If the project fronts both sides of the lot, the assessment rate shall be 0.5 REUs per side for a total of one REU. For rectangular corner lots, the "front lot" shall be equal to the dimension of the shorter of the two sides of the lots (regardless of the orientation of the house). Residential corner lots shall be subject to multiple REUs if the lot is able to be sub-divided into multiple lots, with each potential lot needing a front footage of at least 75 feet and a total area of at least 10,000 square feet.

For multi-family, commercial, industrial, or institutional lots, determination total REUs shall follow the same calculation procedure as residential lots, then the assessed rate shall then be multiplied by 1.2 (e.g. if a commercial lot is determined to have one REU adjacent to the project, the lot shall be assessed the equivalent of 1.2 REUs). Churches shall follow the same calculation procedure as residential lots (i.e. no multiplier shall be applied).

Reconstructed Street

Twenty-five percent of the cost of the city's portion of the reconstructed street improvements (including associated contingency, administration, engineering, and financing costs) shall be divided by the total amount of REUs in the reconstructed areas. Each lot shall be assessed this amount multiplied by its total REUs.

Street improvements include street, drain tile, driveway, curb and gutter, and sidewalk/trail.

Water and Sanitary Sewer Service Lines (Open Cut)

One hundred percent of the actual cost (including associated contingency, administration, engineering, and financing costs) of providing service connections to the right-of-way shall be assessed to the lot.

Sanitary Sewer Service Lines (Cured-in-Place Pipe Lining)

Fifty percent of the actual cost (including associated contingency, administration, engineering, and financing costs) of providing service connections to the right-of-way shall be assessed to the lot.

**City Council reserves the right to adjust the assessment policy as deemed necessary to align with the intended principle of the policy on a case-by-case basis.

ASSESSMENT RATES
SILVER LAKE INFRASTRUCTURE IMPROVEMENTS PROJECT
SILVER LAKE, MINNESOTA
SEH NO. SILAK 171969
SEPTEMBER 16, 2024

Item	Estimated Assessment Rate
Water Service Line	\$3,300 per Unit
Sanitary Sewer Service Line	\$2,700 per Unit
Reconstructed Street, Curb and Gutter	\$5,400 per Unit – Residential \$6,480 per Unit – Commercial
CIPP Service	\$3,700 per Unit

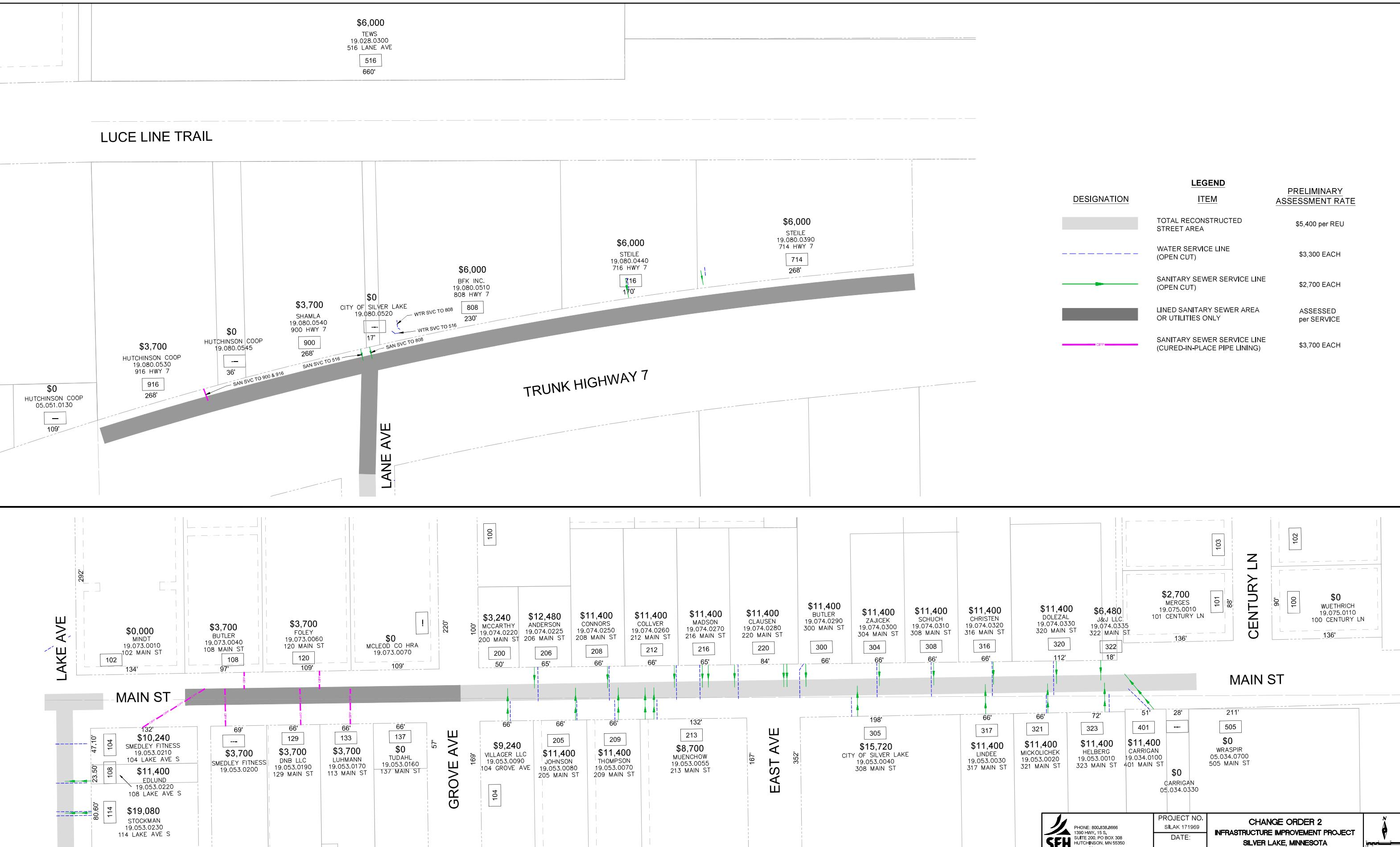
ASSESSMENT ROLL SUMMARY
SILVER LAKE INFRASTRUCTURE IMPROVEMENTS PROJECT - CHANGE ORDER #2
SILVER LAKE, MINNESOTA

Parcel No.	FirstName	LastName	Additional Name	Property Address	Total Assessment
190740225	Donna M	Anderson Trust		206 Main St E	\$12,480.00
190800510		BFK Management Inc		808 Hwy 7	\$6,000.00
190730040	Bryan J	Butler		108 Main St E	\$3,700.00
190740290	Gary Lee	Butler		300 Main St E	\$11,400.00
190340100	Kevin W	Carrigan		401 Main St E	\$11,400.00
190340300	Kevin W	Carrigan			\$0.00
190740320	Oswald M	Christen		316 Main St E	\$11,400.00
190530040		City of Silver Lake		305 Main St E	\$15,720.00
190800520		City of Silver Lake			\$0.00
190740280	Larry	Clausen		220 Main St E	\$5,400.00
190740260	Kelly	Collver		212 Main St E	\$11,400.00
190740250	Amber	Connors		208 Main St E	\$11,400.00
190530190		DNB Properties LLC		129 Main St E	\$3,700.00
190740330	Wade R	Dolezal		320 Main St E	\$11,400.00
190730060	Bruce	Foley		120 Main St E	\$3,700.00
190530010	Rebecca J	Helberg		323 Main St E	\$11,400.00
050510130		Hutchinson Coop			\$0.00
190800530		Hutchinson Coop		916 Hwy 7	\$3,700.00
190800545		Hutchinson Coop			\$0.00
190740335		J&J Real Estate LLC		322 Main St E	\$5,400.00
190530080	Nolan	Johnson		205 Main St E	\$11,400.00
190530030	Kasey C	Lindee		317 Main St E	\$11,400.00
190530170	Kurt M	Luhmann		133 Main St E	\$3,700.00
190740270	Justus A	Madson		216 Main St E	\$11,400.00
190740220	Jonathon	McCarthy		200 Main St E	\$3,240.00
190730010		Mcheikkila Properties LLC		102 Main St E	\$0.00
190730070		McLeod County HRA	c/o Jill Bengston		\$0.00
190750010	Jeffrey	Merges		101 Century Ln	\$2,700.00
190530020	Will J	Mickolichek		321 Main St E	\$11,400.00
190530055	Jeffery	Muenchow		213 Main St E	\$8,700.00
190740310	Jacob	Schuch		308 Main St E	\$11,400.00
190800540	Bruce Robert	Shamla		900 Hwy 7	\$3,700.00
190530210		Smedley Fitness LLC		104 Lake Ave S	\$10,240.00
190530200		Smedley Fitness LLC			\$3,700.00
190800440	Richard H	Steile		716 Hwy 7	\$6,000.00
190800390	Sandra G	Steile		714 Hwy 7	\$6,000.00
190280300	James B	Tews		516 Lane Ave	\$6,000.00
190530070	^{Angelynn} Michelle	Thompson		209 Main St E	\$11,400.00
190530160	Ronald C	Tudahl		137 Main St E	\$0.00
190530090		Villager Properties LLC		104 Grove Ave SE	\$9,240.00
190750110	John W	Wiethrich		100 Century Ln	\$0.00
050341000	Dale G	Wrapsir		549 Main St E	\$0.00
050340700	Ethan Dale	Wrapsir		505 Main St E	\$0.00
190740300	Bernard B	Zajicek		304 Main St E	\$11,400.00
		TOTAL			\$282,620.00

