

Agenda
Silver Lake City Council
Regular Meeting
6:30pm, October 21, 2024
Silver Lake Auditorium

Call Regular Meeting to Order

Consent Agenda:

1. Approve minutes from October 7, 2024 Quarterly Meeting
2. Approve Payroll #20 & #21 and September Ambulance
3. Approve Claims

Public Comment

New Business:

1. Notice of Hearing - SEH
 - a. Public hearing on proposed improvements for the infrastructure project.
 - i. Resolution 24-22: Resolution Ordering Improvement and Preparation of Plans
2. GSL FFA sign request

Department Business

1. Public Works
 - a. Liaison Report
 - b. PeopleService Reports
 - c. Annual Review
 - i. *A portion of the meeting may be closed for employee performance evaluation (Pursuant to MN State Statute 13D.05 Subd. 3a).
2. Public Safety Liaison Report
 - a. Fire Department Reports
 - i. Chief 1
 - ii. Chief 3
 - b. Sheriff's Report
 - i. Event type report
 - ii. Police Hours for September
 - c. Ambulance Report
3. Municipal Liquor Liaison Report
4. Community Development
 - a. Commissioner's Report
5. Administration
 - a. Clerk's Report

Old Business:

1. 2024 Pool Report
2. McLeod County Cannabis Ordinance
3. Request for Action: Mural Placement for Mural 1 & 2

Open Discussion

Adjourn

Consent Agenda

Minutes
Silver Lake City Council
Quarterly Meeting
October 7, 2024
Silver Lake Auditorium

Mayor Bebo called the quarterly meeting to order at 6:30 pm.

Members present: Mayor Bruce Bebo, Councilor Josh Mason, Councilor Joanna Jacobs, Councilor Jarrett Whitney

Members absent: Councilor Sandie Adams-Bruins

Staff present: Diane Pedersen,

Others present: Michael Hauan

Motion by Councilor Mason second by Councilor Jacobs to approve the agenda. Vote for: Unanimous. Motion carried.

Consent Agenda

1. Approve minutes from June 17, 2024, Regular Meeting.
2. Approve Payroll 13 and Quarter #2
3. Claims

Motion by Councilor Jacobs second by Councilor Whitney to approve the Consent Agenda. Vote for: Unanimous. Motion carried.

Public Comment – None

New Business

1. Michael Hauan, our Regional Building Official from SAFEbuilt, introduced himself and provided YTD stats for the city.
 - a. 94 inspections with 70 (about 75%) passing with 25% having code violations. Reinspection, code review and compliance have brought the remaining up to 100% pass rate.
 - b. Total fees billed through September are \$7,158.36.
 - c. MNSPECT contract ends December 31, 2026.
2. Request for Action to approve a request by Cedar Crest asking for city support of changing the trail near Cedar Crest and the DNR floating dock from asphalt to cement as a more permanent and safer surface for bikers, walkers and people in wheelchairs.
 - a. This trail was paved by funds raised by the Lake Enhancement Organization that worked with the DNR regarding the piers, but the organization has since been disbanded and the trail, piers and benches were turned over to the city. All funds were raised by the organization, the DNR did not provide funding.
 - b. The city will not provide funds to repave the trail as no matter how the trail is paved, the tree roots will continue to cause issues. Their recommendation is that if Cedar Crest wants to raise funds to have someone come and grind the areas where the tree roots have caused issues, come to a council meeting and obtain approval to perform work on the trail.

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3. MMBA Quarter 3 Report
 - a. The board met for leadership training to address issues within the association and how they can better foster relationships with member stores and mentor them to be better leaders in their facilities.
 - b. Discussed the application changes in 2025 with stores wanting to sell THC products. It is in the best interest of stores that want to sell it to do so now because the process with the state is much easier now than it will be in 2025.
 - i. Questions were raised that will be passed on to the MLS Manager for answers to be addressed at the regular October meeting.
4. Discussion held regarding the McLeod County Cannabis Ordinance.
 - a. The question asked by the county was if municipalities want to develop their own ordinance or do they want to leave it up to the county.
 - b. Tabled until October 21 regular council meeting for further discussion.

Old Business

1. Reviewed the MN Dept of Employment and Economic Development (DEED) County Profile.
2. Reviewed the 2024 pool report.
 - a. \$76,000 loss for the current year.
 - b. Review 2025 budget compared to 2024 actual
 - c. Tabled until October 21 regular council meeting for further discussion.
3. Discussed the proposed ambulance policy changes.
 - a. Combining By-Laws and Policy into just a policy as recommended by the League of MN (LMC).
 - b. Changing Active Duty language.
 - c. Clarified Sub Pool
 - i. Research the cost of the refresher course to determine if it should be paid for all members or just those who meet a minimum requirement of hours.
 - d. Changing shift length for members who live outside of the response time.
 - e. Clarification of monthly meeting and training.
 - f. Changing notification verbiage.
 - g. Adding approval of bills from By-Laws.
 - h. Updating officer pay and adding compensation rates.
 - i. Changing Holiday pay rate (will be presented as a request for action at the regular meeting).
 - j. Add Easter Sunday as a holiday.
 - k. Christmas Eve and New Year's Eve holiday clarification.
 - l. Adjust verbiage as to who is responsible for approval of changes.
4. Reviewed the proposed wage scale.
 - a. October regular meeting bring 2.50% COLA rather than 3%.
5. Reviewed the proposed final budget.
 - a. Removed \$5000 EDA transfer.
 - b. Municipal Building changed from \$20,000 to \$5,000 -> ADA grant will be researched for handicap ramp.
 - c. Ambulance decreased due to decreasing the bad debt amount.
 - i. Work on managing the budget by controlling variable expenses such as utilities rather than eliminating line items.
 - ii. Public Works is completing repairs in-house when possible rather than hiring them out.
 - iii. MLS purchase in bulk, plan ahead.

6. Request for Action: Request for council approval regarding the placement of mural 1 and mural 2.
 - a. Proposed location of Mural #1 is the west side of the public work building.
 - i. The question was raised if this mural would fit somewhere in the pool. It was determined that it would not, but the measurements will be rechecked.
 - b. Proposed location of Mural #2 is the east side of the auditorium.

Open Discussion

1. Playground discussion.
 - a. Pool & Parks paid for the swing set repairs.
 - b. Will continue to research playground equipment.
 - c. Will continue to seek organizational support.
2. Conditional Use Permit discussion.

Motion by Councilor Jacobs second by Councilor Whitney to adjourn this quarterly meeting of the Silver Lake City Council. Vote for: Unanimous. Motion carried.

Meeting adjourned at 8:25pm.

Diane E. Pedersen, Clerk/Treasurer

Seal of the City:

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CITY OF SILVER LAKE

***Check Detail Register©**

Batch: 2408EFT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 1st COMM BANK SL-CHK					
2231 e	09/12/24	STATE OF MN			
G 610-20800		Due to Other Government	\$1,221.46		10748207292 LOTTERY
		Total	\$1,221.46		
2232 e	09/12/24	STATE OF MN			
G 610-20800		Due to Other Government	\$1,181.34		10748208262 LOTTERY
		Total	\$1,181.34		
2233 e	09/12/24	XCEL ENERGY			
E 101-41940-381		Electric Utilities	\$83.64		STATEMENT 06/10/24 & 07/09/24
E 101-45200-381		Electric Utilities	\$12.37		STATEMENT 06/10/24 & 07/09/24
E 607-49400-381		Electric Utilities	\$22.56		STATEMENT 06/10/24 & 07/09/24
E 608-49450-381		Electric Utilities	(\$303.73)		STATEMENT 06/10/24 & 07/09/24
G 610-20200		Accounts Payable	(\$4,295.43)		STATEMENT 06/10/24 & 07/09/24
E 101-45181-381		Electric Utilities	(\$560.98)		STATEMENT 06/10/24 & 07/09/24
E 607-49400-381		Electric Utilities	(\$402.21)		STATEMENT 06/10/24 & 07/09/24
E 608-49450-381		Electric Utilities	\$10.64		STATEMENT 06/10/24 & 07/09/24
E 205-42200-381		Electric Utilities	\$110.14		STATEMENT 06/10/24 & 07/09/24
E 101-45200-381		Electric Utilities	\$8.18		STATEMENT 06/10/24 & 07/09/24
E 101-41940-381		Electric Utilities	\$100.72		STATEMENT 06/10/24 & 07/09/24
E 608-49450-381		Electric Utilities	\$497.06		STATEMENT 06/10/24 & 07/09/24
E 101-43100-381		Electric Utilities	\$1,615.73		STATEMENT 06/10/24 & 07/09/24
E 205-42200-381		Electric Utilities	\$3.83		STATEMENT 06/10/24 & 07/09/24
E 608-49450-381		Electric Utilities	\$85.09		STATEMENT 06/10/24 & 07/09/24
E 101-41940-381		Electric Utilities	\$96.12		STATEMENT 06/10/24 & 07/09/24
E 101-45200-381		Electric Utilities	\$11.39		STATEMENT 06/10/24 & 07/09/24
E 607-49400-381		Electric Utilities	(\$4.89)		STATEMENT 06/10/24 & 07/09/24
E 608-49450-381		Electric Utilities	\$174.82		STATEMENT 06/10/24 & 07/09/24
G 610-20200		Accounts Payable	(\$1,353.17)		STATEMENT 06/10/24 & 07/09/24
E 101-45181-381		Electric Utilities	\$66.13		STATEMENT 06/10/24 & 07/09/24
E 607-49400-381		Electric Utilities	\$83.54		STATEMENT 06/10/24 & 07/09/24
E 608-49450-381		Electric Utilities	\$13.72		STATEMENT 06/10/24 & 07/09/24
E 608-49450-381		Electric Utilities	\$955.44		STATEMENT 06/10/24 & 07/09/24
E 205-42200-381		Electric Utilities	\$69.59		STATEMENT 06/10/24 & 07/09/24
E 101-45200-381		Electric Utilities	\$7.66		STATEMENT 06/10/24 & 07/09/24
E 101-41940-381		Electric Utilities	\$98.03		STATEMENT 06/10/24 & 07/09/24
E 101-45124-381		Electric Utilities	\$1,256.49		STATEMENT 06/10/24 & 07/09/24
E 101-43100-381		Electric Utilities	\$1,609.60		STATEMENT 06/10/24 & 07/09/24
E 205-42200-381		Electric Utilities	\$3.93		STATEMENT 06/10/24 & 07/09/24
		Total	\$76.01		
2234 e	09/12/24	RM PAYMENTS			
E 610-49750-307		Credit Card Fees	\$1,740.86		JULY CREDIT CARD FEES
		Total	\$1,740.86		
2235 e	09/12/24	KASEYA			
E 610-49750-309		EDP, Software and Desig	\$200.00		MLS COMPUTER SUPPORT
		Total	\$200.00		

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***Check Detail Register©**

Batch: 2408EFT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
2236 e	09/12/24	MEDIACOM			
		E 101-41940-327	Internet Service	\$56.65	08/26/24 - 09/25/24
		E 204-42153-309	EDP, Software and Desig	\$56.65	08/26/24 - 09/25/24
		E 101-41400-327	Internet Service	\$56.65	08/26/24 - 09/25/24
		Total		\$169.95	
2237 e	09/12/24	REVTRAK			
		G 607-20822	Revtrak Fee Payable	\$19.95	JULY FEES
		Total		\$19.95	
2238 e	09/12/24	REVTRAK			
		E 607-49400-307	Credit Card Fees	\$622.27	JULY FEES
		Total		\$622.27	
2239 e	09/12/24	EFTPS			
		G 101-21703	Social Security Withholdin	\$1,006.84	AMB #8 FEDERAL W/H
		G 101-21704	Medicare Withholding	\$235.50	AMB #8 FEDERAL W/H
		G 101-21701	Federal Withholding	\$196.45	AMB #8 FEDERAL W/H
		Total		\$1,438.79	
2240 e	09/12/24	EFTPS			
		G 101-21703	Social Security Withholdin	\$2,103.18	PP#16 FEDERAL W/H
		G 101-21704	Medicare Withholding	\$491.88	PP#16 FEDERAL W/H
		G 101-21701	Federal Withholding	\$1,264.34	PP#16 FEDERAL W/H
		Total		\$3,859.40	
2241 e	09/12/24	PUBLIC EMPLOYEE RETIREMENT			
		G 101-21705	PERA Withholding	\$129.86	AMB #8 PERA W/H
		Total		\$129.86	
2242 e	09/12/24	MN DEPT OF REVENUE			
		G 101-21702	State Withholding	\$251.74	AMB#8 STATE W/H
		Total		\$251.74	
2243 e	09/12/24	MN DEPT OF REVENUE			
		G 101-21702	State Withholding	\$725.65	PP#16 STATE W/H
		Total		\$725.65	
2244 e	09/12/24	PUBLIC EMPLOYEE RETIREMENT			
		G 101-21705	PERA Withholding	\$1,962.39	PP#16 PERA W/H
		Total		\$1,962.39	
2245 e	09/12/24	CENTERPOINT ENERGY			
		E 205-42200-383	Gas Utilities	\$37.65	05/30/24 - 06/27/24
		E 610-49750-383	Gas Utilities	\$53.70	05/30/24 - 06/27/24
		E 101-45181-383	Gas Utilities	\$71.35	05/30/24 - 06/27/24
		E 101-41940-383	Gas Utilities	\$40.06	05/30/24 - 06/27/24
		E 608-49450-383	Gas Utilities	\$18.06	05/30/24 - 06/27/24
		E 101-45124-383	Gas Utilities	\$880.87	05/30/24 - 06/27/24
		E 101-41940-383	Gas Utilities	\$45.68	05/30/24 - 06/27/24

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***Check Detail Register©**

Batch: 2408EFT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
			Total	\$1,147.37	
2246 e	09/12/24	CENTURY LINK			
E 101-41940-321		Telephone	\$195.76		07/18/24 - 08/17/24
E 101-45124-321		Telephone	\$55.90		07/18/24 - 08/17/24
E 101-45181-321		Telephone	\$113.46		07/18/24 - 08/17/24
			Total	\$365.12	
2247 e	09/12/24	AFLAC			
G 101-21717		Short Term Disability-AFL	\$112.01		
			Total	\$112.01	
2248 e	09/12/24	EFTPS			
G 101-21703		Social Security Withholdin	\$1,808.94		PP#17 FEDERAL W/H
G 101-21704		Medicare Withholding	\$423.04		PP#17 FEDERAL W/H
G 101-21701		Federal Withholding	\$1,045.12		PP#17 FEDERAL W/H
			Total	\$3,277.10	
2249 e	09/12/24	MN DEPT OF REVENUE			
G 101-21702		State Withholding	\$595.97		PP#17 STATE W/H
			Total	\$595.97	
2250 e	09/12/24	PUBLIC EMPLOYEE RETIREMENT			
G 101-21705		PERA Withholding	\$1,767.21		PP#17 PERA W/H
			Total	\$1,767.21	
2251 e	09/12/24	MN DEPT OF REVENUE			
G 101-20821		MN Sales Tax Payable	\$113.33		JULY SALES TAX
G 607-20821		MN Sales Tax Payable	\$105.09		JULY SALES TAX
G 101-20821		MN Sales Tax Payable	\$451.05		JULY SALES TAX
G 610-20821		MN Sales Tax Payable	\$4,974.53		JULY SALES TAX
			Total	\$5,644.00	
2252 e	09/12/24	First Community Bank			
E 101-45124-210		Operating Supplies	\$101.30		DEPOSIT SLIPS
			Total	\$101.30	
2253 e	09/12/24	MEDIACOM			
E 610-49750-321		Telephone	\$48.84		08/13/24 - 09/12/24
E 610-49750-327		Internet Service	\$236.90		08/13/24 - 09/12/24
			Total	\$285.74	
2254 e	09/12/24	US Bank			
E 101-41400-200		Office Supplies	\$53.92		AUGUST STATEMENT
E 101-41400-309		EDP, Software and Desig	\$34.99		AUGUST STATEMENT
E 101-41400-322		Postage	\$8.73		AUGUST STATEMENT
E 101-41910-322		Postage	\$29.04		AUGUST STATEMENT
E 101-43100-200		Office Supplies	\$25.98		AUGUST STATEMENT
E 101-43100-309		EDP, Software and Desig	\$48.75		AUGUST STATEMENT
E 101-45124-210		Operating Supplies	\$13.13		AUGUST STATEMENT
E 101-45124-240		Small Tools,Minor Equip	\$277.22		AUGUST STATEMENT

CITY OF SILVER LAKE

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***Check Detail Register©**

Batch: 2408EFT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45124-259		Off-Sale Other For Resale	\$83.98		AUGUST STATEMENT
E 204-42153-210		Operating Supplies	\$34.56		AUGUST STATEMENT
E 204-42153-309		EDP, Software and Desig	\$12.50		AUGUST STATEMENT
E 205-42200-315		Fire Prevention	\$445.50		AUGUST STATEMENT
E 607-49400-322		Postage	\$213.17		AUGUST STATEMENT
E 608-49450-322		Postage	\$213.18		AUGUST STATEMENT
E 610-49750-210		Operating Supplies	\$16.68		AUGUST STATEMENT
E 610-49750-309		EDP, Software and Desig	\$12.50		AUGUST STATEMENT
E 610-49750-386		Cable Television	\$78.37		AUGUST STATEMENT
E 205-42200-309		EDP, Software and Desig	\$12.50		AUGUST STATEMENT
		Total	\$1,614.70		
		10100	\$28,510.19		

Fund Summary

10100 1st COMM BANK SL-CHK

101 General Fund	\$21,283.00
204 Ambulance Fund	\$103.71
205 Fire Fund	\$683.14
607 Water Fund	\$659.48
608 Sewer Fund	\$1,664.28
610 Liquor Fund	\$4,116.58
	\$28,510.19

CITY OF SILVER LAKE

10/16/24 3:08 PM

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***Check Detail Register©**

Batch: 2409EFT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 1st COMM BANK SL-CHK					
2255 e	10/16/24	STATE OF MN			
G 610-20800		Due to Other Government	\$37.26		10748209022 LOTTERY
		Total	\$37.26		
2256 e	10/16/24	STATE OF MN			
G 610-20800		Due to Other Government	\$775.79		10748209092 LOTTERY
		Total	\$775.79		
2257 e	10/16/24	XCEL ENERGY			
E 101-45181-381		Electric Utilities	\$41.17		
		Total	\$41.17		
2258 e	10/16/24	VERIZON WIRELESS			
E 204-42153-321		Telephone	\$81.46		07/11/24 - 08/10/24
E 607-49400-321		Telephone	\$61.45		07/11/24 - 08/10/24
E 608-49450-321		Telephone	\$61.46		07/11/24 - 08/10/24
E 610-49750-321		Telephone	\$41.45		07/11/24 - 08/10/24
		Total	\$245.82		
2259 e	10/16/24	RM PAYMENTS			
E 610-49750-307		Credit Card Fees	\$1,698.97		MLS AUGUST CREDIT CARD FEES
		Total	\$1,698.97		
2260 e	10/16/24	XCEL ENERGY			
E 608-49450-381		Electric Utilities	\$13.50		STATEMENT 08/02/24
G 610-20200		Accounts Payable	\$1,776.62		STATEMENT 08/02/24
E 205-42200-381		Electric Utilities	\$3.42		STATEMENT 08/02/24
E 101-45181-381		Electric Utilities	\$752.37		STATEMENT 08/02/24
E 101-43100-381		Electric Utilities	\$1,606.32		STATEMENT 08/02/24
		Total	\$4,152.23		
2261 e	10/16/24	KASEYA			
E 610-49750-309		EDP, Software and Desig	\$200.00		MLS COMPUTER SUPPORT
		Total	\$200.00		
2262 e	10/16/24	EFTPS			
G 101-21703		Social Security Withholdin	\$1,750.78		PP#18 FEDERAL W/H
G 101-21704		Medicare Withholding	\$409.46		PP#18 FEDERAL W/H
G 101-21701		Federal Withholding	\$1,066.83		PP#18 FEDERAL W/H
		Total	\$3,227.07		
2263 e	10/16/24	MN DEPT OF REVENUE			
G 101-21702		State Withholding	\$611.61		PP#18 STATE W/H
		Total	\$611.61		
2264 e	10/16/24	PUBLIC EMPLOYEE RETIREMENT			
G 101-21705		PERA Withholding	\$1,833.34		PP#18 PERA W/H
		Total	\$1,833.34		
2265 e	10/16/24	REVTRAK			

CITY OF SILVER LAKE

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Batch: 2409EFT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 607-20822		Revtrak Fee Payable		\$19.95	AUGUST FEES
		Total		\$19.95	
2266 e	10/16/24	MEDIACOM			
E 101-41940-327		Internet Service		\$56.65	
E 204-42153-309		EDP, Software and Desig		\$56.65	
E 101-41400-327		Internet Service		\$56.65	
		Total		\$169.95	
2267 e	10/16/24	REVTRAK			
E 607-49400-307		Credit Card Fees		\$487.30	AUGUST FEES
		Total		\$487.30	
2268 e	10/16/24	CENTERPOINT ENERGY			
E 205-42200-383		Gas Utilities		\$37.97	06/28/24 - 07/29/24
E 610-49750-383		Gas Utilities		\$62.17	06/28/24 - 07/29/24
E 101-45181-383		Gas Utilities		\$77.98	06/28/24 - 07/29/24
E 101-41940-383		Gas Utilities		\$40.47	06/28/24 - 07/29/24
E 608-49450-383		Gas Utilities		\$17.10	06/28/24 - 07/29/24
E 101-45124-383		Gas Utilities		\$635.19	06/28/24 - 07/29/24
E 101-41940-383		Gas Utilities		\$48.00	06/28/24 - 07/29/24
		Total		\$918.88	
2269 e	10/16/24	XCEL ENERGY			
E 607-49400-381		Electric Utilities		\$60.73	STATEMENT 08/12/24
E 608-49450-381		Electric Utilities		\$159.79	STATEMENT 08/12/24
E 205-42200-381		Electric Utilities		\$113.94	STATEMENT 08/12/24
E 101-41940-381		Electric Utilities		\$254.09	STATEMENT 08/12/24
E 101-43100-381		Electric Utilities		\$215.61	STATEMENT 08/12/24
E 101-45124-381		Electric Utilities		\$1,268.66	STATEMENT 08/12/24
E 101-45200-381		Electric Utilities		\$35.31	STATEMENT 08/12/24
		Total		\$2,108.13	
2270 e	10/16/24	AFLAC			
G 101-21717		Short Term Disability-AFL		\$112.01	
		Total		\$112.01	
2271 e	10/16/24	CENTURY LINK			
E 101-41940-321		Telephone		\$196.67	08/18/24 - 09/17/24
E 101-45124-321		Telephone		\$56.52	08/18/24 - 09/17/24
E 101-45181-321		Telephone		\$113.44	08/18/24 - 09/17/24
		Total		\$366.63	
2272 e	10/16/24	PUBLIC EMPLOYEE RETIREMENT			
G 101-21705		PERA Withholding		\$117.26	AMB#9 PERA W/H
		Total		\$117.26	
2273 e	10/16/24	MN DEPT OF REVENUE			
G 101-21702		State Withholding		\$236.09	AMB #9 STATE W/H
		Total		\$236.09	

CITY OF SILVER LAKE

***Check Detail Register©**

Batch: 2409EFT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
2274 e	10/16/24	MN DEPT OF REVENUE			
G 101-21702		State Withholding	\$520.13		PP#19 STATE W/H
		Total	\$520.13		
2275 e	10/16/24	EFTPS			
G 101-21703		Social Security Withholdin	\$996.94		AMB #9 FEDERAL W/H
G 101-21704		Medicare Withholding	\$233.16		AMB #9 FEDERAL W/H
G 101-21701		Federal Withholding	\$175.84		AMB #9 FEDERAL W/H
		Total	\$1,405.94		
2276 e	10/16/24	PUBLIC EMPLOYEE RETIREMENT			
G 101-21705		PERA Withholding	\$1,788.11		PP#19 PERA W/H
		Total	\$1,788.11		
2277 e	10/16/24	EFTPS			
G 101-21703		Social Security Withholdin	\$1,438.10		PP#19 FEDERAL W/H
G 101-21704		Medicare Withholding	\$336.32		PP#19 FEDERAL W/H
G 101-21701		Federal Withholding	\$938.57		PP#19 FEDERAL W/H
		Total	\$2,712.99		
2278 e	10/16/24	MN DEPT OF REVENUE			
G 101-20821		MN Sales Tax Payable	\$22.32		AUGUST SALES TAX
G 607-20821		MN Sales Tax Payable	\$78.33		AUGUST SALES TAX
G 101-20821		MN Sales Tax Payable	\$171.65		AUGUST SALES TAX
G 610-20821		MN Sales Tax Payable	\$5,753.70		AUGUST SALES TAX
		Total	\$6,026.00		
2279 e	10/16/24	MEDIACOM			
E 610-49750-321		Telephone	\$48.37		MLS
E 610-49750-327		Internet Service	\$237.49		MLS
		Total	\$285.86		
2280 e	10/16/24	US Bank			
E 101-41400-309		EDP, Software and Desig	\$44.02		STATEMENT 09/06/24
E 101-41400-331		Travel Expenses	\$16.00		STATEMENT 09/06/24
E 101-41410-210		Operating Supplies	\$20.26		STATEMENT 09/06/24
E 101-43100-200		Office Supplies	\$57.89		STATEMENT 09/06/24
E 101-43100-220		Repair & Maint Supplies	\$155.00		STATEMENT 09/06/24
E 101-45124-210		Operating Supplies	\$1.07		STATEMENT 09/06/24
E 101-45200-240		Small Tools,Minor Equip	\$375.81		STATEMENT 09/06/24
E 205-42200-309		EDP, Software and Desig	\$22.50		STATEMENT 09/06/24
E 610-49750-200		Office Supplies	\$343.39		STATEMENT 09/06/24
E 610-49750-309		EDP, Software and Desig	\$22.50		STATEMENT 09/06/24
E 610-49750-386		Cable Television	\$78.37		STATEMENT 09/06/24
		Total	\$1,136.81		
		10100	\$31,235.30		

*Check Detail Register©

Batch: 2409EFT

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary

10100 1st COMM BANK SL-CHK

101 General Fund			\$18,883.67		
204 Ambulance Fund			\$138.11		
205 Fire Fund			\$177.83		
607 Water Fund			\$707.76		
608 Sewer Fund			\$251.85		
610 Liquor Fund			\$11,076.08		
			<u>\$31,235.30</u>		

Public Comment

New Business

NOTICE OF HEARING ON IMPROVEMENT

TO WHOM IT MAY CONCERN:

Notice is hereby given that the City Council of the City of Silver Lake, Minnesota, will meet at the Silver Lake Auditorium, 320 Main Street W, Silver Lake, at 6:30 p.m. on Monday, October 21, 2024, to consider the making of an improvement, described as **Infrastructure Improvements Project**, on the following streets:

- Howard Street from Summit Avenue to Lake Avenue
- Frank Street from Lane Avenue to Lake Avenue, and from Grove Avenue to East Avenue
- Center Street from Lane Avenue to Lake Avenue, and from Grove Avenue to East Avenue
- Main Street from Lane Avenue to Lake Avenue
- Cleveland Street from Park Avenue to East Avenue
- Merrill Street from Lake Avenue to Grove Avenue
- Water and sanitary easement south of school ballpark from Grove Avenue S to East Avenue extension
- Lane Avenue from Highway 7 to Main Street
- Oliver Avenue from Highway 7 to Main Street
- Park Avenue from Highway 7 to Main Street
- Tower Avenue from Main Street to Cleveland Street
- Queen Avenue from Frank Street to Center Street
- Rice Avenue from Frank Street to Center Street
- Summit Avenue from Highway 7 to Center Street
- East Avenue from Frank Street to Center Street
- Lake Avenue from Main Street to Gehlen Drive, and from Highway 7 to Frank Street

Improvements will include but not be limited to construction of sanitary sewer, sanitary sewer services, water main, water services, storm sewer, drain tile, sump pump services, concrete curb and gutter, sidewalk, aggregate base, bituminous surfacing, lift station reconstruction, well rehabilitation, turf restoration, and miscellaneous items required to properly complete the improvements, pursuant to Minnesota Statutes §§ 429.011 to 429.111.

