Minutes
Silver Lake City Council
Quarterly Meeting
July 2, 2018

Mayor Bruce Bebo called the meeting to order at 6:30pm.

Members present: Mayor Bruce Bebo, Councilors Josh Mason, Ken Merrill, Brenda Fogarty and Nolan Johnson

Others present: Jon Jerabek, Clerk/Treasurer; RJ Cripps, Police Chief; Dale Kosek, Fire Chief; Karim Ramige, McLeod Publishing; Scott Qualle, MNSPECT

*A motion was made by Councilor Mason seconded by Councilor Johnson to approve the agenda.
Vote for: Unanimous
Motion carried.*

Consent Agenda:

1. Approve minutes of the May 21, 2018 regular meeting.
2. Approve payroll #13 and Quarterly
3. Claims to be paid: $47,898.75 (6/22/18)

$27,412.15 (6/29/18)

*A motion was made by Councilor Fogarty seconded by Councilor Mason to approve the Consent Agenda.
Vote for: Unanimous
Motion carried.*

Old Business:

1. Soil Erosion Control (S.E.C.) Ordinance. Scott Qualle of MNSPECT presented a draft for a S.E.C. ordinance for the City of Silver Lake. Qualle explained that MNSPECT would oversee enforcing the ordinance and there wouldn’t be a cost to the City as the fees would be paid by the individual applying for a permit. The Council questioned the amount of dirt disturbed to require S.E.C. and if a grading permit should be required. Qualle and Clerk Jerabek will work on revising the ordinance to reflect the Council’s concerns.
2. Chapter 11 Liquor Ordinance. Clerk Jerabek reviewed the amended ordinance that included changes to 3.2% temporary licenses and intoxicating liquor temporary licenses as well as added definitions. The council requested changes to hours of operations to clarify, the requirement for the applicant to be a resident of Silver Lake, and the ability of the Council to limit intoxicating liquor temporary licenses to only beer or wine. An updated draft will be prepared for the next meeting.
3. Multi-Unit Housing Ordinance. The Council reviewed revisions and additions to the current Multi-Unit Housing Ordinance made by City Attorney Amber Donley. A “crime-free” section was added as well as updated timelines for obtaining the certificate. The Council discussed the past inspections and asked Fire Chief Kosek if he felt comfortable enforcing the ordinance as the inspector. Chief Kosek explained that with proper training he would be able to enforce the updated ordinance. The Council requested clarification on some items and will review an updated draft at the next meeting.

New Business

1. Compliance Order. The Council reviewed a Compliance Order prepared by Attorney Donley requiring the owner of 104 Grove Ave S to complete code corrections by July 20th.

*A motion was made by Councilor Fogarty seconded by Councilor Merrill to approve the Compliance Order served to Mike Jaunich, owner of the Multi-Unit rental building located at 104 Grove Ave S.*

*Vote for: Unanimous*

*Motion carried.*

1. Air Relief Valve Purchase. The Council reviewed an estimate to replace an air relief valve at the intersection of Hwy 7 and Park Ave.

*A motion was made by Councilor Johnson seconded by Councilor Mason to approve the purchase and installation of the air relief valve from Tri-State Pump & Control not to exceed $2,143.36.*

*Vote for: Unanimous*

*Motion carried.*

1. 2018 Seasonal Wage Report. Clerk Jerabek presented COLA increases for returning Seasonal Staff. Clerk Jerabek presented step increases for returning Seasonal Staff. Jerabek explained that this practice was completed in the past, but that it didn’t appear that the Council reviewed or voted on the increases.

*A motion was made by Councilor Fogarty seconded by Councilor Mason to approve 2018 COLA increases for returning seasonal staff outline in the 2018 Seasonal COLA Wage Report.*

*Vote for: Unanimous*

*Motion carried.*

*A motion was made by Councilor Fogarty seconded by Councilor Johnson to approve the step increases for returning seasonal staff outline in the 2018 Seasonal Step Wage Increase Report with a correction to Rachel Popp 2018 Starting Wage of $12.13.*

*Vote for: Unanimous*

*Motion carried.*

1. 2018 Budget Update. Clerk Jerabek presented the 2018 Budget progress report that outlined department expenditures and revenues for each department through May 2018. Clerk Jerabek noted that Snow & Ice was nearing the budget set for 2018 due to the large amounts of snow late in the winter. Jerabek also explained that the Police Department has seen a large increase in Legal Fees while not seeing the same increase in the Court Fines received. Jerabek explained that department heads were working on the 2019 budget and capital improvement items.

*A motion was made by Councilor Fogarty seconded by Councilor Mason to adjourn this quarterly meeting of the Silver Lake City Council.
Vote for: Unanimous
Motion carried; meeting adjourned at 9:13PM.*

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Jon Jerabek, Clerk/Treasurer