Draft-January 20, 2026
Printed - 1/12/2026

Parcel No.	FirstName	LastName	Additional Name	Address 1	Address 2	Property Address	Property Street	City	State	Zip Code	Legal	Classification	Corner or multi-sided lot?	Total Sides	Sides Adjacent to Street Recon	Front Footage Abutting Project	Side Footage Abutting Project	Water Service Unit (Each)	Water Service Assess.	Sanitary Sewer Service Unit (Each)	Sanitary Sewer Service Assess.	Front Frontage REU	Side Frontage REU	Adjacent REU Assessed	Residential Reconstructed Street Assess.	Commercial Reconstructed Street Assess.	CIPP Sanitary Sewer Service (Each)	CIPP Service Assess.	Total Assessment
190530210		Smedley	Fitness LLC		20213 85th St	104 Lake Ave S	Lake Ave S	Brownton	MN	55312	JOHN TOTUSHEK'S 2ND ADD Block-003 LOT 5 EX S	Comm/Res NH	Y	2	2	47.10	132.00	1.00	\$3,300.00	0.00	\$0.00	0.50	0.50	0.50	\$0.00	\$3,240.00	1.00	\$3,700.00	\$10,240.00
190730010		Mcheikkila	Properties LLC		2492 Woods Dr	102 Main St E	Main St E	Victoria	MN	55386	SAINT ADALBERT'S ADDITION Block-001 LOTS 1-2-3	Comm	Y	2	1	134.00	292.00	0.00	\$0.00	0.00	\$0.00	0.50	1.50	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
190730040	Bryan J	Butler		108 Main St E	PO Box 237	108 Main St E	Main St	Silver Lake	MN	55381	SAINT ADALBERT'S ADDITION BLOCK-001 LOTS 4 & 5	Res	N	1	1	96.57	0.00	0.00	\$0.00	0.00	\$0.00	1.00	0.00	0.00	\$0.00	\$0.00	1.00	\$3,700.00	\$3,700.00
190730060	Bruce	Foley		8988 Hwy 7	PO Box 506	120 Main St E	Main St	Silver Lake	MN	55381	SAINT ADALBERT'S ADDITION LOT-006 BLOCK-001	Res	N	1	1	109.00	0.00	0.00	\$0.00	0.00	\$0.00	1.00	0.00	0.00	\$0.00	\$0.00	1.00	\$3,700.00	\$3,700.00
190730070		McLeod County HRA	c/o Jill Bengston	2200 23rd St NE Ste 2090		Grove Ave	Willmar	MN	56201	SAINT ADALBERT'S ADDITION LOT-007 BLOCK-00	Apt	Y	2	1	108.00	220.06	0.00	\$0.00	0.00	\$0.00	0.50	1.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	
190740220	Jonathon	McCarthy		2492 Woods Dr	200 Main St E	Main St	Victoria	MN	55386	CHURCH ADD BLOCK-002 S 100' OF LOT 1	Comm	Y	2	1	66.00	100.00	0.00	\$0.00	0.00	\$0.00	0.50	0.50	0.50	\$0.00	\$3,240.00	0.00	\$0.00	\$3,240.00	
190740225	Donna M	Anderson Trust		50 Orchard Ave SE	206 Main St E	Main St	Hutchinson	MN	55350	CHURCH ADD BLOCK-002 S 100' OF LOT 2	Comm	N	1	1	66.00	0.00	1.00	\$3,300.00	1.00	\$2,700.00	1.00	0.00	1.00	\$0.00	\$6,480.00	0.00	\$0.00	\$12,480.00	
190740250	Amber	Connors		208 Main St E	208 Main St E	Main St	Silver Lake	MN	55381	CHURCH ADD BLOCK-002 S 170' OF LOT 3	Res	N	1	1	66.00	0.00	1.00	\$3,300.00	1.00	\$2,700.00	1.00	0.00	1.00	\$5,400.00	\$0.00	0.00	\$11,400.00		
190740260	Kelly	Colver		212 Main St E	212 Main St E	Main St	Silver Lake	MN	55381	CHURCH ADD BLOCK-002 S 170' OF LOT 4	Res	N	1	1	66.00	0.00	1.00	\$3,300.00	1.00	\$2,700.00	1.00	0.00	1.00	\$5,400.00	\$0.00	0.00	\$11,400.00		
190740270	Justus A	Madson		216 Main St E	216 Main St E	Main St	Silver Lake	MN	55381	CHURCH ADD BLOCK-002 S 170' OF LOT 5	Res	N	1	1	66.00	0.00	1.00	\$3,300.00	1.00	\$2,700.00	1.00	0.00	1.00	\$5,400.00	\$0.00	0.00	\$11,400.00		
190740280	Larry	Clausen		220 Main St E	220 Main St E	Main St	Silver Lake	MN	55381	CHURCH ADD BLOCK-002 S 170' OF LOT 6	Res	N	1	1	82.50	0.00	0.00	\$0.00	0.00	\$0.00	1.00	0.00	1.00	\$5,400.00	\$0.00	0.00	\$5,400.00		
190740290	Gary Lee	Butler		PO Box 138	300 Main St E	Main St	Silver Lake	MN	55381	CHURCH ADD BLOCK-002 S 296' OF LOT 7 & 66' X 136' OF LOT 8	Res	N	1	1	66.00	0.00	1.00	\$3,300.00	1.00	\$2,700.00	1.00	0.00	1.00	\$5,400.00	\$0.00	0.00	\$11,400.00		
190740300	Bernard B	Zajicek		304 Main St E	304 Main St E	Main St	Silver Lake	MN	55381	CHURCH ADD BLOCK-002 S 180' OF LOT 8	Res	N	1	1	66.00	0.00	1.00	\$3,300.00	1.00	\$2,700.00	1.00	0.00	1.00	\$5,400.00	\$0.00	0.00	\$11,400.00		
190740310	Jacob	Schuch		308 Main St E	308 Main St E	Main St	Silver Lake	MN	55381	CHURCH ADD BLOCK-002 S 180' OF LOT 9	Res	N	1	1	66.00	0.00	1.00	\$3,300.00	1.00	\$2,700.00	1.00	0.00	1.00	\$5,400.00	\$0.00	0.00	\$11,400.00		
190740320	Oswald M	Christen		316 Main St E	316 Main St E	Main St	Silver Lake	MN	55381	CHURCH ADD LOT-010 BLOCK-002	Res	N	1	1	66.00	0.00	1.00	\$3,300.00	1.00	\$2,700.00	1.00	0.00	1.00	\$5,400.00	\$0.00	0.00	\$11,400.00		
190740330	Wade R	Dolezal		320 Main St E	320 Main St E	Main St	Silver Lake	MN	55381	CHURCH ADD BLOCK-002 S 170' OF LOT 11 & S 170' OF W 46' OF LOT 12 BLOCK 2 CHURCH ADD	Res	N	1	1	112.00	0.00	1.00	\$3,300.00	1.00	\$2,700.00	1.00	0.00	1.00	\$5,400.00	\$0.00	0.00	\$11,400.00		
190740335		J&J Real Estate LLC		13709 70th St SW	322 Main St E	Main St	Hutchinson	MN	55350	CHURCH ADD BLOCK-002 LOT 11 EX S 170' & LOT 12 EX S 170' OF W 46'	Comm	N	1	1	20.00	0.00	0.00	\$0.00	0.00	\$0.00	1.00	0.00	1.00	\$5,400.00	\$0.00	0.00	\$5,400.00		
190750010	Jeffrey	Merges		101 Century Ln	101 Century Ln	Century Ln	Silver Lake	MN	55381	SILVER EDGE ESTATES LOT-001 BLOCK-001	Res	Y	2	1	88.00	136.20	0.00	\$0.00	0.00	\$0.00	0.50	0.50	0.50	\$2,700.00	\$0.00	0.00	\$2,700.00		
190750110	John W	Wlethrich		100 Century Ln	PO Box 469	100 Century Ln	Century Ln	Silver Lake	MN	55381	SILVER EDGE ESTATES LOT-001 BLOCK-002	Res	Y	2	1	90.47	136.01	0.00	\$0.00	0.00	\$0.00	0.50	0.50	0.00	\$0.00	\$0.00	0.00	\$0.00	
190530200		Smedley Fitness LLC		20213 85th St		Main St	Brownton	MN	55312	JOHN TOTUSHEK'S 2ND ADD LOT-004 BLOCK-003	Comm	N	1	1	66.00	0.00	0.00	\$0.00	0.00	\$0.00	1.00	0.00	0.00	\$0.00	\$0.00	1.00	\$3,700.00	\$3,700.00	
190530190		DNB Properties LLC		5480 Dahlgren Rd	129 Main St E	Main St	Chaska	MN	55318	JOHN TOTUSHEK'S 2ND ADD LOT-003 BLOCK-003	Apt	N	1	1	66.00	0.00	0.00	\$0.00	0.00	\$0.00	1.00	0.00	0.00	\$0.00	\$0.00	1.00	\$3,700.00	\$3,700.00	
190530170	Kurt M	Luhmann		133 Main St E	PO Box 446	133 Main St E	Main St	Silver Lake	MN	55381	JOHN TOTUSHEK'S 2ND ADD BLOCK-003 LOT 2 EX 20' X 20'	Res	N	1	1	66.00	0.00	0.00	\$0.00	0.00	\$0.00	1.00	0.00	0.00	\$0.00	\$0.00	1.00	\$3,700.00	\$3,700.00
190530160	Ronald C	Tudahl		137 Main St E	PO Box 158	137 Main St E	Main St	Silver Lake	MN	55381	JOHN TOTUSHEK'S 2ND ADD BLOCK-003 N 56'9" OF LOT 1	Res	Y	2	1	69.00	56.75	0.00	\$0.00	0.00	\$0.00	0.50	0.50	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
190530090		Villager Properties LLC		7070 Dague Ave SE	104 Grove Ave SE	Grove Ave	Delano	MN	55328	JOHN TOTUSHEK'S 2ND ADD LOT-005 BLOCK-002	Apt	Y	2	1	168.00	66.00	1.00	\$3,300.00	1.00	\$2,700.00	0.50	0.50	0.50	\$0.00	\$3,240.00	0.00	\$0.00	\$9,240.00	
190530080	Nolan	Johnson		205 Main St E	205 Main St E	Main St	Silver Lake	MN	55381	JOHN TOTUSHEK'S 2ND ADD LOT-004 BLOCK-002	Res	N	1	1	66.00	0.00	1.00	\$3,300.00	1.00	\$2,700.00	1.00	0.00	1.00	\$5,400.00	\$0.00	0.00	\$11,400.00		
1905																													