The area proposed to be assessed for such improvement includes properties abutting such improvements and properties for which benefit can be attributed.

The estimated cost of the improvement is \$23,779,000 (per USDA-RD's Letter of Conditions dated December 27, 2022). A reasonable estimate of the impact of the assessment will be available at the hearing. Such persons as desire to be heard with reference to the proposed improvement will be heard at this meeting.

Diane Pedersen
City Clerk/Treasurer

Published in *The McLeod County Chronicle* on October 4 and October 11, 2024.

ADDRESS LIST
 NOTICE OF HEARING ON IMPROVEMENT
 SILVER LAKE INFRASTRUCTURE IMPROVEMENTS
 SILVER LAKE, MINNESOTA
 SEPTEMBER 30, 2024

Parcel ID	First Name	Last Name	Additional Name	Address 1	Address 2	Property Address	City	State	Zip Code
190500070	Robin D & Rosary M	Altomus		212 Center St NE		212 Center St NE	Silver Lake	MN	55381
190500080		American Legion Post #141		241 Main St W	PO Box 456	241 Main St W	Silver Lake	MN	55381
190530120	Emily B	Amundson		208 Cleveland St SE		208 Cleveland St SE	Silver Lake	MN	55381
190800100	Bonnie L	Ardolf		PO Box 515		601 Main St W	Silver Lake	MN	55381
190590110	Bruce A	Ardolf		813 Center St	PO Box 442	813 Center St	Silver Lake	MN	55381
190590120	Sean & Dara	Askenuid		725 Main St W		725 Main St W	Silver Lake	MN	55381
190520010	Ryan	Back		1224 Night Tri		401 Main St	Waconia	MN	55387
190700230	Jeremy D	Bakken		205 Summit Ave NW		205 Summit Ave	Silver Lake	MN	55381
190520050	Joseph J & Marie M	Bandas		121 Tower Ave		121 Tower Ave	Silver Lake	MN	55381
190580020	Raymond G & Sharon	Bandas		PO Box 189		609 Main St W	Silver Lake	MN	55381
190780130	Bruce B & Deborah J	Bebo		108 Park Ave		108 Park Ave	Silver Lake	MN	55381
190700200	Bruce B & Deborah J	Bebo		217 Summit Ave NW	PO Box 384	217 Summit Ave	Silver Lake	MN	55381
190900220	Bruce B & Deborah J	Bebo		108 Park Ave		108 Park Ave	Silver Lake	MN	55381
190630050	Donald J & Margaret	Benz		808 Center St NW	PO Box 225	808 Center St	Silver Lake	MN	55381
190590020	Greg A & Terri L	Bestul		3899 190th St		115 Oliver St	Lester Prairie	MN	55354
190530490	Eric	Blackowak		301 Grove Ave S		301 Grove Ave S	Silver Lake	MN	55381
190760070	Chris	Blazinski		313 Park Ave	PO Box 508	313 Park Ave	Silver Lake	MN	55381
190600300	Debra K	Blazinski		PO Box 463		405 Lake Ave N	Silver Lake	MN	55381
190540090	Giles M	Blazinski		PO Box 146		214 East Ave NE	Silver Lake	MN	55381
190740340	Judith L	Blazinski		32378 1 Trl		300 Grove Ave NE	North Branch	MN	55066
190500210	Michael	Bohan	Barbara Heineman	108 Cleveland St SW		108 Cleveland St	Silver Lake	MN	55381
190580040	Nathan	Borer		617 Main St W		617 Main St W	Silver Lake	MN	55381
190700020	Travis W & Molly J	Borstad		301 Lake Ave N		301 Lake Ave	Silver Lake	MN	55381
190500260	Michael J & Ann	Boyer		201 Cleveland St SW	PO Box 495	201 Cleveland St	Silver Lake	MN	55381
190500200	Evan T & Carol A	Brewton		125 Lake Ave S		125 Lake Ave S	Silver Lake	MN	55381
190590095	Suzanne	Breyen-Hageman		805 Center St	PO Box 233	805 Center St	Silver Lake	MN	55381
190700210	Mikalia	Brothen		211 Summit Ave		211 Summit Ave	Silver Lake	MN	55381
190580060	Michael S	Buck		701 Main St W		701 Main St W	Silver Lake	MN	55381
190700060	Robert W & Tina M	Bustamante		319 Summit Ave	PO Box 124	319 Summit Ave	Silver Lake	MN	55381
190740290	Gerry L	Butler		PO Box 138		300 Main St E	Silver Lake	MN	55381
190500290	James Hen	Butler		PO Box 110		309 Cleveland St	Silver Lake	MN	55381
190660010	Eric & Jessica	Carter		216 Oliver Ave NW		216 Oliver Ave	Silver Lake	MN	55381
190800090	Richard & Peggy	Cermak		521 Main St W		521 Main St W	Silver Lake	MN	55381
190530330	Thomas J	Chai		PO Box 95		121 Cleveland St SE	Silver Lake	MN	55381
190800010		Chison Holdings LLC		119 Central Ave		105 Main St W	Buffalo	MN	55313
190520060	Rhonda	Chlouek		10253 225th St		124 Park Ave	Silver Lake	MN	55381
190530560	Francis J	Chmielewski		204 Gehlen Dr		204 Gehlen Dr SE	Silver Lake	MN	55381
190520100	Jason & Jennifer	Chrast		PO Box 320		408 Cleveland St	Silver Lake	MN	55381
190680050	Harlan	Christians		201 Queen Ave	PO Box 35	201 Queen Ave	Silver Lake	MN	55381
190330010		Church of the Holy Family		700 Main St W		700 Main St W	Silver Lake	MN	55381
190720090		Church of the Holy Family		700 Main St W		Cemetery	Silver Lake	MN	55381
190800550		Church of the Holy Family		700 Main St W		700 Main St W	Silver Lake	MN	55381
190500010		City of Silver Lake		308 Main St W		117 Main St W	Silver Lake	MN	55381
190500020		City of Silver Lake		308 Main St W		121 Main St W	Silver Lake	MN	55381
190500030		City of Silver Lake		308 Main St W		125 Main St W	Silver Lake	MN	55381
190500040		City of Silver Lake		308 Main St W		129 Main St W	Silver Lake	MN	55381
190500085		City of Silver Lake		308 Main St W		308 Main St W	Silver Lake	MN	55381
190500120		City of Silver Lake		308 Main St W		325 Main St W	Silver Lake	MN	55381
190530270		City of Silver Lake		308 Main St W		Silver Lake	MN	55381	
190780150		City of Silver Lake		308 Main St W		Silver Lake	MN	55381	
190800140		City of Silver Lake		308 Main St W		200 Main St	Silver Lake	MN	55381
190800150		City of Silver Lake		308 Main St W		Silver Lake	MN	55381	
190800210		City of Silver Lake		308 Main St W		320 Main St	Silver Lake	MN	55381
190800240		City of Silver Lake		308 Main St W		Veteran Park	Silver Lake	MN	55381
190800250		City of Silver Lake		308 Main St W		Silver Lake	MN	55381	
190800260		City of Silver Lake		308 Main St W		Silver Lake	MN	55381	
190800500		City of Silver Lake		308 Main St W		301 Lane Ave	Silver Lake	MN	55381
190780070	Melissa	Cook		212 Park Ave NW		212 Park Ave	Silver Lake	MN	55381
190700090	Vincent M & Andrea L	Corbin		200 Frank St NW	PO Box 542	200 Frank St	Silver Lake	MN	55381
190580030	Bradley J & Lisa M	Coughron		613 Main St W		613 Main St W	Silver Lake	MN	55381
190800110		Czech Brethern Presbyterian		16535 Garden Ave		108 Main St	Glencoe	MN	55336
190800420	Betty & Paul	Davis		708 Frank St	PO Box 331	708 Frank St	Silver Lake	MN	55381
190530380	Stacy J	Desantis		PO Box 94		208 Lake Ave S	Silver Lake	MN	55381
190500110		DNB Properties LLC		5480 Dahlgren Rd		317 Main St W	Chaska	MN	55318
190700220		DWA Properties Inc		27404 Faber Ave		209 Summit Ave	New Prairie	MN	56071
190580090	Timothy A	Eastman	Margaret L Busch	713 Main St W	PO Box 564	713 Main St W	Silver Lake	MN	55381
190530220	Theodore W & Servanne M	Edfund		108 Lake Ave S	PO Box 101	108 Lake Ave S	Silver Lake	MN	55381
190580070	Ashley R	Eiden		705 Main St W		705 Main St W	Silver Lake	MN	55381
190760200	Dean	Ellinson	Lynn Dilling	300 Frank St		300 Frank St	Silver Lake	MN	55381
190700130		Embarq	Century Link Property Tax	1025 Eldorado Blvd		104 Center St	Broomfield	CO	80021
190590030	Trevor J	Erickson		609 Center St		609 Center St	Silver Lake	MN	55381
190600060		First Community Bank of Silver Lake		201 Main St W	PO Box 323	201 Main St W	Silver Lake	MN	55381
190530440	Benjamin J	Flaminj		300 Lake Ave S		300 Lake Ave S	Silver Lake	MN	55381
190530450	Benjamin J	Flaminj		300 Lake Ave S		Silver Lake	MN	55381	
190760140	Michelle M	Foerster		308 Park Ave NW	PO Box 28	308 Park Ave	Silver Lake	MN	55381
190800310	Ten K	Freeman		405 Summit Ave	PO Box 163	405 Summit Ave	Silver Lake	MN	55381
190840010	Matthew L	Frnk		220 Frank St NE	PO Box 67	220 Frank St NE	Silver Lake	MN	55381
190840020	Matthew L	Frnk		220 Frank St NE	PO Box 67	Silver Lake	MN	55381	
190840100	Cathleen R	Glansman		PO Box 112		212 East Ave NE	Silver Lake	MN	55381
190600630	Edward & Delores	Goede		201 Oliver Ave	PO Box 301	201 Oliver Ave	Silver Lake	MN	55381
190590080	Sarah J	Gonzalez		109 Oliver Ave		109 Oliver Ave	Silver Lake	MN	55381
190600170		Grace Bible Church		300 Cleveland St SW		300 Cleveland St SW	Silver Lake	MN	55381
190500180		Grace Bible Church		300 Cleveland St SW		Silver Lake	MN	55381	
190500190		Grace Bible Church		300 Cleveland St SW		Silver Lake	MN	55381	
190630030	Timothy L	Grenke		817 Frank St	PO Box 563	817 Frank St	Silver Lake	MN	55381
190620110	Steven F	Guenniemann		PO Box 115		200 Queen Ave	Silver Lake	MN	55381
190500220	Tiler A	Guest	Michelle L Nemitz	116 Cleveland St SW		116 Cleveland St	Silver Lake	MN	55381
190530140	David B	Hafin		216 Cleveland St SE	PO Box 544	216 Cleveland St SE	Silver Lake	MN	55381
190780080	Greg L & Sharon	Hartwell		208 Park Ave NW		208 Park Ave	Silver Lake	MN	55381
190780090	Greg L & Sharon	Hartwell		208 Park Ave NW		Silver Lake	MN	55381	
190590040	Nathaniel A	Hausladen		112 Nome Ave		112 Nome Ave	Silver Lake	MN	55381
190760060	Lynn	Havelka		500 Frank St	PO Box 382	500 Frank St	Silver Lake	MN	55381
190800200	Duane R	Helber		328 Main St	PO Box 474	328 Main St W	Silver Lake	MN	55381
190530350	Elizabeth L	Heimbrecht		113 Cleveland St SE		113 Cleveland St SE	Silver Lake	MN	55381

ADDRESS LIST
 NOTICE OF HEARING ON IMPROVEMENT
 SILVER LAKE INFRASTRUCTURE IMPROVEMENTS
 SILVER LAKE, MINNESOTA
 SEPTEMBER 30, 2024

Parcel No	First Name	Last Name	Additional Name	Address 1	Address 2	Property Address	City	State	Zip Code
190730180	Jamie L	Heimbrecht		212 Gehlen Dr SE		212 Gehlen Dr SE	Silver Lake	MN	55381
190535130	David J	Hertzo		212 Cleveland St SE	PO Box 439	212 Cleveland St SE	Silver Lake	MN	55381
190530250	Luke	Hertzo		120 Lake Ave S		120 Lake Ave S	Silver Lake	MN	55381
190780120	Hannah	Heuer		48635 60th Ave		112 Park Ave	Fairfax	MN	55332
190820030	Joshua	Heuer		217 Frank St NE		217 Frank St NE	Silver Lake	MN	55381
190800350	Lee A & Edna E	Hinjist		PO Box 27		313 Oliver Ave	Silver Lake	MN	55381
190760100	Donovan L & Lori A	Holbert		1317 Prairie View Dr SW			Hutchinson	MN	55350
190620040	Diana K	Hootman		205 Rice Ave NW	PO Box 576	205 Rice Ave	Silver Lake	MN	55381
190530570	Jason R & Jean M	Horrman		208 Gehlen Dr SE	PO Box 212	208 Gehlen Dr SE	Silver Lake	MN	55381
190760020	Donald & Sharon	Humlicek		PO Box 21		316 Oliver Ave	Silver Lake	MN	55381
190500230	Kyle E	Humlicek		124 Cleveland St SW	PO Box 182	124 Cleveland St	Silver Lake	MN	55381
190590120	Shell A	Humlicek		17874 Ideal Ave		817 Center St NW	Silver Lake	MN	55381
190500330			Ind School District #2859	1621 16th St E		229 Lake Ave	Glencoe	MN	55336
190530390			Ind School District #2859	1621 16th St E		216 Lake Ave S	Glencoe	MN	55336
190530400			Ind School District #2859	1621 16th St E			Glencoe	MN	55336
190530540			Ind School District #2859	1621 16th St E			Glencoe	MN	55336
190590050	Steven	Jackson		616 Main St W		616 Main St W	Silver Lake	MN	55381
190680060	Gary M & Joyce M	Jerabek		405 Center St NW	PO Box 29	405 Center St	Silver Lake	MN	55381
190800045	Sandra	Jerabek	Henry Gonzalez	513 Meadowbrook Dr		412 Cleveland St	Corpus Christi	TX	78412
190800080	Marshall L & Amy M	Jewel		517 Main St W		517 Main St W	Silver Lake	MN	55381
190500300	Aaron Steven	Johnson		317 Cleveland St SW		317 Cleveland St	Silver Lake	MN	55381
190780040	Scott	Johnson		5109 Highland Rd		205 Park Ave	Minnetonka	MN	55345
190590060	Timothy J	Johnson	Jennell C Jorgenson-Johnson	600 Main St W	PO Box 254	600 Main St W	Silver Lake	MN	55381
190590070	Timothy J	Johnson	Jennell C Jorgenson-Johnson	600 Main St W	PO Box 254	600 Main St	Silver Lake	MN	55381
190760190	Bradley J & Lisa M	Jurek		308 Frank St	PO Box 71	308 Frank St	Silver Lake	MN	55381
190800460	Ernest & Mary Ann	Jurek		PO Box 239		816 Frank St	Silver Lake	MN	55381
190650040	Scott B & Constance R	Jurek		204 Oliver Ave NW	PO Box 228	204 Oliver Ave	Silver Lake	MN	55381
190800430	John J & Cheryl	Kachelmeier		712 Frank St	PO Box 131	712 Frank St	Silver Lake	MN	55381
190740020	Bonnie M	Kaczmarek		316 Lake Ave	PO Box 303	316 Lake Ave N	Silver Lake	MN	55381
190800230	Joseph & Dorinda D	Kaczmarek		16558 Co Rd 2		412 Main St W	Glencoe	MN	55336
190780140	Joseph A & Dorinda D	Kaczmarek		16558 Co Rd 2		412 Main St	Glencoe	MN	55336
190760050	Laura	Kaczmarek		508 Frank St		508 Frank St	Silver Lake	MN	55381
190840030	Leon & Maxine	Kaczmarek		6748 Clementa Ave SW		End of Frank St	Montrose	MN	55363
190780030	Matthew J	Kaczmarek		PO Box 221		209 Park Ave	Silver Lake	MN	55381
190800580	Ryan T & Mari J	Kaczmarek		211 Oliver Ave		211 Oliver Ave	Silver Lake	MN	55381
190820010	Todd A	Karels		213 Frank St NE	PO Box 46	213 Frank St NE	Silver Lake	MN	55381
190760010	Dale & JoAnne R	Kautz		312 Oliver Ave NW	PO Box 118	312 Oliver Ave	Silver Lake	MN	55381
190580140	William A	Keeler		805 Main St W	PO Box 179	805 Main St W	Silver Lake	MN	55381
190760120	Donald & Karen	Kielas		316 Park Ave NW	PO Box 173	316 Park Ave	Silver Lake	MN	55381
190530280	Gary M	Kilma		PO Box 150		112 Cleveland St SE	Silver Lake	MN	55381
190700050	James E & Kari A	Kilma		117 Howard St	PO Box 100	117 Howard St	Silver Lake	MN	55381
190700010	Tyler	Knickebocker		313 Lake Ave N		313 Lake Ave N	Silver Lake	MN	55381
190840070	Michael	Knoll		216 East Ave NE	PO Box 123	216 East Ave NE	Silver Lake	MN	55381
190780010	Tara J	Knudson		217 Park Ave NW		217 Park Ave	Silver Lake	MN	55381
190780110	Aaron V	Kohman		116 Park Ave NW		116 Park Ave	Silver Lake	MN	55381
190740030	Roger	Koske		320 Lake Ave N	PO Box 262	320 Lake Ave N	Silver Lake	MN	55381
190580100	Berry C	Kratzke	Constance E Eiesland	717 Main St W		717 Main St W	Silver Lake	MN	55381
190800280	David	Krienke		408 Summit Ave	PO Box 471	408 Summit Ave	Silver Lake	MN	55381
190700160	Brian A & Jessica L	Kzmarzick		204 Summit Ave	PO Box 536	204 Summit Ave	Silver Lake	MN	55381
190530410	Laurel	Laeswell		PO Box 281		112 Merrill St	Silver Lake	MN	55381
190800590	Jessica J & James	Lewandowski		215 Oliver Ave		215 Oliver Ave	Silver Lake	MN	55381
190650030	Mark	Lewandowski		209 Queen Ave	PO Box 561	209 Queen Ave	Silver Lake	MN	55381
190630010	Larry	Lhotka		801 Frank St	PO Box 121	801 Frank St	Silver Lake	MN	55381
190800180	Douglas	Lietzau	Scott Minnick	PO Box 431		Silver Lake	MN	55381	
190800190	Douglas	Lietzau	Scott Minnick	PO Box 431		304 Main St W	Silver Lake	MN	55381
190500050	Henry M	Lindber		132 Cleveland St SW	PO Box 125	141 Main St W	Silver Lake	MN	55381
190500240	Henry M	Lindber		132 Cleveland St SW		132 Cleveland St	Silver Lake	MN	55381
190500280	William O	Linden		301 Cleveland St SW	PO Box 2	301 Cleveland St	Silver Lake	MN	55381
190520055	Michael L & Jane P	Loch		119 Tower Ave		119 Tower Ave	Silver Lake	MN	55381
190660050	Bradley L & Donna M	Lokenjard		200 Oliver Ave	PO Box 175	200 Oliver Ave	Silver Lake	MN	55381
190660020	Lucio	Lopez Galaviz		212 Oliver Ave NW		212 Oliver Ave	Silver Lake	MN	55381
190620060	Vincent D	Maertz	Amanda Rae Thraw-Maertz	217 Rice Ave		217 Rice Ave	Silver Lake	MN	55381
190800060	Gary J & Pamela K	Mallak		23161 Co Rd 2		509 Main St W	Silver Lake	MN	55381
190740170	Paul L & Wendy M	Marshall		304 Lake Ave N	PO Box 526	304 Lake Ave N	Silver Lake	MN	55381
190580150	Ryan & Tami Shawn	McDonald		813 Main St W		813 Main St W	Silver Lake	MN	55381
		Mohr		PO Box 239		212 Queen Ave	Silver Lake	MN	55381
190620080	Thomas D	McHugh		8609 Counh Road 16 SE		212 Queen Ave	Delano	MN	55328
190580130	Amanda Marie	McLain	Milan D McLain	801 Main St W	PO Box 37	801 Main St W	Silver Lake	MN	55381
190760180	Kenneth & Dorothy	Merrill		312 Frank St	PO Box 42	312 Frank St	Silver Lake	MN	55381
190520040	Kenneth B	Merrill		312 Frank St NW	PO Box 42	412 Main St W	Silver Lake	MN	55381
190520030	William W	Merrill		524 Lakeshore Dr			Annandale	MN	55302
190530290	Margaret	Mickolich		6871 220th St		120 Cleveland St E	Silver Lake	MN	55381
190540030	Harlan & Arlis	Mielke Tr Hjmt		201 Cleveland St		201 Cleveland St	Silver Lake	MN	55381
190800480	Tony James	Mikolich		716 Frank St	PO Box 72	716 Frank St	Silver Lake	MN	55381
190800170	Clarence & M	Mikolich		300 Main St W	PO Box 148	300 Main St	Silver Lake	MN	55381
190590140	Richard L	Mikolich		808 Main St W	PO Box 238	808 Main St W	Silver Lake	MN	55381
190780020	Jerem J & Ken J	Mills		213 Park Ave NW	PO Box 4	213 Park Ave	Silver Lake	MN	55381
190730010	Olga	Mindt	Kristy Luiba Schuh	606 Division St NW		102 Main St E	Mandan	ND	58554
190800130	Dale J & Sharon	Miska		140 Main St W	PO Box 215	140 Main St	Silver Lake	MN	55381
190820040	Leon & S	Monahan		200 Grove Ave NE	PO Box 196	200 Grove Ave NE	Silver Lake	MN	55381
190760080	Sonia	Monette		317 Park Ave NW		317 Park Ave	Silver Lake	MN	55381
190580050	Sandra K & Christopher	Morse		621 Main St W		621 Main St W	Silver Lake	MN	55381
190800380	Robert J	Mraz		700 Frank St	PO Box 326	700 Frank St	Silver Lake	MN	55381
190530340	Nicole A	Muenchow		PO Box 12		117 Cleveland St SE	Silver Lake	MN	55381
190780050	Carol M	Navrati		500 Center St	PO Box 166	500 Center St	Silver Lake	MN	55381
190680040	Vernadean J	Navrati		205 Queen Ave	PO Box 51	205 Queen Ave	Silver Lake	MN	55381
190530470	Eric R & Janice G	Nelson		112 Gehlen Dr SE	PO Box 82	112 Gehlen Dr SE	Silver Lake	MN	55381
190700040	Deborah A	Nessett		300 Summit Ave NW		300 Summit Ave	Silver Lake	MN	55381
190530260	Alice C	Nowak		128 S Lake St	PO Box 153	128 Lake Ave S	Silver Lake	MN	55381
190760170	Jennifer N	Nowak		402 Frank St	PO Box 214	402 Frank St	Silver Lake	MN	55381
190700140	Joleen A	Nowak		105 Frank St NW	PO Box 503	105 Frank St	Silver Lake	MN	55381
190630020	Jeannie	Oestreich		809 Frank St	PO Box 197	809 Frank St	Silver Lake	MN	55381
190800330	Andrew L	Olson		401 Howard St NW	PO Box 7	401 Howard St NW	Silver Lake	MN	55381
190590180	Duane C	Olson	Bonnie Dahl	101 Mimms Ave		101 Mimms Ave	Silver Lake	MN	55381
190620020	Jodi Lynn	Ondracek		212 Rice Ave		212 Rice Ave	Silver Lake	MN	55381
190580110	Daniel	Oster		721 Main St W		721 Main St W	Silver Lake	MN	55381
190620100	Connie	Paulson		204 Queen Ave	PO Box 352	204 Queen Ave	Silver Lake	MN	55381

ADDRESS LIST
 NOTICE OF HEARING ON IMPROVEMENT
 SILVER LAKE INFRASTRUCTURE IMPROVEMENTS
 SILVER LAKE, MINNESOTA
 SEPTEMBER 30, 2024

