Minutes  
Silver Lake City Council  
Regular Meeting  
July 20, 2015

Mayor Bruce Bebo called the meeting to order at 6:30 pm.

Members present: Mayor Bruce Bebo, Councilors Nolan Johnson, Ken Merrill, and Josh Mason

Others present: Kerry Venier, Clerk; Dale Kosek, PW Supervisor; Jon Jerabek, MLS Manager; Forrest Henriksen, Police Chief; Donovan Holtberg; Karin Caldwell, McLeod Chronicle.

*A motion was made by Councilor Mason seconded by Councilor Merrill to approve the agenda.  
Vote for: Unanimous  
Motion carried.*

Consent Agenda:

1. Approve minutes of the July 6, 2015 regular meeting.
2. Approve payroll #14, Qtr 2 & June Amb
3. Claims to be paid: $42,982.57 (7/10/15)

*A motion was made by Councilor Johnson seconded by Councilor Merrill to approve the Consent Agenda.  
Vote for: Unanimous  
Motion carried.*

Old Business:

1. As no candidates for the open Council seat were present Councilors directed Clerk Venier to run an ad for the vacancy again.

New Business:

1. Councilors reviewed a proposal to amend the Compensation Plan for 2015. Clerk Venier explained that the plan has been amended to adjust for a raise in minimum wage to $9.00.  
     
   *A motion was made by Councilor Merrill seconded by Councilor Johnson to approve Resolution 15-15 amending a compensation plan for non-elected employees for 2015.  
   Vote for: Unanimous  
   Motion carried.*
2. Clerk Venier presented the Council with their first look at the proposed 2016 City Budget and property tax levy. After hearing that the budget included approximately an 8.6% increase in General Fund expenditures resulting in a 14.7% General Fund tax levy increase Councilors directed City staff to review and cut $40,000 in expenditures or raise revenues to result in a no levy increase scenario.

Department Business:

1. Liquor Store: MLS Manager Jerabek reviewed the following:
   1. Reported that sales for June were $46,669 with a profit of $4,259 and year to date sales were $247,657 with net profit at $17,988.
   2. Reviewed categorized gross profit percentages.
   3. Recommended the hire of Ashley Hall as a part time bartender.  
      *A motion was made by Councilor Johnson seconded by Councilor Mason to hire Ashley Hall as a part time bartender pending drug test.  
      Vote for: Unanimous  
      Motion carried.*
   4. Mayor Bebo closed the meeting at 8:05 pm for the purpose of conducting an employee performance review for MLS Manager Jon Jerabek.  
        
      The meeting was reopened at 8:20 pm and it was announced that the Council approved the annual review for Jon Jerabek with a step increase in wages.
2. Public Safety: Chief Forrest Henriksen reported the following:
   1. Working on blight issues on certain properties.
   2. Extra patrol to continue at Aquatic Center and recommended to explore ways to limit the view of the pool area from the street.
   3. Explained a proposal to purchase three Tasers from TASER Int. Chief Henriksen reported that he recommends entering a 5 year contract in which the City would purchase three (3) Tasers in year one along with an assurance plan for $3,433 and $571.65 coming due in years 2-5 for the assurance plan and after year 5 the Tasers will be replaced at no additional cost. The proposal would be funded with monies in the Capital Improvement Fund for squad replacement and the replacement of the squad would be put off until 2017.  
      *A motion was made by Councilor Mason seconded by Councilor Merrill to approve the purchase and 5-year contract with Taser International for three (3) Tasers; with funds from the Squad Replacement Capital Improvement Fund.   
      Vote for: Unanimous  
      Motion carried.*
   4. *A motion was made by Councilor Merrill seconded by Councilor Mason to set up a hiring committee for the purpose of interviewing candidates for Police Chief comprised of Mayor Bebo, Chief Henriksen, Clerk Venier, and another local Chief of Police.  
      Vote for: Unanimous  
      Motion carried.*
   5. *A motion was made by Councilor Johnson seconded by Councilor Merrill to extend approval of an extra day shift for the Police Chief for one pay period.  
      Vote for: Unanimous  
      Motion carried.*
   6. Clerk Venier presented a request on behalf of the Fire Relief Association to join the Statewide Volunteer Firefighter Retirement Plan. Venier reviewed a cost analysis of the department’s plan that was done the PERA; and reported that the Relief Association voted to recommend joining the plan at the $1,000, Venier also noted that the vote was not unanimous and some members had concerns about the risk.  
      *A motion was made by Councilor Merrill seconded by Councilor Mason to approve Resolution 15-14 opting to join the Voluntary Statewide Lump sum Volunteer Firefighter Retirement Plan.  
      Vote for: Unanimous  
      Abstain: Councilor Johnson  
      Motion carried.*
3. Public Works: Council conducted the annual review for Public Works Supervisor Dale Kosek, at Kosek’s request the meeting was kept open.  
   *A motion was made by Councilor Johnson seconded by Councilor Mason to approve the annual review with a 3% Longevity Pay increase.  
   Vote for: Unanimous  
   Motion carried.*
4. Community Development: Councilor Merrill reported on the following:
   1. Planning Commission met and discussed ideas on approaching the needs of the City and discussed ways to address them. They will start with having a conversation with property owners to identify what their plans are for their properties.
   2. Suggested sending a thank you to the organizations that have helped with the Auditorium improvements. City Staff will work on this issue.
   3. Reviewed information regarding the pool and Rec programs and suggested thanking the organizations that support these programs as well.
5. Administration: Clerk Venier reviewed the following:
   1. June Treasurer’s report.
   2. Application for a one day Gambling & On Sale Liquor License for Holy Family Church on Oct. 4, 2015  
      *A motion was made by Councilor Johnson seconded by Councilor Mason to approve a one day on-sale liquor and gambling license for Holy Family Church on Oct. 4, 2015.  
      Vote for: Unanimous  
      Motion carried.*

Open Discussion:

1. Donovan Holtberg addressed the Council to voice his support of Officer Cripps’ application for Police Chief.
2. Council asked that staff develop a plan of action, including costs, to address sidewalk repairs throughout the City.

*A motion was made by Councilor Johnson seconded by Councilor Merrill to adjourn this regular meeting of the Silver Lake City Council.  
Vote for: Unanimous  
Motion carried; meeting adjourned at 10:13pm.*

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Kerry Venier, Clerk/Treasurer