DRAFT



CITY COUNCIL
CITY OF SILVER LAKE

**RESOLUTION 26-07: RESOLUTION RECEIVING REPORT AND CALLING
HEARING ON IMPROVEMENT**

WHEREAS, pursuant to resolution of the city council adopted December 15, 2025, a report has been prepared by Short Elliott Hendrickson Inc. (SEH®) with reference to the improvement of the following streets:

- Main Street from Lake Avenue to East City Limits.
- Properties north of TH7 from 714 TH7 to 916 TH7 (includes 516 Lane Ave)

And this report was received by the Silver Lake City Council on January 20, 2026, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost-effective, and feasible,

**THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF SILVER LAKE,
MINNESOTA:**

1. The council will consider the improvement of such streets in accordance with the report and the assessment of abutting property and properties for which benefit can be attributed for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429, at an estimated total cost of the improvement of \$2,324,000.
2. A public hearing shall be held on such proposed improvement on the 17th day of February 2026, at the Silver Lake Auditorium, at 6:30p.m. and the city clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the Council this 20th day of January 2026.

Seal of The City:

Bruce Bebo, Mayor

Diane Pedersen, City Clerk

Public Works Department

JAN P.W. REPORT

- 1-WORKING ON SEWER LOCATE AND CAMERAING FOR PROJECT.
- 2-REVIEWING SEWER CAMERAING FOOTAGE FROM COMPLETED STREETS.
(questionable upstream issues?)
- 3-CHRISTMAS DECORATIONS TAKEN DOWN.
(still waiting for electrical bids)
- 4-SNOW PLOWING , CLEAN-UP AND PUSH BACK OF PILES.
- 5-DOING SOME MAINTENANCE ITEMS AT AUDITORIUM AND MUNI.
(faucets and urnals-flushers)
- 6-EMERGENCY SIREN POLE RELOCATION HAS BEEN COMPLETED.
(for well progression)
- 7-Discussion regarding bulk water purchases

PeopleService

Silver Lake - Chemical Report

Budget Year: October 2025 - September 2026

Below is the monthly chemical usage and costs for the month of **November 2025** and for previous months. At the bottom of the report is the monthly / year-to-date budget totals. For questions email kkettner@peopleservice.com

Chlorine - 504001-Water

Budget Month	Invoice Date	Usage	Price UOM	Unit Price	Chemical Cost	Shipping & Tax	Total
Nov-25	10/15/2025	3-Demurrage	rt	\$10.00	\$30.00	\$0.00	\$30.00
	11/15/2025	3-Demurrage	rt	\$10.00	\$30.00	\$0.00	\$30.00
							\$60.00

Total 0 **\$60.00**

Fluoride - 504007-Water

Budget Month	Invoice Date	Usage	Price UOM	Unit Price	Chemical Cost	Shipping & Tax	Total
							\$0.00

Total 0.0 **\$0.00**

Poly Phosphate - 504010-Water

Budget Month	Invoice Date	Usage	Price UOM	Unit Price	Chemical Cost	Shipping & Tax	Total
							\$0.00

Total 0.0 **\$0.00**

Silver Lake - Chemical Report

Budget Year: October 2025 - September 2026

Monthly / Year-to Date Chemical Budget Totals

Month	Water	Wastewater	Monthly Total	Chemical Budget	Over / (Under)
October	\$30	\$0	\$30	\$3,000	\$(3,000)
November	\$60	\$0	\$60	\$3,000	\$(2,940)
December			\$0		
January			\$0		
February			\$0		
March			\$0		
April			\$0		
May			\$0		
June			\$0		
July			\$0		
August			\$0		
September			\$0		
Year-To-Date	\$90	\$0	\$90		

Date: December 29, 2025

To: City of Silver Lake

From: Jeremy Anderson, Operator

O & M Report: November 2025

Water Operation & Maintenance

- Performed daily checks, monitoring well pumping, and chemical usages in the well buildings.
- Collected weekly water samples in the distribution system and tested them for chlorine and fluoride residuals.
- Completed monthly fluoride report and sent it to MN Dept. of Health (MDH), due by 10th of the month.
- Attended weekly project meetings.
- Flushed fire hydrants and updated Diamond Maps.
- Ordered and received a new chlorine ejector from Hawkins.
- Collected a quarterly bac-t and fluoride water sample as required by MDH. Sample location was City Hall.
- Attended a TEAMS Meeting with SEH regarding Well #1.
- 800 Frant St NW - installed a new water meter. Found that the old water meter was not registering water usage because it has small pebbles in it likely from the construction project.
- Pumped out the fire hydrants that do not drain back so that they will not freeze this winter.