Parcel #	First Name	Last Name	Additional Name	Address 1	Address 2	Property Address	City	State	Zip Code
190540010	Amy T	Penaz		213 Cleveland St SE	PO Box 240	213 Cleveland St SE	Silver Lake	MN	55381
190740350	DAVID	Penk	Michelle Linden	216 Frank St NW	PO Box 441	216 Frank St NW	Silver Lake	MN	55381
190620070	Tony	Perman		216 Queen Ave	PO Box 192	216 Queen Ave	Silver Lake	MN	55381
190800560	Bruce R	Peterson		1016 Main St W		Creamery Lane Ave	Silver Lake	MN	55381
190800565	Bruce R	Peterson		1016 Main St W		Creamery Lane Ave	Silver Lake	MN	55381
190700030	Nanette R	Peterson		104 Frank St		104 Frank St	Silver Lake	MN	55381
190780100	KIMB	Phillips		350 Superior Blvd Unit 364		200 Park Ave	Wayzata	MN	55391
190530100	Joseph	Pommerer		128 Grove Ave S		128 Grove Ave SE	Silver Lake	MN	55381
190800450	David J	Pojje		800 Frank St NW	PO Box 70	800 Frank St	Silver Lake	MN	55381
190630040	Bryan R	Posusta	Diana R Hanson	816 Center St	PO Box 331	816 Center St	Silver Lake	MN	55381
190760030	Jesse M	Posusta		524 Frank St NW		524 Frank St	Silver Lake	MN	55381
190700100	Margaret F	Posusta		1601 Newton Ave N		215 Lake Ave	Glencoe	MN	55326
190760130	Nicholas A	Posusta	Roseann L Rivetts	PO Box 116		312 Park Ave	Silver Lake	MN	55381
190800490	Trevor J	Posusta		18526 Garden Ave		308 Lane Ave	Silver Lake	MN	55381
190800270	Matthew	Radde		409 Lake Ave N		409 Lake Ave N	Silver Lake	MN	55381
190680020	Zachary	Rademacher		213 Queen Ave	PO Box 60	213 Queen Ave	Silver Lake	MN	55381
190500160	Dale L	Rannow	Shannon M Schermann	PO Box 59		216 Cleveland St	Silver Lake	MN	55381
190760190	Gary & Noreen	Rannow		10750 Rockford Rd Apt 207		404 Frank St	Plymouth	MN	55442-2875
190800550		Rev Trust of C & H Mikolichuk	c/o Harvey Mikolichuk	20363 Jade Rd		501 Main St W	Silver Lake	MN	55381
190800120		Rev Trust of C & H Mikolichuk	c/o Harvey Mikolichuk	20363 Jade Rd		120 Main St	Silver Lake	MN	55381
190620050	Kelly A	Roach et al		209 Rice Ave		209 Rice Ave	Silver Lake	MN	55381
190520010	Anastacia	Roufs		216 Rice Ave NE		216 Rice Ave	Silver Lake	MN	55381
190800370	Corey & Amy	Rousan		612 Frank St		612 Frank St	Silver Lake	MN	55381
190660030	Burton & Georgia	Rumrill		208 Oliver Ave NW	PO Box 403	208 Oliver Ave	Silver Lake	MN	55381
190620090	Toni L	Sandgren		208 Queen Ave		208 Queen Ave	Silver Lake	MN	55381
190530550	Breanna	Sauer	Tyler Reimer	200 Gehlen Dr SE		200 Gehlen Dr SE	Silver Lake	MN	55381
190800320	Norbert & Martene	Schermann		404 Summit Ave	PO Box 224	404 Summit Ave	Silver Lake	MN	55381
190800360	Duane & JoAnn	Schermann Rev Tr		9226 Telford Bay N		317 Oliver Ave	Brooklyn Park	MN	55443
190820100	Michael & Darice	Schlechter		217 Center St NE	PO Box 78	217 Center St NE	Silver Lake	MN	55381
190780060	Jason John	Schmidt		216 Park Ave NW		216 Park Ave	Silver Lake	MN	55381
190620030	Justin	Schmidt		204 Rice Ave		204 Rice Ave	Silver Lake	MN	55381
190700190	Douglas J	Shamla		PO Box 211		216 Summit Ave	Silver Lake	MN	55381
190630060	Peder B	Shamla		800 Center St NW	PO Box 521	800 Center St	Silver Lake	MN	55381
190800070	Troy E	Shoemaker		513 Main St W	PO Box 186	513 Main St W	Silver Lake	MN	55381
190520070	William	Siebler		125 Tower Ave		125 Tower Ave	Silver Lake	MN	55381
190530210		Smedley Fitness LLC		20213 85th St		104 Lake Ave S	Brownton	MN	55312
190530370	Kenneth & Stacy	Smira		200 Lake Ave S	PO Box 178	200 Lake Ave	Silver Lake	MN	55381
190530420	Richard D	Smith		116 Merrill St	PO Box 130	116 Merrill St	Silver Lake	MN	55381
190530460	James W	Soderberg		2156 Launenter Ave E		108 Gehlen Dr	Saint Paul	MN	55109
190590150	Charles	Sorenson		804 Main St W	PO Box 222	804 Main St W	Silver Lake	MN	55381
190530480	Robin	Stajerman		117 Merrill St	PO Box 1	117 Merrill St	Silver Lake	MN	55381
190800340	Urelle Erin	Stanjer		305 Oliver Ave N	PO Box 140	305 Oliver Ave	Silver Lake	MN	55381
190500150	Jared Ronald	Stibal		208 Cleveland St		208 Cleveland St	Silver Lake	MN	55381
190500140	Felix & Joanne	Stifter		200 Cleveland Ave SW		200 Cleveland Ave	Silver Lake	MN	55381
190530230	Brian M & Heather J	Stockman		PO Box 13		114 Lake Ave S	Silver Lake	MN	55381
190680010	James & Krystal	Stoll		217 Queen Ave		217 Queen Ave	Silver Lake	MN	55381
190800020	Heidi	Stutler		219 College Ave NE		113 Main St W	Hutchinson	MN	55350
190500270		Superior Financing Inc		8053 E Bloomington Vwvy #300		209 Cleveland St	Bloomington	MN	55420
190800180		SW MN Housing Partnership		2401 Broadway Ave Ste #4		301 Center St	Slayton	MN	56172
190620060	Peter & Alice	Swartz		216 Center St NE	PO Box 164	216 Center St NE	Silver Lake	MN	55381
190740040	Dale & Mary Jo	Swertson		404 Lake Ave	PO Box 187	404 Lake Ave	Silver Lake	MN	55381
190740080	Dale & Mary Jo	Swertson		404 Lake Ave	PO Box 187	404 Lake Ave N	Silver Lake	MN	55381
190740120	Dale & Mary Jo	Swertson		404 Lake Ave	PO Box 187	404 Lake Ave	Silver Lake	MN	55381
190700070	Neil E	Swertson		315 Summit Ave	PO Box 256	315 Summit Ave	Silver Lake	MN	55381
190530110	Tyler M	Tenney		204 Cleveland St SE	PO Box 64	204 Cleveland Ave SE	Silver Lake	MN	55381
190820070	Brittany A	Thiesfeld		PO Box 122		218 Center St NE	Silver Lake	MN	55381
190590090	Shane	Thoeke		115 Mimms Ave NW		115 Mimms Ave	Silver Lake	MN	55381
190700180	Nicholas P	Thomes		212 Summit Ave		212 Summit Ave	Silver Lake	MN	55381
190580080	Ricky H & Susan J	Thomes		709 Main St W	PO Box 202	709 Main St W	Silver Lake	MN	55381
190530430	Mitchell J	Thompson		217 Grove St		217 Grove St	Silver Lake	MN	55381
190800290	Lorraine M	Trnka		409 Summit Ave	PO Box 31	409 Summit Ave	Silver Lake	MN	55381
190760040	Bryan T	Urban		516 Frank St	PO Box 235	516 Frank St	Silver Lake	MN	55381
190800570	Bryan T	Urban	Todd J Urban	PO Box 302		Silver Lake	Silver Lake	MN	55381
190800620	Bryan T	Urban	Todd J Urban	PO Box 302		812 Center St	Silver Lake	MN	55381
190700035	Donna M	Vasek		105 Howard St	PO Box 525	105 Howard St	Silver Lake	MN	55381
190580010	Kaylee L	Venier		605 Main St W		605 Main St W	Silver Lake	MN	55381
190800470	A O & JoAnne	Victorian		PO Box 177		808 Frank St	Silver Lake	MN	55381
190700080	Mike J	Victorian		311 Summit Ave		311 Summit Ave	Silver Lake	MN	55381
190740200	Duane & Christine D	Wawzyniak		PO Box 190		216 Grove Ave NE	Silver Lake	MN	55381
190700110	Harlan J & Barbara	Wawzyniak		213 Center St	PO Box 245	213 Lake Ave	Silver Lake	MN	55381
190700120	Harlan J & Barbara	Wawzyniak		213 Center St	PO Box 245	213 Center St	Silver Lake	MN	55381
190820080	Harlan J & Barbara	Wawzyniak		213 Center St	PO Box 245	213 Center St NE	Silver Lake	MN	55381
190740215	Kevin	Wawzyniak		PO Box 341		104 Grove Ave NE	Silver Lake	MN	55381
190700170	Kyle E	Wawzyniak	Joanna Hill	PO Box 55		208 Summit Ave	Silver Lake	MN	55381
190820090	Marc	Wawzyniak		215 Center St NE	PO Box 53	215 Center St NE	Silver Lake	MN	55381
190820020	Norma	Wawzyniak		215 Frank St NE	PO Box 137	215 Frank St NE	Silver Lake	MN	55381
190540020	Jacob & Amber	Wendolek		205 Cleveland St SE	PO Box 551	205 Cleveland St SE	Silver Lake	MN	55381
190740090	Alicia M	Wemette		312 Lake Ave N		312 Lake Ave N	Silver Lake	MN	55381
190800040	AIT Taxpayer	White Companies Inc		19404 Major Ave		127 Park Ave	Hutchinson	MN	55350
190800600	Ronald William	White Companies Inc	Mary Alice Meyer	19404 Major Ave		19404 Major Ave	Hutchinson	MN	55350
190800600	Ronald William	White Companies Inc	Mary Alice Meyer	613 Frank St NW	PO Box 216	613 Frank St	Silver Lake	MN	55381
190760150	Dale G & Betty A	Wrasiar		408 Frank St NW	PO Box 156	408 Frank St	Silver Lake	MN	55381
190590100	Dale	Yurek		809 Center St NW	PO Box 245	809 Center St	Silver Lake	MN	55381
190520090	Ronald D & Roxanne M	Yurek		PO Box 294		400 Cleveland St	Silver Lake	MN	55381
190590130	Duane L	Yurek Revocable Trust		818 Main St W		818 Main St W	Silver Lake	MN	55381
190520080	McCo	Zalcek		129 Tower Ave		129 Tower Ave	Silver Lake	MN	55381

CITY COUNCIL
CITY OF SILVER LAKE

**RESOLUTION 24-22: RESOLUTION ORDERING IMPROVEMENT AND
PREPARATION OF PLANS**

WHEREAS, a resolution of the city council adopted the 16th of September 2024, fixed a date for a council hearing on the proposed improvement of the following streets:

- Howard Street from Summit Avenue to Lake Avenue
- Frank Street from Lane Avenue to Lake Avenue, and from Grove Avenue to East Avenue
- Center Street from Lane Avenue to Lake Avenue, and from Grove Avenue to East Avenue
- Main Street from Lane Avenue to Lake Avenue
- Cleveland Street from Park Avenue to East Avenue
- Merrill Street from Lake Avenue to Grove Avenue
- Water and sanitary easement south of school ballpark from Grove Avenue S to East Avenue extension
- Lane Avenue from Highway 7 to Main Street
- Oliver Avenue from Highway 7 to Main Street
- Park Avenue from Highway 7 to Main Street
- Tower Avenue from Main Street to Cleveland Street
- Queen Avenue from Frank Street to Center Street
- Rice Avenue from Frank Street to Center Street
- Summit Avenue from Highway 7 to Center Street
- East Avenue from Frank Street to Center Street
- Lake Avenue from Main Street to Gehlen Drive, and from Highway 7 to Frank Street

AND WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 21st day of October, 2024, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SILVER LAKE, MINNESOTA:

Adopted by the Council this 21st day of October, 2024.

Bruce Bebo, Mayor

Seal of The City:

Diane Pedersen, City Clerk

REQUEST FOR COUNCIL ACTION

MEETING
DATE: 10/21/24

AGENDA SECTION: New Busibess	ORIGINATING DEPT: Admin	ITEM NO.
ITEM DESCRIPTION: GSL FFA sign request		PREPARED BY: Diane

COUNCIL ACTION REQUESTED

1. The Liz Tromborg from the GSL FFA Chapter is requesting to place signs on the City of Silver Lake population signs. They have the necessary MnDOT permits, so they are requesting permission to hang the signs and guidance as to who should hang them.

COUNCIL ACTION: Motion by: _____ Second by: _____ to:

Department Business

Public Works Department

PeopleService

Oct PW Report

- 1-Aqua logic winterized pool
- 2-West bathrooms winterizes
- 3-Winter prep continues
- 4-Fall sweeping has begun
- 5-Aud furnace install complete
- 6-Safe assure meetings have started
- 7-Sewer main on Thomas ave
- 8-Building maint continues
- 9-Hydrant flushing will be the week of 21st
- 10-Water heater install in aud week of 21st
- 11-Snow hauling bids request for action
- 12-Request for action hire part time PW assistant

REQUEST FOR COUNCIL ACTION

MEETING
DATE: 10/17/24

AGENDA SECTION: Public Works	ORIGINATING DEPT: Public Works	ITEM NO.
ITEM DESCRIPTION: Approval for Snow Plowing Bid		PREPARED BY: Chris Penaz

COUNCIL ACTION REQUEST

1. Request to hire Borka for the 2024-2025 winter season for snow removal.

Hauling with dump truck	\$115/hour per truck (last year \$110)
Man time using city's equipment	\$65/person per hour

COUNCIL ACTION: Motion by: _____ Second by: _____ to:

BORKA EXCAVATING, LLC

JAY & JULENE BORKA

6381 230TH STREET

WINSTED, MN 55395

320-583-9319 OR 320-894-8157

BID / INFORMATION SHEET

TO: City of Silver Lake

FROM: Julene Borka

FAX NUMBER:

DATE: 9/17/2024

RE: Snow Removal Quote

TOTAL NO. OF PAGES INCLUDING COVER:

URGENT FOR REVIEW PLEASE COMMENT PLEASE REPLY PLEASE RECYCLE

NOTES/COMMENTS:

To Whom It May Concern:

Listed below are the rates for snow removal for the 2024/2025 winter season. If you have any questions or concerns, please feel free to contact us at the phone numbers listed below. Thank you.

2024/2025 Winter Snow Removal Rates

Hauling with Dump Truck(s)	\$115/hour per truck
Man time using City's equipment (to plow snow or load trucks)	\$65/person per hour

Contact Information

Jay's cell 320-583-9319

Julene's cell 320-894-8157

Kind Regards,
Jay & Julene Borka

REQUEST FOR COUNCIL ACTION

MEETING
DATE: 10/17/24

AGENDA SECTION: Public Works	ORIGINATING DEPT: Public Works	ITEM NO.
ITEM DESCRIPTION: Hire PT Public Works Assistant		PREPARED BY: Chris Penaz

COUNCIL ACTION REQUEST

1. Request to hire Mitch Penaz as a part-time public works assistant to help as needed for snow removal, summer help, and emergency situations. He would be a Maintenance Worker 1 Grade 12 Step 1 at \$16.05.

COUNCIL ACTION: Motion by: _____ Second by: _____ to:

PeopleService

Date completed	Equipment	Location	Notes	Task	Task desc
8/19/2024	CENTURY LIFT STATION	30318 WW Silver Lake, MN	Inspected lift station and floats, test ran pumps, tested alarm dialer.	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
8/19/2024	CLEVELAND LIFT STATION	30318 WW Silver Lake, MN	Inspected lift station and floats, test ran pumps, tested alarm dialer.	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Collect and record amperage draw for each pump if under 440 volts and have proper PPE. 5. Inspect overall condition of lift station.
8/19/2024	MAIN LIFT STATION	30318 WW Silver Lake, MN	Inspected lift station and floats, test ran pumps, tested alarm dialer.	LS Monthly PM	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.
8/28/2024	CHEMICAL PUMPS	30318 WT Silver Lake, MN	Inspected pumps and tubing. Replaced fluoride lines. Poly and chlorine lines did not need replacing at this time.	Service Equipment	REPLACE TUBING WITH NEW TUBING INSPECT PUMPS AND REBIULD IF NEEDED

Water Plant Maintenance Expenditures

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
		NO MAINTENANCE EXPENDITURES	

Total \$0

Water System Maintenance Expenditures

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
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Total \$0

Wastewater Plant Maintenance Expenditures

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
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Total \$0

Wastewater System Maintenance Expenditures

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
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Total \$0

Total Expenditures

Water Plant Maintenance	\$0
Water System Maintenance	\$0
W/W Plant Maintenance	\$0
W/W System Maintenance	\$0
Total For This Month	\$0

Total Maintenance Dollars Spent Year-to-Date \$952
(October 1, 2023 to End of This Report Month)

Annual Maintenance Budget \$6,000
(Oct. 1, 2023 - Sept. 30, 2024)

Percent Maintenance Budget Spent Year-to-Date 16%

Date: September 30, 2024

To: City of Silver Lake

From: Jeremy Anderson, Operator

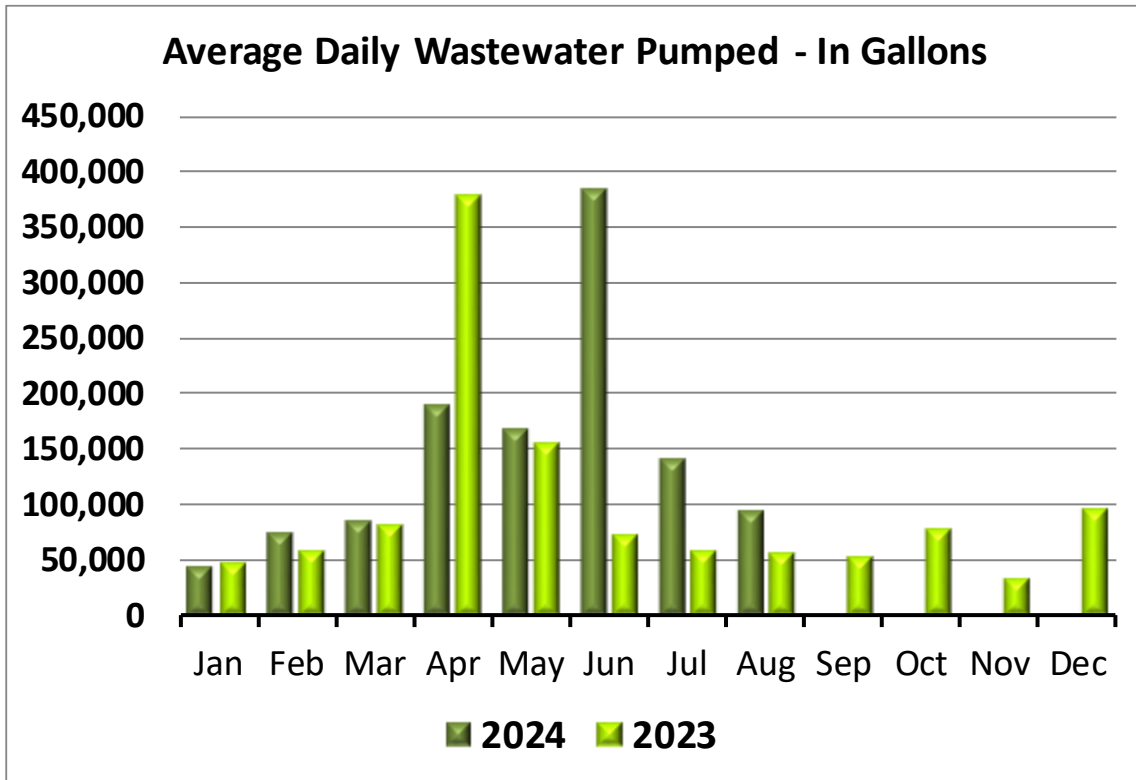
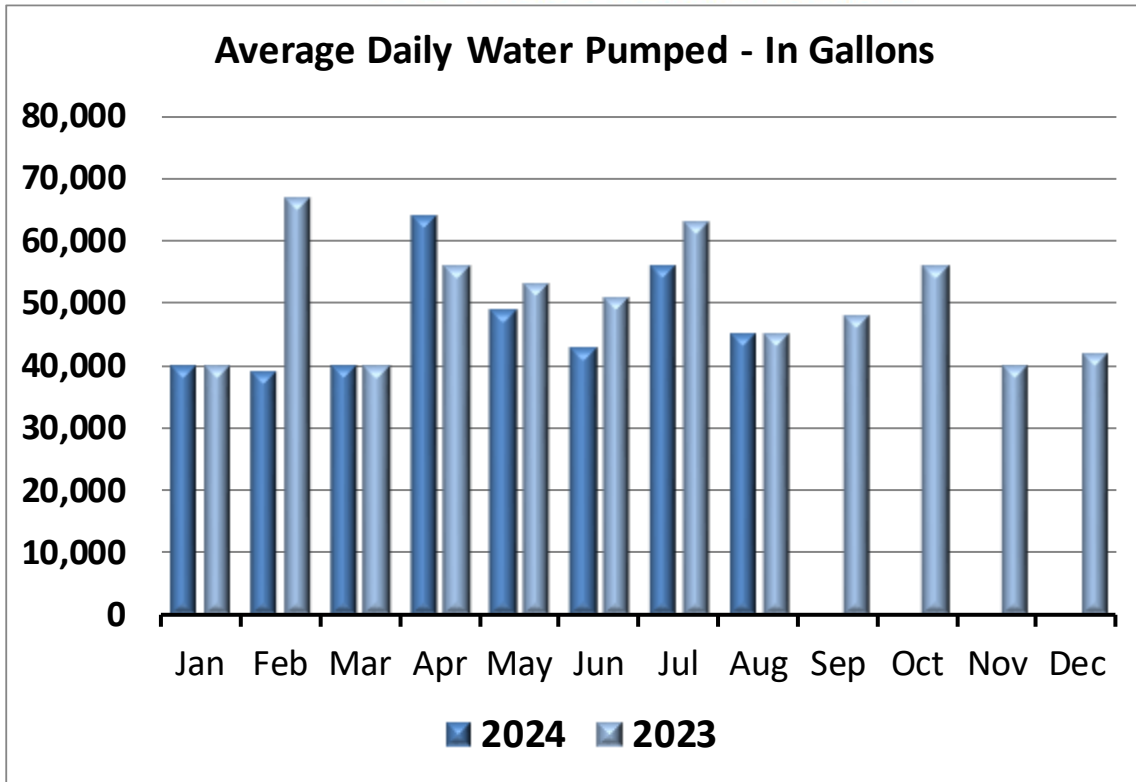
O & M Report: August 2024

Water Operation & Maintenance

- Performed daily checks, monitoring of the well pumping, and chemical usages in the well buildings.
- Collected weekly water samples in the distribution system and tested them for chlorine and fluoride residuals.
- Completed monthly fluoride report and sent it to MN Dept. of Health.
- Marked utilities for one emergency Gopher State One Call.
- Attended 95% completion meeting with SEH.
- 209 Hwy 7 - Used curb stop to turn water on to flush out the service line and then turned the water back off so that they could get a plumber to install the water meter. After the plumber installed the water meter, I went back to turn the water back on and could not get the curb stop valve to turn. The owner ended up digging up the curb stop, and we did not find anything wrong with the valve. The standpipe was in bad condition so I supplied them with a new one so that they could replace it while the hole was open. A new standpipe has been ordered and received. The property owner will be billed for a new standpipe.
- Replaced fluoride tubing at Well House.

Wastewater Operation & Maintenance

- Performed checks and recorded pump run times at the three lift stations. Main lift station checked daily and the other two are checked three times per week.
- Performed weekly checks, documentation of the depths, and condition of the stabilization ponds.
- Completed monthly discharge monitoring report (DMR) and sent to MN Pollution Control Agency.



