Minutes  
Silver Lake City Council  
Regular Meeting  
February 19, 2013

Mayor Bruce Bebo called the meeting to order at 6:30pm.

Members present: Mayor Bruce Bebo, Councilors Nolan Johnson, Pat Fogarty, and Eric Nelson

Absent: Councilor Carol Roquette

Others present: Kerry Venier, Clerk; Dale Kosek, PW Supervisor; Forrest Henriksen, Police Chief; Justin Black, SEH; Alyssa Schauer, Silver Lake Leader; Donovan Holtberg; Darrel Luthens; Sheldon Neis; Paul Wright; Ron Shimanski

*A motion was made by Councilor Pat Fogarty seconded by Councilor Nolan Johnson to approve the Agenda.  
Vote for: Unanimous  
Motion carried.*

Consent Agenda:

1. Approve minutes of the January 22,2012 regular meeting
2. Approve payroll #2 and Jan. Ambulance
3. Claims to be paid: $64,917.37 (1/25/13)  
    $ 7,445.58 (2/06/13)  
    $24,945.08 (2/19/13)

*A motion was made by Councilor Fogarty seconded by Councilor Johnson to approve the Consent Agenda.  
Vote for: Unanimous  
Motion carried.*

Old Business:

1. Justin Black of SEH presented the final plans and specs for the Grove Ave (CSAH 2) project and answered questions. Councilors reviewed a resolution approving the final plans and specs and advertising for bids.  
     
   *A motion was made by Councilor Johnson seconded by Councilor Nelson to approve Resolution 13-04 approving plans and specifications and ordering advertisement for bids.  
   Vote for: Unanimous  
   Motion carried.*  
     
   Councilors reviewed a resolution to approve the construction of CSAH 2 within City limits. Mr. Black told Councilors this was needed for the project to move forward.  
     
   *A motion was made by Councilor Fogarty seconded by Councilor Johnson to approve a resolution approving the construction of CSAH 2 within City Limits.  
   Vote for: Unanimous  
   Motion carried.*

New Business:

1. Councilors reviewed an application for a one day on-sale Liquor permit on 3/10/13 for the American Legion.  
   *A motion was made by Councilor Fogarty seconded by Councilor Johnson to approve a resolution approving the construction of CSAH 2 within City Limits.  
   Vote for: Unanimous  
   Motion carried.*
2. County Commissioners Paul Wright and Sheldon Neis approached the Council and reviewed the Solid Waste Operations within McLeod County. They reported on recycling efforts at the Materials Recycling Facility and that all money spent on recycling efforts came from Tip Fees charged at the Land Fill.

Department Business:

1. Liquor Store: Councilor Fogarty reported the following:  
     
    Dec 2011 Dec 2012 YTD 2011 YTD 2012  
   Sales $47,085 $46,409 $524,674 $527,524  
   Cost of Goods $27,818(57%) $27,788(55.2%) $297,887(55.6%) $293,680(53.5%)  
   Wages & benefits $26,039(53.4%) $22,843(45.4%) $156,086(29.2%) $164,615(30%)  
   Overhead $ 9,725(19.9%) $ 13,539(26.9%) $ 73,682 (13.8%) $ 74,109(13.5%)  
   Net Profit $ -14,787(-30.3%)$-13,859(-27.5%)$ 7,815(1.4%) $ 16,743(3%)
   1. Recommended approval of the Annual Review with step increase for Matt Maiers a part time bartender.  
      *A motion was made by Councilor Fogarty seconded by Councilor Nelson to approve the annual review with step increase for Matt Maiers.  
      Vote for: Unanimous  
      Motion carried.*
   2. Recommended the hire of Mitchell Stockman and Matthew Kaczmarek as Part Time Bartenders and Corrine Johnson as a part time Cleaner.  
      *A motion was made by Councilor Fogarty seconded by Councilor Johnson to approve the hire of Mitchell Stockman as a part time bartender pending drug testing.  
      Vote for: Unanimous  
      Motion carried.  
        
      A motion was made by Councilor Fogarty seconded by Councilor Nelson to approve the hire of Matthew Kaczmarek as a part time bartender pending drug testing.  
      Vote for: Unanimous  
      Motion carried.  
        
      A motion was made by Councilor Fogarty seconded by Councilor Nelson to approve the hire of Corinne Johnson as a part time cleaner.  
      Vote for: Unanimous  
      Abstain: Councilor Johnson  
      Motion carried.*
2. Public Safety: Councilor Nelson and Chief Henriksen reported on the following:
   1. Reported that the new e-charging /complaint system is up and running smoothly.
   2. Presented a new contract with McLeod County for the in-squad computer system. The new contract would call for 4 annual installments of $1,424.77 for a total cost of $5,669.08.   
        
      *A motion was made by Councilor Fogarty seconded by Councilor Johnson to approve an in-squad computer contract with McLeod County for four years for a total cost of $5,699.08.  
      Vote for: Unanimous  
      Motion carried.*
   3. Reported on proposed legislation that would mandate Police Departments to store voluntarily surrendered firearms. Forrest noted that this has not been passed by the legislature as of yet.
   4. Reported on department activity from 1/22 – 2/19.
3. Public Works: Councilor Johnson reported the following:
   1. Reported that snow removal process this season is working well.
   2. Working with the Civic Assoc. on upgrading electrical service on Pumphouse #1 to be able to service bands for Pola Czesky Days and address condition of panel.
   3. Getting price quotes on rain gutters for City Hall
   4. Getting pricing options on new/used streetsweeper
   5. Reviewed a proposed contract with Maguire Iron for painting the water tower. The contract is for $23,800 and includes a credit of $4,000 on the contract for installation of the Frost Jacket installed in 2012.  
      *A motion was made by Councilor Fogarty seconded by Councilor Johnson to approve a contract with Maguire Iron to paint the water tower for an amount of $23,800 plus a $4,000 credit towards outstanding bill for new frost jacket and prior approval of surcharges.  
      Vote for: Unanimous  
      Motion carried.*
4. Community Development: Clerk Venier reported that the Planning Commission was in the process of starting to review the comprehensive plan.
5. Administration: Clerk Venier reviewed the following:
   1. Reviewed year end expense and revenue summary and year end cash balance report.
   2. Reviewed a request to transfer the Board of Appeal and Equalization powers to McLeod County until a point which a member of the Council has attended the required training. Councilors still want to hold an open book hearing; Councilors were informed that the hearing has been scheduled for April 8th at 6pm.

*A motion was made by Councilor Nelson seconded by Councilor Johnson to adjourn this regular meeting of the Silver Lake City Council.  
Vote for: Unanimous  
Motion carried; meeting adjourned at 9:25pm.*

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Bruce Bebo, Mayor

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Kerry Venier, Clerk/Treasurer