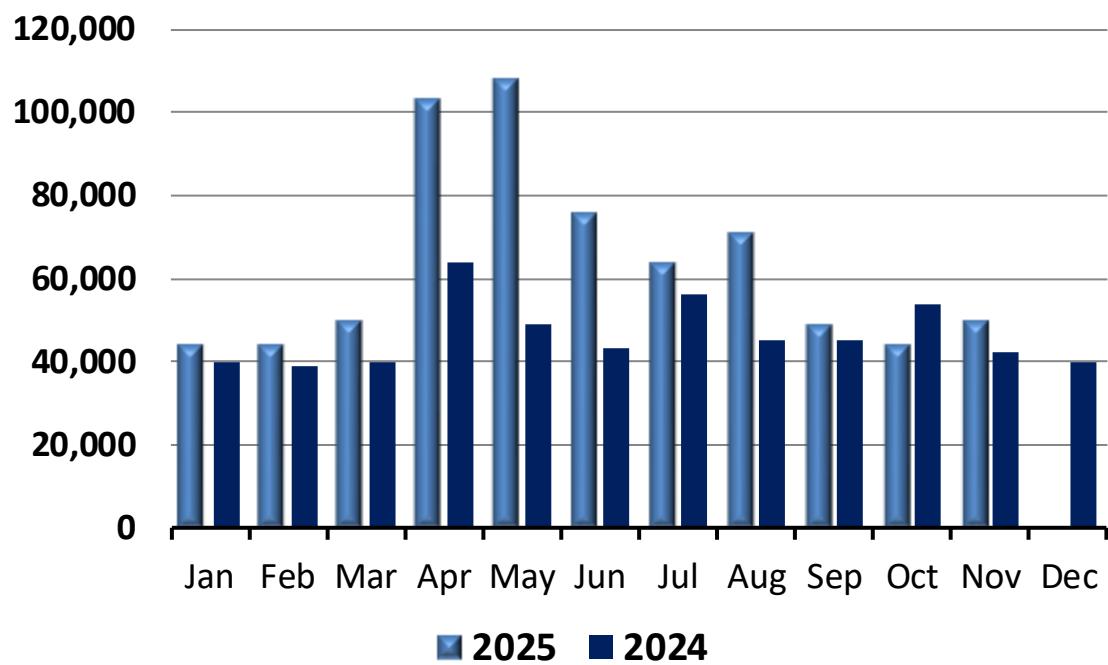
Wastewater Operation & Maintenance

- Performed checks and recorded pump run times at the three lift stations. Main lift station checked daily and the other two are checked three times per week.

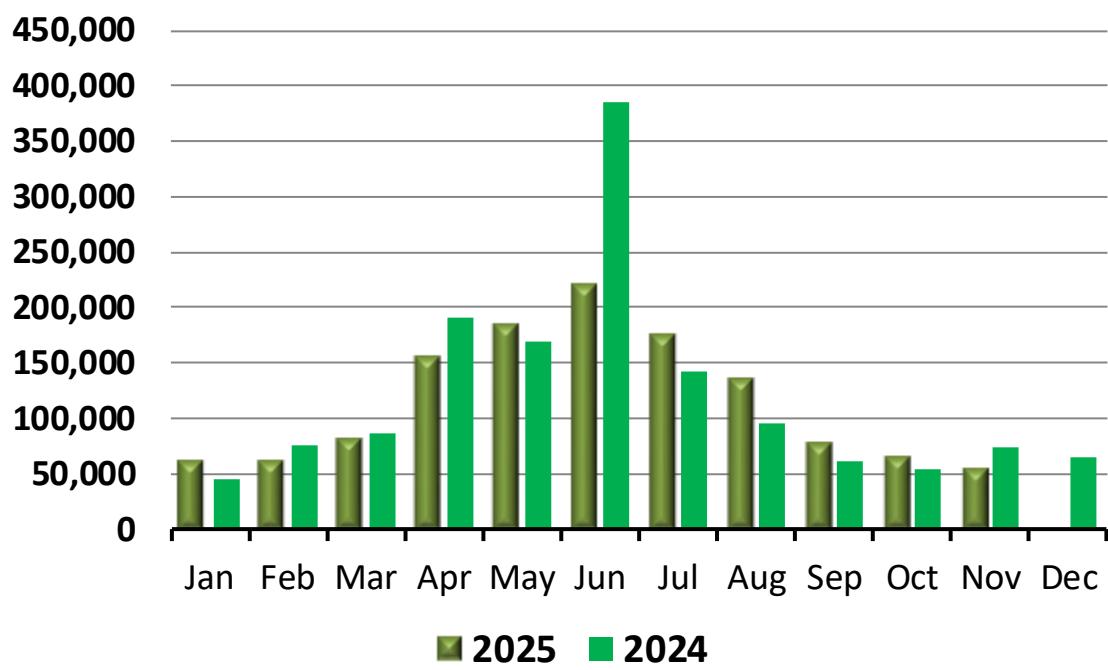


- Performed weekly checks, documentation of the depths, and condition of the stabilization ponds.
- Completed monthly discharge monitoring report (DMR) and sent to MN Pollution Control Agency (MPCA), due by 21st of the month.
- Quality Flow Systems installed new panel at Main Lift Station and two new pumps at Century Lift Station. They also removed the chunk of metal from Century Lift Station and inspected a check valve that they suspected was failing. The check valve seems to be in good working order.
- Started a discharge from the secondary pond, sampled the effluent as required by MPCA, and reported the sampling results on the monthly DMR. MPCA requires sampling two times per week while discharging.

Average Daily Water Pumped - In Gallons



Average Daily Wastewater Pumped - In Gallons



		November-25	October-25	November-24
Water	Units			
Average Daily Pumped	gallons	50,000	44,000	42,000
Maximum Daily Pumped	gallons	191,000	61,000	76,000
Total Monthly Pumped	gallons	1,495,000	1,364,000	1,256,000
Well #1	gallons	0	0	75,000
Well #2	gallons	1,495,000	1,364,000	1,181,000
Average Daily Fluoride Conc.	mg/L	0.54	0.51	0.69
Fluoride used	gallons	3.10	2.90	2.90
Total Chlorine Residual	mg/L	1.14	0.84	1.40
Chlorine used	lbs	0.00	0.00	0.00
Poly Phosphate used	gallons	6.80	6.40	6.10
Wastewater				
CBOD				
CBOD Influent	mg/L	0	0	0
CBOD Effluent	mg/L	1	2	1
CBOD Effluent Permit Limit	mg/L	25	25	25
CBOD Effluent Loading	kg/day	5.40	6.30	3.50
CBOD Effluent Loading Permit Limit	kg/day	124.70	124.70	124.70
TSS				
TSS Influent	mg/L	0	0	0
TSS Effluent	mg/L	2	3	7
TSS Effluent Permit Limit	mg/L	45	45	45
TSS Effluent Loading	kg/day	7.40	14.80	34.50
TSS Effluent Loading Permit Limit	kg/day	224.40	224.40	224.40
Phosphorus				
Phos Influent	mg/L	0	0	0
Phos Effluent	mg/L	2	3	2
Phos Effluent Loading	kg/day	11.00	12.00	8.30
Nitrogen Ammonia				
NA Effluent	mg/L	0.00	2.90	0.00
Fecal Coliform				
Fecal Effluent	ml	0	5	0
Fecal Effluent Permit Limit	ml	200#/100ml	200#/100ml	200#/100ml
Dissolved Oxygen				
DO Effluent	mg/L	7.80	1.00	8.90
DO Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Influent Flow				
Average Daily	gallons	56,000	66,000	74,000
Maximum Daily	gallons	72,000	90,000	167,000
Total Monthly	gallons	1,689,000	2,037,000	2,233,000
Effluent Flow				
Effluent Monthly Average	gallons	1,370,000	1,090,000	1,270,000
Effluent Monthly Total	gallons	9,620,000	11,960,000	10,140,000
Precipitation Monthly Total	inches	1	2	4



Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Chemical Budget	\$3,000.00	\$60.00	2%	17%
Maintenance Budget	\$6,000.00	\$229.00	4%	17%
Total	\$9,000.00	\$289.00	3%	17%

Datecompleted	Equipment	Location	Notes	Task	Taskdesc
11/7/2025	CENTURY LIFT STATION	30318 WW Silver Lake, MN	Inspected lift station and floats. Quality Flow installed 2 new submersible pumps in Century Lift Station because the 2 old ones had excessive wear on their impellers and parts were not available.	LS Monthly PM	<ol style="list-style-type: none"> 1.Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2.Inspect and clean floats. 3.If level indicator verify operating properly. 4.Inspect overall condition of lift station.
11/7/2025	CLEVELAND LIFT STATION	30318 WW Silver Lake, MN	Inspected lift station and floats. R&R have started digging in the new lift station across the street to go into operation next year.	LS Monthly PM	<ol style="list-style-type: none"> 1.Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2.Inspect and clean floats. 3.If level indicator verify operating properly. 4.Collect and record amperage draw for each pump if under 440 volts and have proper PPE. 5.Inspect overall condition of lift station.
11/7/2025	MAIN LIFT STATION	30318 WW Silver Lake, MN	Inspected lift station and floats. Quality Flow installed a new panel and transducer at the Main Lift Station. They also pulled Pump 2 to have repairs done and installed a loaner pump for us to use while the repair work was being performed.	LS Monthly PM	<ol style="list-style-type: none"> 1.Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2.Inspect and clean floats. 3.If level indicator verify operating properly. 4.Inspect overall condition of lift station.