		August-24	July-24	August-23
Water	Units			
Average Daily Pumped	gallons	45,000	56,000	45,000
Maximum Daily Pumped	gallons	61,000	261,000	72,000
Total Monthly Pumped	gallons	1,389,000	1,740,000	1,407,000
Well #1	gallons	0	175,000	0
Well #2	gallons	1,389,000	1,565,000	1,407,000
Average Daily Fluoride Conc.	mg/L	0.70	0.72	0.65
Fluoride used	gallons	3.30	3.30	3.00
Total Chlorine Residual	mg/L	1.40	1.40	1.91
Chlorine used	lbs	0.00	0.00	0.00
Poly Phosphate used	gallons	6.70	7.90	6.70
Wastewater				
CBOD				
CBOD Influent	mg/L	0	0	0
CBOD Effluent	mg/L	0	0	0
CBOD Effluent Permit Limit	mg/L	25	25	25
CBOD Effluent Loading	kg/day	0.00	0.00	0.00
CBOD Effluent Loading Permit Limit	kg/day	124.70	124.70	124.70
TSS				
TSS Influent	mg/L	0	0	0
TSS Effluent	mg/L	0	0	0
TSS Effluent Permit Limit	mg/L	45	45	45
TSS Effluent Loading	kg/day	0.00	0.00	0.00
TSS Effluent Loading Permit Limit	kg/day	224.40	224.40	224.40
Phosphorus				
Phos Influent	mg/L	0	0	0
Phos Effluent	mg/L	0	0	0
Phos Effluent Loading	kg/day	0.00	0.00	0.00
Nitrogen Ammonia				
NA Effluent	mg/L	0.00	0.00	0.00
Fecal Coliform				
Fecal Effluent	ml	0	0	0
Fecal Effluent Permit Limit	ml	200#/100ml	200#/100ml	200#/100ml
Dissolved Oxygen				
DO Effluent	mg/L	0.00	0.00	0.00
DO Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Influent Flow				
Average Daily	gallons	95,000	143,000	58,000
Maximum Daily	gallons	164,000	242,000	72,000
Total Monthly	gallons	2,952,000	4,422,000	1,788,000
Effluent Flow				
Effluent Monthly Average	gallons	0	0	0
Effluent Monthly Total	gallons	0	0	0
Precipitation Monthly Total	inches	3	4	2

Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Chemical Budget	\$3,000.00	\$2,610.00	87%	92%
Maintenance Budget	\$6,000.00	\$952.00	16%	92%
Total	\$9,000.00	\$3,562.00	40%	92%

Water Plant Maintenance Expenditures

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
09/12/24	Pink's Hardware	Chemical Tubing	\$59
Total			\$59

Water System Maintenance Expenditures

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
Total			\$0

Wastewater Plant Maintenance Expenditures

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
Total			\$0

Wastewater System Maintenance Expenditures

<u>Date</u>	<u>Vendor List</u>	<u>Description</u>	<u>Total</u>
09/26/24	Quality Flow Systems, Inc.	Service Checks of Lift Stations	\$525
09/30/24	City of Hutchinson	Vac Service on all Three Lift Stations	\$1,478
Total			\$2,003

Total Expenditures

Water Plant Maintenance	\$59
Water System Maintenance	\$0
W/W Plant Maintenance	\$0
W/W System Maintenance	\$2,003
Total For This Month	\$2,062
Total Maintenance Dollars Spent Year-to-Date (October 1, 2023 to End of This Report Month)	\$3,013
Annual Maintenance Budget (Oct. 1, 2023 - Sept. 30, 2024)	\$6,000
Percent Maintenance Budget Spent Year-to-Date	50%

Public Safety

Fire Department

OCT 2024 SLFD REPORT

Medical fire accident other

City 8

Hale 1

Rich Valley 1

Winstead ouncil

Cokato fire mutual aid

Probationary Firefighters hire date clarification

Dept Halloween Kids

Chief 3 updates to council

Rescue tool training

FEMA Grant/ SCBA Compressor Fill

Update

- SCBA Compressor/ Fill Station delivery Installed/ In Service
- SCBA/ Masks In service
 - o There are items to address
- Invoice submission/ payments in process
- Received \$224,000 ACH Deposit from FEMA
- Waiting on invoice from Alex Air (Going to contact them)

Extrication Tools

Update

- Total Invoice \$44,760
- \$9000 in donations to be used
 - o Compeer \$4000
 - o Crow River Snow Pros \$5000
- Fire Relief to cover remaining g costs
 - o Relief delivered check to City of Silver Lake \$35,760.00
- Extrication Tools in Service as of this report
 - o Oct 16th Training for members available before going in service

- TNT Brand
- Don Brokmeier – Midwest Rescue Tools
- 1 Combination tool, 1 cutter, 1 spreader, 1 Ram, Batteries, Chargers Etc.
- Milwaukee Battery Powered
- Outfit two trucks Rescue 1 Engine 3
- Approx \$45k project

FEMA Grant to replace R2

Update

- Process has started currently on numbers with city/ finances
- Need to establish a truck committee ASAP

- Latest 90's Ford F150
- Box Mounts are rusted
- Box getting ordered in meantime Approx \$8800
- 95% Grant Coverage 5% elsewhere
- **\$1500 for grant writing services (This has already been paid)**
- Targeting a brush/ grass unit replacement (high on FEMA priority list)
- 3/4 ton minimum
- In process of forming committee
- Approx costs could range from \$65k-Over \$100k

Fire I/ Fire II/ HazMat Ops 1072 Training New Firefighters

- SASCS (Security and Safety Consultation Specialists)
 - o Jack and Dora Volz
 - o Hybrid Online/ Hands on
 - Tues, Thurs, and one Saturday a month
- MBFTE 100% reimbursement
 - o Student completes training course
 - o Pass IFSAC Certification (International Fire Service Accreditation Congress)
- Probationary Firefighters
 - o Started April 2024
 - Please establish a "hire date" of April 2024 (Missed this detail)
 - o Joe Neaton
 - o Drew Nelson

Sheriff's Report

CITY OF SILVER LAKE

Event Totals - September 2024

Event Type	Qty
Accident	2
Alarms	1
Animal Complaint	1
Assists	6
Checks	2
Contract	30
Disturbance	2
Fire	1
House Watch	1
Juvenile	1
Medical	8
Motorist Assist	2
Open Door/Window	1
Paper Service	2
Permit Handgun Carry	1
Permit/Registration	1
Suicide	1
Suspicious	6
Theft	4
Traffic Stop	10
Transports/Escorts	1
Trespass/Unwanted	1
Warrant	1
	<hr/>
	86

September 2024-Silver Lake Police Hours

Day	Officer Badge	Time-Hours	Officer Badge	Time-Hours	Officer Badge	Time-Hours	Officer Badge	Time-Hours	Officer Badge	Time-Hours	Officer Badge	Time-Hours	Officer Badge	Time-Hours	Total Hours	Total time for week	Billable Hours
1	1216	2.42	1218	1.33	1266	0.88	1227	1.65							6.28	45.26	45
2	1218	4	1203	1	1222	1									6		
3	1224	3	1203	1	1225	1.08	1222	0.92							6		
4	1211	4.93	1263	2.05	1223	0.1	1226	0.17							7.25		
5	1216	1.67	1223	2.33	1224	2.17	1227/1217	1.93							8.1		
6	1211	2.33	1223	2.2	1202	2									6.53		
7	1211	2.25	1223	2.45	1227	0.4									5.1		
8	1211	2	1223	4.68	1226	0.15									6.83	47.01	45
9	1216	1.6	1203	0.4	1218	2.67	1227	1.33							6		
10	1224	2.4	1216	1.02	1203	1	1218	1.92	1226	0.15					6.49		
11	1211	1.75	1222	2	1221	1	1226	1.25							6		
12	1211	2	1222	0.43	1227	3.17	1227/1217	1.4							7		
13	1263	4	1223	2.17	1221	0.83									7		
14	1263	2.57	1225	1.5	1201	3.62									7.69		
15	1263	3.5	1223	1.62	1226	0.78									5.9	46.57	45
16	1216	1.25	1223	2.27	1226	1.75	1206	1.1							6.37		
17	1216	1.52	1203	1	1218/1221/1211/1204	1.17	1221	0.62	1227	1.7	1218	1.08			7.09		
18	1211	1.73	1216	2.46	1222	1	1221	0.8							5.99		
19	1226	2	1223/1211/1216/1214/1204/1224/1221	1.53	1221	2.17	1227	1.5							7.2		
20	1203	0.4	1410	1.58	1223	4.3	1222	0.72							7		
21	1211	2.87	1223	2.28	1225	1.87									7.02		
22	1225	4.5	1211	1.43	1223	0.17									6.1	46.2	45
23	1214	5.5	1226	0.65											6.15		
24	1203	1	1214	1.42	1218	1.18	1221	1.6	1227	0.8					6		
25	1224	2.5	1211	0.98	1202	0.5	1221	2.05							6.03		
26	1211	1.25	1214	0.67	1222	1.2	1225	1.5	1227/1217	3.33					7.95		
27	1224	2.5	1203	0.5	1225	3	1216	1							7		
28	1219	2.5	1223	0.9	1218	3.57									6.97		
29	1219	2.5	1223	1.4	1225	2.55									6.45	12.53	12
30	1224	3	1218	2.83	1217	0.25									6.08		

Total hours 197.57 192

Total Hours for September 2024 192 X \$74.65 = \$ 14,332.80

Ambulance Department

October 2024 Ambulance

Council Notes:

1. Meeting held on October 17th
2. Training this month with LUCAS and CPR for Pediatrics
3. Ambulance and FD hosted Winsted, Lester Prairie, Silver Lake 4H group on 10/6 to learn more about volunteer agencies and how we work together for communities.
4. Staffing as of 9/12/24 is as follows:
 - a. 7 EMR's (2 on Standby)
 - b. 7 EMT's (3 currently on Standby)
 - c. 2 students currently in EMT school at South Central College
 - d. 1 EMR currently enrolled in bridge course to EMT in Hutchinson
 - e. Currently have 4 crews with active rotation
5. September Call Stats:
 - a. 12 Calls
 - i. 1 No Transport
 - b. Previous Year (2023):
 - i. 13 Calls
 - c. Year to Date as of (10/1/24)
 - i. 130 Calls
6. Executive Committee finished reviewing By Laws and Policies. Council Action Item for Holiday Pay.

REQUEST FOR COUNCIL ACTION

MEETING

DATE: 10/21/24

AGENDA SECTION: Public Safety	ORIGINATING DEPT: Ambulance	ITEM NO.
ITEM DESCRIPTION: Approval for holiday pay increase		PREPARED BY: Ashley Ardolf- Mason

COUNCIL ACTION REQUESTED

- Request to approve increase in Holiday Pay from \$5.00/hour to \$7.00/hour

COUNCIL ACTION: Motion by: _____ Second by: _____ to:

**Municipal Liquor Store
&
Auditorium**

City of Silver Lake

October 21st, 2024

To: Mayor Bebo and Councilors

From: MLS Manager Wyatt Konen

Re: Municipal Liquor Store/Auditorium

1. TSBL “fixed” burger machine. First time trying to use it, set off the breaker. Back to square one. Working with public works to figure out the issue on our end.
2. Hired a new bartender, going very well with her so far. (council request for action)
3. Still need weekend help desperately. Haven’t attracted the candidates I have been hoping for.
4. The chest freezer broke down, will need a replacement. Would like to go with an upright freezer. See attached quotes.
5. Halloween Party with a costume contest for event tickets on the 25th with DJ and Karaoke!
6. Taste of The Holidays on November 2nd in the auditorium. The Muni will have the bar open for a tasting event.
7. Walk in cooler is running with out 1 compressor. Currently getting options for that. (AREng quote attached).
8. Responses to council questions from Quarterly meeting.
9. Request for Action to approve the following reviews:
 - a. Rebecca Helberg - Lead Bartender
 - b. Amanda Sathre - PT Bartender

	2023 Amount	2023 Month	2024 Month
Operating Revenues			
Sale of Goods	\$627,977.98	\$47,632.54	\$42,995.27
Cost of Goods Sold	\$321,264.44	\$28,820.08	\$29,889.53
Gross Profit	\$306,713.54	\$18,812.46	\$13,105.74
Gross Profit %	48.84%	39.49%	30.48%
Other Operating Income (Interest Inc.)	\$36,060.03	\$1,489.93	\$1,846.10
Total Operating Revenues	\$342,773.57	\$20,302.39	\$14,951.84
Operating Expenses			
Salaries	\$135,462.08	\$7,970.26	\$10,874.45
Payroll Taxes & Benefits	\$42,975.31	\$1,833.33	\$2,842.15
Utilities	\$25,724.37	\$2,193.73	\$2,151.31
Insurance	\$12,624.00	\$1,052.00	\$1,052.00
Repairs & Maintenance	\$8,060.80	\$80.00	\$80.00
Contracted Services	\$1,708.87	\$51.54	\$51.54
Professional Fees	\$19,660.16	\$1,635.40	\$1,698.97
Depreciation	\$8,400.00	\$700.00	\$700.00
Misc	\$25,490.59	\$2,905.27	\$2,061.33
Supplies	\$16,126.43	\$118.77	\$1,094.86
Total Operating Expenses	\$296,232.61	\$18,540.30	\$22,606.61
Income/(Loss) [excluding capital purchases & transfers]	\$46,540.96	\$1,762.09	(\$7,654.77)
Capital Purchases (Not included in expenses)	\$0.00	\$0.00	\$0.00
Transfers In	\$0.00	\$0.00	\$0.00
Transfers Out	(\$10,000.00)	\$0.00	\$0.00
Change in Net Assets	\$36,540.96	\$1,762.09	-\$7,654.77
Cost of Goods	\$321,264.44	\$28,820.08	\$29,889.53
<u>COG %</u>	<u>48.38%</u>	<u>58.67%</u>	<u>66.66%</u>
Wages & Benefits	\$178,437.39	\$9,803.59	\$13,716.60
<u>Wages & Benefits %</u>	<u>26.87%</u>	<u>19.96%</u>	<u>30.59%</u>
Overhead	\$117,795.22	\$8,736.71	\$8,890.01
<u>Overhead %</u>	<u>17.74%</u>	<u>17.79%</u>	<u>19.83%</u>
Net Profit	\$46,540.96	\$1,762.09	(\$7,654.77)
<u>Net Profit %</u>	<u>7.01%</u>	<u>3.59%</u>	<u>-17.07%</u>

SEPTEMBER YTD 2024

	2023 Amount	2023 YTD	2024 YTD
Operating Revenues			
Sale of Goods	\$627,977.98	\$475,029.21	\$453,065.94
Cost of Goods Sold	\$321,264.44	\$238,795.02	\$218,814.17
Gross Profit	\$306,713.54	\$236,234.19	\$234,251.77
Gross Profit %	48.84%	49.73%	51.70%
Other Operating Income (Interest Inc.)	\$36,060.03	\$27,667.78	\$24,666.15
Total Operating Revenues	\$342,773.57	\$263,901.97	\$258,917.92
Operating Expenses			
Salaries	\$135,462.08	\$98,075.67	\$101,851.06
Payroll Taxes & Benefits	\$42,975.31	\$33,443.39	\$31,484.33
Utilities	\$25,724.37	\$19,539.90	\$18,331.18
Insurance	\$12,624.00	\$9,468.00	\$9,468.00
Repairs & Maintenance	\$8,060.80	\$5,041.80	\$14,680.36
Contracted Services	\$1,708.87	\$472.04	\$1,081.98
Professional Fees	\$19,660.16	\$15,317.83	\$15,423.43
Depreciation	\$8,400.00	\$6,300.00	\$6,300.00
Misc	\$25,490.59	\$18,512.12	\$16,275.63
Supplies	\$16,126.43	\$11,612.26	\$14,201.39
Total Operating Expenses	\$296,232.61	\$217,783.01	\$229,097.36
Income/(Loss) [excluding capital purchases & transfers]	\$46,540.96	\$46,118.96	\$29,820.56
Capital Purchases (Not included in expenses)	\$989.36	\$989.36	\$5,788.29
Transfers In	\$0.00	\$0.00	\$0.00
Transfers Out	(\$10,000.00)	\$0.00	\$0.00
Change in Net Assets	\$36,540.96	\$46,118.96	\$29,820.56
Cost of Goods	\$321,264.44	\$238,795.02	\$218,814.17
<u>COG %</u>	<u>48.38%</u>	<u>47.50%</u>	<u>45.80%</u>
Wages & Benefits	\$178,437.39	\$131,519.06	\$133,335.39
<u>Wages & Benefits %</u>	<u>26.87%</u>	<u>26.16%</u>	<u>27.91%</u>
Overhead	\$117,795.22	\$86,263.95	\$95,761.97
<u>Overhead %</u>	<u>17.74%</u>	<u>17.16%</u>	<u>20.05%</u>
Net Profit	\$46,540.96	\$46,118.96	\$29,820.56
<u>Net Profit %</u>	<u>7.01%</u>	<u>9.17%</u>	<u>6.24%</u>

SEPTEMBER
2024

Categorized Gross Profit %

					Current Month			
	Rev	Exp	GP	Profit %	Rev	Exp	GP	Profit %
On Sale Liquor	\$89,022.76	\$41,675.16	\$47,347.60	53.19%	\$ 7,127.02	\$ 1,861.20	\$ 5,265.82	73.89%
On Sale Beer	\$105,816.22	\$58,825.59	\$46,990.63	44.41%	\$ 9,405.37	\$ 3,132.90	\$ 6,272.47	66.69%
On Sale Wine	\$1,057.52	\$446.40	\$611.12	57.79%	\$ 134.25	\$ 36.61	\$ 97.64	72.73%
On Sale Total	\$195,896.50	\$100,947.15	\$94,949.35	48.47%	\$ 16,666.64	\$ 5,030.71	\$ 11,635.93	69.82%
Off Sale Liquor	\$60,268.12	\$17,393.89	\$42,874.23	71.14%	\$ 6,369.41	\$ 5,353.49	\$ 1,015.92	15.95%
Off Sale Beer	\$127,627.29	\$55,044.33	\$72,582.96	56.87%	\$ 13,334.80	\$ 14,688.01	\$ (1,353.21)	-10.15%
Off Sale Wine	\$7,250.82	\$4,039.78	\$3,211.04	44.29%	\$ 609.30	\$ 359.55	\$ 249.75	40.99%
Off Sale Total	\$195,146.23	\$76,478.00	\$118,668.23	60.81%	\$ 20,313.51	\$ 20,401.05	\$ (87.54)	-0.43%
On Sale N/A	\$15,040.07	\$11,535.62	\$3,504.45	23.30%				
On Sale Food	\$40,696.67	\$24,344.61	\$16,352.06	40.18%				
Off Sale N/A	\$3,722.86	-\$8,337.84	\$12,060.70	323.96%				
Off Sale Other	\$923.23	\$0.00	\$923.23	100.00%				

**None of the above costs include Freight

REQUEST FOR COUNCIL ACTION

MEETING
DATE: 10/21/24

AGENDA SECTION: MLS	ORIGINATING DEPT: MLS	ITEM NO.
ITEM DESCRIPTION: Request to approve hire		PREPARED BY: Wyatt Konen

COUNCIL ACTION REQUESTED

1. Request to approve the hiring of Jessica Gutzmann at Grade 11 Step 2 start effective October 10, 2024 .

COUNCIL ACTION: Motion by: _____ Second by: _____ to:

Project:
 SILVER LAKE MUNI -- FREEZER

From:
 Trimark-Minnesota
 Rob Lemke
 13098 George Webber Dr
 Suite 100, Rogers MN 55374
 Cell # 320-260-0990

Job Reference Number: 158467

Item	Qty	Description	Sell	Sell Total
<u>3</u>	1 ea	REACH-IN FREEZER TriMark Model No. KBM1F Kintera® Freezer, reach-in, one-section, 23 cu. ft., bottom mounted self-contained refrigeration, digital temperature control, (1) self-closing solid door, (3) adjustable shelves, white aluminum interior, stainless steel interior floor, ABS door liner, stainless steel exterior, casters, 5/8 HP, 115v/60/1-ph, 11.0 amps, NEMA 5-15, cETLus, ETL-Sanitation (919603)	\$1,858.00	\$1,858.00
			ITEM TOTAL:	\$1,858.00
			Subtotal	\$1,858.00
			Total	\$1,858.00



Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$1,858.00

Model:
KBM1F

Traditional Reach-In's:

Reach-In Solid Swing Door Freezer



KBM1F

- **Stainless steel interior and exterior** retains attractive finish longer.
- **Rounded corner** design inside of the cabinet makes it easy to clean the inside storage room
- **Standard door features:**
Heavy-duty pull handle
Each door with two spring hinges, this make the door self-closing with with enduring quality
- **R290 Refrigeration system** holds -8°F to 0°F (-22°C to -18°C) for the best in food preservation.
- **Electronic control system:**
Adjustable temperature set point and defrost frequency
Error codes to diagnose service issues
- **Shelf:** Adjustable, heavy duty PVC coated shelves.
- **Standard heavy-duty casters** make it easy to move and clean underneath


Bottom mounted units feature:

- "No stoop" lower shelf.
- Storage on top of cabinet.
- Easily accessible condenser coil for cleaning, and easy service access
- Simple installation with no plumbing required

Rough-In Data

Specifications subject to change without notice.

Chart dimensions rounded up to the nearest 1/8" (millimeters rounded up to next whole number).

Model	Doors	Shelves	Cabinet Dimensions (inches) (mm)			CAP. CU.FT. LITER	HP	Voltage	Amps	NEMA Config.
			L	D	H					
KBM1F	1	3	29 736	32-1/4 818	82-1/2 2095	23 650	1/2+	115/60/1	7.92	5-15P 

Plug type varies by country.



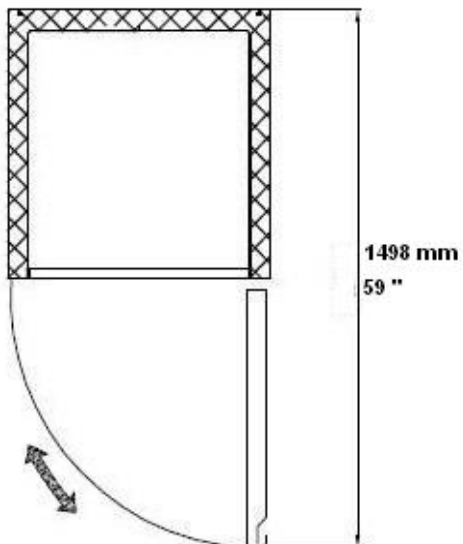
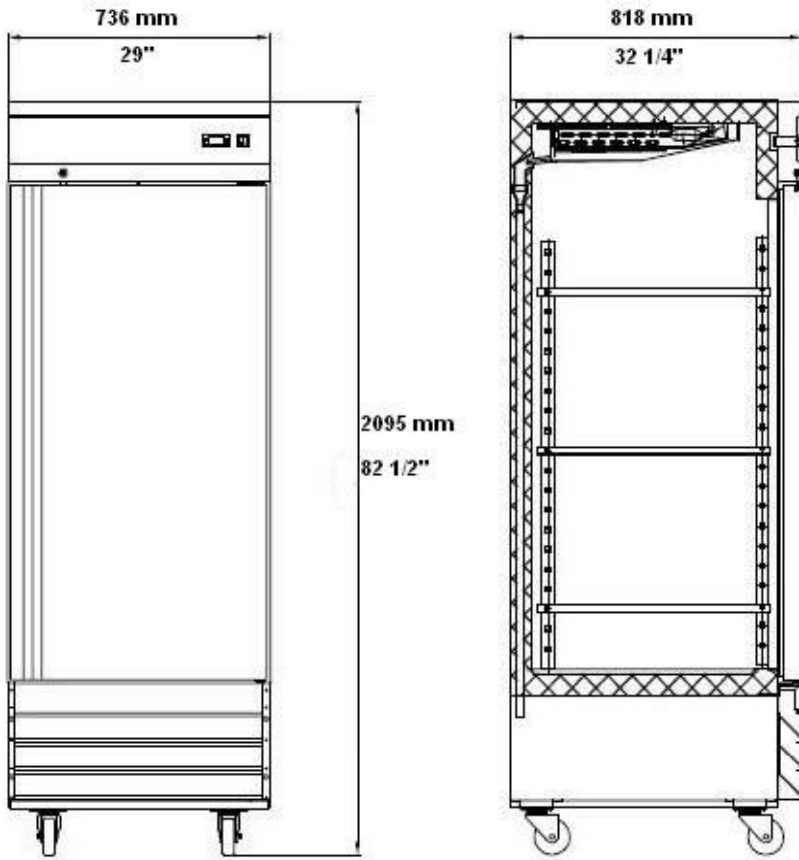
CONFORMS TO NSF/ANSI STD. 7

KINTERA EQUIPMENT, LLC

Add: PO BOX 1186, MANSFIELD MA 02048

Tel: 833-546-8372 Website: <https://kinteraequipment.com> E-mail: info@kinteraequipment.com

KBM1F Plan View



KINTERA
REFRIGERATION WARRANTY
TWO YEARS
PARTS AND LABOR WARRANTY
WITH AN ADDITIONAL
3 YEARS COMPRESSOR WARRANTY
FOR THE PART ONLY

5070 MEF23 27 3/16" One Section Reach In Freezer, (1) Solid Door, 115v

[Write a Review!](#) KaTom #: 763-MF23 • MPN: MEF23

\$1,399.00



Typically ships in 4 - 8 Business Days



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MoTak MSD-1DF-BAL-X
29" One Section Reach In Freezer, (1) Solid Door, 115v
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MoTak MSD-1DF-BAL-19
29" One Section Reach In Freezer, (1) Solid Door, 115v
\$1,549.00



MoTak MSD-1DF-BAL-12
24 3/4" One Section Reach In Freezer, (1) Solid Door, 115v
\$1,419.00



True Refrigeration T-23F-HC
27" One Section Reach In Freezer, (1) Right Hinge Solid Door, 115v
\$4,510.34



True Refrigeration T-19FZ-HC
27" One Section Reach In Freezer w/ (1) Right Hinge Solid Door, 115v
\$3,096.04



MoTak MSD-1DF-EC
30 9/16" One Section Reach In Freezer, (1) Solid Door, 115v
\$1,499.00



True Refrigeration T-19F-HC
27" One Section Reach In Freezer w/ (1) Right Hinge Solid Door, 115v
\$3,355.93



Hoshizaki EF1A-FS
27" One Section Reach In Freezer, (1) Solid Door, 115v
\$2,301.00

5070 MEF23 Description

The 5070 MEF23 one-section reach-in freezer is constructed of durable stainless steel that resists rust and corrosion through frequent use. The unit measures 27³/₁₆ inches wide by 34³/₅ inches deep by 78⁴/₅ inches high and sits on four casters for simplified mobility and maneuverability.

The solid door on the 5070 MEF23 one-section freezer is mounted on a right hinge. The interior offers 19¹/₁₆ cubic feet of storage space and comes with three adjustable shelves for customizable storage; the shelves are illuminated by interior lighting for clear visibility. The self-contained and bottom-mounted refrigeration system uses R600A refrigerant to hold the interior temperature at a set level between -10 and 10 degrees Fahrenheit.

Product Details

- 1 section
- 19¹/₁₆ cu.-ft. capacity
- Stainless steel
- 1 solid, right-hinged door
- 3 adjustable shelves
- Interior lighting
- 4 casters

Refrigeration System

- Temperature holding range: -10 to 10 degrees F
- Adjustable temperature control
- R600A refrigerant
- Self-contained, bottom-mounted compressor

Dimensions & Utilities

- 27³/₁₆ in. W x 34³/₅ in. D x 78⁴/₅ in. H
- 2.2A, 200 W
- 115 V with NEMA-5-15P

Product Features

Thank you for visiting KaTom. What are you looking for today?





