Minutes  
Silver Lake City Council  
Regular Meeting  
May 18th, 2015

Mayor Bruce Bebo called the meeting to order at 6:30pm.

Members present: Mayor Bruce Bebo, Councilors Ken Merrill, Josh Mason, and Nolan Johnson

Other present: Kerry Venier, Clerk; Dale Kosek, PW Supervisor; Forest Henriksen, Police Chief; Scott Qualle, MNSPECT; Karin Cornwell, Chronicle; Darrel Luthens

*A motion was made by Councilor Johnson seconded by Councilor Mason to approve the agenda.*

Consent Agenda:

1. Approve the minutes of the April 20th, 2015 Regular Meeting.
2. Approve payroll #9, 10, 11 & April Amb
3. Claims to be paid: $13,459.95 (4/30/15)  
    $42,400.00 (4/24/15)  
    $ 140.77 (4/30/15)  
    $34,466.71 (5/14/15)

Councilor Merrill offered a correction to the minutes.  
*A motion was made by Councilor Merrill seconded by Councilor Mason to approve the Consent Agenda with noted correction to the minutes.  
Vote for: Unanimous  
Motion carried.*

Old Business:

1. Councilors reviewed and discussed the proposed rental ordinance and Scott Qualle of MNSPECT reviewed some suggested changes. Councilors directed Department Heads review the proposed ordinance and come back with a recommendation.
2. Results of the City Wide survey were distributed and Councilor Merrill informed Councilors that they had a 39% return rate on the survey which was very good. Councilors tabled more discussion on the data until they meet with the Planning Commission in a joint meeting.

New business:

1. Councilors received a request to order the remaining windows need to complete the rewindow project in the Auditorium. Clerk Venier told councilors that the project is short $2,996.14 in donations but recommended finishing the project as opposed to waiting until the remaining money is raised, noting that we have a volunteer willing to install them.  
     
   *A motion was made by Councilor Johnson seconded by Councilor Merrill to approve Resolution 15-11 approving the purchase of windows for the auditorium in the amount of $4,772.60.  
   Vote for: Unanimous  
   Motion carried.*
2. Councilors reviewed proposals to do repairs to sidewalks from Rock Hard Concrete proposal 1 was to replace sidewalks near Lakeside in the amount of $1,110 half of which will be billed to the school. Proposal 2 will be to replace the sidewalk in front of the Municipal Liquor Store in the amount of $1,914.  
   *A motion was made by Councilor Johnson seconded by Councilor Mason to approve the proposals submitted by Rock Hard Concrete to repair the sidewalks in front of the Municipal Liquor Store and on the west side of Lakeside Elementary.  
   Vote for: Unanimous  
   Motion carried.*
3. Clerk Venier reviewed information about the No-Fault Sewer back up Insurance offered by the League of MN Cities. Councilors asked to keep the cost of coverage included in the 2016 budget.
4. Reviewed a letter from Greg Gillett announcing his resignation from the Council due to the fact that he is moving out of City limits.  
   *A motion was made by Councilor Mason seconded by Councilor Johnson to approve Resolution 15-12 recognizing a vacancy on the Silver Lake City Council.  
   Vote for: Unanimous  
   Motion carried.*

Department Business:

1. Municipal Liquor Store: Councilor Johnson reported the following:
   1. Operating Revenue for April was $22,565 and profit was $349. Johnson noted that there was a $4,000 bill for the audit that was in the months expenses.
   2. Reviewed a request from MLS Manager Jerabek to purchase 3 picnic tables for the MLS patio project in the amount of $2,020.70 from Global Industrial.  
      Councilors asked that the following four criteria be addressed in the project:
      1. Area must be well lit
      2. Must have signage to indicate beverages in patio area only and no one under 21 allowed.
      3. Area must be fenced in.
      4. No smoking allowed within 50’.
2. Public Safety: Chief Henriksen reported the following:
   1. Only had 2 participants in the bike rodeo.
   2. PD is working on updating the 5-year Capital Improvement Plan.
   3. Chief Henriksen turned in his resignation with his last day being August 8, 2015 but did indicate a willingness to remain on as a part time officer. Councilors directed Clerk Venier to post the Chief position opening on the website as well as POST and the League of MN Cities.
3. Public Works: Councilor Mason reported the following:
   1. Repair of a water main in front of 212 Cleveland St SE has been completed.
   2. Reported on storm sewer line repairs needed in the area of Oliver and Center St. Repairs are scheduled but cost estimate won’t be known until area is dug up and we can see what the problem is.
   3. Discussed monitoring at the compost site with McLeod County solid waste and they will put up signage and increase prosecution of illegal dumping.
   4. Pool is set to open on June 3rd and reported that a pump will need to be replaced.
4. Community Development: Councilor Merrill reported the following:
   1. No Planning Commission meeting was held due to the school elections.
   2. Planning Commission is still looking for another member.
   3. Discussed dedicating the July 6th meeting to discuss long range planning and the 2016 budget with Department Heads.
5. Administration: Clerk Venier reported the following
   1. Reviewed the April Treasurer’s report noting balances were as expected for this time of the year.
   2. Presented a cost estimate from S.E.H. for a Feasibility Report for improvements on Cleveland Ave.  
      *A motion was made by Councilor Merrill seconded by Councilor Johnson to approve the proposal from S.E.H. to do a Feasibility Study for improvements on Cleveland Ave for an amount not to exceed $13,500(excluding the cost of soil borings).  
      Vote for: Unanimous  
      Motion carried.*
   3. Presented a contract for a fireworks display with Monday Pyrotechnics in the amount of $4,000. Venier reported that the City budgeted $2,500 and First Community Bank will donate $1,500.  
      *A motion was made by Councilor Merrill seconded by Councilor Johnson to approve a contract in the amount of $4,000 with Monday Pyrotechnics for a Fire Works display on August 1, 2015.*
   4. Presented the annual review for Kristi Mesenbrink, Deputy Clerk and recommended approval with a step increase.  
      *A motion was made by Councilor Johnson seconded by Councilor Mason to approve the annual review for Kristi Mesenbrink with a step increase.  
      Vote for: Unanimous  
      Motion carried.*

Open Discussion:

1. Councilor were informed that Dairy Day will be held on June 19th.

*A motion was made by Councilor Johnson seconded by Councilor Mason to adjourn this regular meeting of the Silver Lake City Council.  
Vote for: Unanimous  
Motion carried; meeting adjourned at 9:34 pm.*

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Kerry Venier, Clerk/Treasurer