Public Safety

Fire Department

SLFD December 2025 Report

	Medical	Fire	Accident	Other
City	11			
Hale	2	1		
Rich Valley	3			
Hassan Valley			1	
Winsted				
Other – mutual aid	2	City of Glencoe		

Review of ISO scoring by Chief Kosek.

One inquiry on new membership. No applications received.

Meat Raffle Fundraiser at the Legion is going well.

Next fundraiser will be the Lion's meat raffle during Ice Golf.

The emergency well plan from SEH has been posted in the fire hall.

Chief 1 is working with SafeAssure on possible grant funding on the fire hall door opener updates recommended during MOCK OSHA inspection.

Sheriff's Report

CITY OF SILVER LAKE

Event Totals - December 2025

Event Type	Qty
911 Hangup	3
Abandoned Vehicle	1
Accident	1
Administrative	1
Alarms	1
Assists	2
Checks	10
Contract	31
Disturbance	1
Domestic	3
Issue Seizure Tag	1
Juvenile	2
Lost & Found	1
Medical	9
Mental Health	1
Motorist Assist	1
Parking	3
Permit Handgun Carry	1
Protection Order	2
Road Hazard/Obstruction	3
Suicide	1
Suspicious	2
Threats	1
City Board Meeting	1
Traffic Stop	11
Violation of Court Order	1
Warrant	<hr/> 1
	96

December 2025-Silver Lake Police Hours

Day	Officer Badge	Time-Hours	Officer Badge	Time-Hours	Officer Badge	Time-Hours	Officer Badge	Time-Hours	Officer Badge	Time-Hours	Officer Badge	Time-Hours	Officer Badge	Time-Hours	Officer Badge	Time-Hours	Total Hours	Total time for week	Billable Hours
1	1217	2.83	1218	1.02	1211	1.15	1201	1									6	39.35	39
2	1214	2.35	1202	0.75	1218	2.23	1211	0.95									6.28		
3	1202	2	1214	0.83	1223	2	1211	1.25									6.08		
4	1227	2.08	1222	2.13	1216	2.33	1225	0.45									6.99		
5	1217	3	1223	0.93	1203	1.07	1222	2									7		
6	1217	2.92	1218	2.5	1216	1.58											7		
7	1217	3	1226	2.83	1211	0.33											6.16	45.16	45
8	1217	2.03	1202	0.83	1226	0.6	1211	2.03	1201	0.5							5.99		
9	1214	1.4	1202	2	1218	1.05	1211	1.55									6		
10	1227	2.5	1212	2	1222	1.17	1201	0.33	1225	0							6		
11	1225	0.27	1214	1.68	1202	1	1223	1.02	1222	1.67	1216	1.37					7.01		
12	1217	2	1226	2.07	1216	2	1222	0.93									7		
13	1217	3.02	1216	1.42	1204	1.58	1222	0.98									7	48.02	45
14	1227	2.7	1226	3.3													6		
15	1217	2.8	1201	3.2													6		
16	1217	3	1211	1.83	1223	0.17	1225	1	1214	0.27							6.27		
17	1214	3.43	1202	1	1222	0.57	1201	3.5	1211	0.25							8.75		
18	1223	1.52	1227	2.6	1216	2.5	1225	0.38									7		
19	1202	1.5	1223	1.83	1216	2	1203	1.67									7	45.43	45
20	1217	3.23	1226	2.77	1222	0.6	1222	0.4									7		
21	1317	3	1218	2	1211	0.23	1216	0.77									6		
22	1214	2.87	1226	2.13	1211	0.5	1225	0.5									6		
23	1201	1.77	1214	2.63	1225	1.6											6		
24	1227	3.68	1223/1222/1227	3	1201	0.33											7.01		
25	1214	2.88	1222	1.12	1225	3											7	24	24
26	1227	1.87	1203	0.22	1227/1223	5	1216	0.33									7.42		
27	1217	3.07	1203	1.23	1222	1.7											6		
28	1218	2.33	1214	2.6	1222	1.07											6		
29	1214	2.07	1201	1.6	1203	1	1223	0.83	1216	0.5							6		
30	1217	3	1201	0.5	1203	0.42	1218	0.53	1226	1.55							6		
31	1217	3	1211	1.67	1216	1.33											6		

Total hours 201.96 198

Total Hours for 2025 198 X \$76.28 = \$ 15,103.44

Ambulance Department

January 2026 Ambulance

Council Notes:

1. Meeting held January 8, 2026
2. Annual Med Variance and Blood Borne Pathogens Trainings to be completed in February
3. Staffing as of 11/12/25 is as follows:
 - a. 4 EMR's (1 on Standby)
 - b. 10 EMT's (2 currently on Standby)
 - c. Currently have 4 crews with active rotation
4. December Call Stats:
 - a. 12 Calls
 - b. Previous Year (2024):
 - i. 19 Calls
 - c. **2025 Total Calls: 149**
5. Year to Date Call Stats as of (1/14/2026)
 - i. 3 Calls

**Municipal Liquor Store
&
Auditorium**

Business Review:

- December was busy with lots of traffic and busy days and nights
- P&L performance does NOT tell full story due to inventory discrepancies/corrections made during pre-counts as well as part of actual physical inventory. (will discuss more)
- The team did a TREMENDOUS job, bringing the year to a close through the holidays and they all really stepped up to help when needed and helped push us to a successful end of the year. THANK YOU ALL!

Staffing:

- Zoe has been a welcome asset to the bar, and the team and patrons have provided great feedback
- Amanda has been a strong part of our team within the kitchen and food areas. Despite being about a month behind on getting the new machine in, Amanda has spent time breaking down and rotating food, stocking, and cooking on busier nights too.

Operations:

- Physical Inventory was counted and then posted on 12/31. PI audit was completed on 12/31 with no major issues/concerns. As mentioned above, there are several concerns to talk through when it comes to all the inventory changes/updates/corrections that have happened this year.
- New machine for kitchen is inbound and will be set and ready to go as soon as possible.
- Action items below for new bar coolers and kitchen fridge.
- New exhaust fans and motion sensors installed in restrooms (big plus!)
- Walk in cooler needed some additional work (early January) and a new quote is coming for the compressor that will need to be replaced.
- Pricing in review with plan to update by 2.1.26. Both ON and OFF Sale areas will have a small price increase and all subsequent labels will need to be reprinted again.

Auditorium:

- More civic events than rented events at the auditorium in December
- Wrestling event (January 3rd) was successful. Feedback has been that it was the most successful turnout ever for this event with between 200-250 attendees. **Thank you** to those who volunteered to help before, during and after the event. No, we did not make all the investment back, coming up short by a few hundred dollars. We DID, however, put on a very successful show that drew people from all over the area to Silver Lake and THAT proves success as well.

Facilities:

- PW is going to help move in new kitchen oven, as well and change fridges as they come
- New light fixture will be needed for back hallway as the bulbs melted and cannot be replaced
- Walk-in quote to be reviewed
-

ACTION:

- Council action for coolers and kitchen fridge
- Review new project in early stages... (not in packet, but will be presented to council)

REQUEST FOR COUNCIL ACTION

MEETING

DATE: 1/20/26

AGENDA SECTION:	ORIGINATING DEPT:	ITEM NO.
MLS	MLS	
ITEM DESCRIPTION:		PREPARED BY:
Back Bar Cooler Purchase		Jarrett W.

COUNCIL ACTION REQUESTED

Requesting approval of TWO (2) back bar coolers (information attached) for the muni bar. These will replace the current various coolers with more efficient and NEW coolers that also allow work space on top.