Note: Nominal cubic footage measurements sometimes provided by refrigeration manufacturers may not indicate actual usable space. If you require a specific capacity, please call one of our customer care representatives to ensure the unit you order meets your needs.

From The Manufacturer

Reach In Freezer, one section, (1) solid door, right hinge, 3 adjustable shelves, -10°F to 10°F temperature range, adjustable temperature control, stainless steel, R600A refrigerant, 27.17"W x 34.61"D x 78.78"H, 2.2 amps, 115v

*Image may not depict product color, inclusions or accessories.

Additional Product Information



Cord Attached
This product includes a cord and plug



Natural Refrigerant
Product made with Hydrocarbon Refrigerants

Resources



Installing Casters on a Reach-in: Video & Instructions
How to Find the Best Commercial Freezer
5 Tips for Purchasing a Reach-in Freezer
Tips for Maintaining Your Reach-in Freezer



6-month Parts & Labor

5070 MEF23 Specifications

Manufacturer	5070
Compressor Location	Bottom
Door Design	Full
Door Type	Solid
Sections	1
Type	Reach In
Warranty	6-month Parts & Labor
Width (in)	27.17
Refrigerant	R600A
Rating	Good
Product	Reach-In Freezers
Product Type	Commercial Refrigeration
Hinge Configuration	Right
Weight	260.00



Residential Users: The warranty will not be honored for residential or non-commercial use of any Commercial Equipment.

Cooler Depot 23-cu ft Chest Frost-free Commercial Freezer in Stainless Steel

Shop Cooler Depot ★ ★ ★ ☆ ☆ 3 2

\$2,100.00

Add to Cart

Overview | Specifications | Compare | Reviews | Q&A

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Altoona Lowe's 10 PM 50009



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Appliances / Commercial Appliances / Commercial Freezers



Bestseller

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Pickup Ready by Fri, Nov 1 (Est.)

Delivery Get it by Fri, Nov 1

Delivery to 50009 Get it by Fri, Nov 1 Schedule delivery date & time in Checkout

\$29

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Here are some similar items ...



SABA 23-cu ft Upright Frost-free Commercial Freezer



Cooler Depot 72-cu ft Chest Frost-free Commercial Freezer



Cooler Depot 68-cu ft Chest Frost-free Commercial Freezer



KnallMore 66.5-cu ft Upright Frost-free Commercial Freezer



KnallMore 66.5-cu ft Upright Frost-free Commercial Freezer

Cooler Depot 23-cu ft Chest Frost-free Commercial Freezer in Stainless Steel

Item #5255747 | Model #3XXXB27F

Shop Cooler Depot ★ ★ ★ ☆ ☆ 3 2



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Overview

This 23 cu.ft capacity NSF certified commercial reach-in freezer is crafted with high quality 430 and 304 stainless steel, this item will keep all your kitchen ingredients cooler and fresher. The led lights included will help you keep track of inventory. Designed with self closing solid stainless steel door, this unit is easy to clean and will withstand heavy-duty restaurant tasks. Bottom-mounted compressor circulates with environmental friendly R290 refrigerant. Operating under 110Volt electricity, controlled by digital thermometer display and knob, it is easy to adjust the temperature from -22°C to -18°C (or -8°F to 0°F), according to your need. This 751 Watt cooler saves your electricity bill. You can use this freezer for storing your freshly made food such as meat, fish etc. in any indoor environments-restaurant, cafe, bakery, bar, grocery store, or even your in your garage.

- Dimensions is 29in W X 32in D X 82in H
- 4 Lockable Castor wheels to help move around and 3 heavy duty PVC coated shelves increase practical usage easy to slide in and out, clean and maintain
- We offer 3 years all-parts warranty 6 years compressor warranty and 1 month's labor warranty
- You can apply for return within 1 month of item's delivered date(note: please keep the pallet when receiving the item, because we cannot process your return until you bind the product on the pallet and wrapped it)
- Temperature adjust range holds between -8°F to 0°F (-22°C to -18°C)
- Voltage: 115V/60HZ/473W

CA Residents: [Prop 65 Warning\(s\)](#)

-  **Installation Manual**
PDF
-  **Use and Care Manual**
PDF
-  **Dimensions Guide**
PDF
-  **Warranty Guide**
PDF

Specifications ▲

General			
Appliance Color/Finish	Stainless steel	Manufacturer Color/Finish	Stainless steel
Cabinet Color	Stainless steel	Type	Chest
Handle Color	Black		

Dimensions			
Adjustable Height	No	Freezer Capacity (Cu. Feet)	23
Depth (Excluding Handles) (Inches)	32	Height to Top of Case (Inches)	82
Depth (Including Handles) (Inches)	32	Height to Top of Door Hinge (Inches)	82
Depth (Less Door) (Inches)	32	Width (Inches)	29
Depth with Door Open (Inches)	32		

Features			
ADA Compliant	No	Handle Type	Integrated
Child Safety Locks	Yes	Ice Maker	None
Defrost Type	Frost-free	Lowe's Exclusive	No
Door Material	Stainless steel	Magnetic Door Seal	Yes
Door Shelves	0	Power On Indicator Light	Yes
Door Style	Flat	Removable Bin/Basket(s)	0
Door Texture	Smooth	Reversible Door	No
Electronic Temperature Control	Yes	Security Lock	Yes
Fast Freeze	No	Temperature Alarm	No
Freezer Shelves	3	Warranty	3-year

Certifications			
CA Residents: Prop 65 Warning(s)	 Prop 65 WARNING(S)-	Safety Listing	ETL safety listing
ENERGY STAR Certified	No		

Miscellaneous			
UNSPSC	24131600		

 Check out the [Best Selling Commercial Freezers](#) on Lowes.com

Compare ▼

Reviews ★★★★☆ 3 (2) ▼

Community Q & A ▼

FEATURED PRODUCTS
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P.O. Box 547, Cokato MN 55321
 320.286.2020 - 320.286.2323 (fax)
 info@areng.com

Estimate

Date	Estimate #
10/9/2024	91569

City of Silver Lake
 ATTN: Dale
 308 Main St. W
 Silver Lake, MN 55381

Description	Total
Liquor Store	
Option #1-Repair Demo existing compressor. Furnish and install necessary compressor. Furnish and install filter drier. Pull proper vacuum on system. Furnish and install necessary refrigerant.	
Total:	6,250.00
Option #2- Replacement Demo and dispose of existing condenser and indoor heads. Furnish and install (1) Heatcraft remote condenser. Furnish and install (3) Heatcraft evaporator coils. Furnish and install necessary solenoid valves. Furnish and install refrigeration thermostat control. Furnish and install necessary refrigeration piping. Furnish and install R-448A refrigerant.	
Total:	28,950.00
Excludes electrical wiring.	

Estimates are good for 10 days due to current product shortages and pricing.	Total	\$35,200.00

Approved by _____ Date _____

Council questions for MLS:

1. Payment to Lincoln Marketing on 9/27/2024 in the amount of \$749 with a description of MLS maps. What is this for?

The payment to Lincoln marketing is for marketing in a local trails map. We did this advertisement previously before I became the manager.

2. Selling of THC products in the MLS.

- a. Is this something the MLS plans on doing and if so, why has it not been done yet if the process is changing and becoming more difficult to get into beginning January 1, 2025?

Yes, the manager has wanted to sell THC at the Silver Lake Muni since it was first legalized. It hasn't been done yet, because there were so many repercussions the last time I brought it up to the council. Business moves faster than government. If the city doesn't want the extra revenue, I'm not going to push for it. I said right from the beginning that it was extra revenue, but you were all focused on the liabilities.

- b. What does it look like for the MLS to sell THC products in the off-sale but not being able to sell them in the on-sale?

NOTHING BEHIND THE BAR, ABSOLUTELY EVER. Sell products on the retail side. All cash, ID everyone, communicate repeat customers effectively with rest of team and manager.

- c. How would sales be rung with THC sales needing to be separate, cash sales?

My guess is our POS would be able to set that up efficiently. It sounds like we have to add a different tax before we can do that. Currently working with the POS company to work out the kinks and making this switch smooth.

- d. Does selling THC products affect the MLS insurance rate? Do you have to purchase separate insurance? If so, how much does it cost.

Insurance will be based on what we estimate annual receipts to be (7,500-10,000). It would be separate insurance as far as my understanding or an additional.

- e. Are THC products something customers have asked for?

YES, YES, AND YES.

- f. What other retailers in the area are selling THC products?

Smoke shops, gas stations, liquor stores, etc. Some specific examples: Liquor Hutch, Hussong's Liquor, Glencoe Muni (off sale), Blue Note Winsted (Hybrid). Let me know if you'd like more details on any of these.

- g. Would it be cost effective to sell THC products in the MLS? Would the profit offset the expense of the added insurance?

Yes, with a proper mark-up, I would imagine so, or other places would not be selling it.

- h. How would part-time employees be properly trained as they currently struggle with keeping E-tab money straight.

Count money twice, count in front of the camera, don't steal. It really shouldn't be complicated; I think it's more of a question of competence within certain bartenders. It all comes back to me being a glorified bartender and not a manager. If I could fire bartenders like a manager should be able to do, this wouldn't be a problem.

REQUEST FOR COUNCIL ACTION

MEETING
DATE: 10/21/24

AGENDA SECTION: MLS	ORIGINATING DEPT: MLS	ITEM NO.
ITEM DESCRIPTION: Request to approve Lead Bartender Review		PREPARED BY: Wyatt

COUNCIL ACTION REQUESTED

1. Request to approve review for Lead Bartender, Rebecca Helberg. Request to retain with a step increase. Currently at Grade 13 Step 6 \$20.59, increase to Grade 13 Step 7 \$21.10.

COUNCIL ACTION: Motion by: _____ Second by: _____ to:

REQUEST FOR COUNCIL ACTION

MEETING
DATE: 8/21/24

AGENDA SECTION: MLS	ORIGINATING DEPT: MLS	ITEM NO.
ITEM DESCRIPTION: Request for Council Action		PREPARED BY: Wyatt

COUNCIL ACTION REQUESTED

1. Request to approve review for the following part-time MLS bartender, getting a step increase on the wage scale:
 - a. Amanda Sathre
 - i. Six Month Review
 - ii. Currently Grade 11 Start \$14.07, move to Grade 11 Step 1 \$14.85
 - iii. Effective 8/20/2024

COUNCIL ACTION: Motion by: _____ Second by: _____ to:

Community Development and Administration

City of Silver Lake

October 21, 2024

Community Development and Administration Report

Community Development:

1. Planning Commission (PC) met on October 8 for their regular meeting
 - a. Discussion was held regarding replating the city lots.
 - b. Discussed working with the DNR and the Lions for tree replacement following the infrastructure project.
 - c. Conditional Use Permit discussion.

Administration:

1. September Treasurer's Report
2. Election Canvassing Date
 - a. See Resolution 24-21
3. Review 2025 Preliminary Budget
 - a. Fee Schedule
 - b. Wage Scale Review
4. City Attorney
 - a. Request for Action to approve new city attorney rate.
 - i. Current agreement for charges at \$145/hr, asking for \$165/hr beginning 1/1/2025.
5. Request for 2025 softball field use

CITY OF SILVER LAKE
***Cash Balance Investments**

10/16/24 3:08 PM

Page 1

Current Period September 2024

Fund	2024 Begin Balance	Receipts	Disbursements	-----Transfers-----		JE Payroll	Balance NO Investments	Investments	Balance	
				Rec/Disb	Journal Entries					
10100 1st COMM BANK SL-CHK										
101 General Fund	\$331,005.37	\$591,933.50	\$581,574.59	\$0.00	(\$61.05)	(\$35,205.41)	\$306,097.82	\$382,634.37	\$688,732.19	In Bal
204 Ambulance Fund	\$21,374.31	\$52,469.96	\$35,940.53	\$0.00	\$0.00	(\$73,383.29)	(\$35,479.55)	\$13,390.73	(\$22,088.82)	In Bal
205 Fire Fund	\$61,388.02	\$304,595.50	\$61,093.98	\$0.00	\$0.00	(\$966.00)	\$303,923.54	\$72,062.26	\$375,985.80	In Bal
207 CARES Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
208 ARPA FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
305 2007A Refunding Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
315 Silver Edge Bond	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
317 2013A GO Improvement Bc	\$73,926.74	\$4,965.29	\$76,697.50	\$0.00	\$0.00	\$0.00	\$2,194.53	\$61,418.92	\$63,613.45	In Bal
404 PUBLIC WORKS EQUIPME	\$29,188.73	\$0.00	\$10,900.00	\$0.00	\$0.00	\$0.00	\$18,288.73	\$30,210.14	\$48,498.87	In Bal
405 PARKS AND SWIMMING F	\$27,650.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,650.16	\$1.28	\$27,651.44	In Bal
407 POLICE SQUAD	(\$32.43)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$32.43)	\$61,357.47	\$61,325.04	In Bal
408 Ambulance Unit	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$91,649.47	\$96,649.47	In Bal
411 Public Works Streets Imp	(\$8,351.55)	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	(\$11,351.55)	\$20,975.16	\$9,623.61	In Bal
414 Police Forfeiture Fund	\$405.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$405.08	\$3,524.51	\$3,929.59	In Bal
415 Silver Edge Estates	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
416 Auditorium Repair	\$16,123.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,123.93	\$26,550.65	\$42,674.58	In Bal
417 Grove Ave Reconstruction	(\$0.11)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.11)	\$0.00	(\$0.11)	In Bal
418 MAIN STREET PROJECT	(\$7,338.28)	\$0.00	\$0.00	\$0.00	(\$16,497.60)	\$0.00	(\$23,835.88)	\$28,141.67	\$4,305.79	In Bal
419 Infrastructure Improvement	\$67,962.00	\$0.00	\$848,952.88	\$0.00	\$0.00	\$0.00	(\$780,990.88)	\$0.00	(\$780,990.88)	In Bal
607 Water Fund	\$25,021.32	\$166,505.86	\$65,635.70	\$0.00	\$21,053.43	(\$6,729.92)	\$140,214.99	\$548,429.34	\$688,644.33	In Bal
608 Sewer Fund	\$42,614.91	\$209,028.25	\$50,145.93	\$0.00	\$0.00	(\$11,489.11)	\$190,008.12	\$581,890.71	\$771,898.83	In Bal
609 Storm Sewer Fund	\$217.50	\$34,518.98	\$2,756.08	\$0.00	\$0.00	\$0.00	\$31,980.40	\$20,140.10	\$52,120.50	In Bal
610 Liquor Fund	\$74,220.45	\$252,598.61	\$383,733.59	\$0.00	\$276,940.97	(\$136,208.95)	\$83,817.49	\$173,297.16	\$257,114.65	In Bal
801 Fire Equipment Trust Fund	\$7,254.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,254.95	\$159,137.08	\$166,392.03	In Bal
803 Economic Development Aut	\$18,019.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,019.08	\$57,837.98	\$75,857.06	In Bal
804 Ambulance Equipment & Tr	\$23,462.19	\$4,388.00	\$4,015.54	\$0.00	\$0.00	\$0.00	\$23,834.65	\$35,760.04	\$59,594.69	In Bal
	<u>\$804,112.37</u>	<u>\$1,626,003.95</u>	<u>\$2,124,446.32</u>	<u>\$0.00</u>	<u>\$281,435.75</u>	<u>(\$263,982.68)</u>	<u>\$323,123.07</u>	<u>\$2,368,409.04</u>	<u>\$2,691,532.11</u>	

CITY COUNCIL
CITY OF SILVER LAKE

**RESOLUTION 24-21: RESOLUTION APPROVING ELECTION CANVASSING
DATE**

WHEREAS, the City of Silver Lake will hold an election for the office of Mayor for a two-year term, two Council Members for four-year terms, and one Council Member for a two-year term on Tuesday, November 5, 2024 during the General Election; and

WHEREAS, MN Statute 205.185 requires the governing body of a city to canvass the election returns and declare the results of the election between the third and tenth days after an election; and

WHEREAS, the McLeod County Canvassing Board will be conducting its canvassing on Monday, November 12 at 10:00am; and

WHEREAS, the City of Silver Lake cannot hold its canvassing meeting prior to the McLeod County Canvassing Board,

THEREFORE BE IT RESOLVED, by the City of Silver Lake City Council, McLeod County, Minnesota to set the 2024 General Election Canvassing Board meeting to Tuesday, November 12 at 6:00pm held in the Silver Lake Auditorium at 320 Main St West.

Adopted this 21st day of October 2024.

Bruce Bebo, Mayor

Seal of the City:

Diane E. Pedersen, City Clerk

City Of Silver Lake 2023 Fee Schedule

Photocopies and Other Misc.	Fee	2024
Copies	\$0.25	\$0.25
Send Fax (1st Page)	\$5.00	\$5.00
Each Additional Page	\$1.00	\$1.00
Receive Fax (1st Page)	\$2.00	\$2.00
Each Additional Page	\$0.50	\$0.50
Return Check fee	\$30.00	\$30.00
Assessment Search	\$20.00	\$20.00
City Maps		
8.5X11	free	free
11X17	free	free
24X36	\$5.00	\$5.00
Publications	Cost plus tax	Cost plus tax
Business Licenses		
Fee		
2024		
Fee required at time of application. Issuance subject to Council approval. All licenses and permits expire at midnight, December 31st of the license year unless otherwise noted. Fees are not prorated for partial terms.		
Liquor On-Sale	\$2,500.00	\$2,500.00
Club Liquor On Sale	\$300.00	\$300.00
Liquor On-Sale (temporary per day)	\$25.00	\$25.00
Wine On-Sale	\$150.00	\$150.00
3.2 Beer on-sale	\$150.00	\$150.00
3.2 Beer off-sale	\$25.00	\$25.00
3.2 Beer on-sale (temporary 1st day)	\$25.00	\$25.00
(each additional day)	\$10.00	\$10.00
Gambling approvals	\$25.00	\$25.00
Dance/Live music	\$25.00	\$25.00
Transient merchants, Peddlers, Solicitors		
Fee		
2024		
per day	\$30.00	\$30.00
per week	\$50.00	\$50.00
per month	\$75.00	\$75.00
per year	\$200.00	\$200.00
Multi-Unit Housing Certificate (per unit)	\$25.00	\$25.00
Multi-Unit Housing Special/Re-Inspection	\$50.00	\$50.00
Garbage Hauler Application Fee	\$50.00	\$50.00
Building and Zoning		
Fee		
Building Permit	1994 Code	
General permit	\$50.00 + State Surcharge	
Heating/Air Conditioning Permit	See Building Code Fee Schedule	
Plumbing Permit	See Building Code Fee Schedule	
Plan Review	65% of Bldg. Permit Fee	
Plan Review Deposit	Cost of Plan Review Fee	
Copy of Zoning Ord.	\$10.00	
Copy of Subd. Ord.	\$5.00	
Permit Renewal (if no changes are made to original)	1/2 the original permit fee	

Zoning and Subdivision	Fee	2024
Fees collected at the time application is submitted for City review. Fees cover the cost of staff time, office supplies, telephone calls, etc. Additional fees or deposits against out of pocket costs by the City may also apply. Refund of fee less 50% if applicatin is withdrawn a minimum of two weeks prior to meeting.		
Appeals	no charge	no charge
Conditional Use Permit Application	\$150.00	\$150.00
Rezoning/Amendment application	\$150.00	\$150.00
Variance Application	\$150.00	\$150.00
Preliminary Plat:		
a) Initial Application	\$100.00	\$100.00
(plus per lot fee)	\$5.00	\$5.00
b) Reapplication	\$50.00	\$50.00
Final Plat:		
a) Initial Application	\$50.00	\$50.00
(plus per lot fee)	\$2.50	\$2.50
b) Reapplication	\$25.00	\$25.00
Replat:		
a) Initial Application	\$50.00	\$50.00
b) Reapplication	\$25.00	\$25.00
Minor Subdivision:		
a) Initial Application	\$50.00	\$50.00
b) Reapplication	\$25.00	\$25.00
Annexation Petition	\$500.00	\$500.00
Water, Sewer Storm Sewer Utility:		
Billed Monthly. Sales tax charged on commercial accounts. Past due accounts subject to a penalty.		
		2024
Water Base Charge (monthly)	\$15.50	\$15.50
Water Usage Charge (per 1,000 gals.)	\$12.00	\$10.00
State testing fee (monthly) State Mandated	\$0.81	\$0.81
Sewer Base Charge (monthly)	\$15.50	\$15.50
Sewer Usage Charge (per 1,000 gals.)	\$11.00	\$12.00
Additional Base Fees charged to properties with a second service run from the main residence per City Ordinance		
Sewer hook-up (initial unit)	\$2,500.00	\$2,500.00
(Each additional multi family unit)	\$500.00	\$500.00
Water meter (including remote)	City Cost + 5%	City Cost + 5%
Water hook-up (initial unit)	\$2,500.00	\$2,500.00
(additional units)	\$500.00	\$500.00
Utility Finalization Fee (billed when closing date changes but City office is not notified and account is finalized with incorrect closing date)	\$50.00	\$50.00
Water turn on Charge	\$50.00	\$50.00
Water turn off Charge	\$50.00	\$50.00
Monthly late penalties	5.00%	5.00%
Storm Water Utility Basic System Rate	\$11.00	\$7.00
Certify to taxes	30.00%	30.00%

Storm Water Utility
 REF Rate x Basic System Rate (\$7.00)=Monthly SWU Fee

Fee
 Varies

<u>Classification</u>	<u>Land Use</u>	<u>REF Rate</u>
<u>Residential Lots</u>		
1	Apartment Units apartment - (each unit)	0.25
or to apartment owner based upon non-residential square footage below		
2	Single Family Residential	1.0
3	Twin Home (each unit)	1.0
4	Four Plex (each unit)	0.5
5	Single Family Manufactured Home in Manufactured Housing Park	0.25
<u>Non-Residential Lots</u>		
6	up to 7,000 square feet	2.0
7	7,001 to 14,520 square feet	3.0
8	14,521 to 43,560 square feet	4.0
9	43,560 to 87,160 square feet	8.0
10	87,161 to 174,240 square feet	12.0
11	over 174,241 square feet	16.0
12	Vacant Lot (no structures/no hard surface)	0.0

Ambulance Service

	Fee	
Base Charge (Normal)	\$1,100.00	\$1,300.00
Base Charge (Accident Response)	\$1,100.00	\$1,300.00
Mileage (per loaded mile)	\$23.00	\$23.00
Supplies	\$0.00	\$0.00
Ambulance Report each (one provided free to patient)	\$5.00	\$5.00
Advanced Life Support (ALS) Intercept	Varies by provider	Varies by provider

Police Services

	Fee	2024
Special Police Services (public dance protection)	\$75/hour for each officer	\$72/hour
Police Reports	\$5.00	

Public Works Department

	Fee	2024
Labor & Equipment (per hour) ie. Snow removal/cleanup	\$100.00	\$100.00
Administrative Fee (Billing)	\$25.00	\$25.00
Administrative Fee (Assessment Prep)	\$25.00	\$25.00
Street Opening Permit	\$300.00	\$300.00

Auditorium

	Fee	2024
Upper or Lower Level (Kitchen included) hourly rate with 2 hour minimum	\$35/hour	\$35/hour
Lower Level - All Day (Kitchen included)	\$300.00	\$300.00
Upper Level - All Day (Kitchen Included)	\$300.00	\$300.00
Upper Level All Day with Bar Open	\$350.00	\$350.00
Wedding Reception - Includes rental of entire facility	\$550.00	\$550.00
Extra Day for Decoration or Setup (Each Day prior to Booked Event)	\$75.00	\$75.00
Extra Day for Clean-up (Day after Booked Event)	\$75.00	\$75.00
Bartender (per bartender/per hour)	\$25.00	\$25.00
Custodial Fee for Charity and Non-Profit Events	\$50.00	\$50.00
Hold the Date Deposit (to be applied to total bill)	\$100.00	\$100.00
Damage Deposit	\$100.00	\$100.00

Bruce Maresh Aquatic Center		Fee	
<u>Pool Passes</u>			2024
--Family Season Pass (up to 5 per household)	\$80+\$40/additional		\$175.00
---Additional Member (up to 10)	\$35.00		\$35.00
--Individual Season Pass	\$80.00		\$75.00
--Daily Pass	\$6.00		\$6.00
<u>Swim Lessons</u>			
--All Ages	\$60.00		\$50.00
--Age 5 and up	-		\$50.00
--Toddler, Preschool & Ages 3-4	-		\$50.00
--Semi-Private Lessons	\$80.00		\$75.00
Pool Rental - 1 hour with Lifeguard for up to 20 people	\$150.00		\$150.00
Additional Lifeguard for Rental (per hour)	\$25.00		\$20.00
Summer Recreation Program		Fee	2024
Summer Recreation	\$65.00		\$65.00
K-2 Baseball	\$35.00		\$35.00
Upper Level Baseball	\$120.00		\$120.00
Football Camp	\$15.00		\$15.00

COMPENSATION PLAN/SALARY RATES 2.5% COLA INCREASE
CITY OF SILVER LAKE

2024
YEARLY SALARY

Grade	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
18	50,982	52,265	53,570	54,943	56,339	57,735	59,178	60,661	62,169	63,744
17	47,178	48,348	49,586	50,824	52,085	53,390	54,748	56,114	57,532	58,973
16	44,492	45,639	46,786	47,956	49,173	50,412	51,672	52,959	54,289	55,643
15	42,709	43,781	44,876	45,996	47,163	48,354	49,563	50,808	52,070	53,380
14	40,654	41,669	42,710	43,786	44,863	45,989	47,164	48,339	49,514	50,786
13	36,909	37,839	38,793	39,748	40,751	41,779	42,832	43,884	45,010	46,112

An annual salary is paid for the following positions for conducting such volunteer duties. Does not include COLA.

