Minutes  
Silver Lake City Council  
Regular Meeting  
May 20, 2013

Mayor Bruce Bebo called the meeting to order at 6:30pm.

Members present: Mayor Bruce Bebo: Councilors Pat Fogarty, Nolan Johnson, Carol Roquette, and Eric Nelson

Members: Kerry Venier, Clerk; Forrest Henriksen, Police Chief; Dale Kosek, PW Supervisor; Justin Black & Al Hahn, SEH; Donovan Holtberg; Darrel Luthens; Paul Harvego; Alyssa Schauer, Silver Lake Leader

*A motion was made by Councilor Fogarty seconded by Councilor Nelson to approve the Agenda.  
Vote for: Unanimous  
Motion carried.*

Consent Agenda:

1. Approve minutes of the April 15, 2013 regular meeting.
2. Approve payroll #9, 10 & April Amb.
3. Claims to be paid: $29,585.67 (5/2/13)  
    $49,916.32 (5/16/13)  
    $12,491.45 (5/9/13)  
    $19,516.58 (5/8/13)

*A motion was made by Councilor Fogarty seconded by Councilor Johnson to approve the Consent Agenda.  
Vote for: Unanimous  
Motion carried.*

Old Business:

1. Al Hahn of SEH updated the Council on the status of the Grove Ave(CSAH 2) reconstruction project; noting that the project is approximately 2.5 weeks ahead of schedule and there are a few large tile lines that have been found connected to the old sanitary sewer main. Staff will try to trace where the lines are going; however, the lines will be capped or diverted to the storm sewer, if possible. If the large tile lines are not able to be capped an alternative may need to be developed to continue to allow the lines to drain. Clerk Venier will mail out notices to people regarding the capping of drain tiles.

New Business:

1. Councilors reviewed a resolution approving the hire of seasonal staff to work at the aquatic center.  
   *A motion was made by Councilor Johnson seconded by Councilor Roquette to approve Resolution 13-17 appointing part time seasonal employees.  
   Vote for: Unanimous  
   Motion carried.*
2. Paul Harvego of CDSA, the City Auditor reviewed the 2012 Financial Statements and Audit. Mr. Harvego reported that the City’s Governmental Funds were in a good financial position with the General Fund holding a reserve of $390,039 (74% of General Fund Expenditures) and all Government Funds combined with a balance of $882,720.  
   When reviewing the Enterprise Funds, Mr. Harvego informed Councilors that the Water Fund has a healthy balance but does not have any debt associated with it, Clerk Venier informed Councilors that the bond issue that was recently approved called for $35,000 per year from the Water Fund. With that information, Harvego recommended that the City review and increase water and waste water rates on those funds. The Municipal Liquor Store saw a decrease in fund balance of ($3,856) after transferring $10,000 to the General Fund. Harvego also recommended that the Council reviews variance reports forms that are generated when the inventory is done at the Muni.  
   Mr. Harvego commended the Council and City Staff on making good strides in improving the City’s financial condition over the past years.

Department Business:

1. MLS: Councilor Fogarty reported the following:  
   April Year to Date  
   Sales $42,880 $159,396  
   Cost of Goods $21,233 $81,233  
   Wages $11,795 $42,344  
   Overhead $10,628 $21,714  
   Net Profit $2,645 (5.71%) $16,962 (10.45%)
2. Public Safety: Councilor Nelson and Chief Henriksen reported the following:
   1. PD has been busy with traffic enforcement along detour route for Grove Ave reconstruction. During a project update meeting on 5/8/13 the City and County discussed plans to temporarily turn the one way along Gehlen and Lake, no date has been set when it will take place though.
   2. The PD and FD assisted during the Maleka’s run.
3. Public Works: Councilor Johnson reported the following:
   1. Hydrant project is under way with 8 hydrants being installed this week.
   2. Sweeper has been purchased and old one will be sold for salvage.
   3. Pool has been filled and is holding water; leak has been fixed.
   4. Spring discharge of stabilization ponds is under way.
4. Community Development: Clerk Venier reported that the Planning Commission met and received an application for a variance at 217 Grove Ave. Applicant would like a variance from the 10,000sq.ft. rule required for a lot to be buildable as they would like to split the lot. A public hearing has been set for June 11th at 7:00pm.
5. Administration: Clerk Venier reported the following:
   1. Reviewed April Treasurer’s Report
   2. Reported that paint will not work on the Auditorium and reviewed a quote to epoxy the floor. Councilors decided to wait and follow up on this at a later date.
   3. Reviewed a quote to replace the front step at City Hall. Councilors directed Clerk Venier to make sure the step would be big enough to accommodate a ramp in the future.  
      *A motion was made by Councilor Fogarty seconded by Councilor Roquette to approve replacing the step for a price not to exceed $1,200.00.  
      Vote for: Unanimous  
      Motion carried.*
   4. Reviewed an application for a one day gambling permit on 8/4/13 for the Silver Lake Fire Relief Association.  
      *A motion was made by Councilor Johnson seconded by Councilor Nelson to approve a one day gambling permit for the Silver Lake Fire Relief Association for August 4, 2013.  
      Vote for: Unanimous  
      Motion carried.*
   5. Councilors discussed a request from the Legion that snow not be piled in the Legion park. Councilors will discuss the matter with public works staff to see if an alternate area can be found.

Open discussion:

1. Clerk Venier thanked Councilor Johnson for his help in the spring clean up and reported the clean up went well and 2-20 yard containers were used and almost filled. Enough fees were received to pay for the dumping.

*A motion was made by Councilor Fogarty seconded by Councilor Johnson to adjourn this regular meeting of the Silver Lake City Council.  
Vote for: Unanimous  
Motion carried; meeting adjourned at 10:01pm.*

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Bruce Bebo, Mayor

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Kerry Venier, Clerk/Treasurer