Unit Prices: 2 @ \$3,2895.83 = \$6,571.66

Rail Guides: 8 @ \$70.10 = \$560.80

4" Caster Wheels: 2 sets @ \$45.06 = \$90.12

Curb Delivery: \$0.00 (included when delivering with back bar cooler)

TOTAL: \$7,222.58

COUNCIL ACTION: Motion by:_____ Second by:_____ to:_____

Boelter™

Foodservice Design,
Equipment & Supply

01/09/2026

Quote

Project: Silver Lake Municipal Liquor - Back Bar
200 MAIN STREET W
SILVER LAKE, MN 55381

From: Derick Johnson
Boelter
7120 Northland Terrace
Brooklyn Park, MN 55428

Job Reference Number: 175632

As trade policy continues to evolve, proposed tariffs could affect the cost of certain goods and materials. While the details of these tariffs are still being finalized, we are closely monitoring the situation to assess any potential impact on our pricing. Prices are subject to change as increases are passed along from manufacturers and suppliers. Any price increases incurred between the time of quote and acceptance will be reflected in an updated quote or will be passed along.

Item	Qty	Description	Sell	Sell Total
10	2 ea	BACK BAR CABINET, REFRIGERATED Hoshizaki BB59-G	\$3,285.83	\$6,571.66
		Refrigerated Back Bar Cooler, reach-in, two-section, side mount self-contained refrigeration, 59-1/2"W, 18.45 cu. ft. capacity, holds approximately (852) 12 oz. cans or (3) 1/2 Kegs, (2) hinged glass doors (locking), (4) adjustable shelves, LED interior lighting, 18 gauge stainless steel top, stainless steel interior, black vinyl-coated exterior front sides & rear, 1/3 HP, 115v/60/1-ph, 2.5 amps, NEMA 5-15P, cETLus, ETL-Sanitation		
	2 ea	Warranty: 3-Year parts & labor on entire machine		
	2 ea	Warranty: 5-Year parts on compressor		
	8 ea	HS-5515 Bottle Rail Guide	\$70.10	\$560.80
	2 st	HS-5408 Low Profile Casters, 3" (set of 4) Low Profile (includes (2) rails & hardware)	\$45.06	\$90.12
			Extended Total:	\$7,222.58
500	1 ea	DELIVERY BOELTER COMPANIES Boelter to receive unit and deliver to site, lower to ground.	\$99.00	\$99.00
		Others to bring unit inside.		
			Extended Total:	\$99.00
			Total	\$7,321.58

Pricing good until 2/9/26

Sales Taxes

TBD. Please advise if we need to add tax to this order

WARRANTY

Warranties are standard as offered by the manufacturer unless noted otherwise.

BOELTER NOTE

The quotation only includes the items specified above. The customer will verify and sign acceptance that their facility meets the mechanical, electrical and plumbing requirements to install and operate the equipment specified on the quotation. Customer will verify access to building, that equipment can fit through all doorways.

PAYMENT TERMS

Payment terms to be determined upon acceptance of quotation. Contract of sale and security agreement to follow a signed acceptance of quotation.

DIRECT FREIGHT SHIPMENT POLICY

The customer accepts liability for direct freight shipments for the following procedures:

Inspect, examine and inventory the delivery as it's unloaded.

1. Any and all shortages and damages must be written on the Bill of Lading or Delivery Receipt. Upon identification of said shortages and damages, you MUST note the item, the discrepancy, and the condition on the Bill of Lading or Delivery Receipt before you sign for it, and it must be validated with the driver's signature as well. Immediately contact your Project Manager and report the damages.
2. You should open cartons and containers. If there is the slightest doubt that the merchandise is damaged (concealed or not) it must be noted on the Bill of Lading or Delivery Receipt or the liability to prove the damage was done by the delivering carrier, as is your responsibility as the receiving agent.

Silver Lake Municipal Liquor - Back Bar Quote

3. Do not be intimidated by the driver. They cannot leave until the Bill of Lading or Delivery Receipt is signed (regardless of how much in a hurry they are or how late they are).

TOTAL DAMAGE: If the shipment is visibly damaged then refuse the delivery and immediately contact your Project Manager and report the damages.

CONCEALED DAMAGE: Each shipment must be open and inspected within 2 days of receiving the delivery. In the event of concealed damage, you MUST immediately document and photograph (Highly recommended) the packaging and the damage(s). You must retain the packaging and product as is. Do not move the item, call the Project Manager and report the damage. If the item is moved or relocated to a different location, the freight claim will be refused by carrier and all claims voided. They will begin a concealed damage claim with the carrier who may request their inspector to visit the site. The inspector will determine if the damage was possibly carrier caused. A report must be filed with the company within 5 days after receiving the delivery and after 5 days there is no course of action and the customer will be responsible for items lost or damage.

Please note that sales and use tax rates are subject to change by the taxing jurisdictions in which we collect tax. When this occurs we are required by law to collect from our customers at the new rates per the rules provided by the taxing jurisdiction.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$7,321.58

REQUEST FOR COUNCIL ACTION

MEETING

DATE: 1/20/26

AGENDA SECTION: MLS	ORIGINATING DEPT: MLS	ITEM NO. [REDACTED]
ITEM DESCRIPTION: UC Refrigerator for Kitchen		PREPARED BY: Jarrett W.

COUNCIL ACTION REQUESTED

Requesting approval to purchase ONE (1) Under counter (differentiated by a stainless steel top) 2-door refrigerator for the kitchen (information attached). This will allow us to remove the older upright fridge and create more floor/workspace in the kitchen with a new more efficient unit.

Unit Price: \$4,258.09

Curb Delivery: \$99.00

Total: \$4,357.09

COUNCIL ACTION: Motion by: _____ Second by: _____ to:

Boelter™

Foodservice Design,
Equipment & Supply

01/09/2026

Quote

Project: Silver Lake Municipal Liquor - uc cooler
200 MAIN STREET W
SILVER LAKE, MN 55381

From: Derick Johnson
Boelter
7120 Northland Terrace
Brooklyn Park, MN 55428

Job Reference Number: 175632

As trade policy continues to evolve, proposed tariffs could affect the cost of certain goods and materials. While the details of these tariffs are still being finalized, we are closely monitoring the situation to assess any potential impact on our pricing. Prices are subject to change as increases are passed along from manufacturers and suppliers. Any price increases incurred between the time of quote and acceptance will be reflected in an updated quote or will be passed along.

Item	Qty	Description	Sell	Sell Total
1	1 ea	UNDERCOUNTER REFRIGERATOR Hoshizaki ULR60B Steelheart® Series Undercounter Refrigerator, reach-in, two-section, 60"W, 17.22 cu. ft., self-contained side mounted refrigeration system, (2) reversible solid hinged doors, (4) adjustable shelves, stainless steel interior, stainless steel exterior front, sides & top, stainless steel interior sides, back, and floor, (4) 4" stem casters (2 with brakes), R290 hydrocarbon refrigerant, 1/5 HP, cord, NEMA 5-15P, cETLus, ETL-Sanitation, ENERGY STAR®	\$4,258.09	\$4,258.09
		1 ea Warranty: 7-Year labor on entire machine		
		1 ea Warranty: 7-Year parts on entire machine		
		1 ea Warranty: 7-Year parts on compressor		
			Extended Total:	\$4,258.09
500	1 ea	DELIVERY BOELTER COMPANIES Boelter to receive unit and deliver to site, lower to ground.	\$99.00	\$99.00
		Others to bring unit inside.		
			Extended Total:	\$99.00
			Total	\$4,357.09

Pricing good until 2/9/26

Sales Taxes

TBD. Please advise if we need to add tax to this order

WARRANTY

Warranties are standard as offered by the manufacturer unless noted otherwise.

BOELTER NOTE

The quotation only includes the items specified above. The customer will verify and sign acceptance that their facility meets the mechanical, electrical and plumbing requirements to install and operate the equipment specified on the quotation. Customer will verify access to building, that equipment can fit through all doorways.

PAYMENT TERMS

Payment terms to be determined upon acceptance of quotation. Contract of sale and security agreement to follow a signed acceptance of quotation.

DIRECT FREIGHT SHIPMENT POLICY

The customer accepts liability for direct freight shipments for the following procedures:

Inspect, examine and inventory the delivery as it's unloaded.

1. Any and all shortages and damages must be written on the Bill of Lading or Delivery Receipt. Upon identification of said shortages and damages, you MUST note the item, the discrepancy, and the condition on the Bill of Lading or Delivery Receipt before you sign for it, and it must be validated with the driver's signature as well. Immediately contact your Project Manager and report the damages.
2. You should open cartons and containers. If there is the slightest doubt that the merchandise is damaged (concealed or not) it must be noted on the Bill of Lading or Delivery Receipt or the liability to prove the damage was done by the delivering carrier, as is your responsibility as the receiving agent.
3. Do not be intimidated by the driver. They cannot leave until the Bill of Lading or Delivery Receipt is signed (regardless of how much in a hurry they are or how late they are).