Fire Chief 1	\$1,000
Fire Chief 2	\$750
Fire Chief 3	\$500
Captain 1-4	\$175
Lt. 1 & 2	\$100
Secretary	\$200
Food Com.	\$125

HOURLY WAGE

Grade	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
18	24.51	25.13	25.76	26.42	27.09	27.76	28.45	29.16	29.89	30.65
17	22.68	23.24	23.84	24.43	25.04	25.67	26.32	26.98	27.66	28.35
16	21.39	21.94	22.49	23.06	23.64	24.24	24.84	25.46	26.10	26.75
15	20.53	21.05	21.58	22.11	22.67	23.25	23.83	24.43	25.03	25.66
14	19.54	20.03	20.53	21.05	21.57	22.11	22.68	23.24	23.80	24.42
13	17.74	18.19	18.65	19.11	19.59	20.09	20.59	21.10	21.64	22.17

Amb. Chief	\$500
Asst. Chief	\$250
Training Officer	\$100
Secretary	\$100

HOURLY WAGE

Grades 10-12

Grade	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
12	15.19	16.05	16.89	17.31	17.75	18.19	18.65
11	14.07	14.85	15.62	16.01	16.41	16.82	17.24
10	11.68	12.31	12.96	13.29	13.62	13.96	14.31

Mayor	\$2,400
Councilor	\$2,000
Special Mtgs	\$25

Grade	Positions	Point Value
18	Vacant	
17	Public Works Supervisor, MLS Manager, Clerk/Treasurer	432, 433, 458
16	Vacant	
15	Vacant	
14	Deputy Clerk, Maintenance Worker III	308
13	Maintenance Worker II; Lead Bartender	192
12	Recreation Director, Pool Manager, Maintenance Worker I (Rec Dir & Pool Manager moved from Level 11 May 2022)	153
11	Custodial Worker, Head Lifeguard, Bartender (Bartenders moved from Level 10 January 2022)	134
10	Lifeguard, Public Works Student Summer Help (Seasonal)	92

Lifeguards and Head Lifeguards who preform Water Safety Instruction (WSI) will receive \$1.00 per hour increase while providing such instruction.

****POINTS MATCHED WITH STATE JOB MATCH PAY EQUITY SYSTEM (2023)**

Top of Scale step increase: Once an employee reaches the top step for their grade level, they may, as voted by the City Council, receive a 2% increase on the anniversary of their date of hire if retained with a wage increase.

All positions listed are eligible for COLA unless noted otherwise(Approved 8/19/19)

Approved: December 18, 2023

[\\USER-PC\City Hall Data\City Clerk\Clerk's Office\Payroll\Salary Rates 2019 to present](#)

COMPENSATION PLAN/SALARY RATES 2.50% COLA INCREASE
CITY OF SILVER LAKE

2025
YEARLY SALARY

Grade	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
18	52,257	53,572	54,910	56,317	57,747	59,178	60,657	62,177	63,723	65,338
17	48,357	49,557	50,826	52,095	53,387	54,725	56,117	57,517	58,970	60,447
16	45,604	46,780	47,956	49,155	50,402	51,672	52,964	54,283	55,647	57,034
15	43,777	44,875	45,998	47,146	48,342	49,563	50,802	52,078	53,372	54,715
14	41,670	42,711	43,777	44,881	45,985	47,139	48,343	49,547	50,751	52,056
13	37,832	38,785	39,763	40,742	41,770	42,824	43,903	44,981	46,135	47,264

An annual salary is paid for the following positions for conducting such volunteer duties. Does not include COLA.

Fire Chief 1	\$1,000
Fire Chief 2	\$750
Fire Chief 3	\$500
Captain 1-4	\$175
Lt. 1 & 2	\$100
Secretary	\$200
Food Com.	\$125

HOURLY WAGE

Grade	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
18	25.12	25.76	26.40	27.08	27.76	28.45	29.16	29.89	30.64	31.41
17	23.25	23.83	24.44	25.05	25.67	26.31	26.98	27.65	28.35	29.06
16	21.92	22.49	23.06	23.63	24.23	24.84	25.46	26.10	26.75	27.42
15	21.05	21.57	22.11	22.67	23.24	23.83	24.42	25.04	25.66	26.31
14	20.03	20.53	21.05	21.58	22.11	22.66	23.24	23.82	24.40	25.03
13	18.19	18.65	19.12	19.59	20.08	20.59	21.11	21.63	22.18	22.72

Amb. Chief	\$500
Asst. Chief	\$250
Training Officer	\$100
Secretary	\$100

HOURLY WAGE

Grades 10-12

Grade	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
12	15.57	16.45	17.31	17.75	18.19	18.65	19.11
11	14.42	15.22	16.01	16.41	16.82	17.24	17.67
10	11.97	12.62	13.29	13.62	13.96	14.31	14.67

Mayor	\$2,400
Councilor	\$2,000
Special Mtgs	\$25

Grade	Positions	Point Value
18	Vacant	
17	Public Works Supervisor, MLS Manager, Clerk/Treasurer	432, 433, 458
16	Vacant	
15	Vacant	
14	Deputy Clerk, Maintenance Worker III	308
13	Maintenance Worker II; Lead Bartender	192
12	Recreation Director, Pool Manager, Maintenance Worker I (<i>Rec Dir & Pool Manager moved from Level 11 May 2022</i>)	153
11	Custodial Worker, Head Lifeguard, Bartender (<i>Bartenders moved from Level 10 January 2022</i>)	134
10	Lifeguard, Public Works Student Summer Help (Seasonal)	92

Lifeguards and Head Lifeguards who preform Water Safety Instruction (WSI) will receive \$1.00 per hour increase while providing such instruction.

****POINTS MATCHED WITH STATE JOB MATCH PAY EQUITY SYSTEM (2023)**

Top of Scale step increase: Once an employee reaches the top step for their grade level, they may, as voted by the City Council, receive a 2% increase on the anniversary of their date of hire if retained with a wage increase.

General Fund Expenditures

General Fund	Exp Code	Description	2024		2025 Prelim		\$ change Prelim to Final	\$ change Final to 2024
			Budget	Actual	Budget	Final Budget		
Council 101-41100	100	Wages	\$ 8,600	\$ 8,375	\$ 8,600	\$ 8,600	\$ -	\$ -
	122	Social Security	\$ 533	\$ 519	\$ 533	\$ 533	\$ -	\$ -
	123	Medicare	\$ 125	\$ 121	\$ 125	\$ 125	\$ -	\$ -
	151	Workers Comp Ins	\$ 125	\$ 68	\$ 125	\$ 125	\$ -	\$ -
	210	Operating Supplies	\$ 150	\$ 155	\$ 150	\$ 150	\$ -	\$ -
	308	Training Fees	\$ 400	\$ -	\$ 400	\$ 400	\$ -	\$ -
	322	Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	331	Travel Exp	\$ 350	\$ -	\$ 350	\$ 350	\$ -	\$ -
	352	General Notice	\$ 400	\$ -	\$ 400	\$ 400	\$ -	\$ -
	360	Insurance	\$ 500	\$ 402	\$ 425	\$ 425	\$ -	\$ (75)
	433	Dues & Subscriptions	\$ 775	\$ 653	\$ 775	\$ 775	\$ -	\$ -
	570	Capital Office Equip	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Council			\$ 11,958	\$ 10,293	\$ 11,883	\$ 11,883	\$ -	\$ (75)
Mayor 101-41300	100	Wages	\$ 2,550	\$ 2,500	\$ 2,550	\$ 2,550	\$ -	\$ -
	122	Social Security	\$ 158	\$ 155	\$ 158	\$ 158	\$ -	\$ -
	123	Medicare	\$ 37	\$ 36	\$ 37	\$ 37	\$ -	\$ -
	210	Operating Supplies	\$ 75	\$ -	\$ 75	\$ 75	\$ -	\$ -
	308	Training Fees	\$ 150	\$ -	\$ 150	\$ 150	\$ -	\$ -
	322	Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	331	Travel Exp	\$ 150	\$ 75	\$ 150	\$ 150	\$ -	\$ -
	360	Insurance	\$ 300	\$ 252	\$ 250	\$ 250	\$ -	\$ (50)
	430	Misc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	433	Dues & Subscriptions	\$ 200	\$ 199	\$ 200	\$ 200	\$ -	\$ -
Total Mayor			\$ 3,620	\$ 3,216	\$ 3,570	\$ 3,570	\$ -	\$ (50)
Admin 101-41400	100	Wages	\$ 53,714	\$ 67,291	\$ 56,349	\$ 56,192	\$ (157)	\$ 2,478
	121	PERA	\$ 4,029	\$ 5,082	\$ 4,226	\$ 4,214	\$ (12)	\$ 186
	122	Social Security	\$ 3,330	\$ 3,587	\$ 3,494	\$ 3,484	\$ (10)	\$ 154
	123	Medicare	\$ 779	\$ 839	\$ 817	\$ 815	\$ (2)	\$ 36
	131	Employer Share Health	\$ 9,843	\$ 12,181	\$ 8,775	\$ 8,775	\$ -	\$ (1,068)
	133	Employer Share Life	\$ 50	\$ 62	\$ 50	\$ 50	\$ -	\$ -
	134	Health Savings Account	\$ 2,170	\$ 2,990	\$ 1,650	\$ 1,650	\$ -	\$ (520)
	135	Flex Spending Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	151	Workers Comp Ins	\$ 500	\$ 359	\$ 800	\$ 800	\$ -	\$ 300
	200	Office Supplies	\$ 1,000	\$ 1,246	\$ 1,300	\$ 1,300	\$ -	\$ 300
	207	Computer Supplies	\$ 100	\$ 33	\$ 100	\$ 100	\$ -	\$ -
	210	Operating Supplies	\$ 100	\$ -	\$ 100	\$ 100	\$ -	\$ -
	212	Motor Fuels	\$ 150	\$ -	\$ 150	\$ 150	\$ -	\$ -
	220	Repair & Maint Supplies	\$ 50	\$ 6	\$ 50	\$ 50	\$ -	\$ -
	240	Small Tools Minor Equip	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	301	Auditing Services	\$ 2,500	\$ 3,960	\$ 2,500	\$ 2,500	\$ -	\$ -
	304	Legal Fees	\$ 2,000	\$ 508	\$ 2,000	\$ 2,000	\$ -	\$ -
	305	Medical Fees	\$ 100	\$ 133	\$ 150	\$ 150	\$ -	\$ 50
	308	Training Fees	\$ 1,000	\$ 115	\$ 500	\$ 500	\$ -	\$ (500)
	309	Software	\$ 650	\$ 944	\$ 1,500	\$ 1,500	\$ -	\$ 850
	310	Assessors Fees	\$ 4,600	\$ 4,507	\$ 4,600	\$ 4,600	\$ -	\$ -
	319	Contract services	\$ 1,800	\$ 2,368	\$ 3,000	\$ 3,000	\$ -	\$ 1,200
	322	Postage	\$ 250	\$ 154	\$ 250	\$ 250	\$ -	\$ -
	327	Internet Service	\$ 500	\$ 613	\$ 700	\$ 700	\$ -	\$ 200
	331	Travel Exp	\$ 350	\$ 1,236	\$ 350	\$ 350	\$ -	\$ -
	352	General Notice	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ -
	360	Insurance	\$ 850	\$ 768	\$ 810	\$ 810	\$ -	\$ (40)
	366	Fidelity Bonds	\$ 100	\$ 100	\$ 100	\$ 100	\$ -	\$ -
	405	Repairs & Maint Vehicles	\$ 500	\$ 198	\$ 500	\$ 500	\$ -	\$ -
	410	Rentals	\$ 50	\$ 30	\$ 50	\$ 50	\$ -	\$ -
	430	Misc	\$ 3,000	\$ 24,405	\$ 3,000	\$ 3,000	\$ -	\$ -
	433	Dues & Subscriptions	\$ 450	\$ 463	\$ 500	\$ 500	\$ -	\$ 50
	435	Books & Pamphlets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	437	Licenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	442	Bank fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	560	Capital Furniture & Fixtures	\$ 1,000	\$ 75,080	\$ 500	\$ 500	\$ -	\$ (500)
	570	Capital Office Equip	\$ -	\$ 943	\$ -	\$ -	\$ -	\$ -
Total Admin			\$ 96,515	\$ 210,200	\$ 99,871	\$ 99,690	\$ (181)	\$ 3,175

General Fund	Exp Code	Description	2024 Budget	2023 Actual	2025 Prelim		S change Prelim to Final	S change Final to 2024
					Budget	2025 Final Budget		
Elections 101-41410	100	Wages	\$ 3,500	\$ 54	\$ 2,068	\$ 2,063	\$ (6)	\$ (1,438)
	121	PERA	\$ 263	\$ 4	\$ 155	\$ 155	\$ (0)	\$ (108)
	122	Social Security	\$ 217	\$ 3	\$ 128	\$ 128	\$ (0)	\$ (89)
	123	Medicare	\$ 51	\$ 1	\$ 30	\$ 30	\$ (0)	\$ (21)
	131	Employer Share Health	\$ 367	\$ 12	\$ 324	\$ 324	\$ -	\$ (43)
	133	Employer Share Life	\$ 5	\$ -	\$ 5	\$ 5	\$ -	\$ -
	134	Health Savings Account	\$ 80	\$ 0	\$ 60	\$ 60	\$ -	\$ (20)
	210	Operating Supplies	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ (1,000)
	212	Motor Fuels	\$ 20	\$ -	\$ -	\$ -	\$ -	\$ (20)
	308	Training Fees	\$ 350	\$ -	\$ -	\$ -	\$ -	\$ (350)
	309	Software	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ (300)
	319	Contract services	\$ 975	\$ -	\$ -	\$ -	\$ -	\$ (975)
	322	Postage	\$ 10	\$ -	\$ -	\$ -	\$ -	\$ (10)
	331	Travel Exp	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ (300)
	352	General Notice	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ (200)
	360	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	405	Repairs & Maint Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Elections			\$ 7,637	\$ 73	\$ 2,770	\$ 2,764	\$ (6)	\$ (4,873)
Comm. Development 101-41910	100	Wages	\$ 24,161	\$ 9,906	\$ 25,429	\$ 25,345	\$ (84)	\$ 1,184
	121	PERA	\$ 1,812	\$ 714	\$ 1,907	\$ 1,901	\$ (6)	\$ 89
	122	Social Security	\$ 1,498	\$ 481	\$ 1,577	\$ 1,571	\$ (5)	\$ 73
	123	Medicare	\$ 350	\$ 112	\$ 369	\$ 368	\$ (1)	\$ 17
	131	Employer Share Health	\$ 5,598	\$ 2,125	\$ 4,500	\$ 4,500	\$ -	\$ (1,098)
	133	Employer Share Life	\$ 20	\$ 11	\$ 20	\$ 20	\$ -	\$ -
	134	Health Savings Account	\$ 1,050	\$ 134	\$ 630	\$ 630	\$ -	\$ (420)
	135	Flex Spending Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	200	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	207	Computer Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	303	Engineering Fees	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ -
	304	Legal Fees	\$ 3,500	\$ 7,490	\$ 3,500	\$ 3,500	\$ -	\$ -
	308	Training Fees	\$ 400	\$ 305	\$ 400	\$ 400	\$ -	\$ -
	313	Bldg Inspection Fees	\$ 15,000	\$ 6,982	\$ 15,000	\$ 15,000	\$ -	\$ -
	319	Contract services	\$ 800	\$ 281	\$ 800	\$ 800	\$ -	\$ -
	322	Postage	\$ 500	\$ 934	\$ 500	\$ 500	\$ -	\$ -
	331	Travel Exp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	340	Advertising	\$ 900	\$ 187	\$ 500	\$ 500	\$ -	\$ (400)
	352	General Notice	\$ 300	\$ -	\$ 300	\$ 300	\$ -	\$ -
	430	Uncollectable Debts	\$ -	\$ 503	\$ -	\$ -	\$ -	\$ -
	433	Dues & Subscriptions	\$ 450	\$ -	\$ 400	\$ 400	\$ -	\$ (50)
	435	Capital Office Equip	\$ -	\$ 303	\$ -	\$ -	\$ -	\$ -
	570	Transfer to Main Street Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	570	Transfer to EDA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	724	Transfer to Capital Fund	\$ 22,000	\$ 22,000	\$ 22,000	\$ 17,000	\$ (5,000)	\$ (5,000)
Total Comm. Development			\$ 80,339	\$ 52,469	\$ 79,831	\$ 74,735	\$ (5,096)	\$ (5,604)

General Fund	Exp Code	Description	2024 Budget	2023 Actual	2025 Prelim		2025 Final Budget	\$ change Prelim to Final	\$ change Final to 2024
					Budget	Actual			
Municipal Bldg									
100		Wages	\$ 1,120	\$ 581	\$ 983	\$ 981	\$ (2)	\$ (139)	
101-41940		PERA	\$ 84	\$ 44	\$ 74	\$ 74	\$ (0)	\$ (10)	
122		Social Security	\$ 69	\$ 33	\$ 61	\$ 61	\$ (0)	\$ (9)	
123		Medicare	\$ 16	\$ 8	\$ 14	\$ 14	\$ (0)	\$ (2)	
131		Employer Share Health	\$ 153	\$ 50	\$ 59	\$ 59	\$ -	\$ (94)	
133		Employer Share Life	\$ 5	\$ 0	\$ 5	\$ 5	\$ -	\$ -	
134		Health Spending Account	\$ 43	\$ 4	\$ 30	\$ 30	\$ -	\$ (13)	
135		Flex Spending Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
151		Workers Comp Ins	\$ 75	\$ 47	\$ 125	\$ 125	\$ -	\$ 50	
210		Operating Supplies	\$ 150	\$ 104	\$ 150	\$ 150	\$ -	\$ -	
220		Repair & Maint Supplies	\$ 500	\$ 663	\$ 500	\$ 500	\$ -	\$ -	
240		Small Tools Minor Equip	\$ 100	\$ -	\$ 100	\$ 100	\$ -	\$ -	
319		Contract services	\$ -	\$ -	\$ 600	\$ 600	\$ -	\$ 600	
321		Telephone	\$ 2,100	\$ 2,330	\$ 2,400	\$ 2,400	\$ -	\$ 300	
327		Internet Service	\$ 700	\$ 613	\$ 800	\$ 800	\$ -	\$ 100	
360		Insurance	\$ 3,100	\$ 2,801	\$ 3,100	\$ 3,100	\$ -	\$ -	
381		Electric utilities	\$ 2,800	\$ 2,794	\$ 2,800	\$ 2,800	\$ -	\$ -	
382		Water Utilities	\$ 325	\$ 281	\$ 400	\$ 400	\$ -	\$ 75	
383		Gas Utilities	\$ 7,000	\$ 7,656	\$ 8,400	\$ 8,400	\$ -	\$ 1,400	
385		Sewer Utilities	\$ 350	\$ 291	\$ 400	\$ 400	\$ -	\$ 50	
387		Storm Sewer Utilities	\$ 300	\$ 332	\$ 400	\$ 400	\$ -	\$ 100	
402		Repair & Maint Bldg	\$ 500	\$ 1,730	\$ 650	\$ 650	\$ -	\$ 150	
404		Repair & Maint Bldg	\$ 500	\$ 1,442	\$ 500	\$ 500	\$ -	\$ -	
520		Capital Buildings	\$ 16,000	\$ -	\$ 20,000	\$ 5,000	\$ (15,000)	\$ (11,000)	
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Muni. Bldg.			\$ 35,991	\$ 21,804	\$ 42,551	\$ 27,549	\$ (15,002)	\$ (8,442)	
Police 101-42100	100-134	Payroll accounts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	151	Workers Comp Ins	\$ -	\$ 6	\$ -	\$ -	\$ -	\$ -	
	304	Legal Fees	\$ 12,000	\$ 9,720	\$ 12,000	\$ 12,000	\$ -	\$ -	
	305	Medical Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	308	Training Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	309	Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	319	Contract Services	\$ 184,681	\$ 205,748	\$ 188,495	\$ 188,495	\$ -	\$ 3,814	
	430	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	724	Transfer to Capital Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Police			\$ 196,681	\$ 215,474	\$ 200,495	\$ 200,495	\$ -	\$ 3,814	
Ambulance 101-42153	722	Transfer to Spec Rev	\$ 20,624	\$ 22,882	\$ 20,589	\$ 11,053	\$ (9,536)	\$ (9,571)	
Total Ambulance			\$ 20,624	\$ 22,882	\$ 20,589	\$ 11,053	\$ (9,536)	\$ (9,571)	
Fire 101-42200	722	Transfer to Special Rev Fund	\$ 44,972	\$ 40,072	\$ 58,360	\$ 58,360	\$ -	\$ 13,388	
	724	Transfer to Capital Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Fire			\$ 44,972	\$ 40,072	\$ 58,360	\$ 58,360	\$ -	\$ 13,388	

General Fund	Exp Code	Description	2024 Budget	2023 Actual	2025 Prelim		S change Prelim to Final	S change Final to 2024
					Budget	2025 Final Budget		
Public Works	100	Wages	\$ 83,179	\$ 61,567	\$ 58,838	\$ 58,745	\$ (93)	\$ (24,434)
101-43100	121	PERA	\$ 6,238	\$ 4,638	\$ 4,413	\$ 4,406	\$ (7)	\$ (1,833)
	122	Social Security	\$ 5,157	\$ 3,565	\$ 3,648	\$ 3,642	\$ (6)	\$ (1,515)
	123	Medicare	\$ 1,206	\$ 834	\$ 853	\$ 852	\$ (1)	\$ (354)
	131	Employer Share Health	\$ 13,296	\$ 16,587	\$ 2,191	\$ 2,191	\$ -	\$ (11,105)
	133	Employer Share Life	\$ 100	\$ 64	\$ 100	\$ 100	\$ -	\$ -
	134	Health Savings Account	\$ 3,213	\$ 2,109	\$ 1,725	\$ 1,725	\$ -	\$ (1,488)
	151	Workers Comp Ins	\$ 10,000	\$ 6,721	\$ 14,500	\$ 14,500	\$ -	\$ 4,500
	171	Uniform Allowance	\$ 1,000	\$ 533	\$ 1,000	\$ 1,000	\$ -	\$ -
	200	Office Supplies	\$ 1,000	\$ 428	\$ 500	\$ 500	\$ -	\$ (500)
	210	Operating Supplies	\$ 2,500	\$ 3,661	\$ 2,500	\$ 2,500	\$ -	\$ -
	212	Motor Fuels	\$ 5,000	\$ 5,543	\$ 5,000	\$ 5,000	\$ -	\$ -
	220	Repair & Maint Supplies	\$ 2,000	\$ 160	\$ 2,000	\$ 2,000	\$ -	\$ -
	240	Small Tools Minor Equip	\$ 750	\$ 9	\$ 750	\$ 750	\$ -	\$ -
	303	Engineering fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	305	Medical Fees	\$ 150	\$ 416	\$ 150	\$ 150	\$ -	\$ -
	308	Training Fees	\$ 750	\$ 401	\$ 1,000	\$ 1,000	\$ -	\$ 250
	309	Software	\$ 500	\$ 705	\$ 500	\$ 500	\$ -	\$ -
	319	Contract Services	\$ 1,500	\$ 68	\$ 1,500	\$ 1,500	\$ -	\$ -
	321	Telephone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	322	Postage	\$ 175	\$ 38	\$ 175	\$ 175	\$ -	\$ -
	331	Travel Exp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	352	General Notice	\$ 300	\$ -	\$ 300	\$ 300	\$ -	\$ -
	360	Insurance	\$ 3,600	\$ 3,259	\$ 3,600	\$ 3,600	\$ -	\$ -
	381	Electric Utilities	\$ 19,200	\$ 19,727	\$ 19,200	\$ 19,200	\$ -	\$ -
	403	R&M Other	\$ 2,500	\$ 4,384	\$ 2,500	\$ 2,500	\$ -	\$ -
	404	Repair & Maint. Equip	\$ 5,000	\$ 1,899	\$ 5,000	\$ 5,000	\$ -	\$ -
	405	Repair Vehicles	\$ 2,000	\$ 894	\$ 3,000	\$ 3,000	\$ -	\$ 1,000
	410	Rentals	\$ 500	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ 1,000
	437	Licenses	\$ 50	\$ -	\$ 50	\$ 50	\$ -	\$ -
	520	Capital Buildings	\$ 3,000	\$ 17,235	\$ 3,000	\$ 3,000	\$ -	\$ -
	530	Capital Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	722	Transfer to Special Rev Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	724	Transfer to Capital Fund	\$ 29,500	\$ 20,000	\$ 60,000	\$ 60,000	\$ -	\$ 30,500
Total Public Works			\$ 203,365	\$ 175,444	\$ 199,493	\$ 199,386	\$ (107)	\$ (3,979)
Snow & Ice	100	Wages	\$ 16,766	\$ 18,329	\$ 13,420	\$ 13,399	\$ (21)	\$ (3,367)
101-43125	121	PERA	\$ 1,257	\$ 1,361	\$ 1,007	\$ 1,005	\$ (2)	\$ (253)
	122	Social Security	\$ 1,039	\$ 1,003	\$ 832	\$ 831	\$ (1)	\$ (209)
	123	Medicare	\$ 243	\$ 235	\$ 195	\$ 194	\$ (0)	\$ (49)
	131	Employer Share Health	\$ 3,232	\$ 4,223	\$ 434	\$ 434	\$ -	\$ (2,798)
	133	Employer Share Life	\$ 20	\$ 16	\$ 20	\$ 20	\$ -	\$ -
	134	Health Savings Account	\$ 765	\$ 2,533	\$ 390	\$ 390	\$ -	\$ (375)
	212	Motor Fuels	\$ 3,000	\$ 2,661	\$ 3,000	\$ 3,000	\$ -	\$ -
	220	Repair & Maint Supplies	\$ 5,000	\$ 6,429	\$ 5,000	\$ 5,000	\$ -	\$ -
	240	Small Tools	\$ 500	\$ 29	\$ 500	\$ 500	\$ -	\$ -
	308	Training Fees	\$ 500	\$ 383	\$ 500	\$ 500	\$ -	\$ -
	319	Contract Services	\$ 4,000	\$ 9,315	\$ 4,000	\$ 4,000	\$ -	\$ -
	404	Repair & Maint Equip	\$ 5,500	\$ 7,505	\$ 5,500	\$ 5,500	\$ -	\$ -
	405	Repair & Maint Vehic	\$ 3,000	\$ 1,249	\$ 3,000	\$ 3,000	\$ -	\$ -
	540	Capital Heavy Mach.	\$ 4,000	\$ 1,000	\$ 4,000	\$ 4,000	\$ -	\$ -
	724	Transfer to Capital Fund	\$ 5,000	\$ 5,000	\$ 7,500	\$ 7,500	\$ -	\$ 2,500
Total Snow & Ice			\$ 53,823	\$ 61,270	\$ 49,297	\$ 49,273	\$ (24)	\$ (4,550)
Solid Waste	100	Wages	\$ 2,617	\$ 1,054	\$ 2,240	\$ 2,236	\$ (4)	\$ (381)
101-43200	121	PERA	\$ 196	\$ 79	\$ 168	\$ 168	\$ (0)	\$ (29)
	122	Social Security	\$ 162	\$ 61	\$ 139	\$ 139	\$ (0)	\$ (24)
	123	Medicare	\$ 38	\$ 14	\$ 32	\$ 32	\$ (0)	\$ (6)
	131	Employer Share Health	\$ 400	\$ 148	\$ 118	\$ 118	\$ -	\$ (282)
	133	Employer Share Life	\$ 5	\$ 1	\$ 5	\$ 5	\$ -	\$ -
	134	Health Savings Account	\$ 105	\$ 24	\$ 68	\$ 68	\$ -	\$ (37)
	210	Operating Supplies	\$ 500	\$ -	\$ 500	\$ 500	\$ -	\$ -
	319	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	352	General Notice	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	384	Solid Waste Disposal	\$ 1,500	\$ 2,429	\$ 3,500	\$ 3,500	\$ -	\$ 2,000
Total Solid Waste			\$ 5,523	\$ 3,810	\$ 6,770	\$ 6,766	\$ (5)	\$ 1,242