TOTAL DAMAGE: If the shipment is visibly damaged then refuse the delivery and immediately contact your Project Manager and report the damages.

CONCEALED DAMAGE: Each shipment must be open and inspected within 2 days of receiving the delivery. In the event of concealed damage, you MUST immediately document and photograph (Highly recommended) the packaging and the damage(s). You must retain the packaging and product as is. Do not move the item, call the Project Manager and report the damage. If the item is moved or relocated to a different location, the freight claim will be refused by carrier and all claims voided. They will begin a concealed damage claim with the carrier who may request their inspector to visit the site. The inspector will determine if the damage was possibly carrier caused. A report must be filed with the company within 5 days after receiving the delivery and after 5 days there is no course of action and the customer will be responsible for items lost or damage.

Please note that sales and use tax rates are subject to change by the taxing jurisdictions in which we collect tax. When this occurs we are required by law to collect from our customers at the new rates per the rules provided by the taxing jurisdiction.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$4,357.09

	2024 Amount	2024 Month	2025 Month
Operating Revenues			
Sale of Goods	\$590,930.60	\$48,199.78	\$53,621.98
Cost of Goods Sold	\$315,945.68	\$23,937.44	\$34,462.66
Gross Profit	\$274,984.92	\$24,262.34	\$19,159.32
Gross Profit %	46.53%	50.34%	35.73%
Other Operating Income (Interest Inc.)	\$36,567.76	\$4,477.97	\$3,200.54
Total Operating Revenues	\$311,552.68	\$28,740.31	\$22,359.86
Operating Expenses			
Salaries	\$141,836.40	\$14,672.33	\$21,779.80
Payroll Taxes & Benefits	\$33,308.75	\$2,668.62	\$3,486.42
Utilities	\$26,238.01	\$1,889.73	\$2,081.26
Insurance	\$12,133.89	\$1,052.00	\$1,052.00
Repairs & Maintenance	\$9,185.36	\$432.44	-\$535.61
Contracted Services	\$1,868.48	\$0.00	\$51.78
Professional Fees	\$19,658.04	\$1,379.36	\$1,985.55
Depreciation	\$6,333.02	\$700.00	\$700.00
Misc	\$19,588.80	\$1,701.51	\$2,015.45
Supplies	\$18,881.47	\$1,109.71	\$698.58
Total Operating Expenses	\$289,032.22	\$25,605.70	\$33,315.23
Income/(Loss) [excluding capital purchases & transfers]	\$22,520.46	\$3,134.61	(\$10,955.37)
Capital Purchases (Not included in expenses)	\$22,717.92	\$4,484.60	\$1,725.00
Transfers In	\$0.00	\$0.00	\$0.00
Transfers Out	(\$10,000.00)	(\$10,000.00)	\$0.00
Change in Net Assets	\$12,520.46	-\$6,865.39	-\$10,955.37
Cost of Goods	\$315,945.68	\$23,937.44	\$34,462.66
COG %	<u>50.35%</u>	<u>45.44%</u>	<u>60.65%</u>
Wages & Benefits	\$175,145.15	\$17,340.95	\$25,266.22
Wages & Benefits %	<u>27.91%</u>	<u>32.92%</u>	<u>44.47%</u>
Overhead	\$113,887.07	\$8,264.75	\$8,049.01
Overhead %	<u>18.15%</u>	<u>15.69%</u>	<u>14.17%</u>
Net Profit	\$22,520.46	\$3,134.61	(\$10,955.37)
Net Profit %	<u>3.59%</u>	<u>5.95%</u>	<u>-19.28%</u>

	2024 Amount	2024 YTD	2025 YTD
Operating Revenues			
Sale of Goods	\$590,930.60	\$590,930.60	\$609,739.94
Cost of Goods Sold	\$315,945.68	\$298,424.21	\$340,388.04
Gross Profit	\$274,984.92	\$292,506.39	\$269,351.90
Gross Profit %	46.53%	49.50%	44.17%
Other Operating Income (Interest Inc.)	\$36,567.76	\$36,567.76	\$39,035.38
Total Operating Revenues	\$311,552.68	\$329,074.15	\$308,387.28
Operating Expenses			
Salaries	\$141,836.40	\$142,385.85	\$165,513.22
Payroll Taxes & Benefits	\$33,308.75	\$40,684.75	\$55,371.78
Utilities	\$26,238.01	\$24,407.72	\$25,396.70
Insurance	\$12,133.89	\$12,624.00	\$12,272.00
Repairs & Maintenance	\$9,185.36	\$8,503.07	\$8,368.61
Contracted Services	\$1,868.48	\$1,868.48	\$4,627.07
Professional Fees	\$19,658.04	\$19,623.04	\$20,731.22
Depreciation	\$6,333.02	\$8,400.00	\$7,000.00
Misc	\$19,588.80	\$19,588.80	\$19,798.38
Supplies	\$18,881.47	\$18,881.47	\$12,752.24
Total Operating Expenses	\$289,032.22	\$296,967.18	\$331,831.22
Income/(Loss) [excluding capital purchases & transfers]	\$22,520.46	\$32,106.97	(\$23,443.94)
Capital Purchases (Not included in expenses)	\$22,717.92	\$22,717.92	\$14,646.44
Transfers In	\$0.00	\$0.00	\$0.00
Transfers Out	(\$10,000.00)	(\$10,000.00)	\$0.00
Change in Net Assets	\$12,520.46	\$22,106.97	-\$23,443.94
Cost of Goods	\$315,945.68	\$298,424.21	\$340,388.04
<u>COG %</u>	<u>50.35%</u>	<u>47.56%</u>	<u>52.47%</u>
Wages & Benefits	\$175,145.15	\$183,070.60	\$220,885.00
<u>Wages & Benefits %</u>	<u>27.91%</u>	<u>29.17%</u>	<u>34.05%</u>
Overhead	\$113,887.07	\$113,896.58	\$110,946.22
<u>Overhead %</u>	<u>18.15%</u>	<u>18.15%</u>	<u>17.10%</u>
Net Profit	\$22,520.46	\$32,106.97	(\$23,443.94)
<u>Net Profit %</u>	<u>3.59%</u>	<u>5.12%</u>	<u>-3.61%</u>

DECEMBER 2025

Categorized Gross Profit %

	Rev	Exp	GP	Profit %	Current Month				Proft %
					Rev	Exp	GP		
On Sale Liquor	\$114,432.55	\$25,672.90	\$88,759.65	77.57%	\$ 12,242.36	\$ 3,943.40	\$ 8,298.96	67.79%	
On Sale Beer	\$136,272.85	\$47,738.00	\$88,534.85	64.97%	\$ 77.85	\$ 17.19	\$ 60.66	77.92%	
On Sale Wine	\$1,416.28	\$487.33	\$928.95	65.59%	\$ 1,490.35	\$ 767.42	\$ 722.93	48.51%	
On Sale Total	\$252,121.68	\$73,898.23	\$178,223.45	70.69%	\$ 13,810.56	\$ 4,728.01	\$ 9,082.55	65.77%	
Off Sale Liquor	\$93,607.55	\$62,160.89	\$31,446.66	33.59%	\$ 12,511.10	\$ 15,943.27	\$ (3,432.17)	-27.43%	
Off Sale Beer	\$171,192.29	\$145,426.38	\$25,765.91	15.05%	\$ 1,506.58	\$ 171.48	\$ 1,335.10	88.62%	
Off Sale Wine	\$9,477.20	\$4,372.11	\$5,105.09	53.87%	\$ 550.22	\$ 528.30	\$ 21.92	3.98%	
Off Sale THC	\$3,779.15	\$915.02	\$2,864.13	75.79%	\$ 966.67	\$ 1,662.20	\$ (695.53)	-71.95%	
Off Sale Total	\$278,056.19	\$212,874.40	\$65,181.79	23.44%	\$ 14,567.90	\$ 16,643.05	\$ (2,075.15)	-14.24%	
On Sale N/A	\$17,454.50	\$13,252.10	\$4,202.40	24.08%					
On Sale Food	\$53,227.63	\$35,480.76	\$17,746.87	33.34%					
Off Sale N/A	\$4,798.49	-\$7,652.37	\$12,450.86	259.47%					
Off Sale Other	\$9.98	\$0.00	\$9.98	100.00%					

**None of the above costs include Freight

Community Development and Administration

Administration

City of Silver Lake

January 20, 2026

Community Development and Administration Report

Community Development:

1. Planning Commission (PC) met on January 13.
 - a. Discussed pedestrian crossing on Highway 7.
 - b. Discussed Wellness Policy for city employees

Administration:

1. December Treasurer's Report
2. End of year reports and tax filing are being completed.
3. Working on auditor's list. They are scheduled to be here February 23-25.
4. Request for Action: Purchase city office cell phone.
5. City website training scheduled.

CITY OF SILVER LAKE
***Cash Balance Investments**

01/16/26 10:11 AM

Page 1

Current Period December 2025

Fund	2025 Begin Balance	Receipts	Disbursements	Transfers			Balance NO Investments	Investments	Balance
				Rec/Disb	Journal Entries	JE Payroll			
10100 1st COMM BANK SL-CHK									
101 General Fund	\$388,179.83	\$1,064,034.52	\$711,072.65	\$0.00	(\$225,125.99)	(\$2,687.38)	\$513,328.33	\$404,860.96	\$918,189.29 In Bal
204 Ambulance Fund	(\$28,916.42)	\$135,525.86	\$43,448.26	\$0.00	\$6,434.00	(\$125,177.77)	(\$55,582.59)	\$13,491.51	(\$42,091.08) In Bal
205 Fire Fund	\$104,364.70	\$105,065.50	\$108,079.18	\$0.00	\$28,662.00	(\$14,809.00)	\$115,204.02	\$72,604.59	\$187,808.61 In Bal
207 CARES Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
208 ARPA FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
305 2007A Refunding Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
315 Silver Edge Bond	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
317 2013A GO Improvement Bc	\$70,350.87	\$4,092.24	\$365,055.00	\$0.00	\$294,704.13	\$0.00	\$4,092.24	\$0.00	\$4,092.24 In Bal
318 2025A Bond Anticipation Nc	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$35,000.00 In Bal
319 2025B Bond Anticipation Nc	\$0.00	\$0.00	\$0.00	\$0.00	\$22,000.00	\$0.00	\$22,000.00	\$0.00	\$22,000.00 In Bal
404 PUBLIC WORKS EQUIPMET	\$32,885.23	\$0.00	\$0.00	\$0.00	\$30,800.00	\$0.00	\$63,685.23	\$30,437.49	\$94,122.72 In Bal
405 PARKS AND SWIMMING F	\$59,232.16	\$3,500.00	\$13,292.44	\$0.00	\$57,500.00	\$0.00	\$106,939.72	\$1.28	\$106,941.00 In Bal
407 POLICE SQUAD	(\$32.43)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$32.43)	\$64,073.73	\$64,041.30 In Bal
408 Ambulance Unit	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$95,706.74	\$100,706.74 In Bal
411 Public Works Streets Imp	\$148.45	\$0.00	\$352.03	\$0.00	\$40,000.00	\$0.00	\$39,796.42	\$21,875.98	\$61,672.40 In Bal
414 Police Forfeiture Fund	\$405.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$405.08	\$3,551.03	\$3,956.11 In Bal
415 Silver Edge Estates	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
416 Auditorium Repair	\$19,073.93	\$0.00	\$0.00	\$0.00	\$7,000.00	\$0.00	\$26,073.93	\$26,974.67	\$53,048.60 In Bal
417 Grove Ave Reconstruction	(\$0.11)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.11)	\$0.00	(\$0.11) In Bal
418 MAIN STREET PROJECT	\$22,161.96	\$0.00	\$0.00	\$0.00	(\$22,161.96)	\$0.00	\$0.00	\$0.00	\$0.00 In Bal
419 Infrastructure Improvement	\$0.00	\$1,091.67	\$7,976,702.32	\$0.00	\$8,843,531.08	(\$6,889.06)	\$861,031.37	\$0.00	\$861,031.37 In Bal
607 Water Fund	\$173,425.68	\$257,180.05	\$71,513.22	\$0.00	(\$530,210.64)	(\$14,133.80)	(\$185,251.93)	\$573,540.80	\$388,288.87 In Bal
608 Sewer Fund	(\$374,458.36)	\$272,551.14	\$85,714.75	\$0.00	(\$5,050.00)	(\$12,736.80)	(\$205,408.77)	\$603,342.25	\$397,933.48 In Bal
609 Storm Sewer Fund	\$42,950.98	\$72,096.27	\$0.00	\$0.00	\$0.00	\$0.00	\$115,047.25	\$20,291.67	\$135,338.92 In Bal
610 Liquor Fund	\$63,468.19	\$310,361.61	\$536,048.41	\$0.00	\$411,885.86	(\$215,385.05)	\$34,282.20	\$179,313.07	\$213,595.27 In Bal
801 Fire Equipment Trust Fund	\$12,266.95	\$9,137.25	\$0.00	\$0.00	\$24,808.00	\$0.00	\$46,212.20	\$114,901.74	\$161,113.94 In Bal
803 Economic Development Aut	\$23,019.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,019.08	\$58,273.26	\$81,292.34 In Bal
804 Ambulance Equipment & Tr	\$25,339.65	\$69,627.20	\$63,553.35	\$0.00	\$14,000.00	\$0.00	\$45,413.50	\$36,895.17	\$82,308.67 In Bal
	\$638,865.42	\$2,304,263.31	\$9,974,831.61	\$0.00	\$9,033,776.48	(\$391,818.86)	\$1,610,254.74	\$2,320,135.94	\$3,930,390.68

Account Balances

Dec-25

Fund	Checking	Savings	Investments	Total
101 General	513,328.33	403,479.09	1,381.87	918,189.29
204 Ambulance Department	(55,582.59)	13,491.51	0.00	(42,091.08)
205 Fire Department	115,204.02	72,604.59	0.00	187,808.61
317 2013A GO Improvement Bonds	4,092.24	0.00	0.00	4,092.24
318 2025A Bond Anticipation Note	35,000.00	0.00	0.00	35,000.00
319 2025B Bond Anticipation Note	22,000.00	0.00	0.00	22,000.00
404 Public Works Equipment	63,685.23	30,437.49	0.00	94,122.72
405 Parks & Swimming Pool	106,939.72	1.28	0.00	106,941.00
407 Police Squad	(32.43)	0.00	64,073.73	64,041.30
408 Ambulance Unit	5,000.00	0.00	95,706.74	100,706.74
411 Public Works Streets Improvement	39,796.42	207.47	21,668.51	61,672.40
414 Police Forfeiture Fund	405.08	3,551.03	0.00	3,956.11
416 Auditorium Repair	26,073.93	20,435.62	6,539.05	53,048.60
417 Grove Avenue Reconstruction	(0.11)	0.00	0.00	(0.11)
418 Main Street Project	0.00	0.00	0.00	0.00
419 Infrastructure Improvement Project	861,031.37	0.00	0.00	861,031.37
607 Water Fund	(185,251.93)	73,540.80	500,000.00	388,288.87
608 Sewer Fund	(205,408.77)	118,137.77	485,204.48	397,933.48
609 Storm Sewer Fund	115,047.25	20,291.67	0.00	135,338.92
610 Liquor Fund	34,282.20	76,103.42	103,209.65	213,595.27
801 Fire Department Trust Fund	46,212.20	25,726.67	89,175.07	161,113.94
803 Economic Development Authority	23,019.08	58,273.26	0.00	81,292.34
804 Ambulance Equipment & Training	45,413.50	10,290.74	26,604.43	82,308.67
Total	1,610,254.74	926,572.41	1,393,563.53	3,930,390.68

City Hall Data/ City Clerk/ Clerk's Office/ Council Reports-Monthly/ Cash-Savings-Investment Balances

REQUEST FOR COUNCIL ACTION

MEETING
DATE: 1/20/26

AGENDA SECTION: Department Business	ORIGINATING DEPT: Administration	ITEM NO. [REDACTED]
ITEM DESCRIPTION: City Office Cell Phone		PREPARED BY: Diane Pedersen

COUNCIL ACTION REQUESTED

1. Request to purchase a cell phone for the city office.
 - a. There are multiple sites that require a second form of approval, either sending a text or use of an authenticator application. These cannot be on personal cell phones as both the city clerk and deputy clerk must have access to the sites.
 - b. Current city cell phones include Public Works Supervisor, Public Works Maintenance, MLS, and Ambulance. They are each around \$40 per month or \$480 per year.

COUNCIL ACTION: Motion by: _____ Second by: _____ to: _____

Old Business

New Business

Open Discussion