General Fund	Exp Code	Description	2024		2025 Prelim		\$ change Prelim to Final	\$ change Final to 2024
			Budget	Actual	Budget	Final Budget		
Participation Recreation	100	Wages	\$ 1,000	\$ 177	\$ 1,000	\$ 250	\$ (750)	\$ (750)
101-45120	122	Social Security	\$ 62	\$ -	\$ 62	\$ 16	\$ (47)	\$ (47)
	123	Medicare	\$ 15	\$ 11	\$ 15	\$ 4	\$ (11)	\$ (11)
	200	Office Supplies	\$ -	\$ 3	\$ -	\$ -	\$ -	\$ -
	210	Operating Supplies	\$ 500	\$ 15,508	\$ 500	\$ 50	\$ (450)	\$ (450)
	240	Small Tools & Minor Equip	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	309	Software	\$ 50	\$ -	\$ 50	\$ -	\$ (50)	\$ (50)
	340	Advertising	\$ 50	\$ -	\$ 50	\$ 50	\$ -	\$ -
	410	Rentals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	430	Misc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Summer Rec			\$ 1,677	\$ 15,699	\$ 1,677	\$ 369	\$ (1,307)	\$ (1,307)
Swimming Pool	100	Wages	\$ 37,068	\$ 36,674	\$ 38,114	\$ 50,221	\$ 12,107	\$ 13,153
101-45124	121	PERA	\$ 525	\$ 1,023	\$ 525	\$ 1,200	\$ 675	\$ 675
	122	Social Security	\$ 2,298	\$ 2,229	\$ 2,363	\$ 3,114	\$ 751	\$ 815
	123	Medicare	\$ 537	\$ 521	\$ 553	\$ 728	\$ 176	\$ 191
	131	Employer Share Health	\$ 1,961	\$ 3,264	\$ 110	\$ 1,400	\$ 1,290	\$ (561)
	133	Employer Share Life	\$ 10	\$ 12	\$ 10	\$ 10	\$ -	\$ -
	134	Health Savings Account	\$ 430	\$ 337	\$ 180	\$ 450	\$ 270	\$ 20
	151	Workers Comp Ins	\$ 2,800	\$ 1,878	\$ 3,500	\$ 3,800	\$ 300	\$ 1,000
	171	Uniform Allowance	\$ 400	\$ 356	\$ 1,000	\$ 500	\$ (500)	\$ 100
	200	Office Supplies	\$ 100	\$ 60	\$ 100	\$ 100	\$ -	\$ -
	210	Operating Supplies	\$ 1,500	\$ 2,352	\$ 1,500	\$ 1,500	\$ -	\$ -
	216	Chemicals	\$ 10,000	\$ 10,647	\$ 12,000	\$ 12,000	\$ -	\$ 2,000
	220	Repair & Maint Supplies	\$ 500	\$ (29)	\$ 500	\$ 500	\$ -	\$ -
	240	Small Tools Minor Equip	\$ 350	\$ 85	\$ 2,000	\$ 3,500	\$ 1,500	\$ 3,150
	259	Off-Sale Other	\$ 5,000	\$ 4,693	\$ 5,000	\$ 5,000	\$ -	\$ -
	305	Medical Fees	\$ -	\$ -	\$ 500	\$ 500	\$ -	\$ 500
	307	Credit Card Fees	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
	308	Training Fees	\$ 750	\$ 1,358	\$ 1,500	\$ 1,500	\$ -	\$ 750
	309	Software	\$ 250	\$ 207	\$ 250	\$ 250	\$ -	\$ -
	319	Contract Services	\$ -	\$ -	\$ 500	\$ 500	\$ -	\$ 500
	321	Telephone	\$ 750	\$ 669	\$ 750	\$ 550	\$ (200)	\$ (200)
	322	Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	341	Employment	\$ -	\$ 384	\$ 1,000	\$ 1,000	\$ -	\$ 1,000
	352	General Notice	\$ 750	\$ 1,307	\$ 1,200	\$ 1,200	\$ -	\$ 450
	360	Insurance	\$ 3,800	\$ 3,427	\$ 3,900	\$ 3,900	\$ -	\$ 100
	381	Electric Utilities	\$ 3,000	\$ 2,197	\$ 3,000	\$ 2,100	\$ (900)	\$ (900)
	382	Water Utilities	\$ 600	\$ 724	\$ 750	\$ 750	\$ -	\$ 150
	383	Gas Utilities	\$ 3,200	\$ 2,389	\$ 3,200	\$ 2,500	\$ (700)	\$ (700)
	385	Sewer Utilities	\$ 1,000	\$ 927	\$ 1,000	\$ 1,000	\$ -	\$ -
	387	Storm Sewer Utilities	\$ 600	\$ 664	\$ 600	\$ 600	\$ -	\$ -
	402	R&M Bldg	\$ 2,000	\$ 5,479	\$ 3,500	\$ 4,500	\$ 1,000	\$ 2,500
	403	R&M Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	404	Repair & Maint. Equip	\$ 7,000	\$ 1,834	\$ 5,000	\$ 5,000	\$ -	\$ (2,000)
	410	Rentals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	430	Misc	\$ 1,500	\$ 1,408	\$ 1,500	\$ 500	\$ (1,000)	\$ (1,000)
	431	Cash Short	\$ 250	\$ 78	\$ 250	\$ 250	\$ -	\$ -
	437	Licenses	\$ 900	\$ 865	\$ 900	\$ 900	\$ -	\$ -
	442	Bank Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	520	Capital Buildings	\$ -	\$ 3,860	\$ -	\$ -	\$ -	\$ -
	580	Capital Other Equip	\$ -	\$ 34,811	\$ 3,500	\$ 3,500	\$ -	\$ 3,500
	724	Transfer to Capital Fund	\$ 29,082	\$ 12,500	\$ 30,000	\$ 30,000	\$ -	\$ 918
Total Pool			\$ 118,912	\$ 139,189	\$ 130,255	\$ 146,522	\$ 16,268	\$ 27,611
Community Events	100	Wages	\$ 1,875	\$ 2,724	\$ 1,531	\$ 1,529	\$ (2)	\$ (346)
101-45130	121	PERA	\$ 141	\$ 204	\$ 115	\$ 115	\$ (0)	\$ (26)
	122	Social Security	\$ 116	\$ 158	\$ 95	\$ 95	\$ (0)	\$ (21)
	123	Medicare	\$ 27	\$ 37	\$ 22	\$ 22	\$ (0)	\$ (5)
	131	Employer Share Health	\$ 339	\$ 515	\$ 59	\$ 59	\$ -	\$ (280)
	133	Employer Share Life	\$ -	\$ 2	\$ -	\$ -	\$ -	\$ -
	134	Health Savings Account	\$ 83	\$ 62	\$ 45	\$ 45	\$ -	\$ (38)
	210	Operating Supplies	\$ 750	\$ 1,328	\$ 1,500	\$ 1,500	\$ -	\$ 750
	319	Contract services	\$ 3,000	\$ 770	\$ 1,500	\$ 1,500	\$ -	\$ (1,500)
	322	Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	340	Advertising	\$ 500	\$ 782	\$ 500	\$ 500	\$ -	\$ -
	345	Promotion	\$ 250	\$ 180	\$ 250	\$ 250	\$ -	\$ -
	352	General Notice	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Comm. Events			\$ 7,081	\$ 6,762	\$ 5,617	\$ 5,614	\$ (3)	\$ (1,467)

General Fund	Exp Code	Description	2024 Budget	2023 Actual	2025 Prelim		S change Prelim to Final	S change Final to 2024
					Budget	2025 Final Budget		
Auditorium	100	Wages	\$ 12,136	\$ 10,008	\$ 11,886	\$ 11,900	\$ 14	\$ (236)
101-45181	121	PERA	\$ 910	\$ 750	\$ 891	\$ 893	\$ 1	\$ (18)
	122	Social Security	\$ 752	\$ 606	\$ 737	\$ 738	\$ 1	\$ (15)
	123	Medicare	\$ 176	\$ 142	\$ 172	\$ 173	\$ 0	\$ (3)
	131	Employer Share Health	\$ 684	\$ 467	\$ 515	\$ 515	\$ -	\$ (169)
	133	Employer Share Life	\$ 10	\$ 5	\$ 10	\$ 10	\$ -	\$ -
	134	Health Savings Account	\$ 215	\$ 84	\$ 190	\$ 190	\$ -	\$ (25)
	135	Flex Spending Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	151	Workers Comp Ins	\$ 550	\$ 285	\$ 750	\$ 750	\$ -	\$ 200
	210	Operating Supplies	\$ 1,400	\$ 1,565	\$ 2,000	\$ 2,000	\$ -	\$ 600
	220	Repair & Maint Supplies	\$ 500	\$ 6,026	\$ 1,000	\$ 1,000	\$ -	\$ 500
	240	Small Tools Minor Equip	\$ 300	\$ -	\$ 300	\$ 300	\$ -	\$ -
	261	On Sale Liquor	\$ 1,200	\$ 1,578	\$ 1,200	\$ 1,200	\$ -	\$ -
	262	On Sale Beer	\$ 2,000	\$ 2,234	\$ 2,000	\$ 2,000	\$ -	\$ -
	263	On Sale Wine	\$ 500	\$ 109	\$ 500	\$ 500	\$ -	\$ -
	264	On Sale N/A	\$ 100	\$ 255	\$ 100	\$ 100	\$ -	\$ -
	265	On Sale Drink Ingredients	\$ 600	\$ 17	\$ 600	\$ 600	\$ -	\$ -
	269	On Sale Other	\$ 150	\$ 27	\$ 150	\$ 150	\$ -	\$ -
	307	Credit Card Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	319	Contract Services	\$ -	\$ 3,160	\$ 1,000	\$ 1,000	\$ -	\$ 1,000
	320	Police Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	321	Telephone	\$ 1,400	\$ 1,340	\$ 1,400	\$ 1,400	\$ -	\$ -
	322	Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	340	Advertising	\$ 1,000	\$ 1,355	\$ 1,000	\$ 1,000	\$ -	\$ -
	345	Promotion	\$ 1,700	\$ -	\$ 1,700	\$ 1,700	\$ -	\$ -
	360	Insurance	\$ 7,900	\$ 7,164	\$ 8,200	\$ 8,200	\$ -	\$ 300
	381	Electric Utilities	\$ 5,600	\$ 4,531	\$ 4,000	\$ 4,000	\$ -	\$ (1,600)
	382	Water Utilities	\$ 800	\$ 702	\$ 950	\$ 950	\$ -	\$ 150
	383	Gas Utilities	\$ 4,500	\$ 4,966	\$ 5,800	\$ 5,800	\$ -	\$ 1,300
	385	Sewer Utilities	\$ 850	\$ 743	\$ 1,000	\$ 1,000	\$ -	\$ 150
	387	Storm Sewer Utilities	\$ 300	\$ 332	\$ 450	\$ 450	\$ -	\$ 150
	402	Repair & Maint Bldg	\$ 2,000	\$ 802	\$ 2,000	\$ 2,000	\$ -	\$ -
	404	Repair & Maint. Equip	\$ 2,000	\$ 500	\$ 2,500	\$ 2,000	\$ (500)	\$ -
	431	Cash Short	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	432	Uncollectable Debts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	437	Licenses	\$ 200	\$ 120	\$ 200	\$ 200	\$ -	\$ -
	580	Capital Other Equip	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ -
	724	Transfer to Capital Fund	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	\$ -
Total Auditorium			\$ 59,434	\$ 56,873	\$ 62,202	\$ 61,718	\$ (484)	\$ 2,284

General Fund	Exp Code	Description	2024 Budget	2023 Actual	2025 Prelim		2025 Final Budget	\$ change Prelim to Final	\$ change Final to 2024
					Budget	Actual			
Parks	100	Wages	\$ 8,931	\$ 6,380	\$ 8,614	\$ 8,603	\$ (11)	\$ (328)	
101-45200	121	PERA	\$ 670	\$ 400	\$ 646	\$ 645	\$ (1)	\$ (25)	
	122	Social Security	\$ 554	\$ 378	\$ 534	\$ 533	\$ (1)	\$ (20)	
	123	Medicare	\$ 129	\$ 89	\$ 125	\$ 125	\$ (0)	\$ (5)	
	131	Employer Share Health	\$ 562	\$ 977	\$ 553	\$ 553	\$ -	\$ (9)	
	133	Employer Share Life	\$ 10	\$ 4	\$ 10	\$ 10	\$ -	\$ -	
	134	Health Savings Account	\$ 210	\$ 102	\$ 210	\$ 210	\$ -	\$ -	
	135	Flex Spending Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	151	Workers Comp Ins	\$ 850	\$ 527	\$ 900	\$ 900	\$ -	\$ 50	
	210	Operating Supplies	\$ 1,500	\$ 1,854	\$ 1,000	\$ 1,000	\$ -	\$ (500)	
	212	Motor Fuels	\$ 1,200	\$ 405	\$ 1,400	\$ 1,400	\$ -	\$ 200	
	216	Chemicals & Chemical Products	\$ -	\$ -	\$ 1,200	\$ 1,200	\$ -	\$ 1,200	
	220	Repair & Maint Supplies	\$ 700	\$ 793	\$ 700	\$ 700	\$ -	\$ -	
	240	Small Tools Minor Equip	\$ 750	\$ -	\$ 750	\$ 750	\$ -	\$ -	
	319	Contract Services	\$ 7,000	\$ 5,627	\$ 7,000	\$ 7,000	\$ -	\$ -	
	322	Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	352	General Notice	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	360	Insurance	\$ 1,900	\$ 1,710	\$ 1,900	\$ 1,900	\$ -	\$ -	
	381	Electric Utilities	\$ 500	\$ 433	\$ 500	\$ 500	\$ -	\$ -	
	382	Water Utilities	\$ 300	\$ 235	\$ 550	\$ 550	\$ -	\$ 250	
	384	Solid Waste Disposal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	385	Sewer Utilities	\$ 300	\$ 234	\$ 300	\$ 300	\$ -	\$ -	
	387	Storm Sewer Utilities	\$ 1,200	\$ 1,328	\$ 1,400	\$ 1,400	\$ -	\$ 200	
	401	Repair & Maint Land	\$ -	\$ 2,354	\$ -	\$ -	\$ -	\$ -	
	402	Repair & Maint Bldg	\$ 1,000	\$ 112	\$ 1,000	\$ 1,000	\$ -	\$ -	
	403	R&M Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	404	Repair & Maint. Equip	\$ 750	\$ -	\$ 750	\$ 750	\$ -	\$ -	
	410	Rentals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	430	Misc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	510	Capital Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	520	Capital Buildings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	530	Capital Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	580	Capital Other Equip	\$ -	\$ 550	\$ -	\$ -	\$ -	\$ -	
	724	Transfer to Capital Fund	\$ 5,800	\$ 2,500	\$ 30,800	\$ 30,800	\$ -	\$ 25,000	
Total Parks			\$ 34,816	\$ 26,990	\$ 60,842	\$ 60,829	\$ (13)	\$ 26,013	
Unallocated								\$ -	
101-49200	430	Misc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Uses								\$ -	
101-49300	722	Trans to Spec Rev Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	724	Trans to Capital Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	726	Trans to Enterprise Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		Contingency	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	\$ -	
Total General Fund Expenses		\$ 900,149.00	\$ 985,967	\$ 1,065,521	\$ 1,039,073	\$ 1,023,576	\$ (15,497)	\$ 37,609	

General Fund	Exp Code	Description	2024 Budget	2023 Actual	2025 Prelim Budget	2025 Final Budget	\$ change Prelim to Final	\$ change Final to 2024
General Fund Revenues			2024 Budget	2023 Actual	2025 Prelim Budget	2025 Final Budget	\$ change Prelim to Final	
101-41400	31010	Tax Revenues	\$ 594,376	\$ 570,859	\$ 637,084	\$ 625,287	\$ (11,797)	\$ 30,911
101-41400	31011	Payment in Lieu of Taxes	\$ 1,000	\$ 913	\$ 1,000	\$ 1,000	\$ -	\$ -
101-41400	31810	Cable Franchise Fees	\$ 6,200	\$ 6,089	\$ 6,200	\$ 6,200	\$ -	\$ -
101-41400	32000	Licenses & Permits	\$ 450	\$ 450	\$ 450	\$ 450	\$ -	\$ -
101-41400	32100	Business Licenses & Permits	\$ 750	\$ 3,050	\$ 750	\$ 750	\$ -	\$ -
101-41910	32210	Building Permits	\$ 10,500	\$ 4,041	\$ 10,500	\$ 10,500	\$ -	\$ -
	101-33161	Federal Disaster Aid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-41400	33400	Grants and Aids	\$ -	\$ 27,308	\$ -	\$ -	\$ -	\$ -
101-41400	33401	Local Government Aid	\$ 281,950	\$ 253,831	\$ 282,339	\$ 282,339	\$ -	\$ 389
	101-33402	Homestead Credit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-41400	33404	PERA Aid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-42100	33416	Police Training Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	101-33420	Insurance Premium Tax -Fire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-42100	33421	Insurance Premium Tax -Police	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	101-33425	Minnesota Disaster Aid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-42100	33426	Police Vest Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	101-33427	Natural Disaster	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-41400	33621	SCORE Aid	\$ -	\$ 778	\$ -	\$ -	\$ -	\$ -
	101-34100	Move in Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-41910	34103	Zoning and Subdv Fees	\$ 150	\$ 600	\$ 150	\$ 150	\$ -	\$ -
101-41910	34104	Plan Check Fee	\$ 5,500	\$ 2,480	\$ 5,500	\$ 5,500	\$ -	\$ -
101-41910	34109	Administrative charges	\$ 100	\$ 502	\$ 100	\$ 100	\$ -	\$ -
101-41400	34107	Assessment search fees	\$ 100	\$ 20	\$ 100	\$ 100	\$ -	\$ -
101-41400	34109	Administrative charges	\$ 50	\$ -	\$ 50	\$ 50	\$ -	\$ -
101-42100	34201	Special Police Services	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ -
101-43100	36100	Special Assessments	\$ -	\$ 138	\$ -	\$ -	\$ -	\$ -
101-43100	36102	Penalties & Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	101-34203	Accident Reports	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	101-34300	Public Works Charges	\$ -	\$ 8,313	\$ -	\$ -	\$ -	\$ -
	101-34305	Public Works Service Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	101-34403	Refuse Collection Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-45120	34700	Summer Rec Admissions	\$ -	\$ 186	\$ -	\$ -	\$ -	\$ -
101-45120	38080	Summer Rec Revenues	\$ 4,000	\$ 222	\$ 4,000	\$ -	\$ (4,000)	\$ (4,000)
101-45124	34720	Swimming Pool Admissions	\$ 20,000	\$ 16,447	\$ 20,000	\$ 20,000	\$ -	\$ -
101-45124	34721	Swimming Lesson Fees	\$ 4,800	\$ 4,886	\$ 4,800	\$ 6,500	\$ 1,700	\$ 1,700
101-45124	34722	Swimming Pool Rentals	\$ 200	\$ 559	\$ 200	\$ 200	\$ -	\$ -
101-45124	34741	Swimming Pool Concessions	\$ 5,500	\$ 4,537	\$ 5,500	\$ 6,000	\$ 500	\$ 500
101-45124	34742	Swimming Pool N/A Beverages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-45124	36200	Misc. Revenues	\$ -	\$ 182	\$ -	\$ -	\$ -	\$ -
101-45124	36230	Contributions & Donations	\$ -	\$ 32,350	\$ -	\$ 4,100	\$ 4,100	\$ 4,100
101-45124	36840	Cash Over	\$ -	\$ 51	\$ -	\$ -	\$ -	\$ -
101-45130	36230	Contributions & Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-45181	33400	Grants and Aids	\$ -	\$ 502	\$ -	\$ -	\$ -	\$ -
101-45181	34745	Auditorium donations rec'd	\$ -	\$ 4,650	\$ -	\$ -	\$ -	\$ -
101-45181	34747	Auditorium admission	\$ 1,400	\$ -	\$ 1,400	\$ 1,400	\$ -	\$ -
101-45181	34750	Auditorium Rent fees	\$ 4,200	\$ 5,555	\$ 4,200	\$ 4,200	\$ -	\$ -
101-45181	34751	Auditorium bartender fees	\$ 1,300	\$ 625	\$ 1,300	\$ 1,300	\$ -	\$ -
101-45181	36200	Misc. Revenues	\$ -	\$ 312	\$ -	\$ -	\$ -	\$ -
	101-36840	Cash Over	\$ -	\$ 18	\$ -	\$ -	\$ -	\$ -
101-42100	35101	Court Fines	\$ 5,000	\$ 5,394	\$ 5,000	\$ 5,000	\$ -	\$ -
	101-35102	Parking Fines	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	101-35103	Administrative Offense Fines	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	101-35104	Other Fines	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-42100	36200	PD Misc. Revenues (TZD)	\$ -	\$ 104	\$ -	\$ -	\$ -	\$ -
101-41400	36200	Misc. Revenues	\$ 2,000	\$ 340	\$ 2,000	\$ 2,000	\$ -	\$ -
101-41400	36210	Interest earnings	\$ 750	\$ 3,913	\$ 750	\$ 750	\$ -	\$ -
101-41400	36230	Contributions & Donations	\$ 10,000	\$ 67,548	\$ 10,000	\$ 10,000	\$ -	\$ -
	101-36840	Cash Over	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	101-37170	Rents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-45181	37911	On Sale Liquor	\$ 5,000	\$ 3,857	\$ 5,000	\$ 5,000	\$ -	\$ -
101-45181	37912	On Sale Beer	\$ 6,000	\$ 5,451	\$ 6,000	\$ 6,000	\$ -	\$ -
101-45181	37913	On Sale Wine	\$ 2,000	\$ 266	\$ 2,000	\$ 2,000	\$ -	\$ -
101-45181	37914	On Sale N/A	\$ 500	\$ 621	\$ 500	\$ 500	\$ -	\$ -
101-45181	37919	On Sale Other	\$ -	\$ 26	\$ -	\$ -	\$ -	\$ -
	101-37920	On Sale Vending	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	101-37940	On Sale - Cash Over	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -
101-45120	36230	Sum Rec Contributions/Donate	\$ 8,700	\$ -	\$ 8,700	\$ 2,700	\$ (6,000)	\$ (6,000)
101-41400	39101	Sale of General fixed assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-41400	39104	Insurance Dividends-LMC	\$ 2,500	\$ 1,502	\$ 2,500	\$ 2,500	\$ -	\$ -
	101-39205	Transfer from Spec. Asses. Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101-41400	39206	Transfer from Enterprise Fund	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ 10,000
	Total Revenues before tax levy		\$ 391,600	\$ 478,618	\$ 401,989	\$ 398,289	\$ (3,700)	\$ 6,689
Total General Fund Revenues			\$ 985,976	\$ 1,049,478	\$ 1,039,073	\$ 1,023,576	\$ (15,497)	\$ 37,600

General Fund Summary & Levy Information

		% Change			% Change Prelim to Last Year	% Change Final to Last Year
Total Revenues Projected	\$ 985,976	5.94%	\$ 1,039,073	\$ 1,023,576	5.39%	3.81%
Total Expenses Projected	\$ 985,967	5.94%	\$ 1,039,073	\$ 1,023,576	5.39%	3.81%
Total Surplus/(deficit)	\$ 9		\$ -	\$ -		
General Fund Tax Levy	\$ 594,376	4.73%	\$ 637,084	\$ 625,287	7.19%	5.20%
GO Bond 2013A Tax Levy	\$ 24,427	0.80%	\$ 23,513	\$ 23,513	-3.74%	-3.74%
Total Bond Levy	\$ 24,427	0.80%	\$ 23,513	\$ 23,513	-3.74%	-3.74%
Total Tax Levy	\$ 618,803	4.57%	\$ 660,597	\$ 648,800	6.75%	4.85%
Tax Capacity	\$ 698,698	3.77%	\$ 698,698	\$ 675,915	0.00%	-3.26%
Property Tax Rate	88.57%	0.77%	94.55%	95.99%	6.75%	8.38%

City of Silver Lake

Office of the City Attorney

Ken Janssen

1017 Hennepin Avenue N. Glencoe, Minnesota 55336 Phone (320) 864-5142 Fax (320) 864-5146

September 18, 2024

Diane Pedersen
City Clerk/Treasurer
City of Silver Lake
308 Main St W
Silver Lake, MN 55381

RE: City Attorney Services Hourly Rate

Dear Diane Pedersen:

A review of our records indicates that our current hourly rate is \$145.00 for criminal (prosecutions) and civil matters. This rate has been effective since January 1, 2023. We are requesting an increase of our hourly rate. As of January 1, 2025, the new rate will be \$165.00 per hour. As always, your input is welcome. Please contact me if you wish to discuss the contents of this letter.

Sincerely,



Kenneth Janssen

REQUEST FOR COUNCIL ACTION

MEETING
DATE: 10/21/24

AGENDA SECTION: Administration	ORIGINATING DEPT: Admin	ITEM NO.
ITEM DESCRIPTION: Increase in City Attorney hourly rate		PREPARED BY: Diane

COUNCIL ACTION REQUESTED

1. Request to approve an increase in the city attorney services hourly rate for criminal (prosecutions) and civil matters. The rate is currently \$145.00, which has been in effect since 2023, and the request is to increase the rate to \$165.00, effective January 1, 2023.

COUNCIL ACTION: Motion by: _____ Second by: _____ to:

City of Silver Lake

From: Kevin Cherry <kevincubs2244@gmail.com>
Sent: Tuesday, September 17, 2024 3:12 PM
To: City of Silver Lake
Subject: Softball league

Follow Up Flag: Follow up
Flag Status: Flagged

Hi, my name is Kevin. I just called you guys to talk to you about possibly using the field next summer for once a week for night games for a league. We have some players that live in town me and the guy we were gonna be running the team live in town and we have a couple buddies from high school from like Glencoe hutch around the area that it's easier for them to go to and was wondering if we were able to seek permission to use it next year and if we needed a key for the lights or whatever because we we have the money to pay for umpires and stuff we just need permission to use the field And be able to like chalk the lines and everything

Silver Lake City Clerk

From: Jilekin <jilekins@jilekinsurance.com>
Sent: Tuesday, September 24, 2024 10:27 AM
To: Silver Lake City Clerk
Subject: FW: CITY OF SILVER LAKE---FW: softball field
Attachments: City-Park-Dept-Voluntary-Waiver-Adult-Athletic-Teams.docx

HEY DIANE/ CITY OF SILVER LAKE

I GUESS THEY DID RESPOND- I MUST HAVE MISSED E-MAIL-----SEE ATTACHED & BELOW FROM LEAGUE

Respectfully,

Dean Aldrick

Jilek Insurance Agency Inc.
PO Box 8
Lester Prairie MN 55354
320-395-2587

From: Montelibano, Antonio <amontelibano@lmc.org>
Sent: Wednesday, September 18, 2024 9:59 AM
To: Jilekin <jilekins@jilekinsurance.com>
Subject: FW: CITY OF SILVER LAKE---FW: softball field

Hey Dean,

From just a coverage perspective, the city would be covered by its liability coverage for any claims related to the softball field regardless of who is using them.

If there is a League that is regularly playing games at the city facility, the best protection for the city would be the following:

- Have a written agreement
- Require the softball league have liability insurance of at least \$1,000,000 per occurrence
- Require the city be added as an additional insured to league's liability insurance
- Require the league to defend and indemnify the city for claims related to the league's use of the softball field
- Get a certificate of insurance from the league showing proof of insurance

As a practical matter, there's not much risk to the city as the city would be protected by park and recreation immunity for most claims.

If the city did not have immunity, an injured person would have to prove the city's negligence caused the injury.

That's where a waiver comes in, i.e., the participant waives injury claims against the city even if caused by the city's negligence.

Attached is a sample waiver that the city can use. There's no requirement the city require signed waivers but I generally think it's a good idea for athletic activities. A proper waive does help protect the city against claims.

Please let me know if you have any questions.

Thanks,

City of Silver Lake Voluntary Waiver of Liability for Adult Athletic Teams

CITY OF SILVER LAKE PARKS AND RECREATIONS DEPARTMENT VOLUNTARY WAIVER OF LIABILITY AGREEMENT – ADULT ATHLETIC TEAMS

(This document affects your legal rights. Read carefully before signing.)

Page 1 of 3

League Name: _____ Team Name _____

Manager/Coach: _____ Phone (H) _____ (W) _____

Address _____

City

State

Zip

Team Managers/Coaches: Each player must sign their name below only after reading and understanding this waiver of liability agreement. When your roster is filled, you as team manager/coach must read the statement below and sign this form before a witness.

STATEMENT OF MANAGER/COACH

I verify that each player listed is eligible according to league rules to play in the City in the above-named league and that each player individually has read and understands the waiver agreement.

Manager/Coach's Signature

Date

Witness

Date

I wish to participate in _____ (the “Activity”). I state and affirm that:

1. My participation is voluntary. No one is forcing me to participate.
2. I acknowledge the Activity is NOT an ESSENTIAL service provided by the City.
3. I understand and acknowledge the Activity I am about to voluntarily engage in as a participant has certain risks, including but not limited to _____.

I understand these risks known or unknown, anticipated or unanticipated may result in injury, death, illness, disease or damage to myself or my property, or to other persons and their property.

4. In consideration of being allowed to participate in this Activity, I hereby personally assume all risks in connection with this Activity and I hereby agree to hold the city, its officials, employees, agents and contractors harmless and I waive any right to make claims or bring lawsuits against the city or anyone working on behalf of the city for any injuries or damages related to the alleged negligence of the city.

5. This waiver does not apply to any injuries or damages that are the result of any willful, wanton, or intentional misconduct by the City or anyone acting on behalf of the City.

6. I understand that entering into and signing this agreement affects my legal rights and result in my giving up or waiving certain legal rights and I accept this and sign this agreement of my own free will.

7. The terms of this agreement shall bind the members of my family, if I am alive, and my heirs, assigns and personal representatives if I am deceased.

8. My signature indicates I have read this entire document, understand it completely, acknowledge that it cannot be modified or changed in any way by oral representations, and agree to be bound by its terms.

***** PLEASE PRINT LEGIBLY *****

	Name	Signature	Date	Address	Phone
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					

Old Business

SCHULTZ		75	\$ 75.00	\$ 65.00	\$ 10.00	REVTRAK
SCHULTZ	175		\$ 175.00	\$ 150.00	\$ 25.00	REVTRAK
STOCKMAN	175		\$ 175.00	\$ 150.00	\$ 25.00	REVTRAK
STUEDEMANN	175		\$ 175.00	\$ 150.00	\$ 25.00	REVTRAK
THOMAS	175		\$ 175.00	\$ 150.00	\$ 25.00	#15111
VENIER		75	\$ 75.00	\$ 65.00	\$ 10.00	#15115
WAWRZYNIAK	175		\$ 175.00	\$ 150.00	\$ 25.00	REVTRAK
WORM	175		\$ 175.00	\$ 150.00	\$ 25.00	#15075
WURM	175		\$ 175.00	\$ 150.00	\$ 25.00	#15127
ZAJICEK	175		\$ 175.00	\$ 150.00	\$ 25.00	REVTRAK
ZEGLEN	175		\$ 175.00	\$ 150.00	\$ 25.00	REVTRAK
			\$ -		\$ -	
TOTALS	9275	375	\$ 9,650.00	\$ 8,275.00	\$ 1,375.00	

\$ 65.00	\$ 10.00	\$ 75.00
\$ 150.00	\$ 25.00	\$ 175.00
\$ 150.00	\$ 25.00	\$ 175.00
\$ 150.00	\$ 25.00	\$ 175.00
\$ 150.00	\$ 25.00	\$ 175.00
\$ 65.00	\$ 10.00	\$ 75.00
\$ 150.00	\$ 25.00	\$ 175.00
\$ 150.00	\$ 25.00	\$ 175.00
\$ 150.00	\$ 25.00	\$ 175.00
\$ 150.00	\$ 25.00	\$ 175.00
\$ 150.00	\$ 25.00	\$ 175.00
\$ 150.00	\$ 25.00	\$ 175.00
\$ 8,360.00	\$ 1,390.00	\$ 9,750.00

TOTAL DUE FROM CIVICS \$1,390.00

2024 Pool Rate Comparison

City	Daily Rate	Individual Pass	Family Pass	Rental
Cokato	\$4	\$60	\$160 up to 6 people/ additional \$20/person	\$60 first hour; \$30/add'l 1/2 hr; \$80 groups over 50
Silver Lake	\$6	\$75	\$175 up to 5 people/ additional \$35 (up to 10)	\$150 for 1 hour up to 20 people; add't guard \$25
Glencoe	\$7	\$75	\$145 (3 people)/ \$15/additional members up to 10)	\$150/hr + \$25 add't guard
Gaylord	\$7	\$95	\$135 for 2; \$165 for 3; \$20 for each add'l person	\$6 each for groups of 25 or more
Hutchinson	\$8	\$100	\$100 + \$40/additional	\$300/hour
Lester Prairie	\$5	\$60	\$60+\$40/additional person with \$300 family cap	\$100/hr up to 50 people; over 50 add'l guard \$25
Proposed				
Silver Lake	\$6	\$80	\$80+\$40/additional up tp 5; \$35 for add't 6-10	\$150 for 1 hour up to 20 people; add't guard \$25

CANNABIS: What do counties, cities, and townships need to do next?

- Each county, city, and township will need to decide if their current zoning ordinance meets their needs and desires with the upcoming new cannabis laws
- Reference the Cannabis Planning & Zoning Guide for Minnesota Counties
- Reference A Guide for Local Governments on Adult-Use Cannabis on the Minnesota Office of Cannabis Management website
- Review Minnesota Statute Chapter 342
- Contact McLeod County (sheila.murphy@mcleodcountymn.gov) or the Minnesota Office of Cannabis Management (cannabis.rulemaking@state.mn.us or cannabis.info@state.mn.us) with any relevant questions
- Continue to monitor the OCM website (or sign-up for email updates) to know when final rules are determined
- Remember: the County cannabis ordinances do not override municipal ordinances within (it DOES for the public-use ordinance)
- Decide whether or not your municipality will adopt the cannabis ordinances that will be provided by McLeod County; continue to provide feedback and information/concerns to McLeod County

Checklist: If your municipality is adopting their own ordinance (or updating your current ordinance):

REMINDER: A county may issue local registrations if the respective local government transfers that authority to the county.

- Decide if your municipality wishes to limit the number of cannabis manufacturers' or retailers
- Decide if your municipality wishes to adopt the optional portion of an ordinance that allows for a municipal retailer
- Complete any ordinance updates or adopted ordinances by the end of 2024
- Hold any necessary public meetings/hearings within the required timeframe for public notification
- Determine your local application/registration process and provide forms available to citizens
- Determine your local approval process and local certification of zoning compliance
- Use/reference the ordinance template in A Guide for Local Governments or with your own municipal resources/organizations
- Determine how compliance checks for age and registrations will be conducted
- Decide how your local government will handle suspensions of license holders
- Follow the state's requirements for number of license holders per population (minimums)
- Determine performance standards

Cannabis Ordinance 2024-2
Section 1

- Section 2 Administration
- Section 3 Registration of Cannabis Business
- Section 4 Requirements for a Cannabis Business (Time, Place, Manner)
- Section 5 Temporary Cannabis Events
- Section 6 Lower Potency Hemp Edibles Local Government as a Retailer
- Section 7 Use of Cannabis in Public

**AN ORDINANCE OF THE City of Tyler, MN of Lincoln County TO REGULATE
CANNABIS BUSINESSES**

The City of Tyler, MN council hereby ordains:
[Section 1.](#)

[1.1 Administration](#)

Findings and Purpose

The city of Tyler, MN makes the following legislative findings:

The purpose of this ordinance is to implement the provisions of Minnesota Statutes, chapter 342, which authorizes the city of Tyler, MN to protect the public health, safety, welfare of the city of Tyler, MN residents by regulating cannabis businesses within the legal boundaries of Tyler, MN

The city of Tyler, MN finds and concludes that the proposed provisions are appropriate and lawful land use regulations for the city of Tyler, MN that the proposed amendments will promote the community's interest in reasonable stability in zoning for now and in the future, and that the proposed provisions are in the public interest and for the public good.

[1.2 Authority & Jurisdiction](#)

The city of Tyler, MN has the authority to adopt this ordinance pursuant to:

- a) Minn. Stat. 342.13(c), regarding the authority of a local unit of government to adopt reasonable restrictions of the time, place, and manner of the operation of a cannabis business provided that such restrictions do not prohibit the establishment or operation of cannabis businesses.
- b) Minn. Stat. 342.22, regarding the local registration and enforcement requirements of state-licensed cannabis retail businesses and lower-potency hemp edible retail businesses.
- c) Minn. Stat. 152.0263, Subd. 5, regarding the use of cannabis in public places.
- d) Minn. Stat. 462.357, regarding the authority of a local authority to adopt zoning ordinances.

Ordinance shall be applicable to the legal boundaries of Tyler, MN,

The city of Tyler, MN has delegated cannabis retail registration authority to Lincoln County. However, the city of Tyler, MN may adopt ordinances under Sections (2.6, 3 and 4) if Lincoln County has not adopted conflicting provisions.

[1.3 Severability](#)

If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not

be affected thereby.

1.4 Enforcement

The Tyler MN city Council, the Tyler MN City Administrator and Tyler Police Department is responsible for the administration and enforcement of this ordinance. Any violation of the provisions of this ordinance or failure to comply with any of its requirements constitutes a misdemeanor and is punishable as defined by law. Violations of this ordinance can occur regardless of whether or not a permit is required for a regulated activity listed in this ordinance.

1.5 Definitions

1. Unless otherwise noted in this section, words and phrases contained in Minn. Stat. 342.01 and the rules promulgated pursuant to any of these acts, shall have the same meanings in this ordinance.
2. Cannabis Cultivation: A cannabis business licensed to grow cannabis plants within the approved amount of space from seed or immature plant to mature plant, harvest cannabis flower from mature plant, package and label immature plants and seedlings and cannabis flower for sale to other cannabis businesses, transport cannabis flower to a cannabis manufacturer located on the same premises, and perform other actions approved by the office.
3. Cannabis Retail Businesses: A retail location and the retail location(s) of a mezzobusinesses with a retail operations endorsement, microbusinesses with a retail operations endorsement, medical combination businesses operating a retail location, (and/excluding) lower-potency hemp edible retailers.
4. Cannabis Retailer: Any person, partnership, firm, corporation, or association, foreign or domestic, selling cannabis product to a consumer and not for the purpose of resale in any form.
5. Daycare: A location licensed with the Minnesota Department of Human Services to provide the care of a child in a residence outside the child's own home for gain or otherwise, on a regular basis, for any part of a 24-hour day.
6. Lower-potency Hemp Edible: As defined under Minn. Stat. 342.01 subd. 50.
7. Office of Cannabis Management: Minnesota Office of Cannabis Management, referred to as "OCM" in this ordinance.
8. Place of Public Accommodation: A business, accommodation, refreshment, entertainment, recreation, or transportation facility of any kind, whether licensed or not, whose goods, services, facilities, privileges, advantages or accommodations are extended, offered, sold, or otherwise made available to the public.
9. Preliminary License Approval: OCM pre-approval for a cannabis business license for applicants who qualify under Minn. Stat. 342.17.
10. Public Place: A public park or trail, public street or sidewalk; any enclosed, indoor area used by the general public, including, but not limited to, restaurants; bars; any other food or liquor establishment; hospitals; nursing homes; auditoriums; arenas; gyms; meeting rooms; common areas of rental apartment buildings, and other places of public accommodation.
11. Residential Treatment Facility: As defined under Minn. Stat. 245.462 subd. 23.
12. Retail Registration: An approved registration issued by the (insert local here) to a state-licensed cannabis retail business.
13. School: A public school as defined under Minn. Stat. 120A.05 or a nonpublic school that must meet the reporting requirements under Minn. Stat. 120A.24.
14. State License: An approved license issued by the State of Minnesota's Office of Cannabis

Management to a cannabis retail business.

Section 2. Registration of Cannabis Businesses

2.1 Consent to registering of Cannabis Businesses

No individual or entity may operate a state-licensed cannabis retail business within the city of Tyler, MN without first registering with the city of Tyler, MN.

Any state-licensed cannabis retail business that sells to a customer or patient without valid retail registration shall incur a civil penalty of (up to \$2,000) for each violation.

Notwithstanding the foregoing provisions, the state shall not issue a license to any cannabis business to operate in Indian country, as defined in United States Code, title 18, section 1151, of a Minnesota Tribal government without the consent of the Tribal government.

2.2 Compliance Checks Prior to Retail Registration

Prior to issuance of a cannabis retail business registration, the city of Tyler, MN can conduct a preliminary compliance check to ensure compliance with local ordinances.

Pursuant to Minn. Stat. 342, within 30 days of receiving a copy of a state license application from OCM, (insert local here) shall certify on a form provided by OCM whether a proposed cannabis retail business complies with local zoning ordinances and, if applicable, whether the proposed business complies with the state fire code and building code.

2.3 Registration & Application Procedure

2.3.1 Fees.

The city of Tyler, MN shall not charge an application fee.

A registration fee, as established in the city of Tyler, MN fee schedule, shall be charged to applicants depending on the type of retail business license applied for.

An initial retail registration fee shall not exceed \$500 or half the amount of an initial state license fee under Minn. Stat. 342.11, whichever is less. The initial registration fee shall include the initial retail registration fee and the first annual renewal fee.

Any renewal retail registration fee imposed by the city of Tyler, MN shall be charged at the time of the second renewal and each subsequent renewal thereafter.

A renewal retail registration fee shall not exceed \$1,000 or half the amount of a renewal state license fee under Minn. Stat. 342.11, whichever is less.

A medical combination business operating an adult-use retail location may only be charged a single registration fee, not to exceed the lesser of a single retail registration fee, defined under this section, of the adult-use retail business.

2.3.2 Application Submittal.

The City of Tyler MN shall issue a retail registration to a [state-licensed](#) cannabis retail business that adheres to the requirements of Minn. Stat. 342.22.

(A) An applicant for a retail registration shall fill out an application form, as provided by the city of Tyler, MN. Said form shall include, but is not limited to:

- i. Full name of the property owner and applicant;
- ii. Address, email address, and telephone number of the applicant;
- iii. The address and parcel ID for the property which the retail registration is

- sought;
 - iv. Certification that the applicant complies with the requirements of local ordinances established pursuant to Minn. Stat. 342.13.
 - (B) The applicant shall include with the form:
 - i. the registration fee as required in [Section 2.3.1];
 - ii. a copy of a valid state license or written notice of OCM license preapproval;
 - (C) Once an application is considered complete, the City Administrator shall inform the applicant as such, process the application fees, and forward the application to the City Council for approval or denial.
 - (D) The application fee shall be non-refundable once processed.

2.3.3 Application Approval

- (A) A state-licensed cannabis retail business application shall not be approved if the cannabis retail business would exceed the maximum number of registered cannabis retail businesses permitted under Section 2.6.
- (B) A state-licensed cannabis retail business application shall not be approved or renewed if the applicant is unable to meet the requirements of this ordinance.
- (C) A state-licensed cannabis retail business application that meets the requirements of this ordinance shall be approved.

2.3.4 Annual Compliance Checks.

The City of Tyler, MN (City Administrator) shall complete at minimum one compliance check per calendar year of every cannabis business to assess if the business meets age verification requirements, as required under [Minn. Stat. 342.22 Subd. 4(b) and Minn. Stat. 342.241] and this/these [chapter/section/ordinances].

The City Administrator with the assistance from the Police Department shall conduct at minimum one unannounced age verification compliance check at least once per calendar year.

Age verification compliance checks shall involve persons at least 17 years of age but under the age of 21 who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, or hemp-derived consumer products under the direct supervision of a law enforcement officer or an employee of the local unit of government.

Any failures under this section must be reported to the Office of Cannabis Management.

2.3.5 Location Change

A state-licensed cannabis retail business shall be required to submit a new application for registration under Section 2.3.2 if it seeks to move to a new location still within the legal boundaries of Tyler, MN.

or

If a state-licensed cannabis retail business seeks to move to a new location still within the legal boundaries of Tyler, MN, it shall notify the City Administrator of the proposed location change, and submit necessary information to meet all the criteria in this paragraph.

The City of Tyler, MN shall renew an annual registration of a state-licensed cannabis retail business at the same time OCM renews the cannabis retail business' license.

A state-licensed cannabis retail business shall apply to renew registration on a form established by the City Administrator.

A cannabis retail registration issued under this ordinance shall not be transferred.

2.4.1 Renewal Fees.

The City of Tyler, MN may charge a renewal fee for the registration starting at the second renewal, as established in the City of Tyler, MN's fee schedule.

2.4.2 Renewal Application.

The application for renewal of a retail registration shall include, but is not limited to:

- Items required under Section 2.3.2 of this Ordinance.
- Insert additional items here

2.5 Suspension of Registration

2.5.1 When Suspension is Warranted.

The City of Tyler, MN may suspend a cannabis retail business's registration if it violates the ordinance of City of Tyler, MN or poses an immediate threat to the health or safety of the public. The City of Tyler, MN shall immediately notify the cannabis retail business in writing the grounds for the suspension.

2.5.2 Notification to OCM.

The City of Tyler, MN shall immediately notify the OCM in writing the grounds for the suspension. OCM will provide the City of Tyler, MN and cannabis business retailer a response to the complaint within seven calendar days and perform any necessary inspections within 30 calendar days.

2.5.3 Length of Suspension.

The suspension of a cannabis retail business registration may be for up to 30 calendar days, unless OCM suspends the license for a longer period. The business may not make sales to customers if their registration is suspended.

The City of Tyler, MN may reinstate a registration if it determines that the violations have been resolved.

The City of Tyler, MN shall reinstate a registration if OCM determines that the violation(s) have been resolved.

2.5.4 Civil Penalties.

Subject to Minn. Stat. 342.22, subd. S(e) the City of Tyler, MN may impose a civil penalty, as specified in the City of Tyler, MN 's Fee Schedule, for registration violations, not to exceed \$2,000.

2.6 Limiting of Registrations N/A

Section 3.

Requirements for Cannabis Businesses

3.1 Minimum Buffer Requirements

The City of Tyler, MN shall prohibit the operation of a cannabis business within 0-500 feet of a school.

Pursuant to Minn. Stat. 462.357 subd. 1e, nothing in Section 3.1 shall prohibit an active cannabis business or a cannabis business seeking registration from continuing operation at the same site if a school moves within the minimum buffer zone.

3.2 Zoning and Land Use

3.2.1. Cultivation.

3.2.1. Cannabis Manufacturer.

3.2.1. Hemp Manufacturer.

3.2.1. Wholesale.

3.2.1. Cannabis Retail.

3.2.1. Cannabis Transportation.

3.2.1. Cannabis Delivery.

3.3 Hours of Operation

State law limits the retail sale of cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products to the hours of:

- Monday-Saturday: 8 a.m.-2 a.m. the following day
- Sunday: 10 a.m.-2 a.m.

3.4 Advertising

Cannabis businesses are permitted to erect up to two fixed signs on the exterior of the building or property of the business, unless otherwise limited by the City of Tyler, MN's sign ordinances.

Section 4. Temporary Cannabis Events

4.1 License or Permit Required for Temporary Cannabis Events

4.1.1 License Required.

A license or permit is required to be issued and approved by the city of Tyler, MN prior to holding a Temporary Cannabis Event.

4.1.2 Registration & Application Procedure

A registration fee, as established in city of Tyler, MN's fee schedule, shall be charged to applicants for Temporary Cannabis Events.

4.1.3 Application Submittal & Review.

The city of Tyler, MN shall require an application for Temporary Cannabis Events.

(A) An applicant for a retail registration shall fill out an application form, as provided by the City of Tyler, MN. Said form shall include, but is not limited to:

- i. Full name of the property owner and applicant;
- ii. Address, email address, and telephone number of the applicant;

- (B) The applicant shall include with the form:
 - i. the application fee as required in (Section 4.1.2);
 - ii. a copy of the OCM cannabis event license application, submitted pursuant to 342.39 subd. 2.

The application shall be submitted to the City Administrator, or other designee for review. If the designee determines that a submitted application is incomplete, they shall return the application to the applicant with the notice of deficiencies.

(C) Once an application is considered complete, the designee shall inform the applicant as such, process the application fees, and forward the application to the City Council for approval or denial.

(D) The application fee shall be non-refundable once processed.

(E) The application for a license for a Temporary Cannabis Event shall meet the following standards:

(G) A request for a Temporary Cannabis Event that meets the requirements of this Section shall be approved.

(H) A request for a Temporary Cannabis Event that does not meet the requirements of this Section shall be denied. The City Administrator shall notify the applicant of the standards not met and basis for denial.

5.1 Additional Standards

5.1.1 Sales within Municipal Liquor Store.

The sale of Low-Potency Edibles is permitted in a Municipal Liquor Store.

5.1.2 Age Requirements

The sale of Low-Potency Edibles may only be sold to individuals who are at least 21 years of age.

5.1.3 Beverages.

The sale of Low-Potency Hemp Beverages may only be sold in places that possess an on-sale intoxicating liquor license issued by the city and to individuals who are at least 21 years of age.

5.1.4 Storage of Product.

Low-Potency Edibles shall be sold behind a counter, and stored in a locked case.

Section 6. Local Government as a Cannabis Retailer

The City of Tyler, MN may establish, own, and operate one municipal cannabis retail business subject to the restrictions in this chapter.

The municipal cannabis retail store shall not be included in any limitation of the number of registered cannabis retail businesses under Section 2.6.

The City of Tyler, MN shall be subject to all same rental license requirements and procedures applicable to all other applicants.

Section 7. Use in Public Places

No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place or a place of public accommodation unless the premises is an establishment or an event licensed to permit on-site consumption of adult-use.

REQUEST FOR COUNCIL ACTION

MEETING
DATE: 10/21/24

AGENDA SECTION: Old Business	ORIGINATING DEPT: Admin	ITEM NO.
ITEM DESCRIPTION: Mural Placements		PREPARED BY: Diane P.

COUNCIL ACTION REQUESTED

1. Request for council approval regarding the placement of the two city murals:
 - a. Mural 1 to be placed on the west side of the public work building.
 - b. Mural 2 to be placed on the east side of the auditorium.

COUNCIL ACTION: Motion by: _____ Second by: _____ to: _____

Open Discussion